



**AGENDA  
GREER CITY COUNCIL**

**March 28, 2017**

**MEETING LOCATION: Greer City Hall, 301 East Poinsett Street, Greer, SC 29651**

**6:30 PM**

**COUNCIL REGULAR MEETING**

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**I. CALL TO ORDER OF REGULAR MEETING**

**II. PLEDGE OF ALLEGIANCE**

**III. INVOCATION**

**A. Councilman Wryley Bettis**

**IV. PUBLIC FORUM**

**V. MINUTES OF COUNCIL MEETING**

**A. March 14, 2017  
(Action Required)**

**VI. SPECIAL RECOGNITION**

- A. Police Chief Dan Reynolds in recognition of his Retirement**
- B. Employee Recognition**

**VII. DEPARTMENTAL REPORTS**

- A. Building and Development Standards Activity Report - February 2017**
- B. Financial Activity Report - February 2017  
Link to Detail Financial Reports**
- C. Fire Department Activity Report - February 2017**
- D. Municipal Court Activity Report - February 2017  
Highlights will be provided by Kirsten Pressley, Court Administrator**
- E. Parks and Recreation Activity Report - February 2017**

- F. Police Department Activity Report - February 2017**
- G. Public Services Activity Report - February 2017**
- H. Website Activity Report - February 2017**

#### **VIII. ADMINISTRATOR'S REPORT**

- A. Ed Driggers, City Administrator**

#### **IX. OLD BUSINESS**

- A. Second and Final Reading of Ordinance Number 11-2017**

**A TWELFTH SUPPLEMENTAL ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF CITY OF GREER, SOUTH CAROLINA, COMBINED UTILITY SYSTEM REFUNDING REVENUE BONDS, IN ONE OR MORE SERIES, IN THE AGGREGATE PRINCIPAL AMOUNT OF NOT EXCEEDING \$15,500,000; AUTHORIZING THE MAYOR OR CITY ADMINISTRATOR AND THE GENERAL MANAGER OF THE GREER COMMISSION OF PUBLIC WORKS TO DETERMINE CERTAIN MATTERS WITH RESPECT TO THE BONDS; PRESCRIBING THE FORM AND DETAILS OF THE BONDS; AND OTHER MATTERS RELATING THERETO. (Action Required)**

#### **X. NEW BUSINESS**

- A. Bid Summary - Dugout Covers for Century Park**

**Bid results will be presented for the Dugout Covers at Century Park. Approval is requested to award the bid. (Action Required)**

**Ann Cunningham, Director of Parks and Recreation.**

- B. Bankhead Highway Roadside Marker**

**A request for approval to place a roadside marker in a landscaped bed in the sidewalk at the corner of East Poinsett Street and Depot Street. The marker will recognize the historical significance of East Poinsett Street and Depot Street, once part of the Bankhead Highway – the first “all weather” transcontinental highway in the United States.**

**Presented by Dr. Thomas McAbee (Action Required)**

**Bankhead Highway Information**

- C. First and Final Reading of Resolution Number 2-2017**

**ALLOCATION OF GREENVILLE COUNTY CDBG AND HOME FUNDS FOR PROGRAM YEAR 2017 (Action Required)**

**Mike Sell, Assistant City Administrator**

**D. Disposal of City Property**

**I am requesting permission to dispose of the 2008 Ford F250 Crew Cab current mileage 41,864. The vehicle was dead lined in 2016. I have a request from Tyger River for the truck. I believe it would be beneficial to donate the truck to Tyger River. In return for the donation, they have agree to make their mobile breathing air fill station available to us when needed and when it is available. (Action Required)**

**The Tyger River air trailer contains (4) 6000 psi cylinders and a two station fill center. They have all adapters to fit different types of cylinders. The system is inspected Bi-Annually and Serviced Annually by an outside vendor. Dorian Flowers, Fire Chief**

**E. First and Final Reading of Resolution Number 4-2017**

**A RESOLUTION ADOPTING THE CITY OF GREER ANNUAL SAFETY STATEMENT (Action Required)**

**Dorian Flowers, Fire Chief**

**F. First and Final Reading of Resolution Number 5-2017**

**A RESOLUTION TO UPDATE THE CITY OF GREER BLOOD BORNE PATHOGEN STANDARD TO COMPLY WITH OCCUPATIONAL SAFETY AND HEALTH ADMINISTRATION REQUIREMENTS (Action Required)**

**Dorian Flowers, Fire Chief**

**XI. EXECUTIVE SESSION**

**Council may take action on matters discussed in executive session.**

**XII. ADJOURNMENT**

**Anyone who requires an auxiliary aid or service for effective communication or a modification of policies or procedures to participate in a program, service, activity or public meeting of the City of Greer should contact Ruthie Helms, ADA Coordinator at (864) 848-5397 as soon as possible, but no later than 48 hours prior to the scheduled event.**

**Category Number: III.**  
**Item Number: A.**



**AGENDA**  
**GREER CITY COUNCIL**  
**3/28/2017**

**Councilman Wryley Bettis**

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
▣ Invocation Schedule	3/1/2017	Backup Material



**Greer City Council  
2017 Invocation Schedule**

January 10, 2017	Mayor Rick Danner
January 24, 2017	Councilman Jay Arrowood
February 14, 2017	Councilman Wayne Griffin
February 28, 2017	Councilwoman Kimberly Bookert
March 14, 2017	Councilman Lee Dumas
March 28, 2017	Councilman Wryley Bettis
April 11, 2017	Councilwoman Judy Albert
April 25, 2017	Mayor Rick Danner
May 9, 2017	Councilman Jay Arrowood
May 23, 2017	Councilman Wayne Griffin
June 13, 2017	Councilwoman Kimberly Bookert
June 27, 2017	Councilman Lee Dumas
July 11, 2017	Councilman Wryley Bettis
July 25, 2017	Councilwoman Judy Albert
August 8, 2017	Mayor Rick Danner
August 22, 2017	Councilman Jay Arrowood
September 12, 2017	Councilman Wayne Griffin
September 26, 2017	Councilwoman Kimberly Bookert
October 10, 2017	Councilman Lee Dumas
October 24, 2017	Councilman Wryley Bettis
November 14, 2017	Councilwoman Judy Albert
November 28, 2017	Mayor Rick Danner
December 12, 2017	Councilman Jay Arrowood

**Category Number: V.**  
**Item Number: A.**



**AGENDA**  
**GREER CITY COUNCIL**  
**3/28/2017**

**March 14, 2017**

**Summary:**

(Action Required)

**ATTACHMENTS:**

Description	Upload Date	Type
☐ March 14, 2017 Council Meeting Minutes	3/22/2017	Backup Material

# **CITY OF GREER, SOUTH CAROLINA**

## **MINUTES of the FORMAL MEETING of GREER CITY COUNCIL March 14, 2017**

**MEETING LOCATION:** Greer City Hall, 301 East Poinsett Street, Greer, SC 29651

### **I. CALL TO ORDER OF PUBLIC HEARING**

Call to Order 6:38 P. M.

Greenville County Program Year 2017 Annual Action Plan for the City of Greer was presented by Imma Nwobodu, Program Manager - Greenville County Redevelopment Authority. (attachment)

No one spoke during the Public Hearing.

Councilman Wayne Griffin arrived at 6:43 P.M.

Adjourn 7:00 P.M.

### **II. CALL TO ORDER OF REGULAR MEETING**

Mayor Rick Danner - 7:00 P.M.

The following members of Council were in attendance:  
Jay Arrowood, Wayne Griffin, Kimberly Bookert, Lee Dumas, Wryley Bettis and Judy Albert.

Others present: Ed Driggers, City Administrator, Mike Sell, Assistant City Administrator, Tammela Duncan, Municipal Clerk and various other staff and media. Steve Owens, Communications Manager was absent.

### **III. PLEDGE OF ALLEGIANCE**

Councilman Lee Dumas

### **IV. INVOCATION**

Councilman Lee Dumas

### **V. PUBLIC FORUM**

No one sign up to speak

### **VI. MINUTES OF THE COUNCIL MEETING**

February 28, 2017

**ACTION** - Councilman Wryley Bettis made a motion that the minutes of February 28, 2017 be received as written. Councilwoman Judy Albert seconded the motion.

**VOTE** - Motion carried unanimously.

## **VII. PRESENTATION**

- A. Steve Grant, Director of Building and Development Standards presented his Annual Report. (attached)

## **VIII. ADMINISTRATOR'S REPORT**

Ed Driggers, City Administrator presented the following:

### **Activity Items:**

**Council Planning Retreat** – Mr. Driggers thanked Council for participating in the annual planning retreat. Slides from the presentation were provided to Council by email.

**State Legislation** – House Bills H3650 and H3651 were sent back to committee. Mr. Driggers reminded Council based on these bills the business license revenue for the City of Greer could potentially have a negative impact of \$2.1 million-dollar. He stated if the bills had passed as proposed about 84% of locally owned businesses would have seen a significant increase. The increase would be required because of the exemptions that were being allowed to certain types of businesses state wide. We are extremely grateful to our local Greater Greer Chamber of Commerce for taking an official position last week, their board voting to oppose H3651 in its entirety and they opposed H3650 as it is currently written only supporting amendments to the bill that provide for standardization of the business license collection program state wide. That is currently our position and the position shared by the Municipal Association of South Carolina. The Chamber has communicated that to its entire membership. I have forwarded a copy of that to you as well.

**Walk with your Local Elected Official** – sponsored by Healthy Community 50 will be held Saturday, March 25<sup>th</sup> in Greer City Park. Registration at 9:30 am with the walk starting at 10:00am.

**Chief Dan Reynolds** – will be recognized during the March 28<sup>th</sup> meeting. A reception will be held March 30<sup>th</sup> in the lobby of City Hall from 4:00 until 6:00pm.

**State Ethics Reports** – are due March 31, 2017.

**Opening Day of Baseball** – will be held April 1<sup>st</sup> and we will also dedicate the new facilities in Century Park.

### **Executive Session**

Mr. Driggers stated he had one (1) Personnel matter (Building and Development Standards) and one (1) Economic Development matter (project briefing) for consideration during Executive Session.

## **IX. APPOINTMENTS TO BOARDS AND COMMISSIONS**

## **A. Elections Commission**

**ACTION** - Councilman Wryley Bettis nominated Joe Baldwin to serve on the Election Commission. Councilman Wayne Griffin seconded the nomination.

**VOTE** – Motion carried unanimously.

## **X. OLD BUSINESS**

### **A. Second and Final Reading of Ordinance Number 3-2017**

**AN ORDINANCE TO PROVIDE FOR THE ANNEXATION OF A PORTION OF PROPERTY OWNED BY SRMC VENTURES LLC LOCATED AT 311 B STREET BY ONE HUNDRED PERCENT PETITION; AND TO ESTABLISH A ZONING CLASSIFICATION OF RS (RESIDENTIAL SUBURBAN) FOR SAID PROPERTY**

Kelli W. McCormick, AICP stated there was no new information.

**ACTION** - Councilman Wayne Griffin made a motion to approve Second and Final Reading of Ordinance Number 3-2017. Councilman Jay Arrowood seconded the motion.

**VOTE** – Motion carried unanimously.

### **B. Second and Final Reading of Ordinance Number 4-2017**

**AN ORDINANCE TO PROVIDE FOR THE ANNEXATION OF PROPERTIES OWNED BY GREENVILLE OFFICE PARK, LLC LOCATED AT 140 OAK SPRINGS DRIVE, 220 J STREET, 240 J STREET, PART OF LOT 122 J STREET, 150 J STREET, AND LOT 8 J STREET BY ONE HUNDRED PERCENT PETITION; AND TO ESTABLISH A ZONING CLASSIFICATION OF DRD (DESIGN REVIEW DISTRICT) FOR SAID PROPERTY**

Kelli W. McCormick, AICP stated there was no new information.

**ACTION** - Councilman Jay Arrowood made a motion to approve Second and Final Reading of Ordinance Number 4-2017. Councilman Wryley Bettis seconded the motion.

**VOTE** – Motion carried unanimously.

### **C. Second and Final Reading of Ordinance Number 5-2017**

**AN ORDINANCE TO PROVIDE FOR THE ANNEXATION OF PROPERTY OWNED BY JONES AVENUE PARTNERS, LLC LOCATED ON JONES AVENUE BY ONE HUNDRED PERCENT PETITION; AND TO ESTABLISH A ZONING CLASSIFICATION OF RM-2 (RESIDENTIAL MULTI-FAMILY) FOR SAID PROPERTY**

Kelli W. McCormick, AICP stated there was no new information.

**ACTION** - Councilman Wryley Bettis made a motion to approve Second and Final Reading of Ordinance Number 5-2017. Councilman Jay Arrowood seconded the motion.

**VOTE** – Motion carried unanimously.

## **XI. NEW BUSINESS**

### **A. Bid Summary – Brushy Creek Road Sidewalk Project**

In keeping with the Master Plan, the City desires to install sidewalk to connect S. Main Street to Century Park. There is existing sidewalk from S. Main Street for about 1,700 feet to James Street where sidewalk ends. Existing sidewalk is good condition but approximately 25% is broken and cracked up and needs replacing. This project will replace broken sections of existing sidewalk, bring all street crossings into ADA compliance and extend new sidewalk approximately 1,800 feet to Century Park.

Steve Grant, Director of Building and Development Standards presented the request. Staff recommended the lowest bidder Capitol Construction of the Carolinas LLC in the amount of \$113,900.00.

**ACTION** - Councilman Jay Arrowood made a motion to approve the bid from Capitol Construction of the Carolinas LLC in the amount of \$113,900.00. Councilwoman Kimberly Bookert seconded the motion.

Discussion held.

**VOTE** – Motion carried unanimously.

Discussion was held on the alternate option but no action was taken.

### **B. First Reading of Ordinance Number 8-2017**

**AN ORDINANCE TO PROVIDE FOR THE ANNEXATION OF PROPERTIES OWNED BY SCOTT AND DIANNE MILKS LOCATED AT 310 AND 365 MARIAH DRIVE BY ONE HUNDRED PERCENT PETITION; AND TO ESTABLISH A ZONING CLASSIFICATION OF R-10 (RESIDENTIAL – SINGLE FAMILY) FOR SAID PROPERTIES**

Kelli W. McCormick, AICP presented the ordinance. The Planning Commission will hold a Public Hearing March 20, 2017 for the request. The owner/representative was present but did not speak.

**ACTION** - Councilwoman Judy Albert made a motion to approve First Reading of Ordinance Number 8-2017. Councilman Wryley Bettis seconded the motion.

**VOTE** – Motion carried unanimously.

### **C. First Reading of Ordinance Number 9-2017**

**AN ORDINANCE TO PROVIDE FOR THE ANNEXATION OF PROPERTY OWNED BY KEENAN AND WITT PROPERTIES, LLC LOCATED AT 201 NORTH BUNCOMBE ROAD BY ONE HUNDRED PERCENT PETITION; AND TO ESTABLISH A ZONING CLASSIFICATION OF C-3 (HIGHWAY COMMERCIAL DISTRICT) FOR SAID PROPERTY**

Kelli W. McCormick, AICP presented the ordinance. The Planning Commission will hold a Public Hearing March 20, 2017 for the request. The owner / representative was present but did not speak.

**ACTION** - Councilman Lee Dumas made a motion to approve First Reading of Ordinance Number 9-2017. Councilman Wayne Griffin seconded the motion.

**VOTE** – Motion carried unanimously

**D. First Reading of Ordinance Number 10-2017**

**AN ORDINANCE TO PROVIDE FOR THE ANNEXATION OF PROPERTY OWNED BY JOHN STEWART, JR. LOCATED ON ANSEL SCHOOL ROAD, NORTH WOOD LANE AND HOLIDAY ROAD BY ONE HUNDRED PERCENT PETITION; AND TO ESTABLISH A ZONING CLASSIFICATION OF DRD (DESIGN REVIEW DISTRICT) FOR SAID PROPERTY**

Kelli W. McCormick, AICP presented the ordinance. The Planning Commission will hold a Public Hearing March 20, 2017 for the request. Neither the owner nor a representative was present.

**ACTION** - Councilman Lee Dumas made a motion to approve First Reading of Ordinance Number 10-2017. Councilman Wayne Griffin seconded the motion.

Discussion held.

**VOTE** – Motion carried unanimously.

**E. First Reading of Ordinance Number 11-2017**

**A TWELFTH SUPPLEMENTAL ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF CITY OF GREER, SOUTH CAROLINA, COMBINED UTILITY SYSTEM REFUNDING REVENUE BONDS, IN ONE OR MORE SERIES, IN THE AGGREGATE PRINCIPAL AMOUNT OF NOT EXCEEDING \$15,500,000; AUTHORIZING THE MAYOR OR CITY ADMINISTRATOR AND THE GENERAL MANAGER OF THE GREER COMMISSION OF PUBLIC WORKS TO DETERMINE CERTAIN MATTERS WITH RESPECT TO THE BONDS; PRESCRIBING THE FORM AND DETAILS OF THE BONDS; AND OTHER MATTERS RELATING THERETO.**

Chuck Reynolds, Manager – Finance and Administration, Greer Commission of Public Works presented the request.

**ACTION** - Councilman Wryley Bettis made a motion to approve First Reading of Ordinance Number 11-2017. Councilwoman Kimberly Bookert seconded the motion.

Brief discussion held.

**VOTE** – Motion carried unanimously.

## **XII. EXECUTIVE SESSION**

Mayor Rick Danner stated an Executive Session was needed to receive information on one (1) Personnel matter (Building and Development Standards), one (1) Economic Development matter (project briefing) and Mayor Danner added one (1) legal matter.

**ACTION** - In (8:06 p.m.) - Councilman Wayne Griffin made a motion to go into Executive Session to receive information as stated by the Mayor. Councilwoman Kimberly Bookert seconded the motion. Motion carried unanimously.

Mayor Danner stated during Executive Session they received the information as stated above and no action would be requested.

**ACTION** - Out (8:48 p.m.) – Councilman Wayne Griffin made a motion to come out of Executive Session. Councilman Wryley Bettis seconded the motion. Motion carried unanimously.

## **XIII. ADJOURNMENT**

8:49 P.M.

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Richard W. Danner, Mayor

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Tammela Duncan, Municipal Clerk

### Notifications:

Agenda posted in City Hall and email notifications sent to The Greenville News, The Greer Citizen, GreerToday.com and the Spartanburg Herald Journal Friday, March 10, 2017.

**Category Number: VI.**  
**Item Number: A.**



**AGENDA**  
**GREER CITY COUNCIL**  
**3/28/2017**

**Police Chief Dan Reynolds in recognition of his Retirement**

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
<input type="checkbox"/> Certificate	3/24/2017	Backup Material

# CERTIFICATE OF APPRECIATION

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Congratulations upon your retirement from the City of Greer.  
Presented In Appreciation of Twelve years of Dedicated Service to the City of Greer

February 2, 2005 to March 31, 2017

**DAN REYNOLDS**

Given at Greer, South Carolina  
this 28th day of March 2017.



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City Administrator

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Mayor

**Category Number: VI.**  
**Item Number: B.**



**AGENDA**  
**GREER CITY COUNCIL**  
**3/28/2017**

**Employee Recognition**

**ATTACHMENTS:**

Description	Upload Date	Type
□ Resolution Number 3-2017	3/23/2017	Resolution

**RESOLUTION NUMBER 3-2017**

**A RESOLUTION RECOGNIZING AND COMMENDING  
CITY OF GREER EMPLOYEES**

**WHEREAS,** the City of Greer endeavors to recognize and reward its dedicated and faithful employees; and

**WHEREAS,** Scott Merrill has served in the Fire Department for 5 years; and Cathy Mayer has served in the Police Department for 10 years; and

**WHEREAS,** these employees have served in a distinguished and professional manner;

**NOW, BE IT THEREFORE RESOLVED,** that the City Council of the City of Greer, South Carolina, in a meeting duly assembled, wishes to officially recognize and commend these employees for the distinguished and dedicated service which they have performed; and

**BE IT FURTHER RESOLVED** that the City of Greer hereby rewards these dedicated employees with a certificate of appreciation and an administrative day off with pay approved this 28<sup>th</sup> day of March 2017.

**CITY OF GREER, SOUTH CAROLINA**

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Richard W. Danner, Mayor

**ATTEST:**

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Tammela Duncan, Municipal Clerk

**Category Number: VII.**  
**Item Number: A.**



**AGENDA**  
**GREER CITY COUNCIL**  
**3/28/2017**

**Building and Development Standards Activity Report - February 2017**

**ATTACHMENTS:**

Description	Upload Date	Type
□ Building and Development Standards Activity Report February 2017	3/24/2017	Exhibit



**February 2017**  
**Monthly Activity Report**  
**Building Inspections & Code Enforcement**

<b>Project Name</b>	<b>Address</b>	<b>Estimated Cost</b>
Bee Safe Storage	805 Hammett Bridge Road	3,491,388
Synchreon – BMW	545 Brookshire Road	946,864
Golds Gym – Revisions	1207 Wade Hampton Blvd.	N/A
Great Bay Oyster House – Awning	109 E. Poinsett Street	3,800
Lin's Asian Café – Revisions	850 Brushy Creek Road	150,000
Protrans – Building	410 Global Commerce Drive	6,596,266.00
BMW Warehouse	545 Brookshire Road	N/A
Growler House	213 Trade Street	5,000
Wood Memorial Storage Bldg.	863 Gap Creek Road	23,651
BMW Warehouse Plumbing	220 GSP Logistics	N/A
BMW Warehouse Electrical	545 Brookshire Road	N/A
Residences @ Brushy Creek	3101 Daventry Circle	N/A
Portico	102 Trade Street	21,000
Minghua – Mezzanine	1000 Robinson Road	69,517
BMW Flex Hub HVAC	220 GSP Logistics Pkwy	N/A
Caliber Ridge North – Upfit	2988 Green Road	184,065
Walmart Money Center	14055 E. Wade Hampton	15,000



**February 2017**  
**Monthly Activity Report**  
**Building Inspections & Code Enforcement**

NAPA Auto Parts	1301 W Wad Hampton Blvd	200,000
Pool Cabana	544 Thomas Edward Lane	30,000
O'Neal Village Commercial Center	100 Wicker Park Drive	500,000
Plastic Omnium	310 Genoble Road	217,820
Village Townhomes	Village Court	508,000
Adult Day Care	1306 W. Poinsett Street	N/A
Plastic Omnium Elec. Underground	310 Genoble Road	400,000

**Commercial Permits** -Total Cost of Construction: \$2,618,558.00

**Mechanical Permits** - Total Cost of Construction: \$4,430,140.18

**Total New Housing Starts – 28**

**Total New Housing Starts Attached - 10**

**Total Cost of all Residential Permits** (Including Renovations & Remodels) - \$8,764,363.34

**Total Misc. Permits** - \$4,430,140.18

**Total Valuation of all Permits** - \$16,234,063.52

**Total Inspections** - 2153

**Total Code Enforcement Inspections – 371**

# *City of Greer*

## *Engineering and Stormwater Division*

TO: ED DRIGGERS, CITY ADMINISTRATOR  
TAMMY DUNCAN, CITY CLERK

FROM: ENGINEERING/STORMWATER DIVISION

SUBJECT: ACTIVITY REPORT for February 2017

DATE: March 23, 2017



*Stormwater pond at the Cranky Yankee project – photo by Anthony Copeland*

### **CITY ENGINEER –**

**Storm water Issues** – Wildwood Drive, Chick Springs Road, Memorial Drive – Will be combined and bid as one project.

**Subdivision/Development Issues** – Continue to meet regularly with engineers and developer representatives in pre-submittal and pre-construction meetings to work out details with new subdivisions or commercial sites that are in the early stages of planning. Working through field issues discovered once construction has started. **Active sites:**

- Richglen
- Woodland Ridge
- Shoppes on Wade – Short Street
- BMW Phase II
- Pho Quang Temple
- Pro Trans

- Ozellas Ridge
- Teems Stockpile site
- Blue Ridge Plantation
- Peachtree Drive

## **Ongoing Engineering Projects:**

- Century Park pedestrian bridge – finalizing design
- Memorial Drive – Ready to bid out
- Recycle Center Upgrade Phase 2 – Evaluating scope
- Brushy Creek road sidewalk project – Out for bids
- Depot St Parking Lot – preliminary design underway
- Spring Street Improvement GLDTC – coordinating with Cotransco
- Downtown Streetscape project – preliminary scope meetings

## **Misc:**

- Site reviews for PAC
- GPATS meeting in Greenville
- Interviews for new inspector
- Permitting process improvements
- Janet Wall lawsuit issue
- Reviewing new project management software

## **STORMWATER ENGINEER – Lillian Hanley (prepared by Brandon Wagner with Quick Compliance)**

**Construction/ Post-construction Program - Plan Reviews, Pre-construction meetings, As-built Reviews and Project Meetings** *(Construction and Post-construction Minimum Control Measures) - Stormwater site plan reviews that incorporate consideration for water quality impacts and attempt to maintain pre-development runoff conditions are required by our SMS4 permit.*

Pre-submittal meeting(s) was held for Mayfair Crossing and Plastic Omnium Re-design

Plan reviews were conducted for: Belshire Phase II, Bojangles at Wade Hampton and Finley, Brushy Creek Townes, Gibbs Cancer Tower, Peterbilt Store (re-design), Darien Properties (re-design), Brockman McClimon Warehouse (re-design), ProTrans Logistics (Lillian and Consultant) and Piedmont Natural Gas Line 201 relocation.

Review Complete letters were submitted to DHEC for: Belshire Phase II Subdivision, Bojangles at Wade Hampton and Finley, and Brushy Creek Townes.

Project Close-out Inspections were conducted for ReWa Taylors Line, and Pho Quang Buddhist Temple.

### **Miscellaneous**

- 1) Met with consultant to discuss plan of action for Stormwater BMP maintenance inspections as required by the SMS4 permit.
- 2) Renewed LOC for Benson Wade Hampton
- 3) Grading permit discussions with Steve Grant

## **STORMWATER INSPECTOR: Anthony Copeland**

### **Stormwater Inspection**

SUBDIVISION NAME	INSPECTION DATE	OPERATION	Frequency
Minquah	2-7-2017	Storm Water/Site Inspection	Monthly
Dalton Stock Pile	2-7-2017	Storm Water/Site Inspection	Monthly
Plastic Omnium	2-7-2017	Storm Water/Site Inspection	Monthly
Cranky Yankee	2-7-2017	Storm Water/Site Inspection	Monthly
MGA Research	2-7-2017	Storm Water/Site Inspection	Monthly
Velocity Park	2-8-2017	Storm Water/Site Inspection	Monthly
Suber Rd. Storage	2-8-2017	Storm Water/Site Inspection	Monthly
O'Neal Village Subd. Ph-3	2-8-2017	Storm Water/Site Inspection	Monthly
O'Neal Village Subd. Ph-2	2-8-2017	Storm Water/Site Inspection	Monthly
O'Neal Village Subd. Ph-1	2-8-2017	Storm Water/Site Inspection	Monthly
Orchard Crest Subd	2-8-2017	Storm Water/Site Inspection	Monthly
Heatherfield Subd.	2-9-2017	Storm Water/Site Inspection	Monthly
Peterbilt Store	2-9-2017	Storm Water/Site Inspection	Monthly
Pleasant Dr. Subd.	2-9-2017	Storm Water/Site Inspection	Monthly
REWA - Greer	2-9-2017	Storm Water/Site Inspection	Monthly
Franklin Point Subd.	2-10-2017	Storm Water/Site Inspection	Monthly

GSP Logistics	2-10-2017	Storm Water/Site Inspection	Monthly
BMW Parking Expansion	2-10-2017	Storm Water/Site Inspection	Monthly
Caliber Ridge North	2-13-2017	Storm Water/Site Inspection	Monthly
Green Rd. Industrial Site	2-13-2017	Storm Water/Site Inspection	Monthly
Darrien Properties	2-13-2017	Storm Water/Site Inspection	Monthly
Benson Memorial Ext.	2-13-2017	Storm Water/Site Inspection	Monthly
Hammett Bridge Subd.	2-14-2017	Storm Water/Site Inspection	Initial
Hammett Bridge Townhouse	2-14-2017	Storm Water/Site Inspection	Initial
POM Storage	2-14-2017	Storm Water/Site Inspection	Monthly
Dicks Brook Honda	2-14-2017	Storm Water/Site Inspection	Monthly
Wade Hampton Mini Storage	2-16-2017	Storm Water/Site Inspection	Monthly
Enclave At Lismore	2-16-2017	Storm Water/Site Inspection	Monthly
Hartwood Lake Subd.	2-16-2017	Storm Water/Site Inspection	Monthly
Riverside Commons	2-16-2017	Storm Water/Site Inspection	Monthly
RV Boat & Storage	2-16-2017	Storm Water/Site Inspection	Monthly
The Reserves At Richglen Subd.	2-20-2017	Storm Water/Site Inspection	Monthly
Hood Rd. Auto	2-20-2017	Storm Water/Site Inspection	Monthly
Brusters Ice Cream	2-20-2017	Storm Water/Site Inspection	Monthly
Jones Ave. Site Prep	2-20-2017	Storm Water/Site Inspection	Monthly
The Residence At Century Park	2-21-2017	Storm Water/Site Inspection	Monthly
Redcroft Subd. Ph-2	2-21-2017	Storm Water/Site Inspection	Monthly
Redcroft Subd. Ph-1	2-21-2017	Storm Water/Site Inspection	Monthly
Manor At Abner Creek Subd.	2-21-2017	Storm Water/Site Inspection	Monthly
The Ledges	2-22-2017	Storm Water/Site Inspection	Monthly
Cypress Landing Subd	2-22-2017	Storm Water/Site Inspection	Monthly
Cypress Landing Subd	2-22-2017	Storm Water/Site Inspection	Monthly
Thrive Greer	2-28-2017	Storm Water/Site Inspection	Monthly
Belshires Subd.	2-28-2017	Storm Water/Site Inspection	Monthly
	2-28-2017	Storm Water/Site Inspection	Monthly

Greystone Cottage IV			
New Hope Baptist Church	2-28-2017	Storm Water/Site Inspection	Monthly
<b>46 Total Stormwater Inspections</b>			

### Addressed Citizen Complaints

Issue	Complaint Date	Address	Resolution	Completed
Stormwater Water Runoff from Neighboring Properties.	2-2-2017	134 Hunters Place	Met with landowner regarding runoff onto the neighboring Lot. It was determine that runoff was due to on- going grading for future construction. Recommendation was given that Silt Fence be installed and the Lot be re-stabilized with grass.	Complete

### Asphalt Activities

Name	Date	Operation
The Reserves At Richglen	1-19-2017	Sub-grade Proof Roll
Enclave At Lismore	1-25-2017	Asphalt Placement
The Reserves At Richglen	2-1-2017	Asphalt Placement
Redcroft Subd. P-2	2-1-2017	Asphalt Placement
Redcroft Subd. P-2	2-2-2017	Asphalt Proof Roll / Asphalt Placement
Franklin Point	2-7-2017	Asphalt Proof Roll / Asphalt Placement

Redcroft Subd. P-2	2-7-2017	Asphalt Proof Roll / Asphalt Placement

## Pre-Construction Meeting

Subdivision Name	Date
Belshires Subd. Ph-2	2-16-2017
Orchard Crest (ECS)	2-21-2017

## Lot Drainage Review

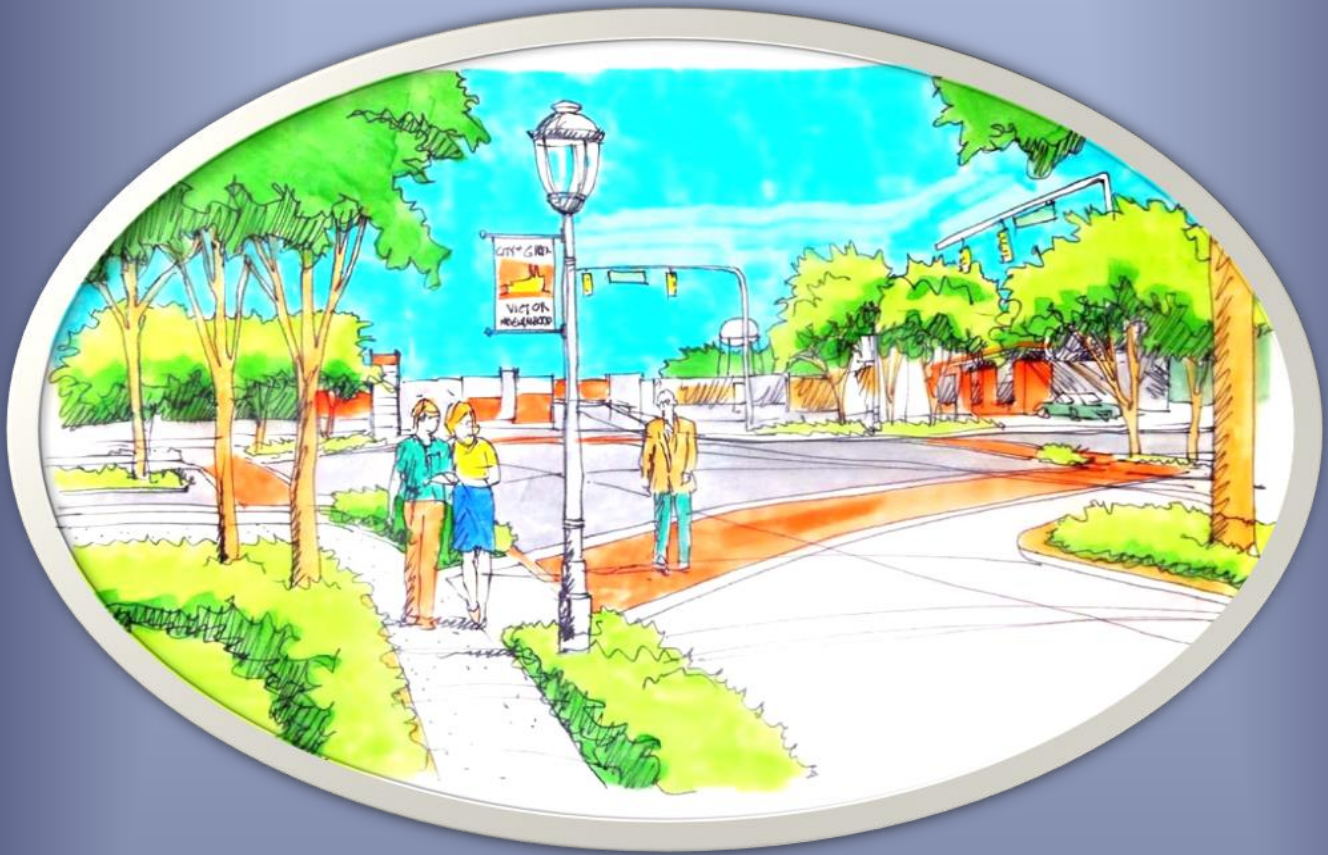
Development	Date	Address	Lot #
Private Res.	2-1-2017	216 Meadow lake Tr.	N/A
Belshire Subd.	2-1-2017	100 Dauphine Wy.	22
Belshire Subd.	2-1-2017	160 Belshires Dr.	16
Heatherfield Subd.	2-1-2017	170 Heatherfield Ln.	58
Heatherfield Subd.	2-1-2017	182 Heatherfield Ln.	56
Heatherfield Subd.	2-1-2017	183 Heatherfield Ln.	19
Heatherfield Subd.	2-1-2017	207 Heatherfield Ln.	24
Heatherfield Subd.	2-1-2017	166 Heatherwood Ln.	59
Franklin Pt.	2-3-2017	426 Bucklebury Rd	34
Hartwood Lake Subd.	2-3-2017	109 Hartwood Lake	67
Hartwood Lake Subd.	2-3-2017	116 Hartwood Lake	7
Hartwood Lake Subd.	2-3-2017	112 Hartwood Lake	6
Hartwood Lake Subd.	2-3-2017	113 Hartwood Lake	68
Redcroft Ph-1	2-8-2017	146 Redcroft Dr.	216
Redcroft Ph-1	2-8-2017	517 Redcroft Dr.	210
Greystone Cottages IV	2-14-2017	531 Ashler Dr.	123
Orchard Crest (ECS)	2-14-2017	532 Thomas Edward Ln	19
The Hollows	2-14-2017	17 Shady Hollow Ln.	24

The Hollows	2-14-2017	19 Shady Hollow Ln.	23
The Hollows	2-14-2017	21 Shady Hollow Ln.	22
The Hollows	2-14-2017	23 Shady Hollow Ln.	21
Franklin Point Subd.	2-15-2017	427 Bucklebury Rd	149
Franklin Point Subd.	2-15-2017	443 Bucklebury Rd	148
Franklin Point Subd.	2-15-2017	447 Bucklebury Rd	147
Franklin Point Subd.	2-15-2017	175 Willowbottom Dr.	19
Manor At Abner Crk.	2-17-2017	241 Delbourne Ln.	10
Franklin Point Subd.	2-20-2017	721 Tuckborough St.	136
Belshire Subd.	2-20-2017	304 Bienville Pl.	21
Belshire Subd.	2-20-2017	115 Dauphine Wy.	29
Oneal Village P-2	2-20-2017	213 Noble St.	24
Oneal Village P-2	2-20-2017	420 Meritage St.	114
			109
Oneal Village P-2	2-20-2017	504 Meritage St.	
Oneal Village P-2	2-20-2017	506 Meritage St.	108
Oneal Village P-2	2-20-2017	422 Meritage St.	113
Oneal Village P-2	2-20-2017	426 Meritage St.	112
Oneal Village P-2	2-20-2017	500 Meritage St.	111
Oneal Village P-2	1-30-2017	502 Meritage St.	110
Village Ct.	2-21-2017	125 Village Ct.	7
Village Ct.	2-21-2017	127 Village Ct.	7
Village Ct.	2-21-2017	130 Village Ct.	8
Village Ct.	2-21-2017	130 Village Ct.	8
Chestnut Hill Plantation	2-24-2017	714 Austin Wood Ct.	21
Belshires Subd.	2-24-2017	408 Bienville Pl.	32
Belshires Subd.	2-27-2017	5 Dauphine Wy.	47
Redcroft Subd. Ph-1	2-28-2017	22 Yorkmont Wy.	6
Westhaven Subd.	2-28-2017	217 Mansfield Ln.	12
<b>46 LOT Drainage Review</b>			

## Final Engineering Visit

Name	Address	Date
Belshires Subd	140 Belshires Dr.	2-1-2017
Oneal Village Ph-2	208 Noble St.	2-1-2017
Westfield Subd.	220 Summerlea	2-1-2017
Redcroft Subd Ph-1	528 Allenton Wy.	2-1-2017





# Planning & Zoning Division

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*February 2017*

These reports track monthly and year to date information as it relates to Boards and Commissions of the City of Greer. It further contains activity of Planning and GIS staff with fees collected.

## Summary



## February 2017

The Planning Commission (GPC) reviewed five cases in February: three annexations, one variance from the Land Development Regulations for sidewalks, and one Final Development Plan. The annexations included properties on B Street and J Street near the Pelham Campus of Spartanburg Regional and a property on Jones Avenue. All were approved. The request for relief from the requirements of the Land Development Regulations was for sidewalks required as part of a project in Mt. Vernon Estates. This request was denied. The final action by the Planning Commission in February was to approve the Final Development Plan for Phase IV of O'Neal Village.

There were no cases for the Board of Zoning Appeals (BZA) for February 2017.

There were also no cases for the Board of Architectural Review (BAR) for February 2017.

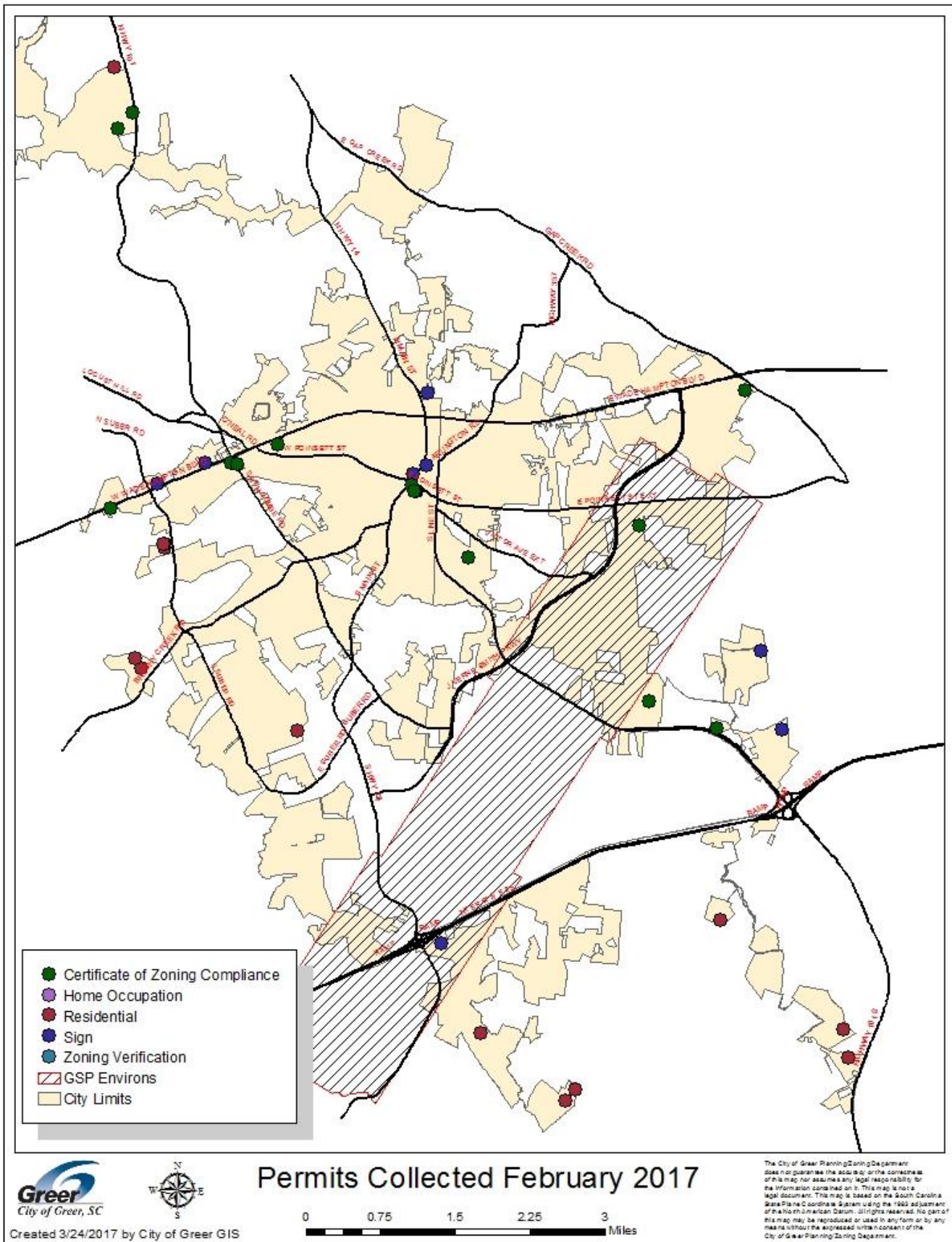
The Planning Advisory Committee (PAC) met to review one case for a new subdivision off Westmoreland Road to be called The Reserve at Redcroft. This is a new single-family residential subdivision with 63 lots at the intersection of Westmoreland Road and Mariah Drive. The subdivision contains 7 new streets with 0.5 miles of new roadway and 1 entrance.

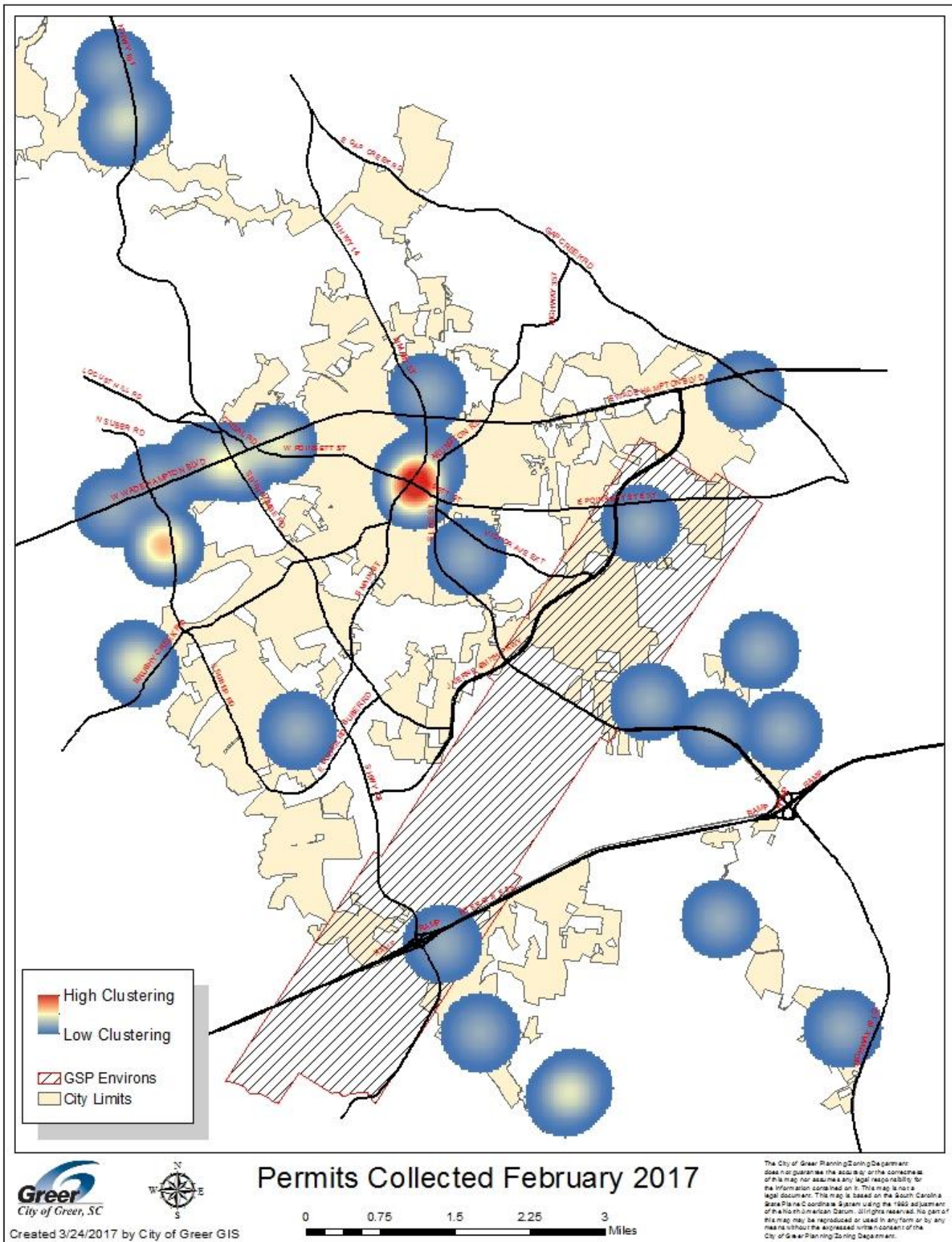
## Public Hearings and Business Meetings

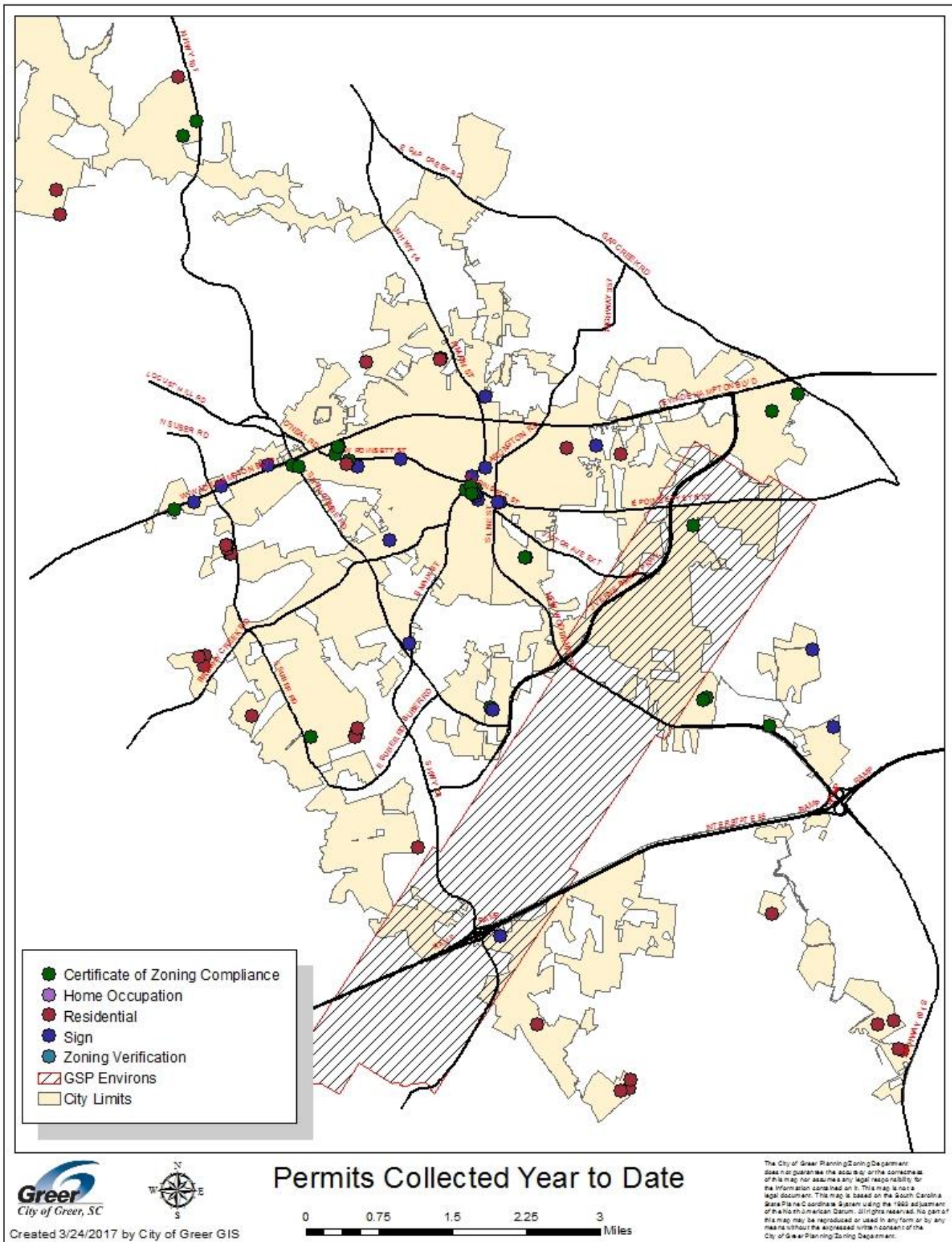
Commission, Boards and Committees	Cases Reviewed February	Cases Approved/Recommendation	Cases Pending	Pending Review/Approval
Annexation Planning Committee (APC)	0			
Board of Architectural Review (BAR)	0			
Board of Zoning Appeals (BZA)	0			
Planning Commission (GPC)	5	AN 2017-03 SRMC Venture, LLC AN 2017-04 CJN, LLC – Nick Franchina AN 2017-05 Jones Avenue VAR 2017-07 Cobblestone Homes, LLC FDP 2017-08 O’Neal CDSF, LLC		Approved Approved Approved Denied Approved
Planning Advisory Committee (PAC)	1	PAC 2017-04 The Reserve at Redcroft		Reviewed

## Year to Date Case Totals

PERMIT TYPE	TOTAL CASES YTD	TOTAL CASES February	TOTAL FILING FEES	TOTAL FEES YTD
BZA: Residential	1	0	\$0	\$100
BZA: Commercial	1	0	\$0	\$600
Planning Commission Filing Fees	4	2	\$150	\$625
Planning Advisory Committee Fees	4	1	\$415	\$2160
Annexation Planning Committee	1	0	\$0	\$0
Board of Architectural Review	0	0	\$0	\$0
<b>TOTAL</b>	<b>11</b>	<b>3</b>	<b>\$565</b>	<b>\$3,485</b>









**Category Number: VII.**  
**Item Number: B.**



**AGENDA**  
**GREER CITY COUNCIL**  
**3/28/2017**

**Financial Activity Report - February 2017**

**Summary:**

[Link to Detail Financial Reports](#)

**ATTACHMENTS:**

Description	Upload Date	Type
☐ February 2017 Summary Budget Report	3/23/2017	Backup Material



February 2017 Summary Financial Report

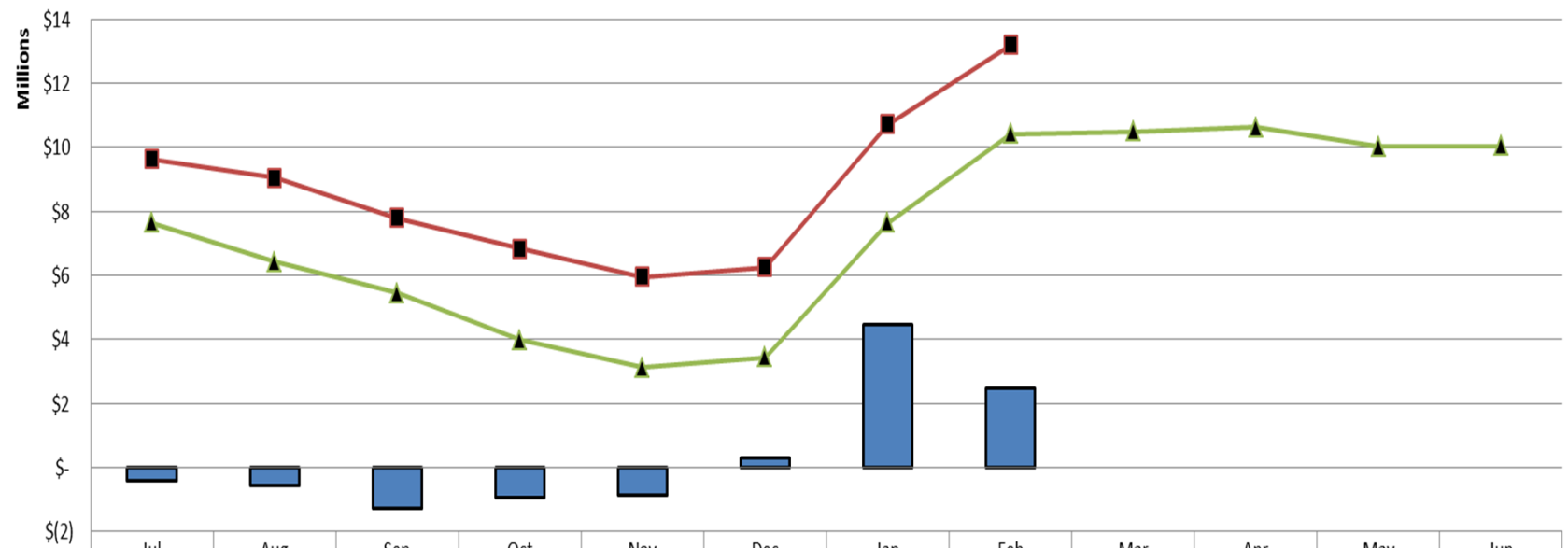


# *Financial Performance Summary*

**As of Month End February, 2017**

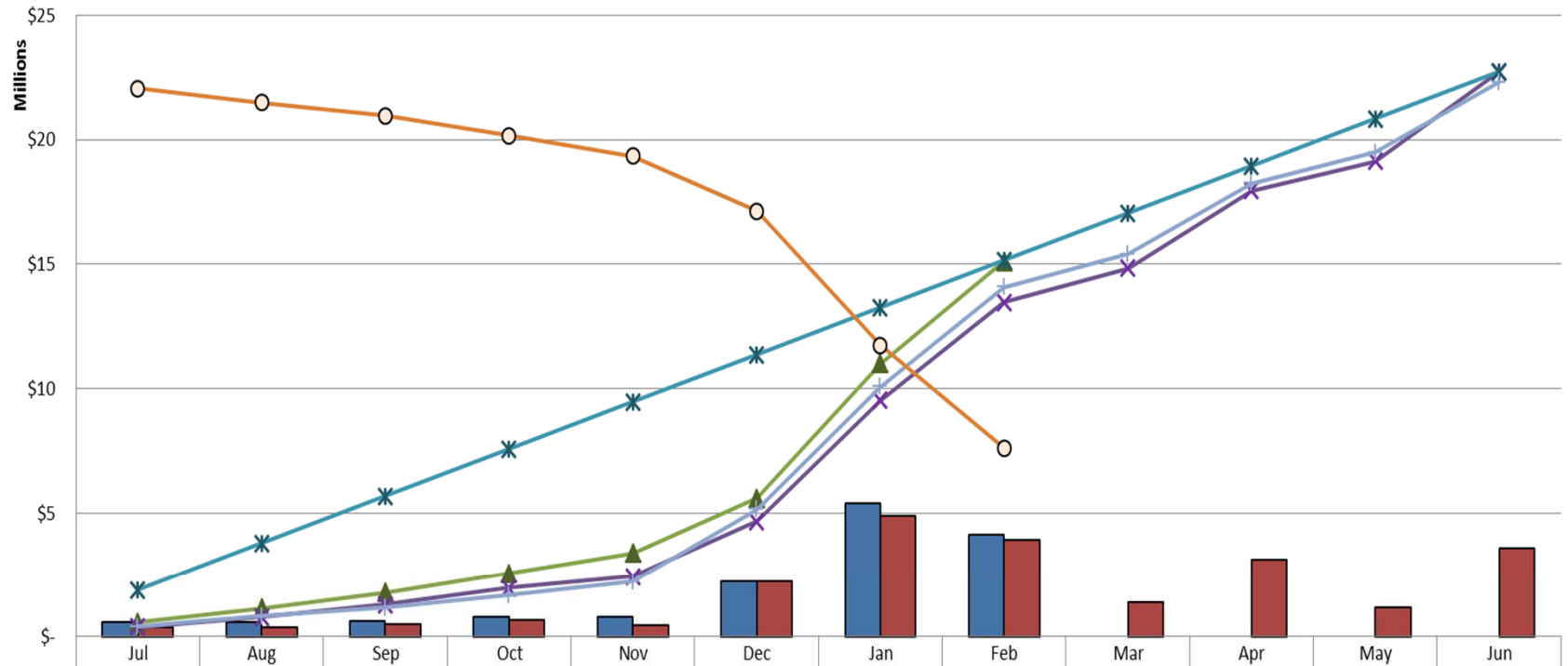
<b><i>Quick Look Indicators</i></b>	<b>This Month</b>	<b>This Year</b>	<b>Balance</b>
General Fund Cash Balance	↑	↑	\$ 13,202,239
General Fund Revenue	↓	↑	\$ 15,115,936
General Fund Expenditures	↑	↑	\$ 12,577,634
Budget Percentage (Over) / Under	↓	↑	10%
Revenue Benchmark Variance	↑	↑	\$ 1,661,795
Expenditure Benchmark Variance	↓	↑	\$ 1,098,669
Overall Benchmark Variance	↑	↑	\$ 2,760,464
Hospitality Fund Cash Balance	↑	↑	\$ 2,076,071
Hospitality Fund Revenue	↓	↑	\$ 1,349,049
Hospitality Fund Expenditures	↑	↓	\$ 270,660
Storm Water Fund Cash Balance	↑	↓	\$ 1,148,958
Storm Water Fund Revenue	↓	↓	\$ 275,520
Storm Water Fund Expenditures	↓	↓	\$ 158,475

## Cash Balance - General Fund Fiscal Year 2016/17



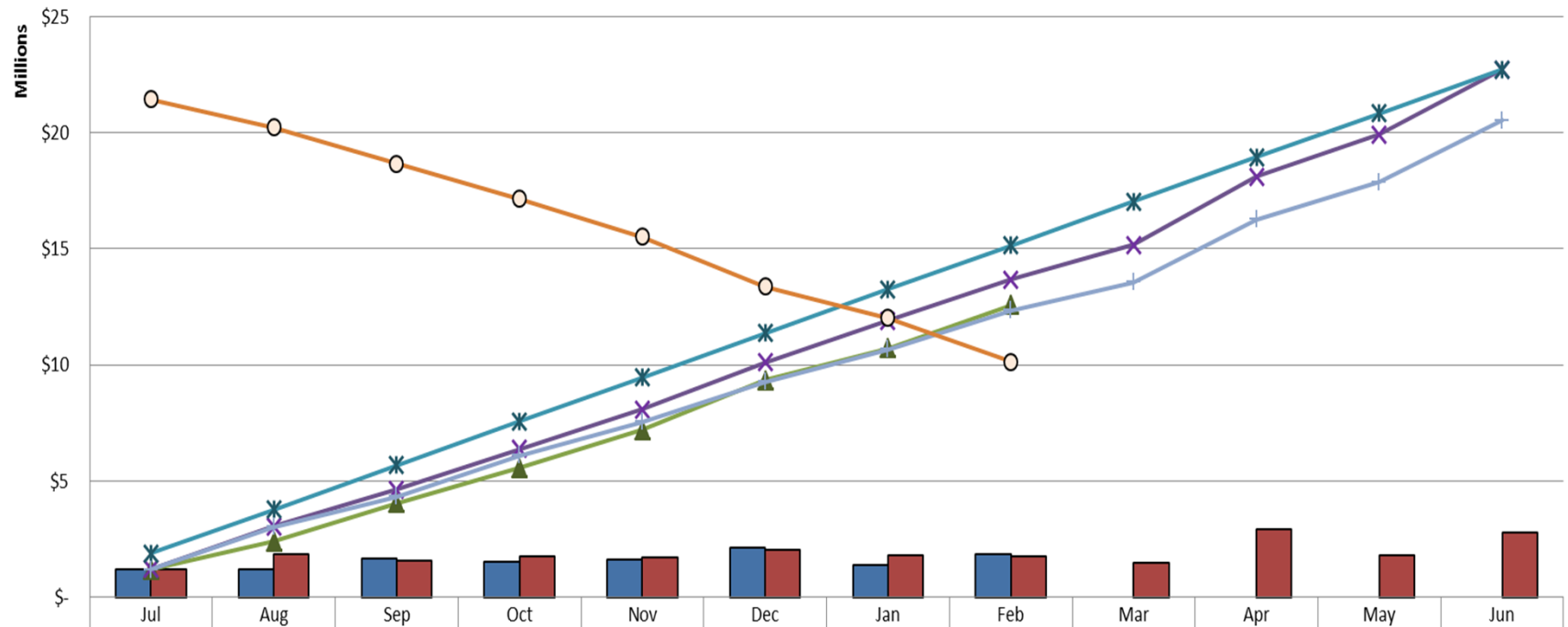
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Net Monthly Cash	(417,239)	(577,296)	(1,267,911)	(947,186)	(882,644)	290,327	4,478,674	2,476,171	-	-	-	-
Current Fiscal YTD Balance	9,632,104	9,054,808	7,786,897	6,839,711	5,957,067	6,247,394	10,726,068	13,202,239				
Prior Fiscal YTD Balance	7,642,552	6,415,438	5,451,158	3,983,437	3,123,237	3,447,626	7,643,952	10,423,777	10,489,153	10,617,767	10,031,136	10,049,343

## Revenue - General Fund Fiscal Year 2016/17



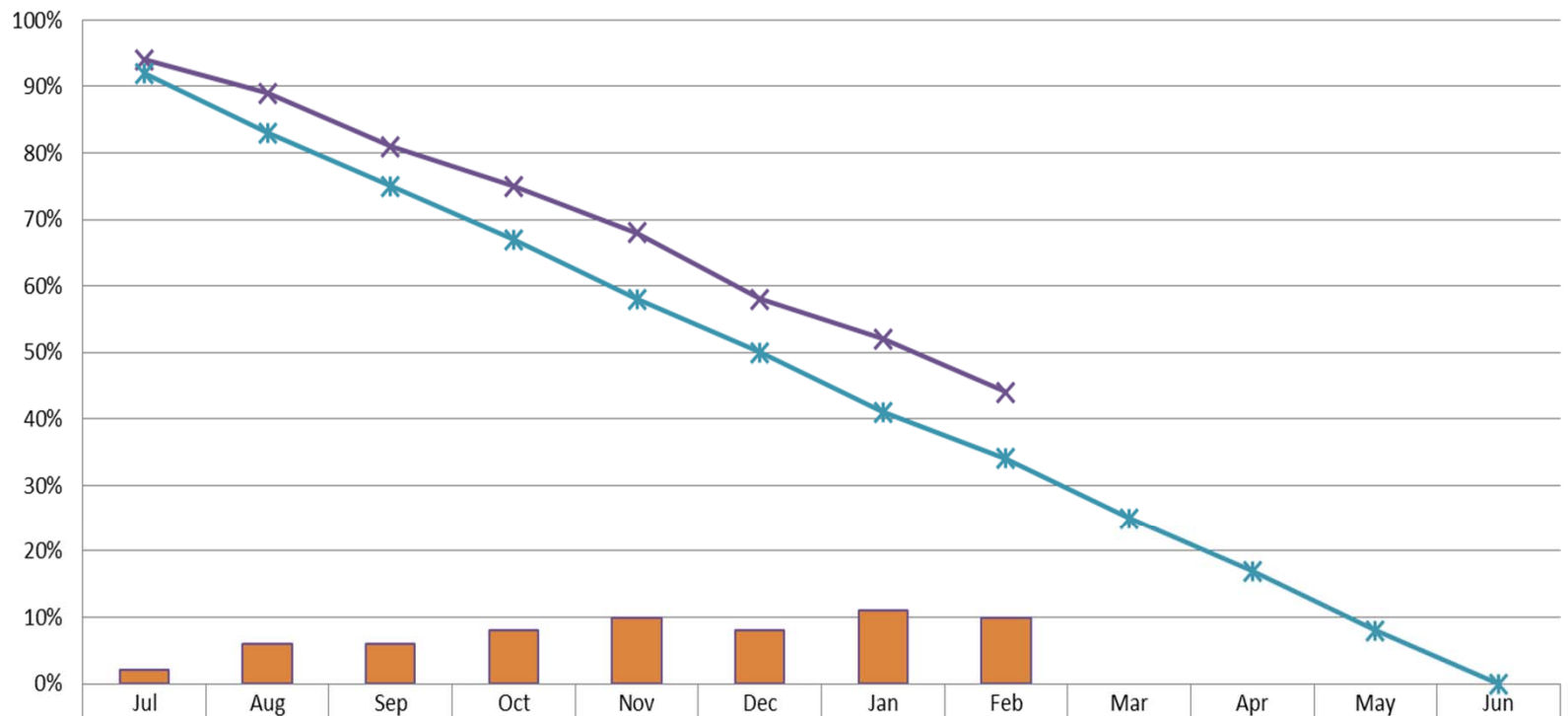
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Monthly Actual	575,713	565,799	629,052	793,446	813,202	2,215,445	5,401,029	4,122,250				
Monthly Benchmark	381,400	396,839	506,408	682,338	465,054	2,222,180	4,868,277	3,931,645	1,379,106	3,111,307	1,179,951	3,597,704
YTD Actual	575,713	1,141,512	1,770,564	2,564,010	3,377,213	5,592,657	10,993,687	15,115,936				
YTD Benchmark	381,400	778,239	1,284,647	1,966,985	2,432,039	4,654,219	9,522,496	13,454,141	14,833,247	17,944,554	19,124,505	22,722,209
YTD Prorated Budget	1,885,495	3,770,990	5,680,552	7,574,070	9,467,587	11,361,105	13,254,622	15,148,139	17,041,657	18,935,174	20,828,692	22,722,209
Prior YTD Actual	399,989	826,914	1,165,767	1,673,577	2,214,478	5,136,133	10,066,064	14,080,368	15,404,784	18,243,812	19,481,174	22,301,763
Balance to Collect	22,050,227	21,484,428	20,951,645	20,158,199	19,344,996	17,129,552	11,728,522	7,606,273				

## Expenditures - General Fund Fiscal Year 2016/17



	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Monthly Actual	1,180,597	1,216,850	1,648,607	1,533,771	1,618,813	2,143,329	1,366,048	1,869,619				
Monthly Benchmark	1,204,121	1,858,107	1,569,788	1,758,648	1,702,956	2,018,452	1,784,304	1,779,927	1,496,820	2,942,964	1,811,192	2,794,931
YTD Actual	1,180,597	2,397,447	4,046,054	5,579,825	7,198,639	9,341,968	10,708,015	12,577,634				
YTD Benchmark	1,204,121	3,062,228	4,632,016	6,390,664	8,093,620	10,112,071	11,896,375	13,676,303	15,173,123	18,116,087	19,927,279	22,722,210
YTD Prorated Budget	1,885,495	3,770,990	5,680,552	7,574,070	9,467,587	11,361,105	13,254,622	15,148,139	17,041,657	18,935,174	20,828,692	22,722,209
Prior YTD Actual	1,186,602	3,026,273	4,326,601	6,102,644	7,544,912	9,283,177	10,674,028	12,341,742	13,568,744	16,259,615	17,884,490	20,540,390
Balance to Expend	21,445,343	20,228,493	18,676,155	17,142,384	15,523,570	13,380,241	12,014,194	10,144,575				

## Budget Percent Remaining - General Fund Fiscal Year 2016/17



(Over) Under Budget	2	6	6	8	10	8	11	10				
Actual Percent Remaining	94	89	81	75	68	58	52	44				
Prorated Percent Remaining	92	83	75	67	58	50	41	34	25	17	8	0

## Revenues

### Revenue

- Total Revenue
- Taxes
- Franchises & Licenses
- Misc. Revenues
- Permits and Fees
- Intergovernmental Revenue
- Fire Fees
- Fines and Forfeitures
- Grants
- Fund Balance
- Refunds
- Operating Transfers

## 2016-17 Financials

☒ Revenues ☐ Expenditures



### YTD Actual

**\$15,115,936**

### YTD Budget

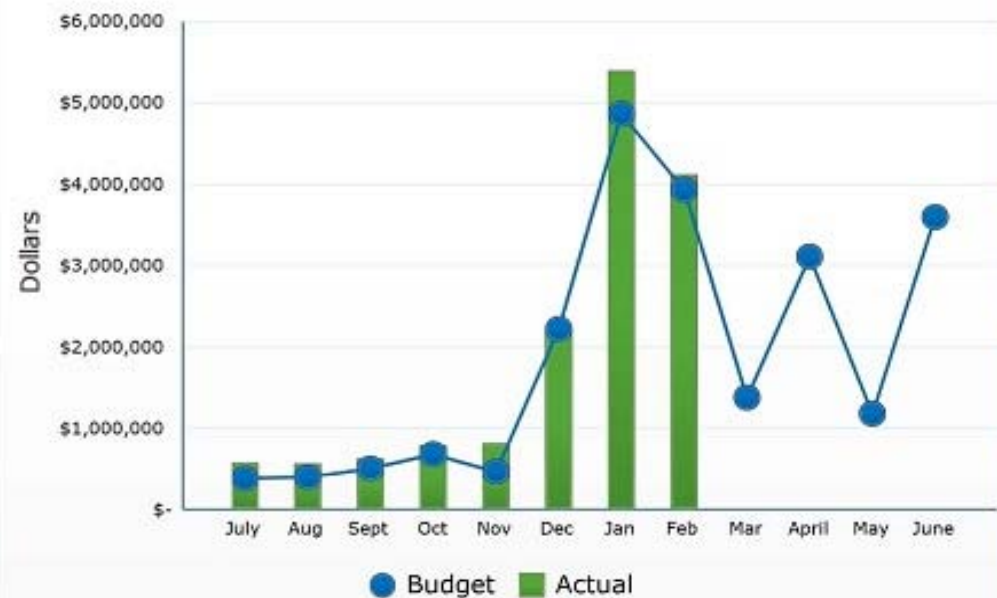
**\$13,454,141**

### Difference

**\$1,661,795**

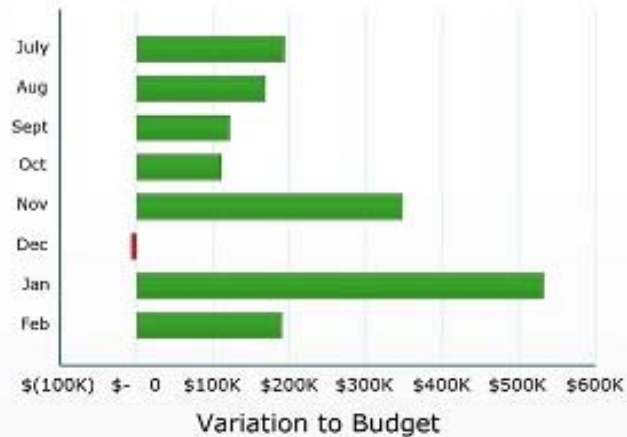
## City of Greer Revenues

Fiscal Year 2016-17



## Actual vs Budget

Fiscal Year 2016-17





## 2016-17 Financials

☐ Revenues
 ☒ Expenditures

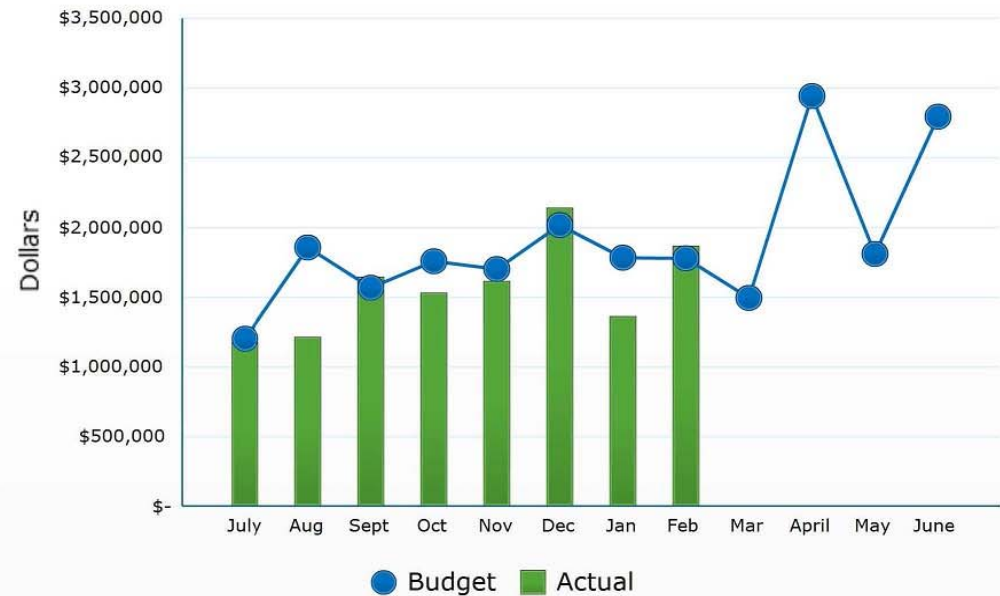
### Expenditures

Total Expenditures
Total City Expenditures
YTD Personnel
YTD Operations
YTD Debt Service
Mayor & Council
Administration
Municipal Court
General Government
Fire
Police
Public Services
Recreation
Building Standards

YTD Actual	YTD Budget	Difference
<b>\$12,577,634</b>	<b>\$13,676,303</b>	<b>\$1,098,669</b>

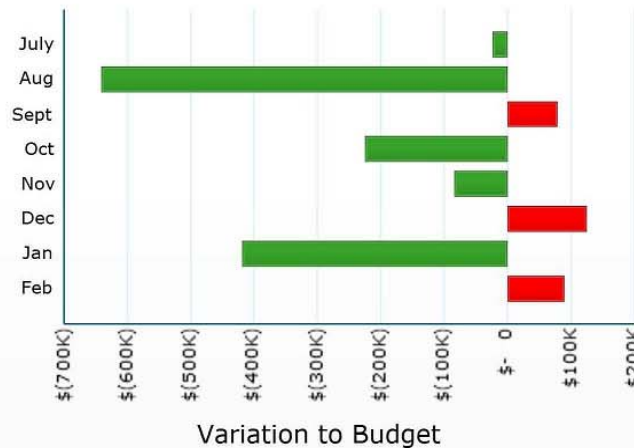
### City of Greer Expenditures

Fiscal Year 2016-17



### Actual vs Budget

Fiscal Year 2016-17

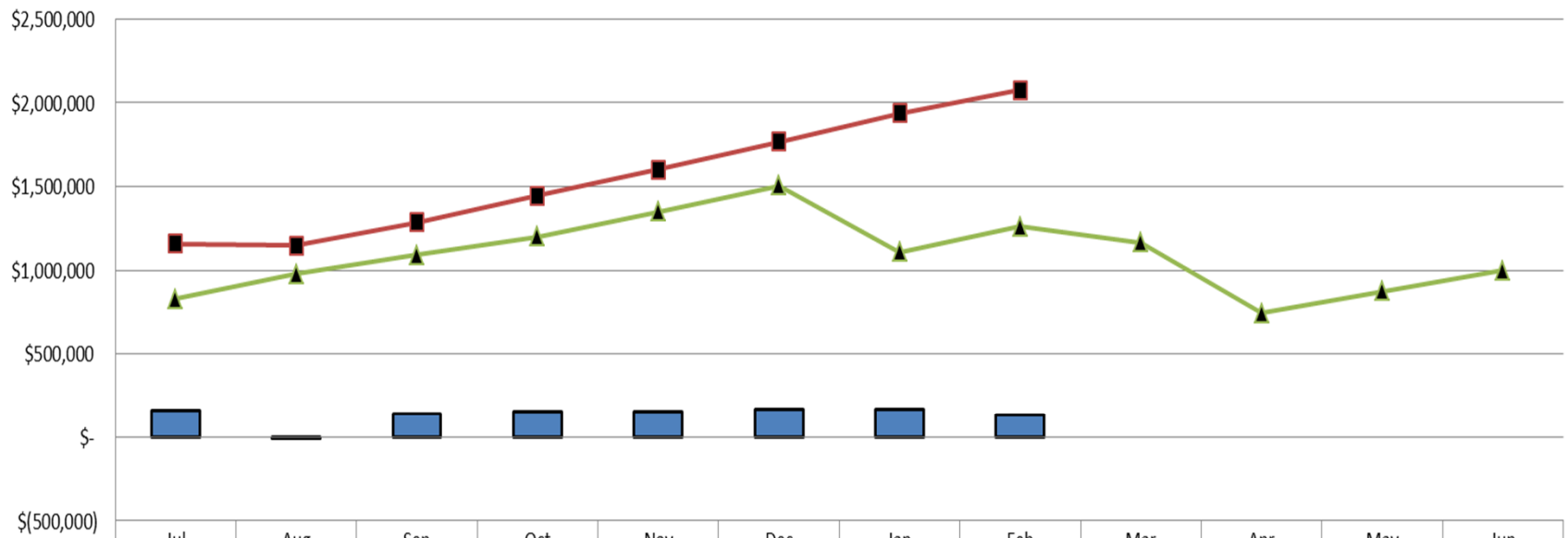




Hospitality Taxes Fund

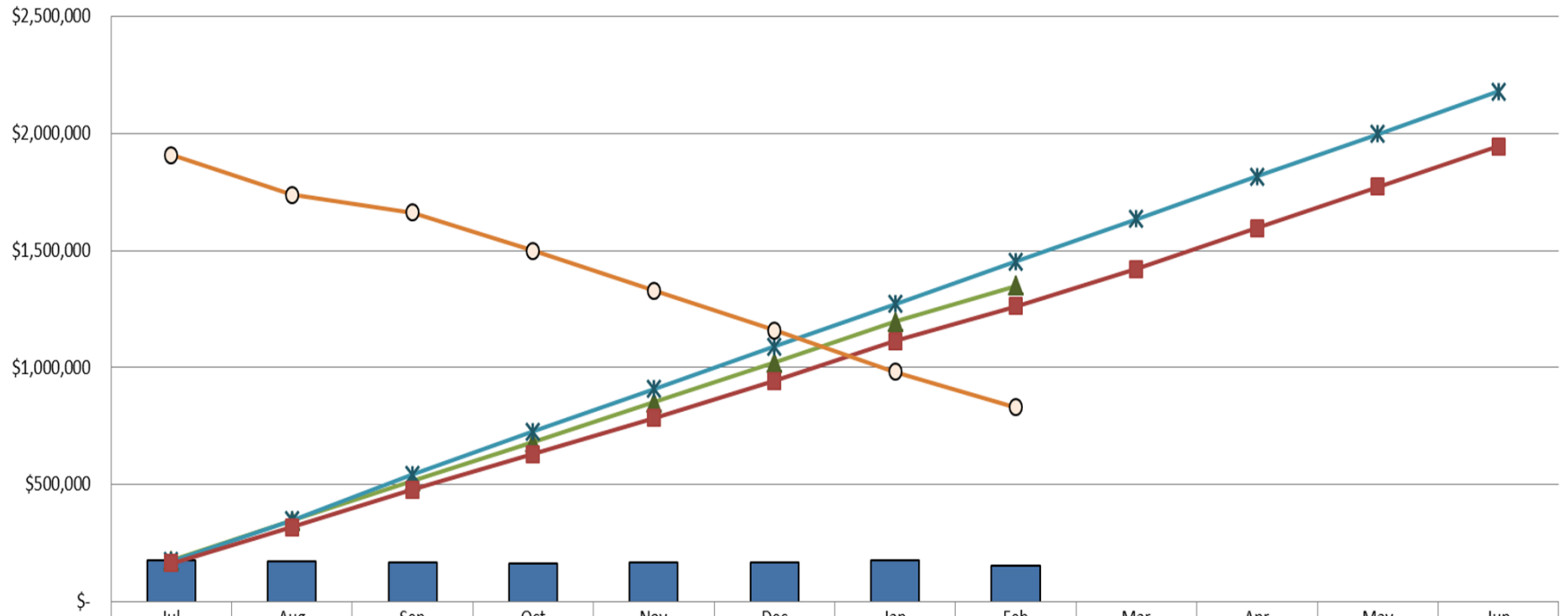
## Cash Balance - Hospitality Taxes Fund

### Fiscal Year 2016/17



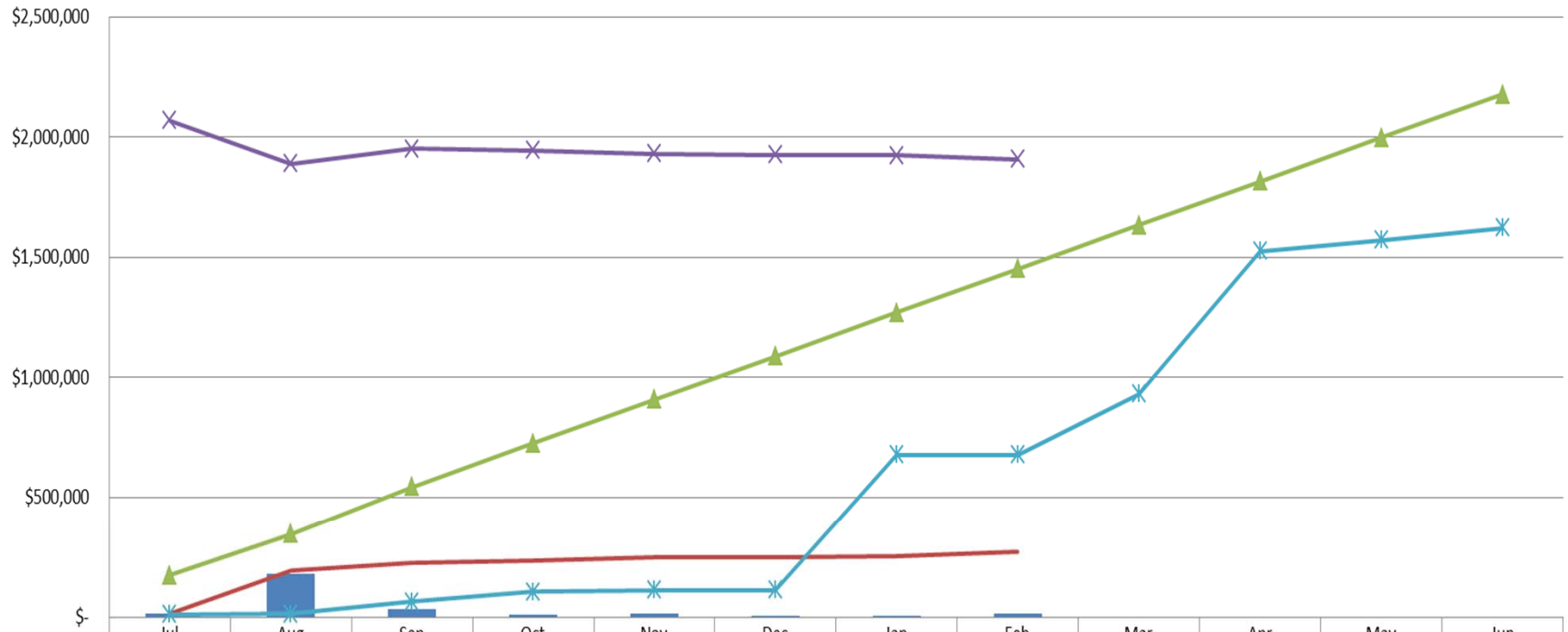
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Net Monthly Cash	161,269	(9,434)	137,138	157,472	156,424	166,536	172,053	136,627	-	-	-	-
Current Fiscal YTD Balance	1,159,255	1,149,821	1,286,959	1,444,431	1,600,855	1,767,391	1,939,444	2,076,071				
Prior Fiscal YTD Balance	828,705	979,816	1,090,730	1,200,692	1,348,821	1,506,880	1,110,798	1,259,922	1,164,111	745,785	874,771	997,986

## Revenue - Hospitality Taxes Fund Fiscal Year 2016/17



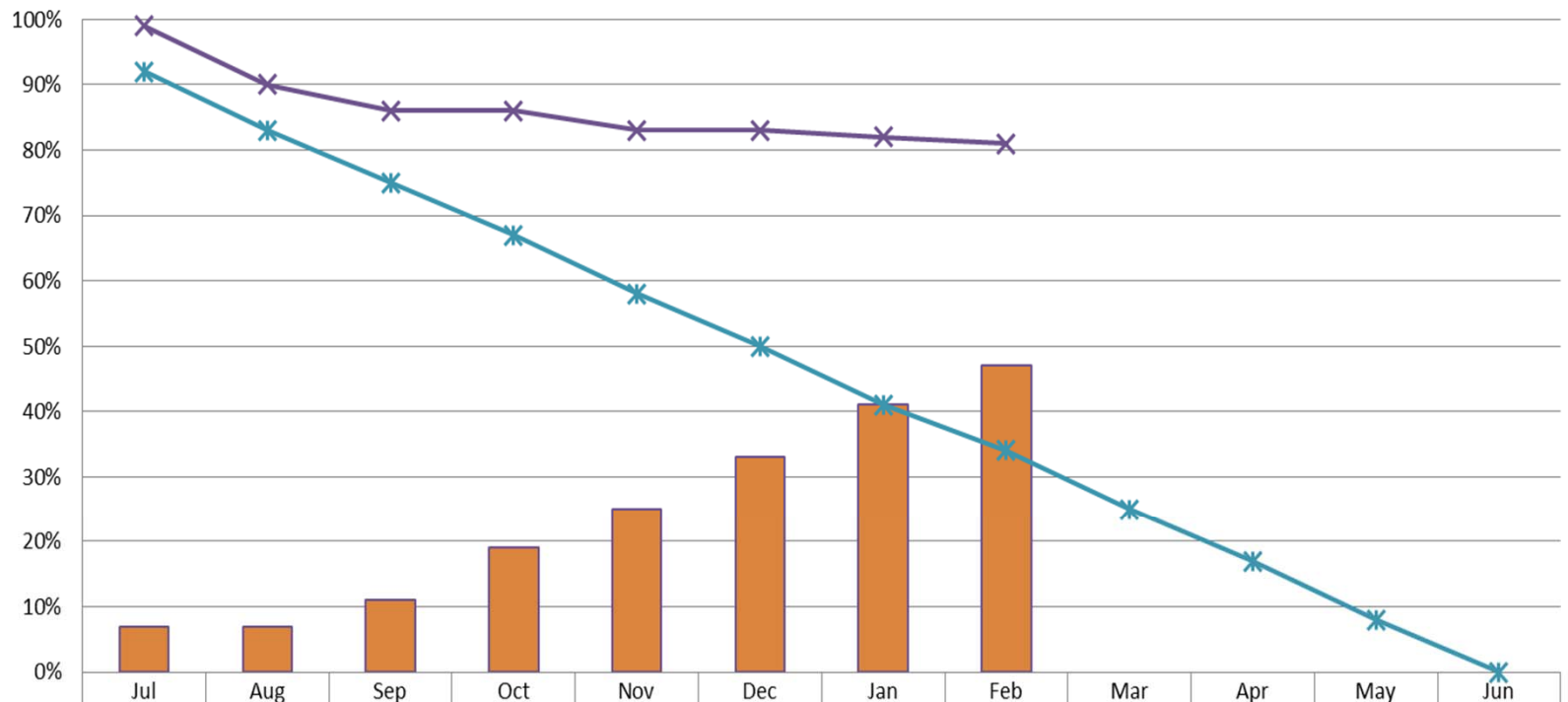
Monthly Actual	176,060	171,044	168,659	164,920	169,973	169,978	176,092	152,322				
YTD Actual	176,060	347,104	515,764	680,684	850,657	1,020,635	1,196,727	1,349,049				
YTD Prorated Budget	173,711	347,422	544,748	726,330	907,913	1,089,496	1,271,078	1,452,661	1,634,243	1,815,826	1,997,408	2,178,991
Prior YTD Actual	164,244	317,711	479,120	631,069	784,527	943,494	1,113,177	1,262,601	1,420,737	1,596,364	1,771,638	1,944,727
Balance to Collect	1,908,470	1,737,426	1,663,227	1,498,307	1,328,334	1,158,356	982,264	829,942				

## Expenditures - Hospitality Taxes Fund Fiscal Year 2016/17



	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Monthly Actual	14,791	180,483	31,521	7,448	13,477	3,225	4,152	15,562				
YTD Actual	14,791	195,274	226,795	234,243	247,721	250,946	255,098	270,660				
YTD Prorated Budget	173,711	347,422	544,748	726,330	907,913	1,089,496	1,271,078	1,452,661	1,634,243	1,815,826	1,997,408	2,178,991
Prior YTD Actual	11,244	13,600	64,110	106,098	111,427	112,335	678,099	678,399	932,346	1,526,299	1,572,587	1,622,462
Balance to Expend	2,069,739	1,889,256	1,952,196	1,944,748	1,931,270	1,928,045	1,923,893	1,908,331				

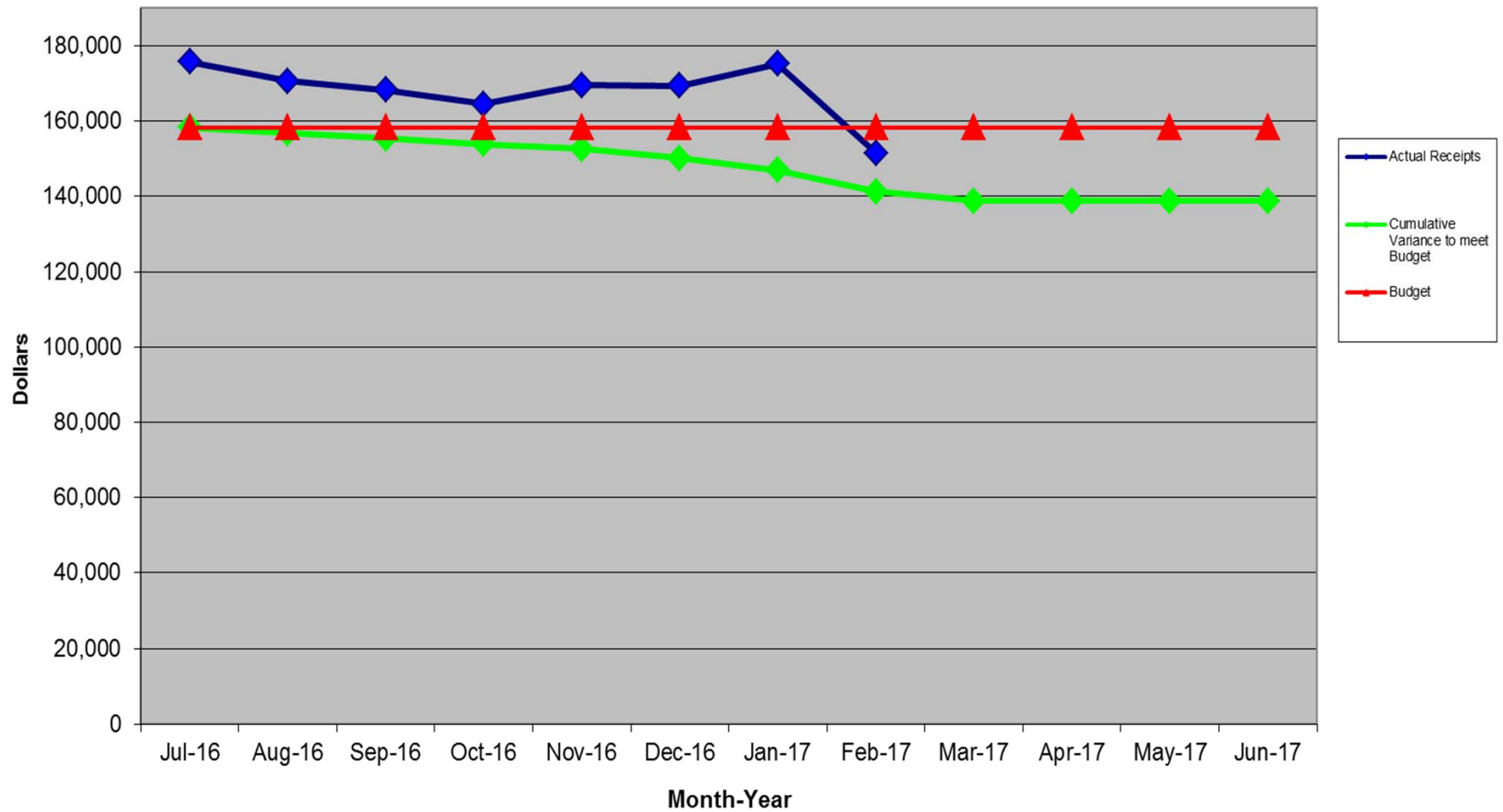
## Budget Percent Remaining - Hospitality Taxes Fund Fiscal Year 2016/17



(Over) Under Budget	7	7	11	19	25	33	41	47				
Actual Percent Remaining	99	90	86	86	83	83	82	81				
Prorated Percent Remaining	92	83	75	67	58	50	41	34	25	17	8	0

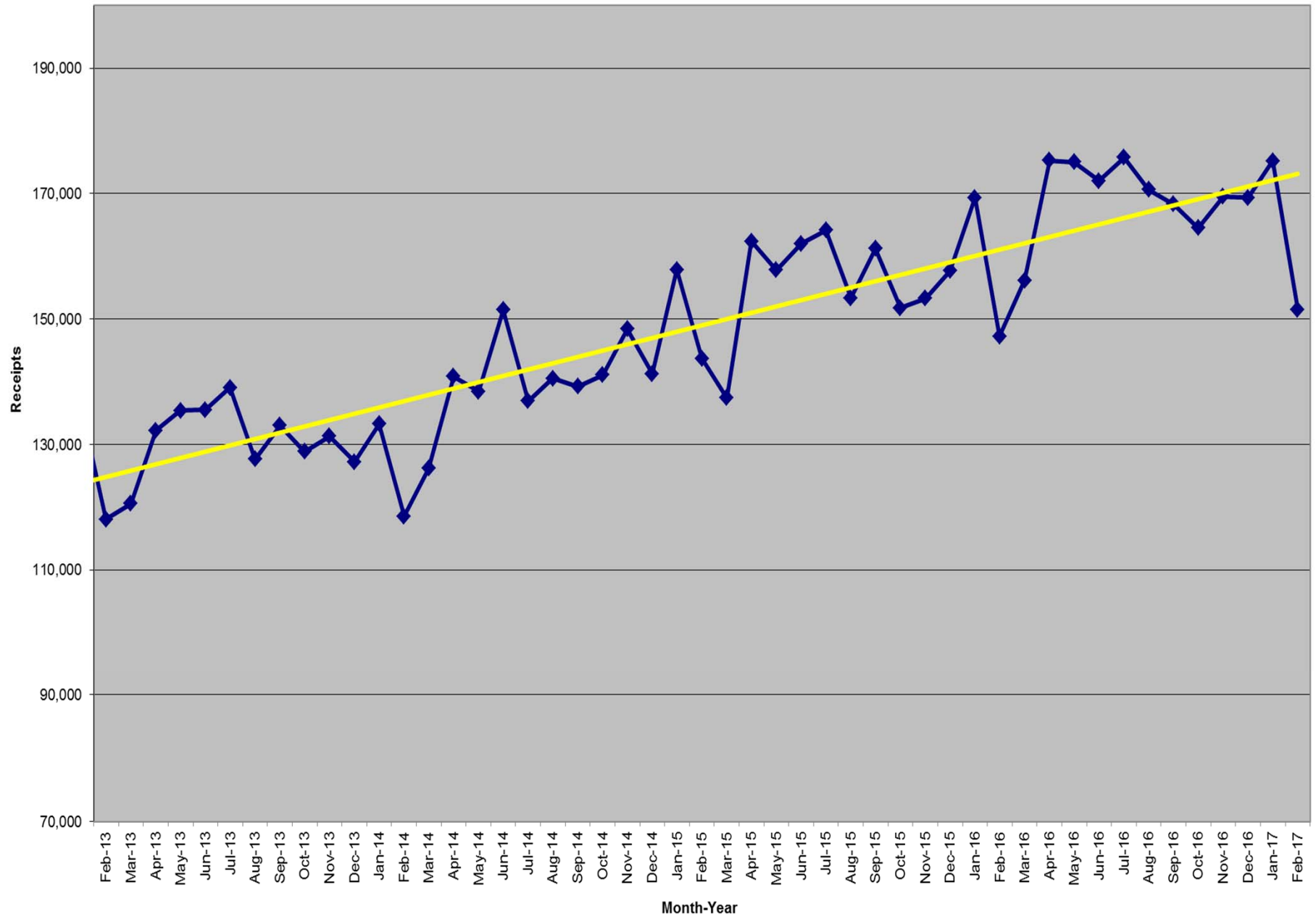
# HOSPITALITY TAX

FY 2016-2017



# Hospitality Tax

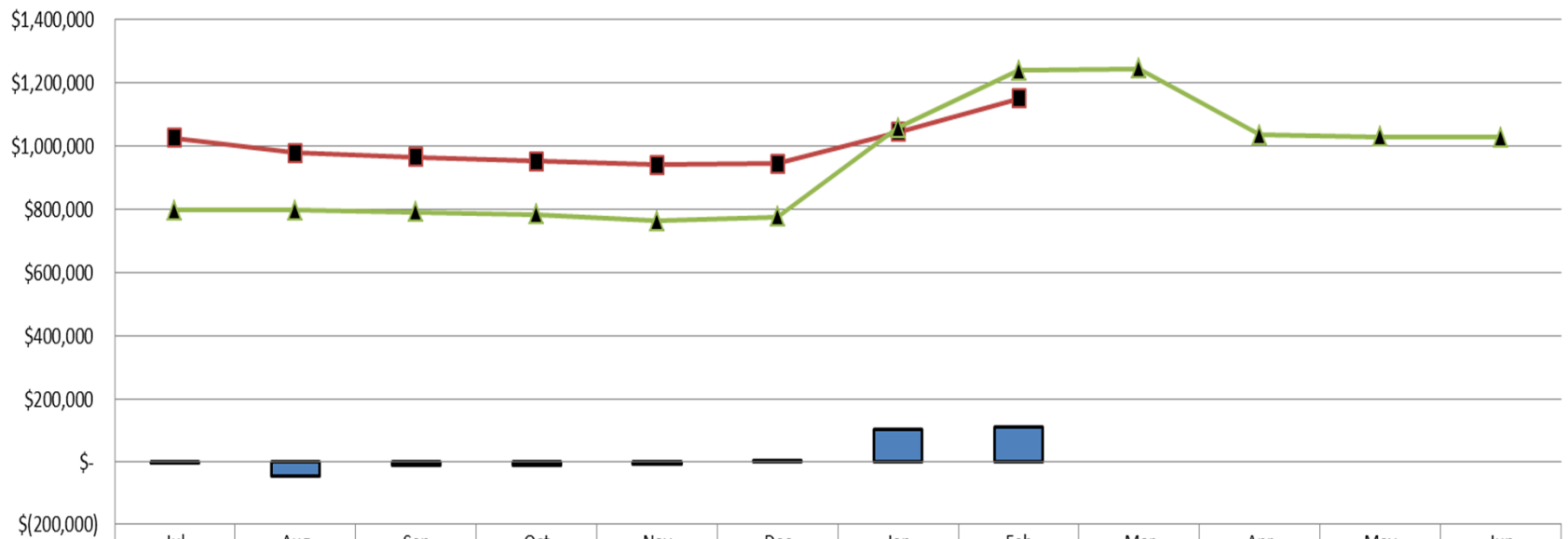
## 4 - Year Trending





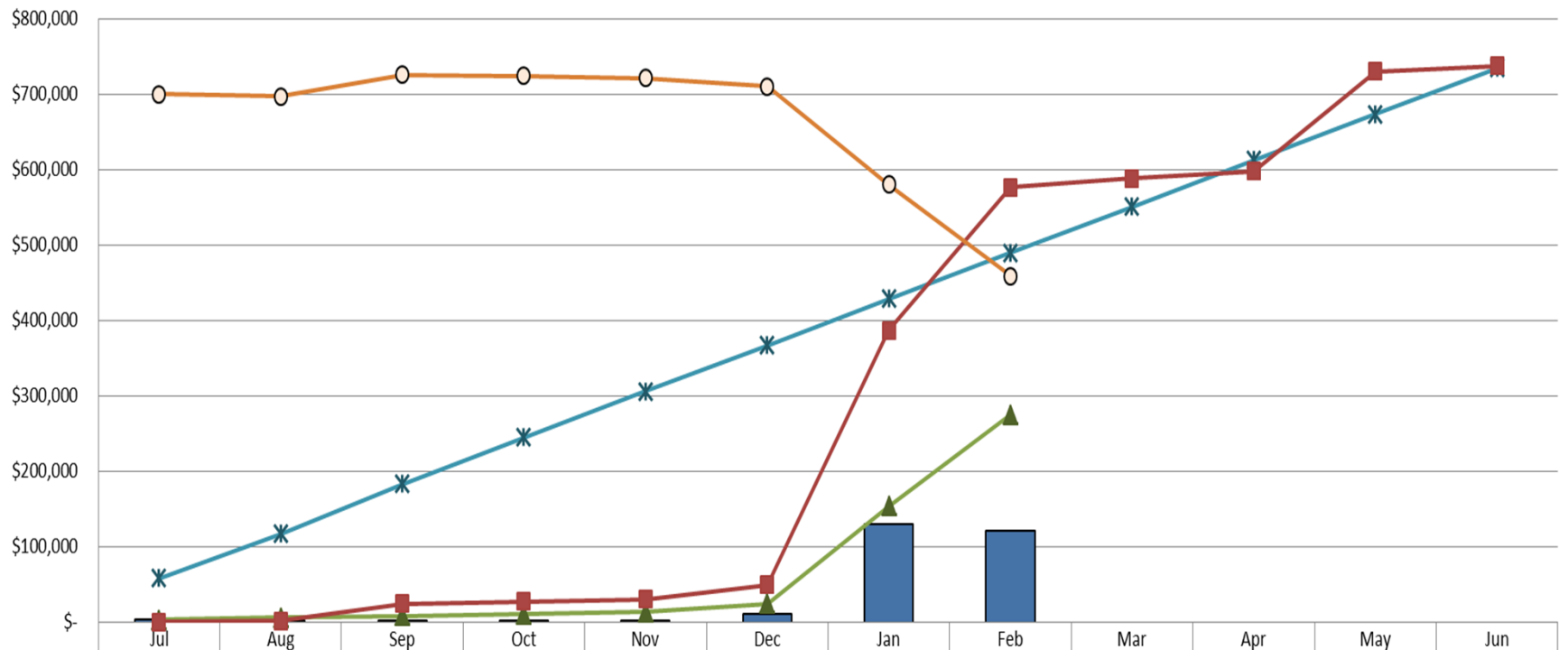
Storm Water Fund

## Cash Balance - Storm Water Fund Fiscal Year 2016/17



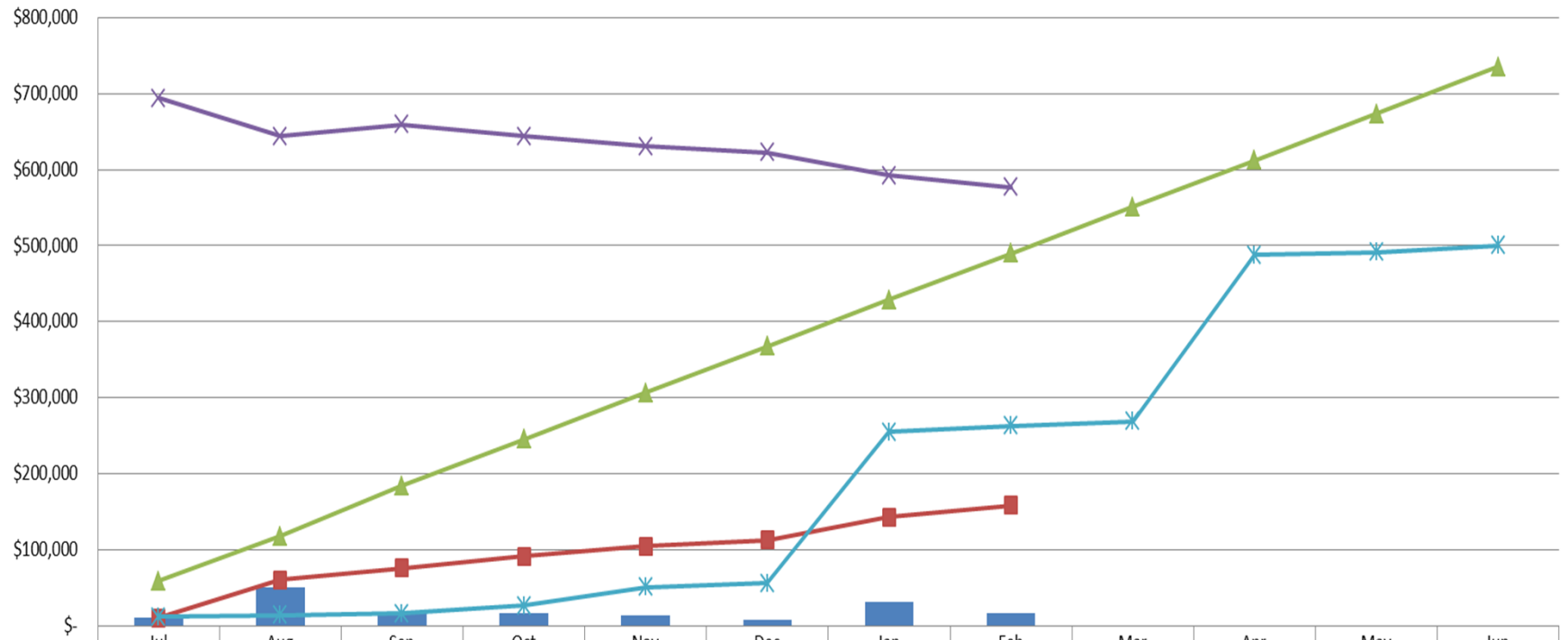
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Net Monthly Cash	(6,193)	(47,094)	(12,589)	(13,776)	(9,871)	3,202	99,304	105,977	-	-	-	-
Current Fiscal YTD Balance	1,023,805	976,711	964,122	950,346	940,475	943,677	1,042,981	1,148,958				
Prior Fiscal YTD Balance	795,532	795,695	790,327	782,658	762,080	776,224	1,055,987	1,237,657	1,243,983	1,034,424	1,027,402	1,026,017

## Revenue - Storm Water Taxes Fund Fiscal Year 2016/17



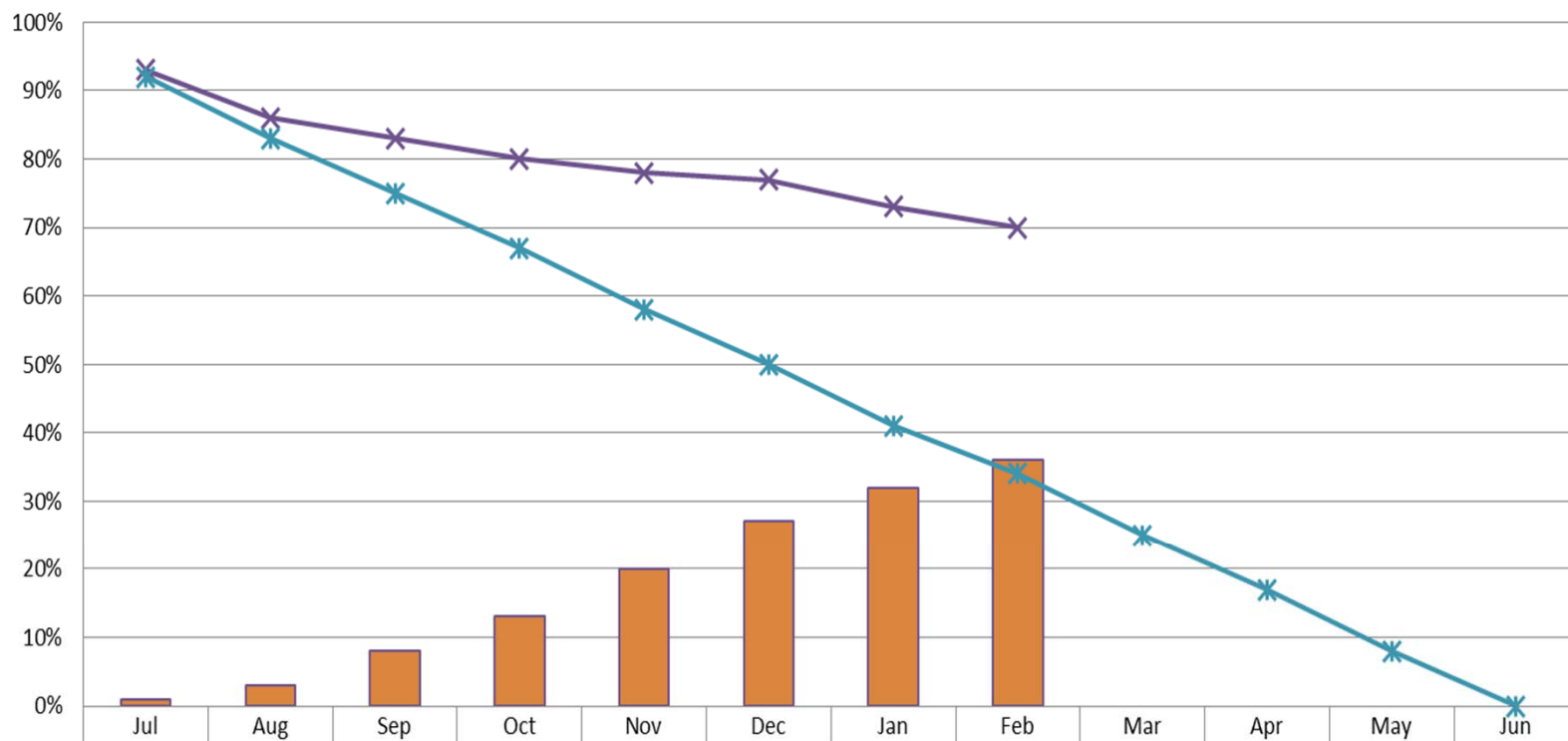
Monthly Actual	3,417	2,646	2,785	1,859	2,923	10,968	129,629	121,294				
YTD Actual	3,417	6,063	8,848	10,707	13,629	24,597	154,226	275,520				
YTD Prorated Budget	58,625	117,250	183,742	244,989	306,237	367,484	428,731	489,979	551,226	612,473	673,721	734,968
Prior YTD Actual	261	2,243	24,849	27,395	30,649	49,820	387,204	577,074	588,785	598,073	730,085	737,563
Balance to Collect	700,083	697,437	726,120	724,261	721,339	710,371	580,742	459,448				

## Expenditures - Storm Water Fund Fiscal Year 2016/17



	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Monthly Actual	9,833	50,100	15,678	15,730	13,000	7,828	30,632	15,674				
YTD Actual	9,833	59,933	75,611	91,341	104,341	112,169	142,801	158,475				
YTD Prorated Budget	58,625	117,250	183,742	244,989	306,237	367,484	428,731	489,979	551,226	612,473	673,721	734,968
Prior YTD Actual	11,414	13,760	16,179	26,489	50,367	55,562	254,633	262,833	268,550	487,557	491,235	500,098
Balance to Expend	693,667	643,567	659,357	643,627	630,627	622,799	592,167	576,493				

## Budget Percent Remaining - Storm Water Fund Fiscal Year 2016/17



(Over) Under Budget	1	3	8	13	20	27	32	36				
Actual Percent Remaining	93	86	83	80	78	77	73	70				
Prorated Percent Remaining	92	83	75	67	58	50	41	34	25	17	8	0

**Category Number: VII.**  
**Item Number: C.**



**AGENDA**  
**GREER CITY COUNCIL**  
**3/28/2017**

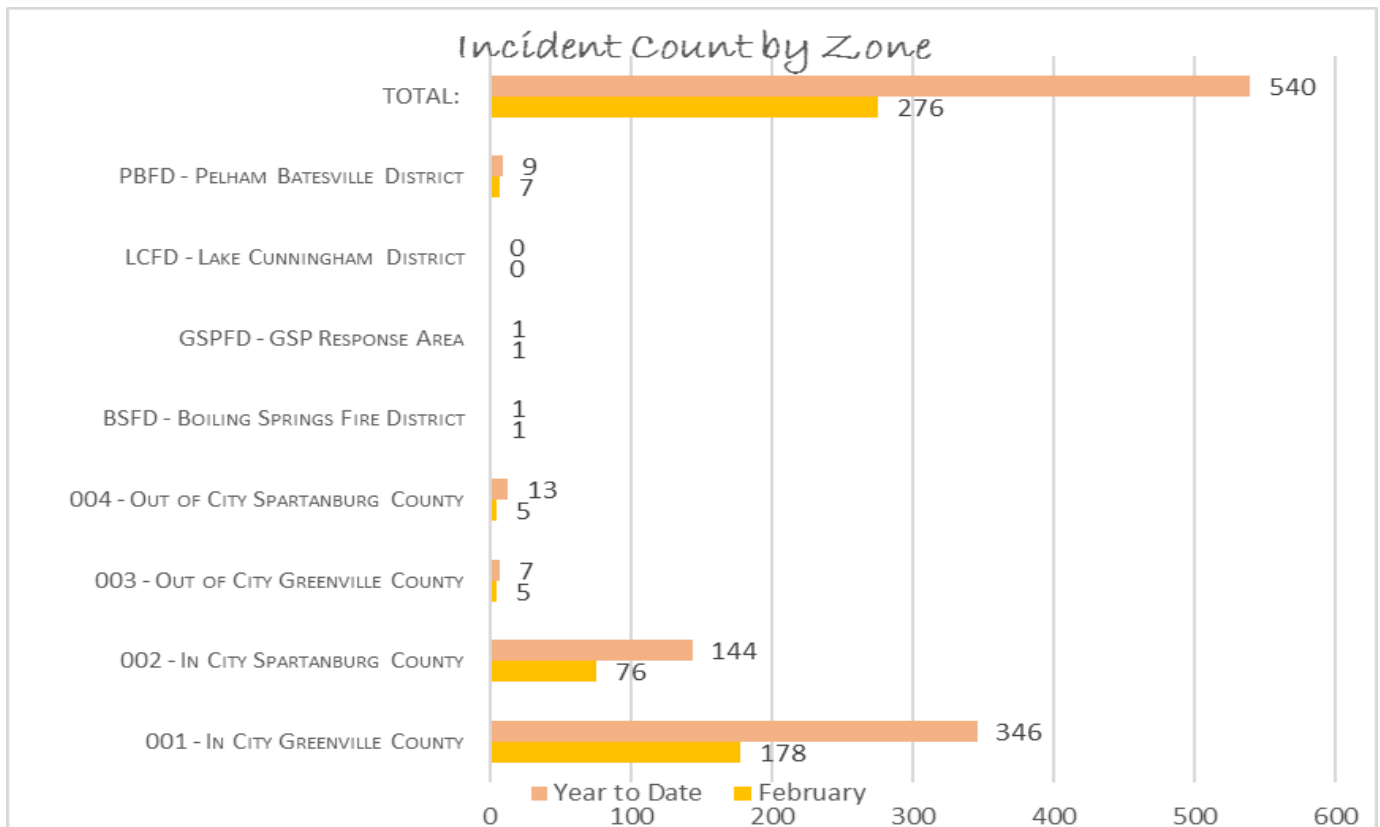
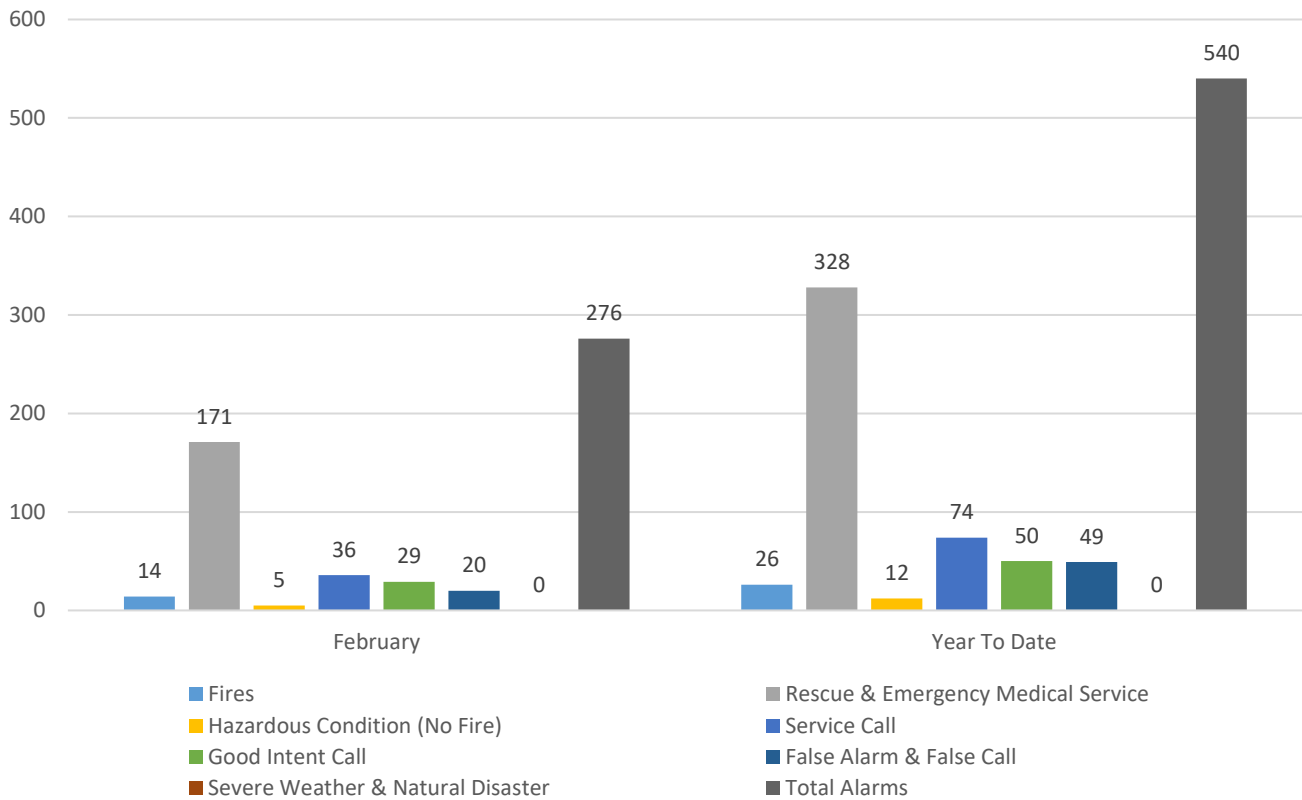
**Fire Department Activity Report - February 2017**

**ATTACHMENTS:**

Description	Upload Date	Type
□ Fire Department Activity Report - February 2017	3/21/2017	Backup Material



# City of Greer Fire Department Year-To-Date Statistics February 2017





# City of Greer Fire Department

## Year-To-Date Statistics

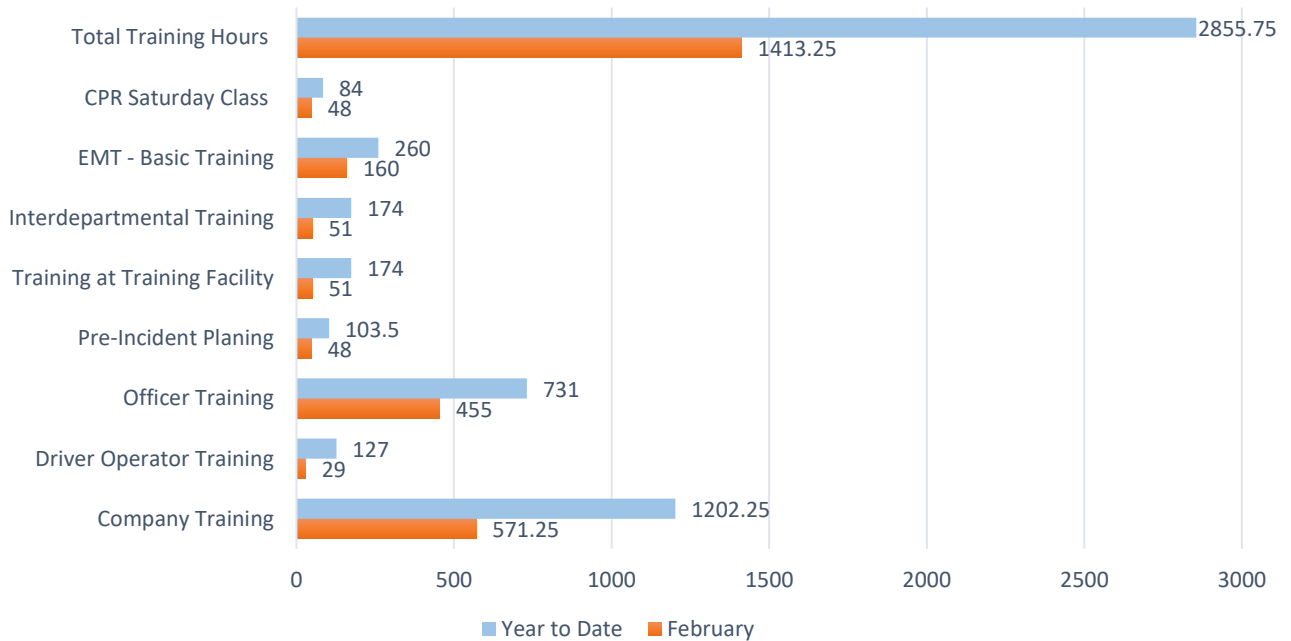
### February 2017



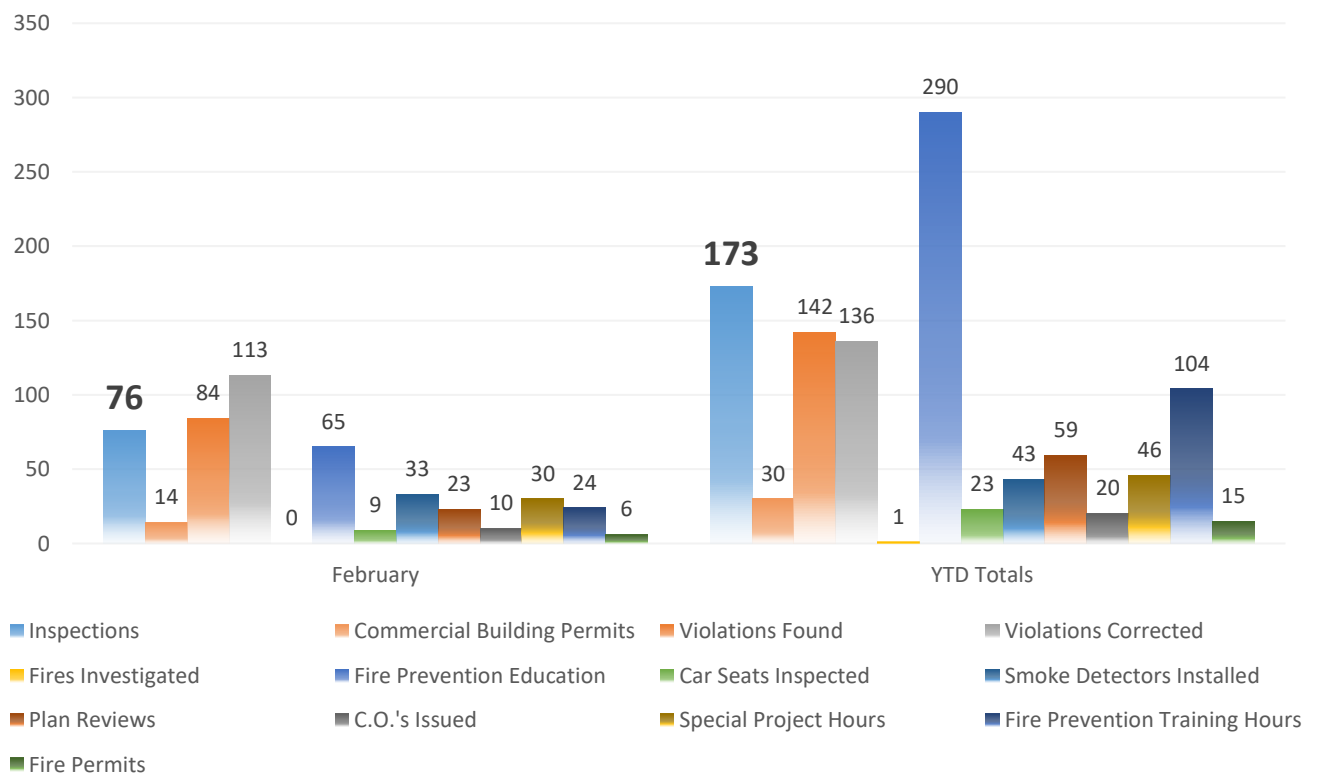
<b>NFPA REPORT</b> FIRES IN STRUCTURES BY FIXED PROPERTY USE (OCCUPANCY)		NUMBER OF INCIDENTS	DEATHS	INJURIES	EST. PROP. DAMAGE
1	Private Dwellings (1 or 2 family), including mobile homes (FPU 419)	7	1	0	\$131,600.00
2	Apartments (3 or more families) (FPU 429)	1	0	0	\$0.00
3	Hotels and Motels (FPU 449)	0	0	0	\$0.00
4	All Other Residential (dormitories, boarding houses, tents, etc.) (FPU 400, 439, 459-499)	0	0	0	\$0.00
5	TOTAL RESIDENTIAL FIRES (Sum of lines 1 through 4)	8	1	0	\$131,600.00
6	Public Assembly (church, restaurant, clubs, etc.) (FPU 100-199)	1	0	0	\$0.00
7	Schools and Colleges (FPU 200-299)	0	0	0	\$0.00
8	Health Care and Penal Institutions (hospitals, nursing homes, prisons, etc.) (FPU 300-399)	0	0	0	\$0.00
9	Stores and Offices (FPU 500-599)	0	0	0	\$0.00
10	Industry, Utility, Defense, Laboratories, Manufacturing (FPU 600-799)	0	0	0	\$0.00
11	Storage in Structures (barns, vehicle storage garages, general storage, etc.) (FPU 800-899)	0	0	0	\$0.00
12	Other Structures (outbuildings, bridges, etc.) (FPU 900-999)	3	0	0	\$50.00
13	TOTAL FOR STRUCTURE FIRES (Sum of lines 5 through 12)	12	1	0	\$131,650.00
14a	Fires in Highway Vehicles (autos, trucks, buses, etc.) (IT 131-132, 136-137)	3	0	0	\$7,000.00
14b	Fires in Other Vehicles (planes, trains, ships, construction or farm vehicles, etc.) (IT 130, 133-135, 138)	0	0	0	\$0.00
15	Fires outside of Structures with Value Involved, but Not Vehicles (outside storage, crops, timber, etc.) (IT 140, 141, 161, 162, 164, 170-173)	5	0	0	\$0.00
16	Fires in Brush, Grass, Wildland (excluding crops and timber), with no value involved (IT 142-143)	7	0	0	\$0.00
17	Fires in Rubbish, Including Dumpsters (outside of structures), with no value involved (IT 150-155)	0	0	0	\$0.00
18	All Other Fires (IT 100, 160, 163)	0	0	0	\$0.00
19	TOTAL FOR FIRES (Sum of lines 13 through 18)	27	1	0	\$138,650.00
20	Rescue, Emergency Medical Responses (ambulances, EMS, rescue) (IT 300-381)	328	0	0	\$0.00
21	False Alarm Responses (malicious or unintentional false calls, malfunctions, bomb scares) (IT 700-746)	49	0	0	\$0.00
22	Mutual Aid Responses Given	3	0	0	\$0.00
23a	Hazards Materials Responses (spills, leaks, etc.) (IT 410-431)	6	0	0	\$0.00
23b	Other Hazardous Responses (arcing wires, bomb removal, power line down, etc.) (IT 440-482, 400)	6	0	0	\$250.00
24	All Other Responses (smoke scares, lock-outs, animal rescues, etc.) (IT 200-251, 500-699, 800-911)	125	0	0	\$0.00
25	TOTAL FOR ALL INCIDENTS (Sum of lines 19 through 24)	544	1	0	\$138,900.00



# City of Greer Fire Department Year-To-Date Statistics February 2017



## OFFICE OF THE FIRE MARSHAL



**Category Number: VII.**  
**Item Number: D.**



**AGENDA**  
**GREER CITY COUNCIL**  
**3/28/2017**

**Municipal Court Activity Report - February 2017**

**Summary:**

Highlights will be provided by Kirsten Pressley, Court Administrator

**ATTACHMENTS:**

Description	Upload Date	Type
▣ Municipal Court Monthly Report February 2017	3/24/2017	Backup Material



# GREER MUNICIPAL COURT

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MONTHLY REPORT FEBRUARY 2017

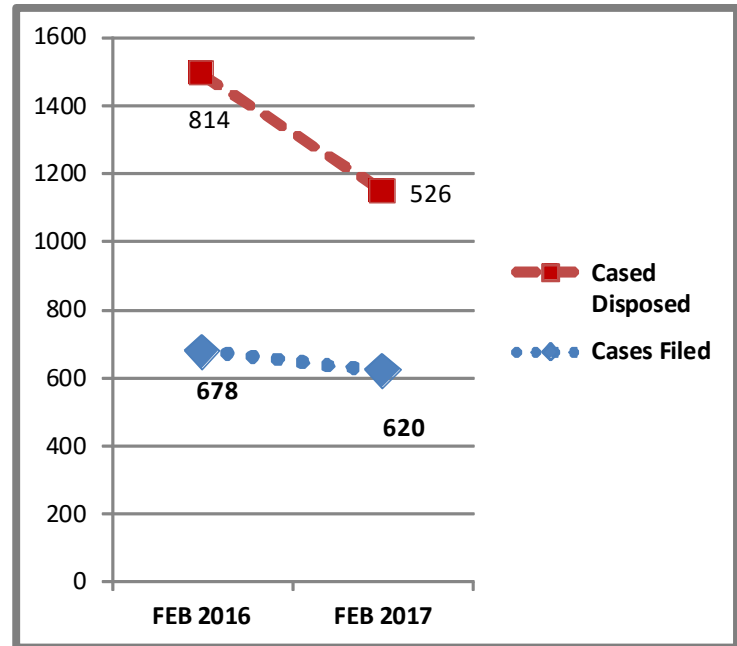
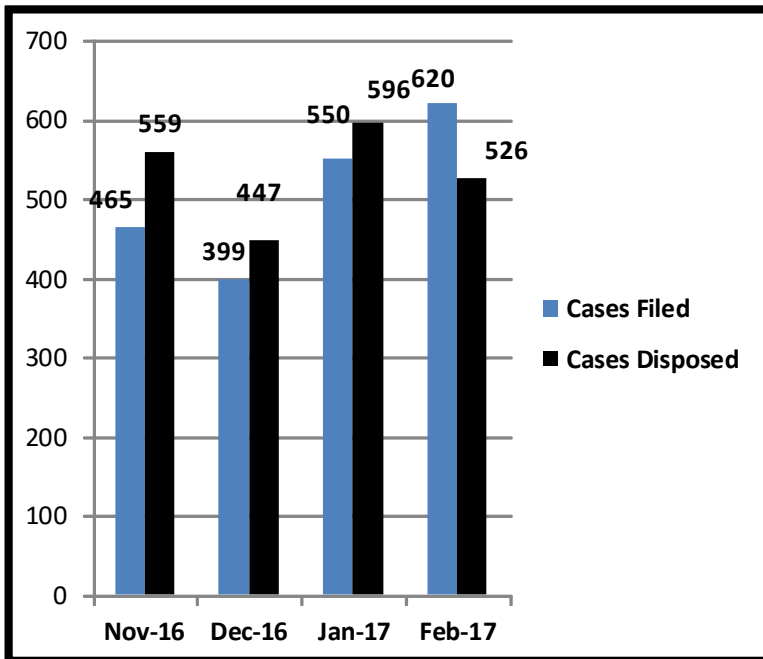


# CASE LOAD

## *Traffic, Criminal and City Ordinances*

*Total Cases disposed/processed: 526*

*Total cases filed by officers: 620*



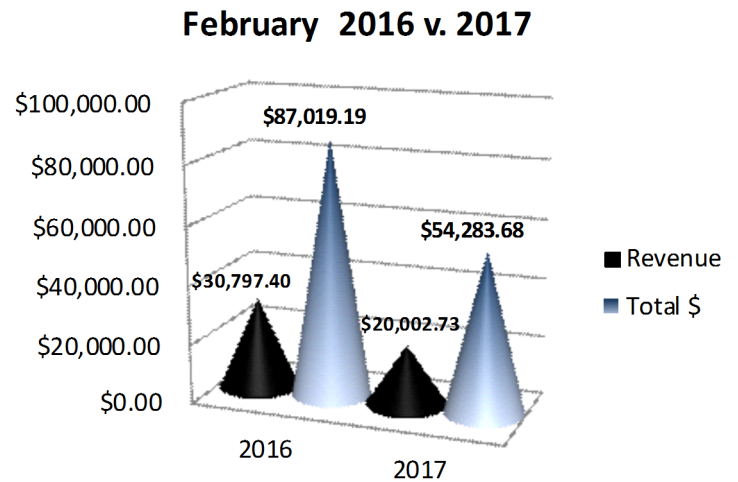
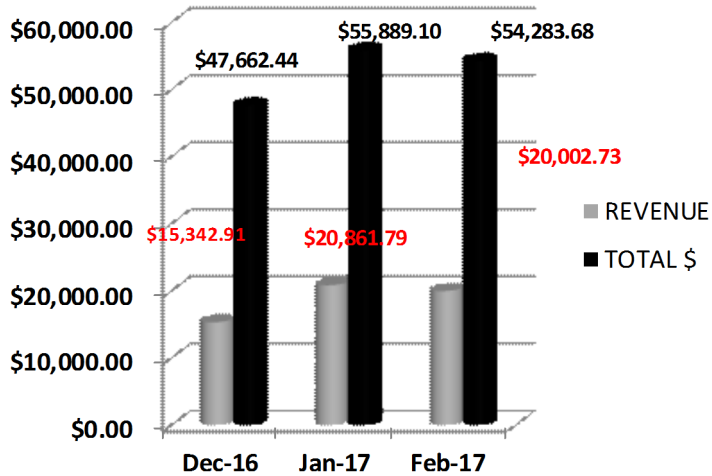
## *Arrest Warrants, Bench Warrants & Search Warrants*

Arrest Warrants issued	100
Arraignments – # of defendants	140
Arraignments – # of charges	266
Bench Warrants issued	40
Bench Warrants served/processed	33
Search Warrants issued	5

# FINANCIALS

## Revenue

Total Revenue	\$20,002.73
Sent to State Treasurer	\$29,384.58
Victim Assistance Funds	\$ 3,612.74
Total \$ Collected	\$54,283.68



# ACTIVITY

- ♦ Traffic Court was held on February 1, 8, 15 and 22.
- ♦ General Sessions Preliminary Hearings were held on February 3rd.
- ♦ Pretrial Conferences were held on February 21st.
- ♦ Ed Demko, Carroll Reynolds and Kirsten Pressley attended SC Gun Law training in Greenville on Feb 24th.

**Category Number: VII.**  
**Item Number: E.**



**AGENDA**  
**GREER CITY COUNCIL**  
**3/28/2017**

**Parks and Recreation Activity Report - February 2017**

**ATTACHMENTS:**

Description	Upload Date	Type
□ Parks and Recreation Activity Report February 2017	3/23/2017	Cover Memo

# City of Greer Parks & Recreation Department

## *Monthly Report for*

*February 2017*



*Madagascar Cast*

*The City of Greer Parks and Recreation Department is committed to fulfilling our mission of providing quality recreational experiences while administering the values of community image, human development, preservation of environmental resources, health and wellness, economic development and cultural unity.*

## Bids

- ♦ Bids were opened on February 10 for the Century Park PA System. Unified AV Systems, Marietta, GA was awarded the job and will begin installation on March 27.

## Department Projects

- ♦ The restroom facilities at the Cannon Centre were renovated during the month. Renovations include updating the tile and replacing the countertops, faucets, sinks and mirrors in each restroom. Regional Builders Construction, Taylors, SC began the renovations on February 6 and completed them on February 28.
- ♦ The Cultural Arts Division began preparations for their move to the Center for the Arts with office furniture being installed on February 22.
- ♦ New trash cans for Century Park, Veterans Park and the Center for the Arts were received.
- ♦ The Parks and Recreation Department received confirmation from the South Carolina Department of Parks, Recreation and Tourism (SCPRT) of the PARD Grant available for the Century Park Pedestrian Bridge Project.

## Department Trainings

- ♦ Ashlyn Stone and Robbie Davis attended the Southeast Festival and Events Association Conference in Lexington, KY on February 19-22. The conference highlighted subjects on improved sponsorship techniques, event insurance needs and keeping yourself healthy while working in the event world.
- ♦ Justin Miller attended the 2017 Programming Summit in Myrtle Beach, SC from February 22-24. Programming staff from around the state attended this conference and sessions on different programs from the Parks and Recreation field.
- ♦ Parks and Recreation department staff completed Blood Borne Pathogen training and all received TB shots.

## Department Participation

- ◆ Ann Cunningham and Red Watson attended the South Carolina Recreation and Parks Association (SCRPA) Trends Conference in Columbia, SC on February 2-3.
- ◆ Justin Miller led the Wellness Committee in hosting a dodgeball event for employees on February 20 at Victor Gym.
- ◆ Ann Cunningham attended the LiveWell Greenville Leadership Team meeting at the YMCA Metro Office in Greenville, SC on February 22.
- ◆ Robin Byouk was named Chairperson of the Leadership Greer XXXVII Construction Committee. The group project is the revitalization of the playground and recreation areas at the Greer Housing Authority located at 220 Biblebrook Drive, Greer, SC.

## Department Highlights

- ◆ Applications were submitted for the Community Development Block Grant (CDBG) Sub-Recipient Funds to support the Needmore Summer Camp and the Senior Computer Classes.
- ◆ The Grounds Division:
  - Installed scoreboard posts and power pedestals at Century Park.
  - Installed LED brake lights on equipment trailer.
  - Repaired restrooms at Stevens Field, the Needmore Recreation Center and the Operations Center.
  - Repaired freeze damaged water line to ice machine at the Tryon Tennis Center.
  - Completed annual pond cleaning at Greer City Park.
  - Applied infield clays to home plate and rebuilt mound at Stevens Field.
  - New top surface of poured in place fall safety material was installed at Greer City Park.
  - Prepared athletic fields for practice and games.
  - Winter pruning of trees and shrubs continued at several facilities.
  - Mulch mowing of all facilities continued as needed.
- ◆ Spring sports registration for Greer Baseball Club, girls' softball and Foothills Soccer Club of Greer were completed. All spring sports are at capacity for the season.
- ◆ Youth wrestling was facilitated at Riverside High School on Tuesday/Thursday nights. The wrestling season will conclude the first week in March with state championships.
- ◆ Youth basketball (8U, 10U, 12U) practices were facilitated at the Victor Gym on Tuesday/Thursday nights. Games were played at the Mauldin Sport Center. The teams have completed their regular season and tournament play for the season.
- ◆ Foothills Soccer Club of Greer (FSCG) academy soccer practices and games were facilitated at City Stadium and South Suber Road Park. These teams will participate in statewide league play with the South Carolina Youth Soccer Association (SCYSA). The regular season will run through April and end with the State Cup in early May.
- ◆ Recreational soccer practices were facilitated at South Suber Road Park for U6, U8, U10 and U12 divisions. The teams will begin games in late March.
- ◆ Greer Baseball Club held evaluations at Century Park on February 21 for A & AA divisions and February 23 at Country Club Road Park for Minors and Ozone divisions. Each player was graded on fielding, catching and hitting.
- ◆ Foothills Soccer Club of Greer and Greer Baseball Club conducted draft nights for all teams. Coaches selected players for their teams, discussed rules and schedules for the upcoming season. Participants were rostered for the upcoming camps. This program is a partnership between Greer High School and the Parks and Recreation Department. Both high school football and cheerleading coaches will work alongside a youth coach during the camps.

- ♦ The Recreation Division:
  - Continued to facilitate Senior Action (50 participants daily) at the Needmore Recreation Center every Monday – Friday.
  - Piano Performers (36 participants weekly) utilized the Cannon Centre every Monday.
  - Never Alone (20 participants weekly) met every Tuesday evening at the Tryon Recreation Center.
  - The Cutlery Club (20 participants monthly) and the Artifacts Club (37 participants) met on one Monday/Tuesday of each month at the Tryon Recreation Center.
  - The Pickleball Program (30 participants each session) continued on Mondays and Wednesday at 6:00pm at Victor Gym.
  - The Needmore Recreation Center (21 participants) and the Creative Advancement (61 participants) afterschool programs continued to meet at the Needmore Recreation Center and the Victor Gym respectively Mondays – Fridays.
  - The Ham Radio Beginner and Amateur Classes continued during the month of February at the Victor Gym.
  - Whole Fitness, a free community workout, continued every Saturday morning at the Victor Gym with an average of 7 participants. The newest program, “Weigh Less to Feed More”, continued through February. This new program is a nutrition, fitness and spiritual study.
  - The second and third Piano Guilds of 2017 were held at the Needmore Recreation Center on February 4 and 25. There will be 5 Piano Guilds hosted this winter and spring.
  - The Needmore Afterschool Garden Club held a winter plant day on February 3. The club planted Cilantro, Broccoli and two types of peas. They will now focus on the winter plants and continue to monitor the garden with watering, weeding and harvesting the crops.
- ♦ S.O.A.R. (Seniors Out and ARound):
  - Bingo was held on February 2 with 21 seniors in attendance and February 16 with 15 seniors in attendance.
  - Seven seniors attended the monthly Volunteer Day on February 7 at the Ronald McDonald House in Greenville. They baked cookies for the families who are residing there while their children are in the hospital.
  - Two line dancing classes were held on February 8 with 16 seniors in attendance and February 22 with 20 seniors in attendance.
  - The SOAR 2<sup>nd</sup> Annual Valentine’s Day Party was held on February 10. Lunch was catered from Laurenda’s Restaurant, a Line Dancing Performance from the students in the monthly class and a Line Dancing Lesson was enjoyed by the 63 seniors in attendance.
  - Movie Day was held on February 13 with the showing of Sully with 18 seniors attending.
  - The monthly Potluck took place on February 21 with special guest speaker, Steve Luck, from the Silver Haired Legislature. Mr. Luck shared information with 28 seniors as to how they can become involved with the laws for seniors passed in this state.
  - On February 25, thirteen of the ladies attended a Senior Citizen Pageant presented by the IB Program from Greer High School. The group enjoyed watching seniors from the Greer community display their formal wear and talents during the competition.
  - On February 28 a group of 10 Lunch Bunch participants enjoyed a trip to Dish Out Café in Greenville, SC.
  - The average attendance for the month was 21.
- ♦ The Foothills Philharmonic performed at the Cannon Centre on February 4. There were approximately 300 people in attendance.
- ♦ Greer Cultural Arts Council held a fundraiser on February 11, Princesses and Pancakes, at Fatz Café netting \$1,000 profit.
- ♦ The Greer Children’s Theater cast of Madagascar appeared on Studio 62 on February 20. The production opened on February 24 with performances on February 24-26 and March 3-5. Ticket sales were light for the February performances but the March performances saw approximately 300 per performance.
- ♦ The Events Division hosted 30 events at which over 1,565 guests visited the City of Greer Events Center.
- ♦ On February 18, the Events Division hosted its first Greater Greer Bridal Showcase at Greer City Hall. Upstate brides were able to visit with local wedding vendors while the Events Division showcased both City Hall and the Cannon Centre as prime wedding venues.

## Upcoming Events

- ♦ Summer Camp Registrations (Residents, March 13; Non-Residents, March 20 until capacity is reached)
- ♦ 2017 Juried Art Show Reception, March 24
- ♦ Baseball Opening Day, April 1
- ♦ Eggastic Easter, April 8
- ♦ Youth Football Camp on April 9, 15 and 23
- ♦ International Festival, April 22
- ♦ Vintage Market in the Park, April 29
- ♦ Greer Family Fest, May 5 – 6
- ♦ Food Truck Rollout, May 26
- ♦ Moonlight Movies, Thursdays June 1 – July 27
- ♦ Frohawk Creek Scramble Tournament on June 3-4
- ♦ Tunes in the Park, Fridays June 9 – July 21
- ♦ Summer Camps, June 5 – August 4
- ♦ Greer Upper State Tournament on June 10-11
- ♦ Tall Tale Tuesday, June 17 – July 17
- ♦ Dixie Girls District Tournament on June 22-24
- ♦ Freedom Blast, June 24
- ♦ Camp ARK on June 26-30, July 10-14 and July 17-28
- ♦ National Night Out, August 1
- ♦ Food Truck Rollout, August 4
- ♦ Friends of Lake Robinson, September 24
- ♦ Railfest, September 30
- ♦ Vintage Market at Greer City Park, October 14
- ♦ Food Truck Rollout, October 19
- ♦ Halloween Hoopla, October 27
- ♦ Breakfast with Santa Tickets on Sale, November 4
- ♦ Christmas in Greer Tree Lighting, December 1
- ♦ Breakfast with Santa, December 2
- ♦ Greer Christmas Parade, December 3

## Highlighted Projects

- ♦ Victor Park Batting Cage Installation – Concrete Pad Completed, Quote Being Obtained for Retaining Wall
- ♦ South Suber Road Park Master Plan – Recommendations Are in Process
- ♦ Bicycle Racks for the Downtown Area of Greer – 5 Installed; 12 Racks and 1 Fix-It Station Remaining
- ♦ Top Dressing Sand – City Park & Suber FY 16/17; Infield Clays at Century Park Completed
- ♦ Playground Equipment (Neighborhood Parks)
- ♦ Trash Containment Area (City Park)
- ♦ Scoreboard Installation – (Century Park) Removed Old Scoreboard Installation of New 3/2017
- ♦ Kids Planet Renovations & Woodworking
- ♦ Country Club Maintenance Area Windscreen
- ♦ Removable Bollards Victor Park Received – Installation to be Scheduled
- ♦ Pedestrian Bridge
- ♦ Hard Surface Dugout Covers – Century Park Installation 3/2017
- ♦ Shade Covers – Installation 3/2017
- ♦ City Hall Event Hall Chairs
- ♦ Century Park Public Address System – Installation 3/2017
- ♦ South Suber Road Park Drainage

***"Creating Community through People, Parks and Programs"***

**Category Number: VII.**  
**Item Number: F.**



**AGENDA**  
**GREER CITY COUNCIL**  
**3/28/2017**

**Police Department Activity Report - February 2017**

**ATTACHMENTS:**

<b>Description</b>		<b>Upload Date</b>	<b>Type</b>
□	February 2017 Monthly Report - Police Department	3/20/2017	Cover Memo



# Police Department

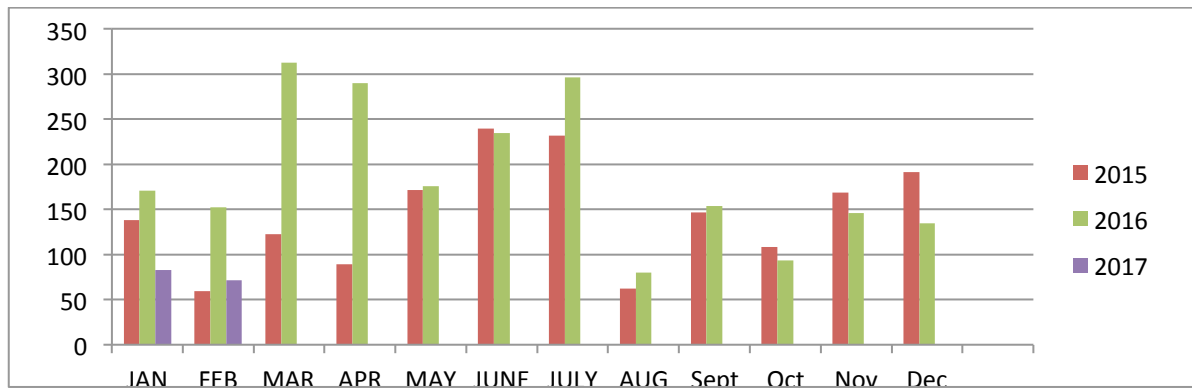


February 2017 Monthly Report

## Administrative Division – Lt. Jimmy Holcombe

	Positions	Filled	Light Duty/FMLA/Military	Total
Sworn Officers	58	55	4	51
Dispatch	12	8	0	8
Detention	5	4	0	4
Admin	6/1pt	6/1pt	0	6/1
Animal Control	1	1	0	1
Total	82/1pt	74/1pt	4	70/1pt

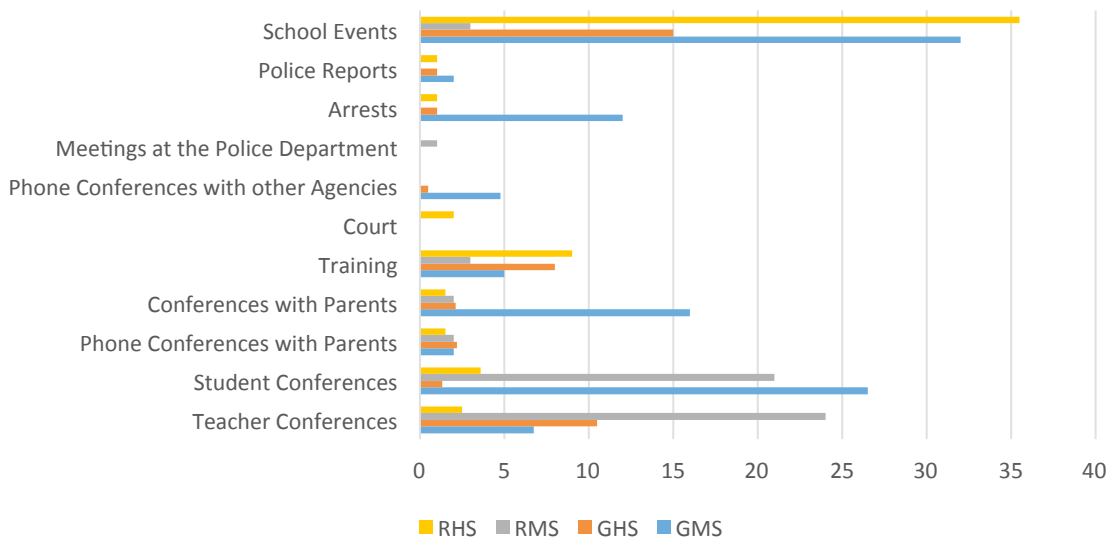
**Volunteer Hours**



**Departmental Training Report**

Date	Class Type	Instructor	# Of Students	Class Hours	Total Hours
2/3	AtacRaids Demo	Greer PD	10	2	20
2/4	Officials Training	Rec	10	4	40
2/9	Citizen Academy	Greer PD	14	2	28
2/16	Compstat	Greer PD	35	2	70
2/16	Citizen Academy	Greer PD	14	2	28
2/18	Alive @ 25	Greer PD	25	6	150
2/21	DTO Board	Greer PD	10	1	10
2/23	Citizen Academy	Greer PD	14	2	28
<b>Totals</b>	<b>8</b>		<b>132</b>	<b>21</b>	<b>374</b>

SRO Time Distribution



## Operational Support Division – Lt. Marcus Kelley

Dispatch and Call Frequency	Jan-17	Feb-17	% Change From Previous Month	Year to Date 2016	Year to Date 2017	% Change from previous year
Number of 911 Calls	1,305	1,201	-8.0%	2,360	2,506	6.2%
Incoming 7-Digit Line Calls	5,019	5,431	8.2%	7,418	10,450	40.9%
Police Calls for Service	1,917	2,079	8.5%	4,086	3,996	-2.2%
Fire Calls for Service	280	307	9.6%	494	587	18.8%
Total Dispatched Calls	2,197	2,386	8.6%	4,580	4,583	0.1%

Inmate and Process Total	Jan-17	Feb-17	% Change From Previous Month	Year to Date 2016	Year to Date 2017	% Change from previous year
Number of Adults Processed	116	140	20.7%	298	256	-14.1%
Transported to Greenville	59	45	-23.7%	68	104	52.9%
Transported to Spartanburg	14	26	85.7%	25	40	60.0%
Juveniles Processed	7	4	-42.9%	6	11	83.3%
Hours Covered by Patrol	168	24	-85.7%	12	192	1500.0%

<b>Animal Control Activity</b>	<b>January 2017</b>	<b>February 2017</b>	<b>% Change From Previous Month</b>	<b>Year to Date 2016</b>	<b>Year to Date 2017</b>	<b>% Change from previous year</b>
Calls for Service	163	173	6.1%	281	336	19.6%
Live Dogs Picked Up	3	8	166.7%	20	11	-45.0%
Live Cats Picked Up	14	3	-78.6%	17	17	0.0%
Dead Dogs Picked Up	0	0	0.0%	3	0	-100.0%
Dead Cats Picked Up	3	2	-33.3%	5	5	0.0%
Live Wildlife Picked Up	3	3	0.0%	3	6	100.0%
Dead Wildlife Picked Up	2	0	-100.0%	9	2	-77.8%
Traps Delivered	6	6	0.0%	12	12	0.0%
Follow Up Calls	16	11	-31.3%	27	27	0.0%
Citations Issued	0	3	#DIV/0!	1	3	200.0%
Warrants Obtained	0	0	0.0%	0	0	0.0%
Warnings Issued	16	11	-31.3%	27	27	0.0%
Court Cases	1	1	0.0%	3	2	-33.3%
Dogs Tx to County Shelter	1	7	600.0%	16	8	-50.0%
Cats Tx to County Shelter	14	3	-78.6%	15	17	13.3%
Treated by Vet	0	0	0.0%	0	0	0.0%
Hours Training	0	2	#DIV/0!	0	2	0.0%

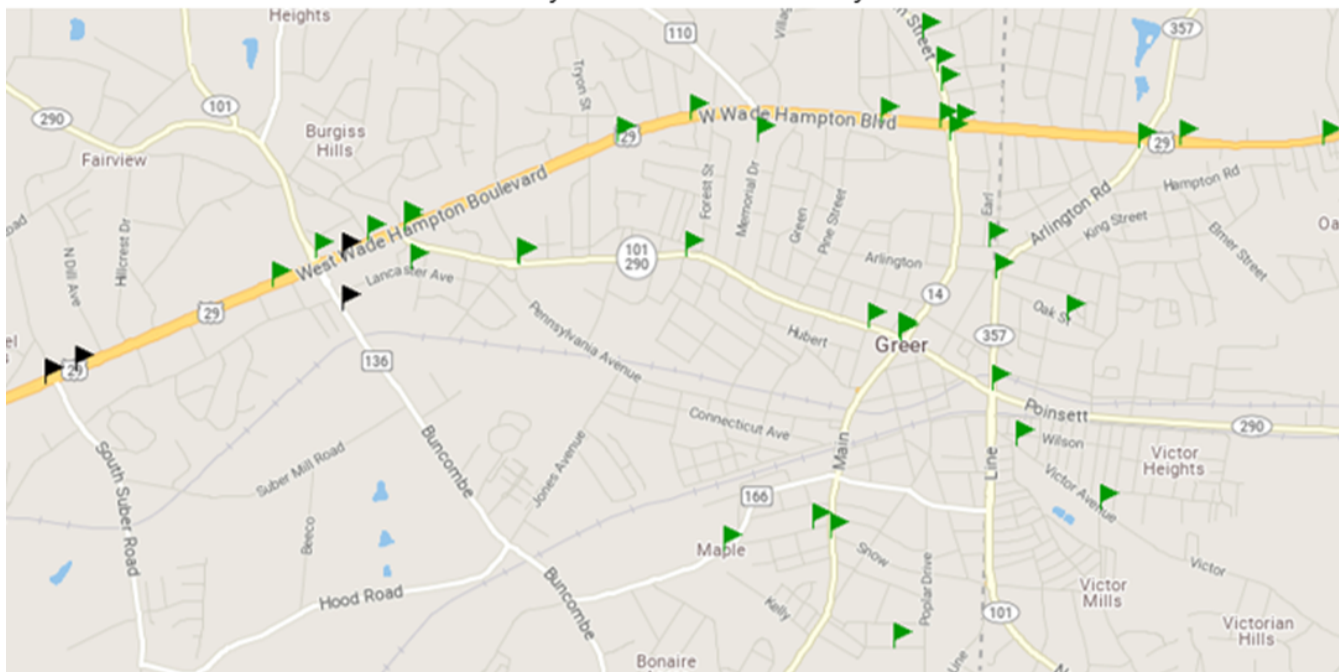
## Patrol Division – Lt. Varner

Police Patrol Activity	17-Jan	17-Feb	% Change	Last YTD	YTD	% Change
Citations issued*	474	559	17.93%	1351	1033	-23.54%
Arrest	134	136	1.49%	309	270	-12.62%
Incident Reports	310	264	-14.84%	510	574	12.55%
Collision Reports	106	112	5.66%	236	218	-7.63%
Warning Citations	225	279	24.00%	697	504	-27.69%
Patrol Miles	26754	34402	28.59%	67593	61156	-9.52%
Warrants Served	158	148	-6.33%	265	306	15.47%
Field Interviews	12	16	33.33%	85	28	-67.06%
Citations are for traffic and criminal offenses*						
81% traffic citations						
18% criminal citations						
1% voided						



Bridge closure due to collision

## February Collisions on Roadways



Green Flags indicates 1-2 collisions.  
 Black Flags indicates 2-4 collisions.  
 Red Flags indicates 5 or more collisions.

## K-9 Numbers February 2017

### Overall Deployment Statistics for K-9 Boss and K-9 Stryker

Deployments	Arrests
27	19

### Deployments grouped by Record Subtype

62.96% (17) Exterior Vehicle Scenting

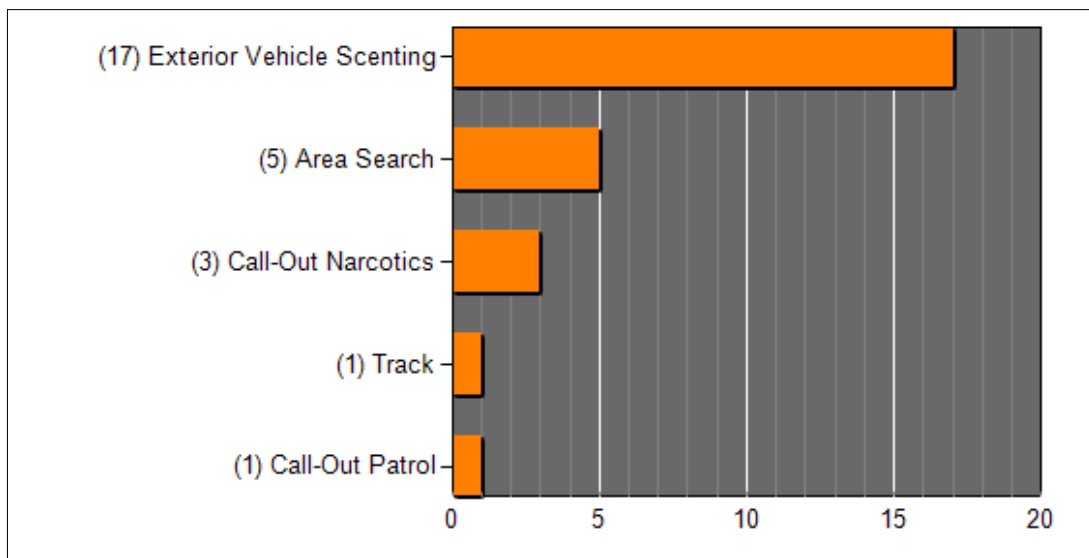
18.52% (5) Area Search

11.11% (3) Call-Out Narcotics

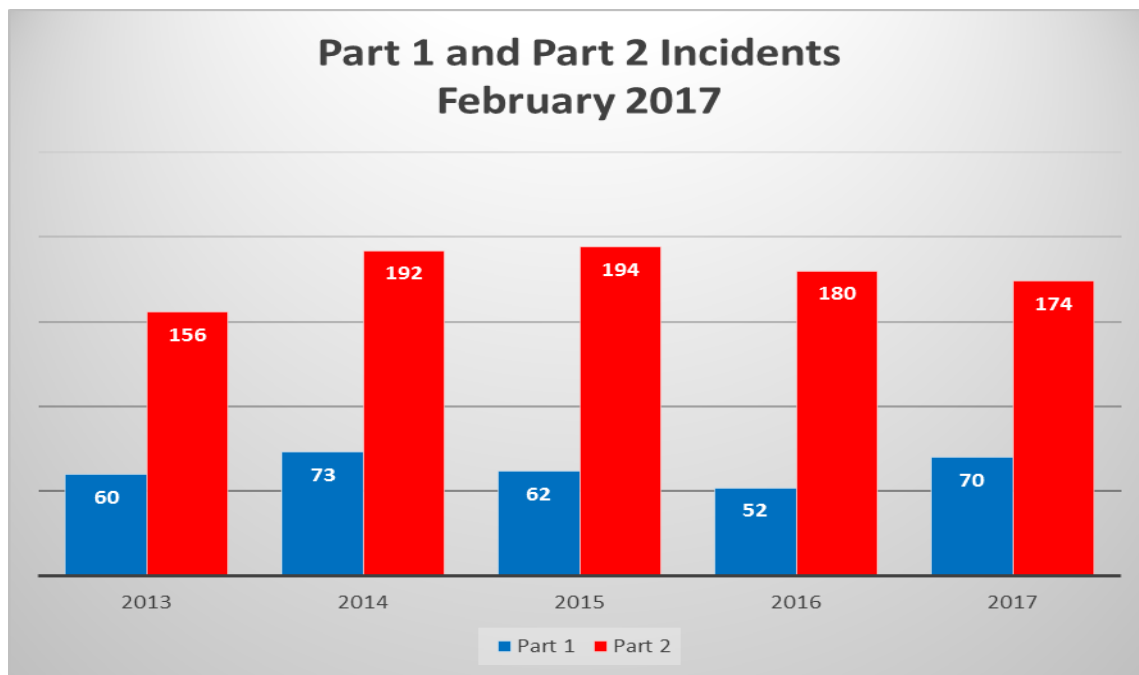
3.70% (1) Call-Out Patrol

3.70% (1) Track

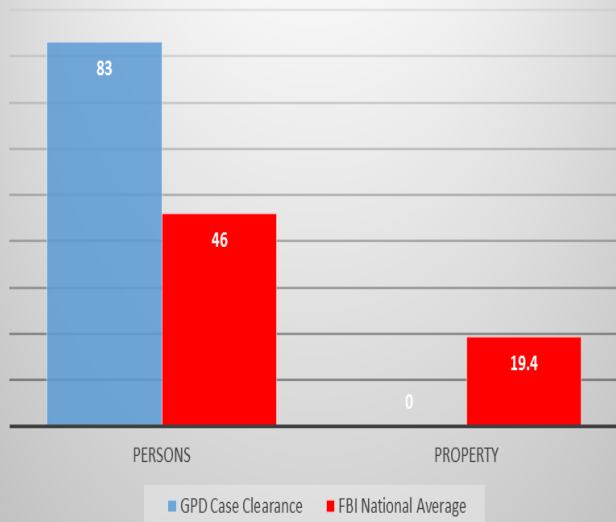
**27 total Deployments for February 2017**



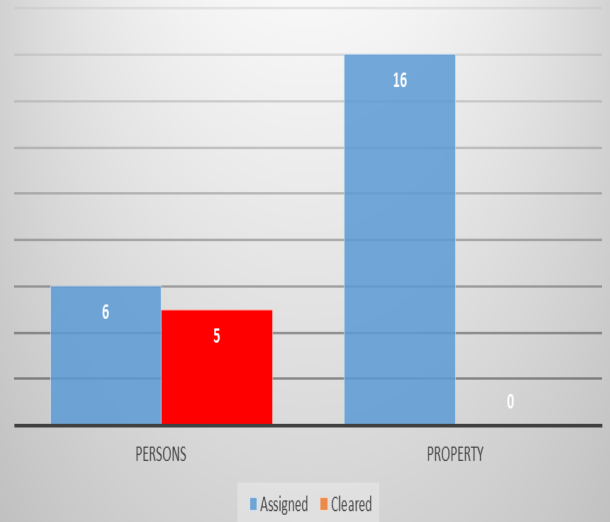
## Criminal Investigations Division – Lt. Eric Pressley



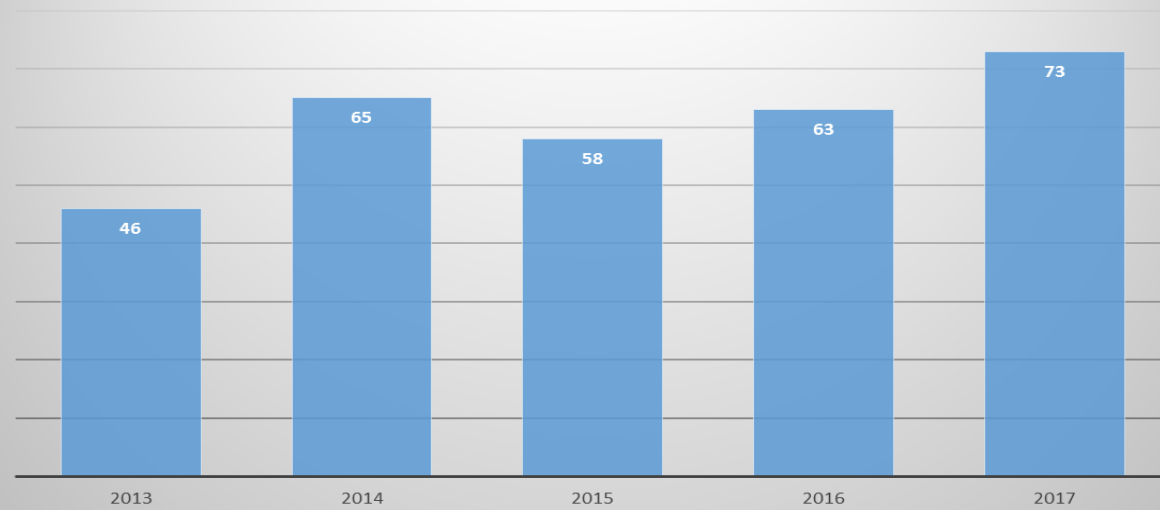
### February 2017 Case Clearance Percentages

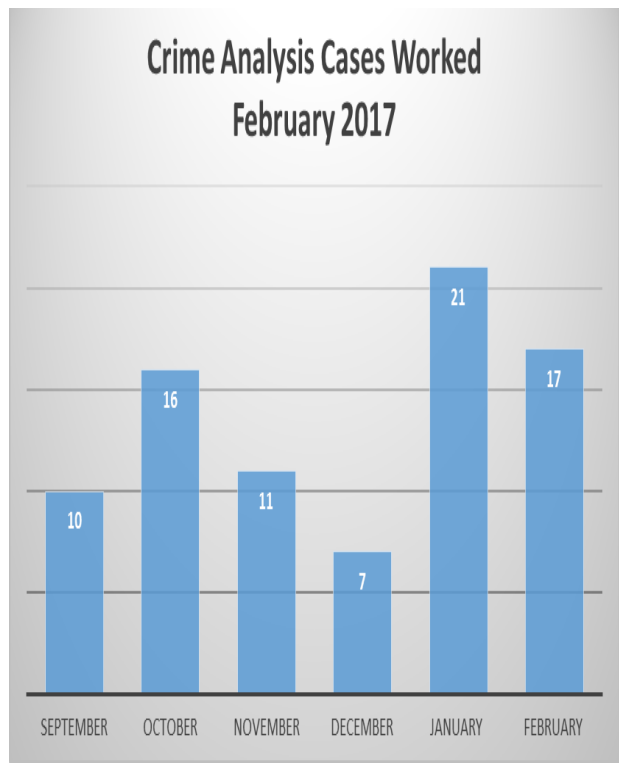
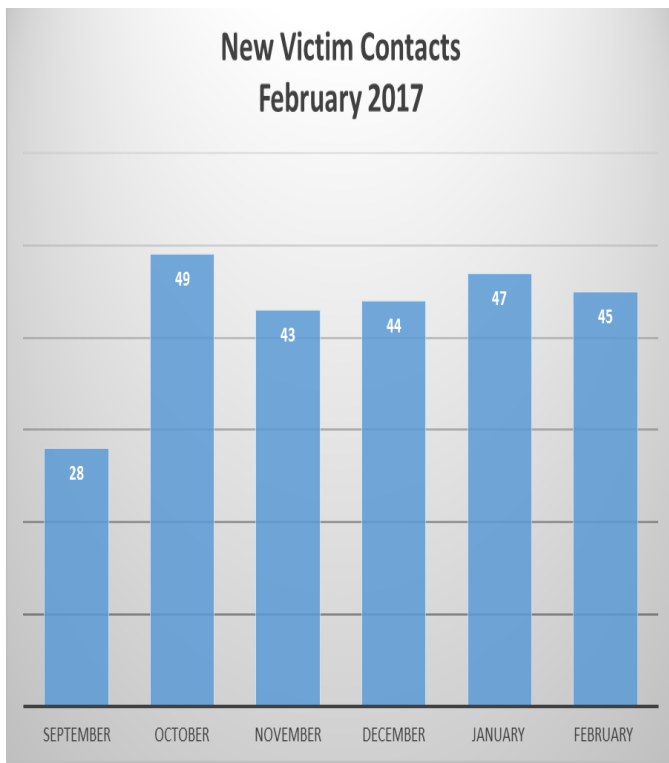


### February 2017 Investigation's Assigned Cases



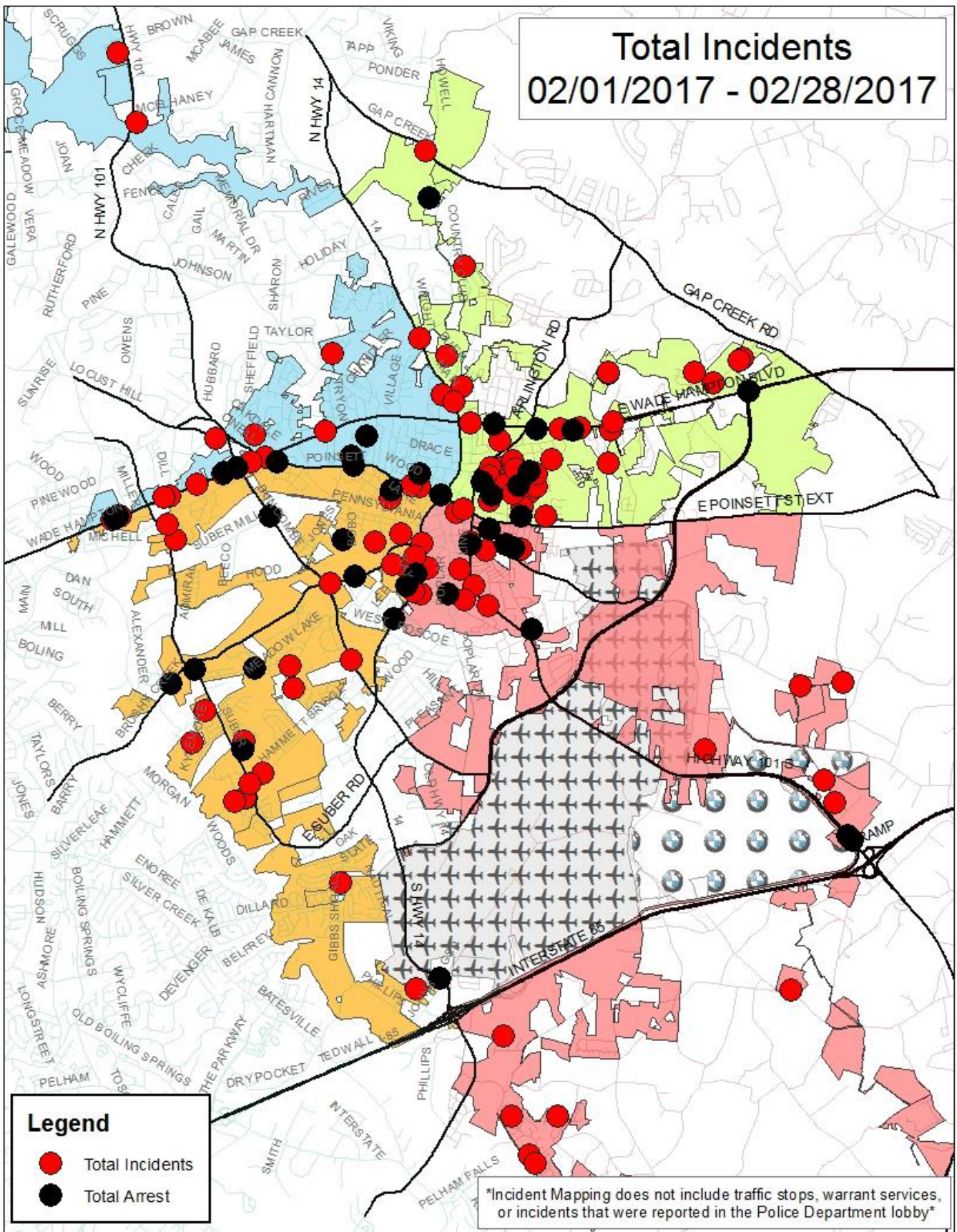
### CID Assigned Cases Year to Date





Guns, crack, marijuana, pills, and money, seized during ERT/Vice operation

# Total Incidents 02/01/2017 - 02/28/2017



**Category Number: VII.**  
**Item Number: G.**



**AGENDA**  
**GREER CITY COUNCIL**  
**3/28/2017**

**Public Services Activity Report - February 2017**

**ATTACHMENTS:**

Description	Upload Date	Type
□ Public Service Activity Report February 2017	3/24/2017	Backup Material



**TO:** ED DRIGGERS, CITY ADMINISTRATOR  
TAMMY DUNCAN, CITY CLERK

**FROM:** PUBLIC SERVICES DEPARTMENT

**SUBJECT:** ACTIVITY REPORT FOR FEBRUARY 2017

**DATE:** MAR 09, 2017

The Public Services Department submits the following activity for February 2017.

**GARBAGE LANDFILLED**

**FEB**

(SPARTANBURG 190.3 Tons – GREENVILLE 409.60 Tons)

**GRAND TOTAL (Both City's) 599.9 Tons**

**Running Totals to date:**

Spartanburg 2,943.95 Tons – Greenville 3,908.07 Tons

Total both City's **6,852.02 Tons**

**Carts Delivered**

**NEW HOME CARTS: 18    REPLACEMENT CARTS: 25**

**RECYCLE BINS: 41    CARTS REPAIRED: 10**

**YARD WASTE CARTS: 1**



Recycle Center

Recycle Curbside

Paper Mixed 9.21 Tons

Tons Collected Center: 13.59

Plastic 1.88 Tons

Tons Collected Curbside: 26.06

Cardboard: 0.26 Tons

E-Waste: 0.00 Tons

Both Center, and Curbside: 39.65

Metal/Alum 2.24 Tons

Tires: 000 Tons

VEHICLE MAINTENANCE SHOP

FULL SERVICE OIL/FILTER: 16

MISCELLANEOUS JOBS: 52

TIRES REPLACED: 18

TIRE ROTATIONS: 0

TIRES REPAIRED: 1

BRAKE JOBS: 5

MAJOR REPAIRS: 17

MINOR REPAIRS: 24

BATTERIES REPLACED: 7

ROTORS TURNED: 4

ROAD CALLS: 2

**STREET REPAIR AND ROAD MAINTENANCE**

- Storm Drain & Catch basin: Worked on catch basins also repaired, and replaced storm drains in several locations: **7** days
  - Sign Work: **6** Days of repairing and, or replacing street signs.
  - Repair/Replace Green Carts: **8** Days repairing or replacing green carts.
  - Street Work: **16** Days of patching potholes, repairing sidewalks & curblines, in various locations.
  - Leaf Pickup: **8** Days of picking up leaves throughout the city.
  - Vac Truck: **5** Days of jetting city storm drain lines.
  - Street Sweeper: **16** days of sweeping city streets.
  - Camera Van: **7** day of running camera thru city storm drain lines.
  - Weed Spraying: **3** days of spraying weeds on city sidewalks, and curb lines.
1. Hauled 2 loads of E-Waste to the landfill.
  2. Took demolition saw, and cut out bad potholes on Davenport St. in preparation to pull out, and re-concrete.
  3. Cleaned leaf trucks, and leaf machines for storage, due to the end of the 2016, 2017 leaf season.
  4. Fixed catch basins at the city pond, had to concrete bad pipe joints, and refill sinkhole with dirt.
  5. Hauled street sweepings to the landfill for disposal.
  6. Rebuilt storm drain box, and repoured curb line, also the outlets on Overbrook.
  7. Ran the jet truck, and camera threw all the storm drain lines downtown.
  8. Terry, and Edgar are still doing all the maintenance on all city buildings at this time.

**CITY BUILDING MAINTENANCE**

**The Public Service Staff, and the Janitorial Staff did the following.**

Made repairs to roof drains at PD building jail area.  
Changed filters at the PD, and also at the City Hall building.  
Repaired, and replaced wires for the up lighting  
at City Hall.

Replaced filters at the Cannon Centre, also replaced bulbs, and ballast for the lighting at the Cannon Centre, as well as the PD.

Installed electric box at the Arts Center, and made repairs to the leaky faucet at the PD.

**Category Number: VII.**  
**Item Number: H.**



**AGENDA**  
**GREER CITY COUNCIL**  
**3/28/2017**

**Website Activity Report - February 2017**

**ATTACHMENTS:**

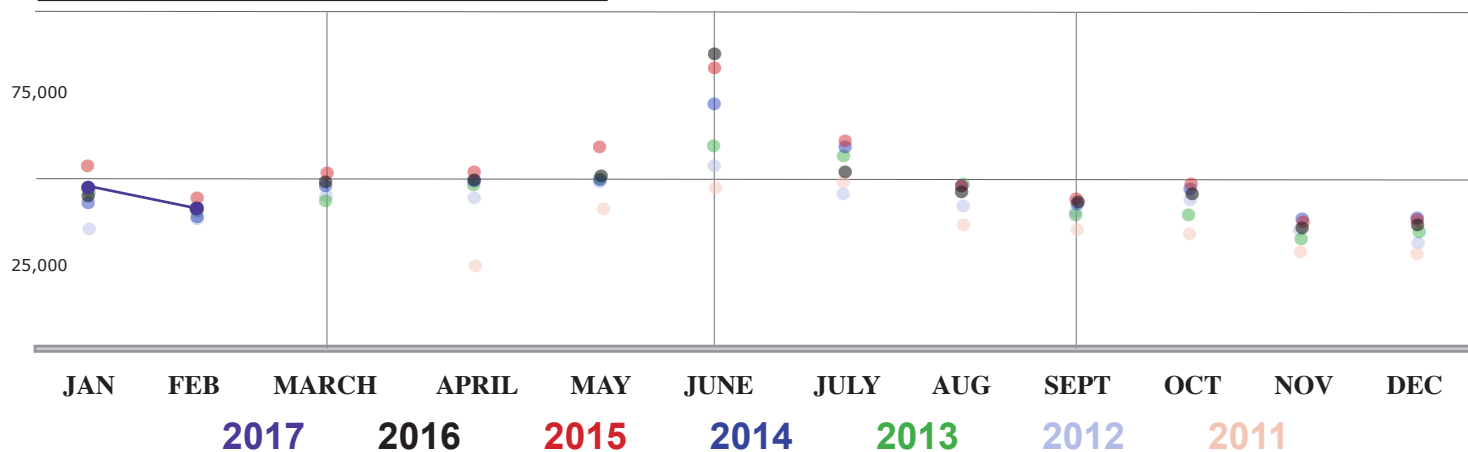
Description	Upload Date	Type
□ Website Activity Report - February 2017	3/21/2017	Backup Material



# City of Greer Website

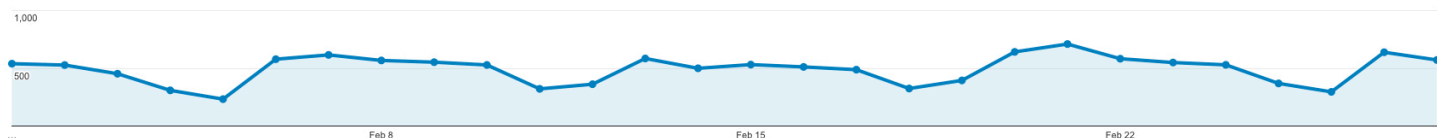
## February 2017 Monthly Report

### Total Page Views by Month



### Daily sessions at www.cityofgreer.org

February 1-28, 2017



### Visitors to www.cityofgreer.org

Total Sessions: 13,820 from 45 countries  
New Visitors: 8,468 (61.3 %)  
Returning Visitors: 5,352 (38.7 %)

### Traffic Sources

Search Engines 75.8 %  
Direct Traffic: 12.0 %  
Referral/Social: 12.2 %

### Retention

Monthly Page Views: 37,536  
Avg Pages per Session: 2.72  
Average Time per Session: 1 minute, 55 seconds

### Most Viewed Pages

1. Home
2. Job Openings
3. Police Department
4. Quick Links
5. Rental Facilities
6. Parks and Recreation
7. Youth Baseball
8. Building & Development Standards
9. Restaurants
10. Youth Sports

### Mobile Site Statistics

Total Sessions: 1,103 from 11 countries  
Monthly Page Views: 4,861  
Call Clicks: 19  
Map Clicks: 15



**AGENDA**  
**GREER CITY COUNCIL**  
**3/28/2017**

**Second and Final Reading of Ordinance Number 11-2017**

**Summary:**

A TWELFTH SUPPLEMENTAL ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF CITY OF GREER, SOUTH CAROLINA, COMBINED UTILITY SYSTEM REFUNDING REVENUE BONDS, IN ONE OR MORE SERIES, IN THE AGGREGATE PRINCIPAL AMOUNT OF NOT EXCEEDING \$15,500,000; AUTHORIZING THE MAYOR OR CITY ADMINISTRATOR AND THE GENERAL MANAGER OF THE GREER COMMISSION OF PUBLIC WORKS TO DETERMINE CERTAIN MATTERS WITH RESPECT TO THE BONDS; PRESCRIBING THE FORM AND DETAILS OF THE BONDS; AND OTHER MATTERS RELATING THERETO. (Action Required)

**ATTACHMENTS:**

Description	Upload Date	Type
▣ Ordinance Number 11-2017	3/16/2017	Ordinance

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**CITY OF GREER, SOUTH CAROLINA**

**TWELFTH SUPPLEMENTAL ORDINANCE NO. 11-2017**

**A TWELFTH SUPPLEMENTAL ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF CITY OF GREER, SOUTH CAROLINA, COMBINED UTILITY SYSTEM REFUNDING REVENUE BONDS, IN ONE OR MORE SERIES, IN THE AGGREGATE PRINCIPAL AMOUNT OF NOT EXCEEDING \$15,500,000; AUTHORIZING THE MAYOR OR CITY ADMINISTRATOR AND THE GENERAL MANAGER OF THE GREER COMMISSION OF PUBLIC WORKS TO DETERMINE CERTAIN MATTERS WITH RESPECT TO THE BONDS; PRESCRIBING THE FORM AND DETAILS OF THE BONDS; AND OTHER MATTERS RELATING THERETO.**

Enacted: \_\_\_\_\_, 2017

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BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GREER, SOUTH CAROLINA,  
IN COUNCIL ASSEMBLED:

Section 1. Definitions. The terms in this Section 1 and all words and terms defined in General Bond Ordinance No. 27-97 (the "General Bond Ordinance") enacted by the Council on July 22, 1997 (such General Bond Ordinance as from time to time amended or supplemented by Supplemental Ordinances being defined in the Ordinance as the "Ordinance") (except as herein otherwise expressly provided or unless the context otherwise requires), shall for all purposes of this Twelfth Supplemental Ordinance have the respective meanings given to them in the Ordinance and in Section 1 hereof.

"2004 SRF Note" shall mean the \$9,258,873 final principal amount Promissory Note of the City, Series 2004, dated June 24, 2004, and outstanding as of the date hereof in the principal amount of \$6,331,678 and payable to the State Authority for South Carolina Drinking Water Revolving Fund Loan No.3-018-04-2310005-02.

"2005 SRF Note" shall mean the \$7,412,143 final principal amount Promissory Note of the City, Series 2005, dated June 30, 2005, and outstanding as of the date hereof in the principal amount of \$5,280,834 and payable to the State Authority for South Carolina Drinking Water Revolving Fund Loan No. 3-022-05-2310005-03.

"2007 SRF Note" shall mean the \$13,484,454 final principal amount Promissory Note of the City, Series 2007, dated November 16, 2007, and outstanding as of the date hereof in the principal amount of \$8,916,168 and payable to the State Authority for South Carolina Water Pollution Control Revolving Fund Loan No. X1-110-07-463-11.

"2009 SRF Note" shall mean the \$5,310,485 final principal amount Promissory Note of the City, Series 2009, dated September 25, 2009, and outstanding as of the date hereof in the principal amount of \$4,335,826 and payable to the State Authority for South Carolina South Carolina Drinking Water Revolving Fund Loan No. S3-043-09-2310005-04.

"2017 Debt Service Funds" shall mean the Fund or Funds (with an appropriate series designation) established pursuant to Section 8 hereof to provide for the payment of the principal of and interest on the Series 2017 Bonds.

"Bond of 2007" shall mean the \$5,700,000 original principal amount Combined Utility System Revenue Bond, Series 2007, dated May 24, 2007, and outstanding as of the date hereof in the principal amount of \$3,676,828.

"Bond of 2009" shall mean the \$24,230,000 original principal amount Combined Utility System Refunding Revenue Bond, Series 2009, dated June 4, 2009, and outstanding as of the date hereof in the principal amount of \$16,055,000.

"Bond of 2015" shall mean the \$4,590,000 original principal amount Combined Utility System Refunding Revenue Bond, Series 2015, dated September 1, 2015, and outstanding as of the date hereof in the principal amount of \$4,175,000.

"Bonds of 2002" shall mean the \$25,060,000 original principal amount Combined Utility System Revenue Bonds, Series 2002, dated May 15, 2002, and outstanding as of the date hereof in the principal amount of \$23,075,000.

"Bond to be Refunded" shall mean the principal amounts of the Bond of 2009 to be refunded with a portion of the proceeds of the Series 2017 Bonds.

"Code" shall mean the Internal Revenue Code of 1986, as amended.

"Commission" shall mean the Board of Commissioners of Public Works of the City of Greer, South Carolina.

"Commission Representative" shall mean those persons designated by certificate of the General Manager of the Commission as persons authorized to act as representatives of the Commission with respect to the Resolution, the General Bond Ordinance, this Twelfth Supplemental Ordinance and the Series 2017 Bonds, for the purpose of performing any act of the Commission hereunder.

"Cost of Issuance Accounts" shall mean the account or accounts (with an appropriate series designation) established pursuant to Section 9 hereof to pay Costs of Issuance on the Series 2017 Bonds.

"Custodian" shall mean the bank, depository or trust company selected by the General Manager or Finance Director of the Commission as custodian of the Cost of Issuance Accounts.

"Eighth Supplemental Ordinance" shall mean Eighth Supplemental Ordinance No. 14-2009 enacted on May 26, 2009, by the Council of the City authorizing the issuance of the Bond of 2009.

"Eleventh Supplemental Ordinance" shall mean Eleventh Supplemental Ordinance No. 13-2015 enacted on April 14, 2015, by the Council of the City authorizing the issuance of the Bond of 2015.

"Escrow Agent" shall mean Branch Banking and Trust Company as escrow agent under the Refunding Trust Agreements.

"Fifth Supplemental Ordinance" shall mean Fifth Supplemental Ordinance No. 20-2005 enacted on May 24, 2005, by the Council of the City authorizing the issuance of the 2005 SRF Note.

"Fourth Supplemental Ordinance" shall mean the Fourth Supplemental Ordinance No. 7-2004 enacted on May 25, 2004, by the Council of the City authorizing the issuance of the 2004 SRF Note.

"General Bond Ordinance" shall mean General Bond Ordinance No. 27-97 duly enacted on July 22, 1997, by the Council of the City authorizing and providing for the issuance of Combined Utility System Revenue Bonds, as such Ordinance has been amended, and as such Ordinance may be modified, amended or supplemented from time to time.

"General Manager" shall mean the General Manager of the Commission, or any interim General Manager of the Commission, as applicable.

"Interest Payment Date" shall mean March 1 and September 1 of each year commencing March 1, 2018, or such other date or dates, or such other year, as the Mayor or the City Administrator and the General Manager of the Commission may determine pursuant to Section 4 hereof.

"Ninth Supplemental Ordinance" shall mean Ninth Supplemental Ordinance No. 20-2009 enacted on September 8, 2009, by the Council of the City authorizing the issuance of the 2009 SRF Note.

"Parity Bonds" shall mean, collectively, the Bonds of 2002, the 2004 SRF Note, the 2005 SRF

Note, the 2007 SRF Note, the Bond of 2007 Bond, the 2009 SRF Note, and the Bond of 2015.

"Paying Agent" shall mean Branch Banking and Trust Company, in Wilson, North Carolina, as Paying Agent for the Series 2017 Bonds.

"Principal Payment Date" shall have the meaning given to such term in Section 3(a) hereof.

"Purchasers" shall mean the original purchaser or purchasers of the Series 2017 Bonds and their successors or assignees.

"Refunding Trust Agreements" shall mean the Refunding Trust Agreement or Refunding Trust Agreements (if any) dated the date of their execution between the City and the Escrow Agent.

"Refunding Trust Funds" shall mean the fund or funds (with an appropriate series designation) of that name created pursuant to the Refunding Trust Agreements.

"Registrar" shall mean Branch Banking and Trust Company, in Wilson, North Carolina, as Registrar for the Series 2017 Bonds.

"Series 2017 Bonds" shall mean the City of Greer, South Carolina, Combined Utility System Refunding Revenue Bonds, Series 2017 (or such other year and further descriptive terms, as applicable), in the aggregate principal amount of not exceeding \$15,500,000 authorized to be issued hereunder. The Series 2017 Bonds may be issued in one or more series.

"Seventh Supplemental Ordinance" shall mean Seventh Supplemental Ordinance No. 45-2007 enacted on October 23, 2007, by the Council of the City authorizing the issuance of the 2007 SRF Note.

"Sixth Supplemental Ordinance" shall mean Sixth Supplemental Ordinance No. 15-2007 enacted on May 8, 2007, by the Council of the City authorizing the issuance of the Bond of 2007.

"State Authority" shall mean the South Carolina Water Quality Revolving Fund Authority.

"Third Supplemental Ordinance" shall mean Third Supplemental Ordinance No. 10-2002 enacted on May 14, 2002, by the Council of the City authorizing the issuance of the Bonds of 2002.

## Section 2. Certain Findings and Determinations.

The City hereby finds and determines:

(a) The City is an incorporated municipality located in Greenville County and Spartanburg County, State of South Carolina, and as such has all powers granted to municipalities by the Constitution and the general law of the State of South Carolina.

(b) The System is operated by and under the control of the Commission.

(c) Pursuant to a Resolution adopted on February 27, 2017 (the "Resolution"), the Commission requested the City Council to enact this Twelfth Supplemental Ordinance and issue the Series 2017 Bonds.

(d) The Series 2017 Bonds must be issued pursuant to the terms and conditions of the General Bond Ordinance in order for the Series 2017 Bonds to be issued on a parity in all respects to the pledge

securing the Parity Bonds.

(e) The Council is enacting this Twelfth Supplemental Ordinance in order to:

(i) authorize the execution and delivery on behalf of the City of the Series 2017 Bonds;

(ii) evidence the approval of the refunding of the Bond to be Refunded and the issuance of the Series 2017 Bonds; and

(iii) authorize the execution and delivery by, and on behalf of, the City of such other agreements and certificates and the taking of such other action by the City and its officers as shall be necessary or desirable in connection with the refunding in order to carry out the intent of this Twelfth Supplemental Ordinance.

(f) This Twelfth Supplemental Ordinance supplements the General Bond Ordinance, constitutes and is a "Supplemental Ordinance" within the meaning of such quoted term as defined and used in the General Bond Ordinance, and is enacted under and pursuant to the General Bond Ordinance.

(g) The Series 2017 Bonds constitute and are "Bonds" within the meaning of the quoted word as defined and used in the General Bond Ordinance.

(h) The Net Revenues pledged under the Ordinance are not encumbered by any lien and charge thereon or pledge thereof, other than the lien and charge thereon and pledge created by the General Bond Ordinance and the following Supplemental Ordinances: (i) the Third Supplemental Ordinance for payment and security of the Bonds of 2002; (ii) the Fourth Supplemental Ordinance for payment and security of the 2004 SRF Note; (iii) the Fifth Supplemental Ordinance for payment and security of the 2005 SRF Note; (iv) the Sixth Supplement Ordinance for payment and security of the Bond of 2007; (v) the Seventh Supplemental Ordinance for the payment and security of the 2007 SRF Note; (vi) the Eighth Supplemental Ordinance for the payment and security of the Bond of 2009; (vii) the Ninth Supplemental Ordinance for the payment and security of the 2009 SRF Note; (viii) the Eleventh Supplemental Ordinance for the payment and security of the Bond of 2015; and (ix) upon the issuance of the Series 2017 Bonds, the lien and charge thereon and pledge thereof created by the General Bond Ordinance and this Twelfth Supplemental Ordinance for payment and security of the Series 2017 Bonds.

(i) There does not exist an Event of Default, nor does there exist any condition which, after the passage of time or the giving of notice, or both, would constitute such Event of Default.

(j) The Commission has advised the City that the period of usefulness of the System is in excess of forty (40) years from the date hereof.

(k) The estimated cost of refunding the Bond to be Refunded is not exceeding \$15,500,000.

(l) Section 3.1 of the General Bond Ordinance provides that Bonds may be issued in accordance with the terms, conditions and limitations set forth therein in such amounts and from time to time as the City may deem to be necessary or advisable for any corporate purpose of the Commission and upon compliance with certain conditions. Bonds issued upon compliance with Section 3.2 and Section 3.3 or Section 3.4 of the General Bond Ordinance shall be issued on a parity with respect to the pledge and lien of the Net Revenues of the System *inter sese*.

(m) Section 3.4(B) of the General Bond Ordinance provides that Bonds may be issued at any time for the purpose of refunding (including by purchase) other Bonds, including amounts to pay principal, redemption premium and interest to the date of redemption (or purchase) of the refunded Bonds and the Costs of Issuance; provided that (i) the aggregate Debt Service on all Bonds to be Outstanding after the issuance of the proposed Series of refunding Bonds in any Fiscal Year shall not be greater than would have been the Debt Service of all Bonds not then refunded and the Bonds to be refunded in such Fiscal Year; or (ii) the requirements of parts (A), (B), (C) and (E) of Section 3.3 of the General Bond Ordinance are met with respect to the refunding Series.

(n) Section 12.1 of the General Bond Ordinance provides that the obligations of the City under the Ordinance and the liens, pledges, charges, trusts, covenants and agreements of the City made or provided for therein shall be fully discharged and satisfied as to any Bond, and such Bond or Series of Bonds shall no longer be deemed to be Outstanding under the General Bond Ordinance when payment of the principal of, redemption premium, if any, and interest on such Bond or Series of Bonds either (i) shall have been made or caused to be made in accordance with the terms thereof; or (ii) shall have been provided for by irrevocably depositing with the Trustee in trust and irrevocably set aside exclusively for such payment, (1) moneys sufficient to make such payment, or (2) Government Obligations maturing as to principal and interest in such amounts and at such times as will ensure the availability of sufficient moneys to make such payment, and all necessary and proper fees, compensation and expenses of the Paying Agent and the Registrar for such Bonds.

(o) A Debt Service Reserve Fund will not be established for the Series 2017 Bonds.

(p) The proceeds of the Series 2017 Bonds are being used for the purpose of (i) refunding the Bond to be Refunded; and (ii) paying the Cost of Issuance of the Series 2017 Bonds.

(q) It is necessary and in the best interest of the City to undertake the refunding of the Bond to be Refunded and to issue the Series 2017 Bonds in the principal amount of not exceeding \$15,500,000 in accordance with the General Bond Ordinance, the Act and this Twelfth Supplemental Ordinance for the purposes set forth above.

### Section 3. Authorization of Series 2017 Bonds.

(a) There is hereby authorized to be issued one or more Series of Bonds designated "City of Greer, South Carolina, Combined Utility System Revenue Bonds, [Taxable] Series 20\_\_[ ]" (the "Series 2017 Bonds"), in the aggregate principal amount of not exceeding \$15,500,000. The Series 2017 Bonds may be issued in a year subsequent to calendar year 2017, and may be issued in one or more series. Accordingly, the Series 2017 Bonds may have such other descriptive terms in its series designation as may be necessary to properly identify the applicable series of Series 2017 Bonds. The proceeds of the Series 2017 Bonds shall be used for the purposes set forth in Section 2(p) hereof.

Unless otherwise determined by the Mayor and City Administrator pursuant to Section 4 hereof, the Series 2017 Bonds shall mature on September 1 in each of the years (the "Principal Payment Dates") and in the principal amounts, and bear interest at the rates per annum (calculated on the basis of a 360-day year comprised of twelve 30-day months), as determined by the Mayor or City Administrator and the General Manager of the Commission, pursuant to Section 4 hereof.

(b) Each separate series of the Series 2017 Bonds shall be represented by a single fully registered bond; shall be registered in the name of the respective Purchaser thereof; shall be dated the date

of its delivery; and shall be payable on each Interest Payment Date.

(c) Principal of and redemption premium, if any, and interest on the Series 2017 Bonds shall be payable at the designated corporate trust office of the Paying Agent, or such other location as the Paying Agent determines. Such payment shall be made to the applicable Purchaser or subsequent Holders as of the immediately preceding Record Date by the Paying Agent by check or draft mailed to each Holder at the address as it appears on the Books of Registry maintained at the designated corporate trust office of the Registrar, or such other location as the Registrar determines, or, in the case of a Holder of \$1,000,000 or more in principal amount of Series 2017 Bonds, by wire transfer to an account within the continental United States upon the timely receipt of a written request of such Holder.

(d) To the extent agreed to by the applicable Purchaser, the Series 2017 Bonds may be sold or transferred by the initial Purchaser only to purchasers ("Qualified Investors") who execute an investment letter delivered to the City and the Commission, in form satisfactory to the City and the Commission (the "Investment Letter"), containing certain representations, warranties and covenants as to the suitability of such purchasers to purchase and hold the Series 2017 Bonds to be transferred. Such restriction shall be set forth on the face of the Series 2017 Bonds and shall be complied with by each transferee of the Series 2017 Bonds.

(e) The Series 2017 Bonds shall be in substantially the form set forth in Exhibit A hereto, with such necessary or appropriate variations, omissions and insertions as are incidental to the issuance of a Series of Bonds or as are otherwise permitted or required by law or by the Ordinance, including this Twelfth Supplemental Ordinance, including, but not limited to, any variations, omissions and insertions made as a result of any determination of the Mayor or City Administrator and General Manager of the Commission in accordance with the authority granted herein. The Series 2017 Bonds shall be executed in the name and on behalf of the City by the manual or facsimile signatures of the Mayor (or in his or her absence, the Mayor Pro Tempore) and Clerk of the City.

#### Section 4. Sale and Issuance of Series 2017 Bonds; Authority of the Mayor or City Administrator and General Manager of the Commission.

(a) Without further authorization, the Council hereby authorizes and directs the Mayor or City Administrator and General Manager of the Commission to:

(i) determine the original issue date of each of the Series 2017 Bonds;

(ii) determine whether to issue the Series 2017 Bonds in one or more series;

(iii) determine the aggregate principal amount of the applicable Series 2017 Bonds if less than authorized by this Twelfth Supplemental Ordinance;

(iv) determine the portion or portions of the Bond to be Refunded which will be refunded by the respective Series 2017 Bonds, and determine the date or dates upon which the Bond to be Refunded will be redeemed;

(v) determine the principal repayment schedule for the applicable Series 2017 Bonds and the Principal Payment Dates of the applicable Series 2017 Bonds if different from that set forth herein;

(vi) determine the date and time of sale of the applicable Series 2017 Bonds;

(vii) determine the Interest Payment Dates and initial Interest Payment Date for the applicable Series 2017 Bonds if different from that set forth herein;

(viii) determine the optional and mandatory redemption dates and terms of redemption for the applicable Series 2017 Bonds;

(ix) approve the forms of one or more Requests for Proposals with respect to the applicable Series 2017 Bonds and the distribution of such Requests for Proposals to various banks and other financial institutions in the City and other areas as the General Manager and Finance Manager of the Commission determine;

(x) determine the dates and times for receipt of bids under the applicable Request for Proposals;

(xi) award the sale of the applicable Series 2017 Bonds to the bidder or bidders providing the most advantageous proposals therefor in accordance with the terms of the applicable Requests for Proposals; and

(xii) determine whether the applicable Series 2017 Bonds will be issued as an obligation the interest on which is exempt from federal income taxation; and

(xiii) agree to any other covenants, terms, provisions and matters necessary or advisable to effect the issuance of the Series 2017 Bonds, including such terms as may be requested by the respective Purchasers.

(b) A copy of this Twelfth Supplemental Ordinance shall be filed with the minutes of the Council meeting at which this Twelfth Supplemental Ordinance was enacted.

(c) The Council hereby authorizes and directs all of the officers and employees of the City to carry out or cause to be carried out all obligations of the City hereunder and to perform such other actions as they shall consider necessary or advisable in connection with the issuance, sale and delivery of the Series 2017 Bonds.

Section 5. Recording and Transfer of Ownership of the Series 2017 Bonds. Each of the applicable Series 2017 Bonds will be issued in fully-registered form, as a single Bond representing the entire principal amount of the applicable Series 2017 Bonds in the name of the respective Purchaser thereof. The City, the Paying Agent and the Registrar may treat the respective Purchaser or subsequent Holder of such Series 2017 Bonds as the sole and exclusive owner of such Series 2017 Bonds registered in its name for the purpose of payment of the principal of, and interest or premium, if any, on the Series 2017 Bonds, giving any notice permitted or required to be given to the Purchaser or subsequent Holder under the General Bond Ordinance or this Twelfth Supplemental Ordinance, registering the transfer of the applicable Series 2017 Bonds, obtaining any consent or other action to be taken by Bondholders and for all other purposes whatsoever, and shall not be affected or by any notice to the contrary.

Section 6. Optional Redemption of Series 2017 Bonds. Such of the applicable Series 2017 Bonds as may be determined by the Mayor or City Administrator and the General Manager of the Commission, pursuant to Section 4 hereof shall be subject to redemption prior to maturity on such terms as shall be determined by the Mayor or City Administrator and the General Manager of the Commission, pursuant to Section 4 hereof. In the event a particular Series 2017 Bond is called for redemption, the Registrar shall give notice of redemption by first-class mail, postage prepaid, to the registered Holder thereof as shown on

the Books of Registry of the City not less than five (5) Business Days or such other time period as the Purchaser of such Series 2017 Bond and the City agree upon prior to the date fixed for redemption thereof.

Section 7. Payment of the Series 2017 Bonds. The Series 2017 Bonds, together with the interest thereon, shall be payable, in such coin or currency of the United States of America which at the time of such payment is legal tender for public and private debts, solely from the Net Revenues of the System in accordance with the provisions of the Ordinance and this Twelfth Supplemental Ordinance. The applicable Series 2017 Bonds shall be secured by a pledge of Net Revenues on a parity with the pledge of Net Revenues securing the Parity Bonds, any other Series 2017 Bonds issued hereunder, and any other Bonds (as defined in the General Bond Ordinance) issued pursuant to the General Bond Ordinance.

The Series 2017 Bonds do not constitute an indebtedness of the City within any State constitutional provisions (other than Article X, Section 14, Paragraph 10 of the South Carolina Constitution authorizing obligations payable solely from special sources not involving revenues from any tax or license) or statutory limitation. The Series 2017 Bonds shall not be a debt of the City, nor a charge, lien or encumbrance, legal or equitable, upon any property of the City or upon any income, receipts or revenues thereof, other than the aforesaid Net Revenues of the System pledged thereto. No recourse shall be had for the payment of the Series 2017 Bonds or the interest thereon against the general fund of the City, nor shall the credit or taxing power of the City be deemed to be pledged thereto. The full faith, credit and taxing powers of the City are not pledged to the payment of the principal of or interest on the Series 2017 Bonds.

Section 8. Establishment of 2017 Debt Service Funds. In accordance with Section 6.4 of the General Bond Ordinance, one or more 2017 Debt Service Funds (with an appropriate series designation) are hereby directed to be established by the Trustee on the date of the original delivery of the applicable Series 2017 Bonds for the benefit of the Purchaser or subsequent Holders of the applicable Series 2017 Bonds.

Section 9. Cost of Issuance Accounts. There is hereby authorized to be created one or more "Cost of Issuance Account for the Series 2017 Bonds" (hereinafter referred to and defined as the "Cost of Issuance Accounts") with an appropriate series designation. The Cost of Issuance Accounts shall be held by the Custodian designated by the General Manager of the Commission. The moneys on deposit in the Cost of Issuance Accounts shall be used and applied to the payment of Cost of Issuance for the Series 2017 Bonds. Withdrawals from the Cost of Issuance Accounts shall be made in the manner withdrawals from other funds of the Commission are made. Moneys on deposit in the Cost of Issuance Accounts shall be invested upon direction of the Commission in Permitted Investments. Amounts remaining in the applicable Cost of Issuance Account one year after the date of issue of the applicable Series 2017 Bonds shall be transferred to the 2017 Debt Service Fund relating to such Series 2017 Bonds, and shall be used to pay the next interest coming due on such Series 2017 Bonds until such amount is depleted.

Section 10. Authorization to Effect Refunding; Redemption of the Bond to be Refunded. Upon delivery of the Series 2017 Bonds, a portion of the principal proceeds thereof, together with all or a portion of the amounts (if any) deposited in the debt service fund with respect to the Bond to be Refunded, and other funds of the Commission, may be paid directly to the holder of the Bond to be Refunded, or may be deposited with the Escrow Agent and held by it under the applicable Refunding Trust Agreement in the applicable Refunding Trust Fund. Subject to the terms of the applicable Refunding Trust Agreement, it shall be the duty of the Escrow Agent to keep such proceeds invested and reinvested to the extent that it shall be practical in Government Obligations and to apply the principal and interest of the trust so established in the manner prescribed in such Refunding Trust Agreement.

The Mayor and City Administrator are hereby authorized and directed for and on behalf of the City to execute such agreements and give such directions as shall be necessary to carry out the provisions of this Twelfth Supplemental Ordinance, including, if necessary, the execution and delivery of the Refunding Trust Agreements. The applicable Refunding Trust Agreement shall be dated the date of delivery of the respective Series 2017 Bonds to which it relates, and shall be in such form as the City Administrator and the General Manager of the Commission approve. The execution thereof shall be evidence of the approval.

The Registrar is hereby directed to call the Bond to be Refunded for redemption on such date as directed by the Mayor or City Administrator and the General Manager of the Commission. If a Refunding Trust Agreement is executed in connection with the refunding of the Bond to be Refunded, the Escrow Agent is directed to pay the principal of and interest on the Bond to be Refunded, when due and upon the redemption thereof, from the moneys and obligations deposited in the applicable Refunding Trust Fund established pursuant to the provisions of the applicable Refunding Trust Agreement authorized herein. All moneys and obligations deposited with the Escrow Agent pursuant to the Refunding Trust Agreements and the income therefrom shall be held, invested, and applied in accordance with the provisions of this Twelfth Supplemental Ordinance and the Refunding Trust Agreements.

Section 11. Designation of Registrar and Paying Agent. The Council hereby designates Branch Banking and Trust Company as Registrar for the Series 2017 Bonds. The Council hereby further designates Branch Banking and Trust Company as Paying Agent for the Series 2017 Bonds. The Registrar and Paying Agent shall signify their acceptances of their respective duties upon delivery of the respective Series 2017 Bonds.

Section 12. Disposition of Proceeds of Series 2017 Bonds. The proceeds derived from the sale of the Series 2017 Bonds shall be used for the following purposes:

(a) Either (i) there shall be paid over to the Escrow Agent, for deposit under the Refunding Trust Agreements, or (ii) there shall be paid directly to the holder of the Bond to be Refunded, an amount which the Mayor or City Administrator and the General Manager of the Commission determine to be required, together with amounts (if any) transferred from the debt service fund for the Bond to be Refunded and other moneys of the Commission, to provide for the payment of the principal of, redemption premium on and interest on the Bond to be Refunded upon the redemption thereof; and/or

(b) A portion of the proceeds of the Series 2017 Bonds may be deposited with the Custodian at the direction of the General Manager of the Commission into the applicable Cost of Issuance Accounts established in Section 9 hereof to be used and applied to the payment of Cost of Issuance as provided in that Section.

The respective amounts specified in this Section 12 shall be determined by the General Manager of the Commission upon delivery of the applicable Series 2017 Bonds.

Section 12. Federal Tax Covenant. To the extent that a series of Series 2017 Bonds is issued on a federal tax-exempt basis, as determined pursuant to Section 4 hereof, the City hereby covenants and agrees with the Purchaser or subsequent Holders of such Series 2017 Bonds that it will not take any action which will, or fail to take any action which failure will, cause interest on such Series 2017 Bonds to become includable in the gross income of the Purchaser or subsequent Holders for federal income tax purposes pursuant to the applicable provisions of Section 103 and Sections 141 through 150 of the Code and regulations promulgated thereunder in effect on the date of original issuance so long as any of such Series 2017 Bonds are Outstanding. The City further covenants and agrees that no use of the proceeds of such Series 2017 Bonds shall be made which, if such use had been reasonably expected on the date of issue of

such Series 2017 Bonds would have caused such Series 2017 Bonds to be "arbitrage bonds," as defined in the Code; and to that end the City hereby shall:

(a) comply with the applicable provisions of Section 103 and Sections 141 through 150 of the Code and any regulations promulgated thereunder so long as any of the Series 2017 Bonds are Outstanding;

(b) establish such funds, make such calculations and pay such amounts, if necessary, in the manner and at the times required in order to comply with the requirements of the Code relating to required rebate of certain amounts to the United States; and

(c) make such reports of such information at the times and places required by the Code.

The Mayor or City Administrator and the General Manager of the Commission are hereby authorized to adopt written procedures to ensure the City's and the Commission's compliance with federal tax matters relating to the Series 2017 Bonds.

Section 14. Series 2017 Bonds May be Designated as a Qualified Tax-Exempt Obligation. The Mayor or City Administrator, and the General Manager of the Commission are authorized to determine whether one or more of the Series 2017 Bonds shall be issued and designated (or deemed designated) as a "qualified tax-exempt obligation" as defined in Section 265(b)(3)(B) of the Code.

Section 15. Filings with Central Repository. The City covenants, so long as and to the extent required pursuant to Section 11-1-85 of the Code of Laws of South Carolina 1976, as amended ("Section 11-1-85"), that it will file with a central repository for availability in the secondary bond market when requested:

- (i) An annual independent audit, within 30 days of the City's receipt of the audit; and
- (ii) Event-specific information within 30 days of an event adversely affecting more than 5% of Revenues or the City's tax base.

The only remedy for failure by the City to comply with this Section 15 shall be an action for specific performance of this covenant; and failure to comply shall not constitute a default or an "Event of Default" under the General Bond Ordinance or this Twelfth Supplemental Ordinance. The Trustee shall have no responsibility to monitor the City's compliance with this covenant. The City specifically reserves the right to amend or delete this covenant in order to reflect any change in Section 11-1-85, without the consent of the Purchaser, the Paying Agent, the Registrar or the Trustee or any subsequent Holders of the Series 2017 Bonds.

Section 16. Headings. The headings and titles of the several sections hereof shall be solely for convenience of reference and shall not affect the meaning, construction, interpretation or effect of this Twelfth Supplemental Ordinance.

Section 17. Further Actions. The Mayor (or in his or her absence the Mayor Pro Tempore), City Administrator, City Clerk, City Attorney and any Commission Representative are hereby authorized and directed to take any and all such further actions as shall be deemed necessary or desirable in order to effectuate issuance of the Series 2017 Bonds to effect the refunding of the Bond to be Refunded, and to carry out the provisions of this Twelfth Supplemental Ordinance.

Section 18. Notices. All notices, certificates or other communications hereunder shall be given or made in writing and shall be delivered personally, or sent by registered mail, postage prepaid, return receipt requested, or overnight delivery service, to the party to whom they are directed at the following addresses, or at such other addresses as may be designated by notice from such party to all other parties:

If to the City:

City of Greer  
Attn: City Administrator  
301 E. Poinsett Street  
Greer, South Carolina 29651-3708

If to the Commission:

Greer Commission of Public Works  
Attn: General Manager  
301 McCall Street  
Greer, South Carolina 29650

If to the Paying Agent:

Branch Banking and Trust Company  
Department Attention: Corporate Trust  
223 West Nash Street  
Wilson, North Carolina 27893

If to the Registrar:

Branch Banking and Trust Company  
Department Attention: Corporate Trust  
223 West Nash Street  
Wilson, North Carolina 27893

If to the Trustee:

Branch Banking and Trust Company  
Department Attention: Corporate Trust  
223 West Nash Street  
Wilson, North Carolina 27893

The City, the Commission, the Paying Agent, the Registrar and the Trustee may, by notice given to the other parties, designate any further or different addresses to which subsequent notices, certificates or other communications shall be sent.

Section 19. Repeal of Inconsistent Ordinances and Resolutions. All ordinances and resolutions of the City, and any part of any ordinance or resolution, inconsistent with this Twelfth Supplemental Ordinance are hereby repealed to the extent of such inconsistency.

Section 20. Effective Date. This Twelfth Supplemental Ordinance shall become effective upon its enactment.

[Execution follows on next page]

Enacted by the City Council of the City of Greer, South Carolina, this \_\_\_\_ day of \_\_\_\_\_,  
2017.

CITY COUNCIL OF THE CITY OF GREER,  
SOUTH CAROLINA

By: \_\_\_\_\_  
Richard W. Danner, Mayor  
City of Greer, South Carolina

(SEAL)

ATTEST:

\_\_\_\_\_  
Tammela V. Duncan, Municipal Clerk  
City of Greer, South Carolina

Introduced By: Councilman Wryley Bettis

Date of First Reading: March 14, 2017

Date of Second Reading: March 28, 2017

[Signature Page]

FORM OF SERIES 2017 BONDS

TRANSFER RESTRICTED

**THIS BOND MAY BE SOLD OR TRANSFERRED IN WHOLE OR IN PART ONLY TO A PURCHASER OR TRANSFEREE CONSTITUTING A QUALIFIED INVESTOR (AS SUCH TERM IS DEFINED IN THE HEREAFTER DEFINED TWELFTH SUPPLEMENTAL ORDINANCE UNDER WHICH THIS BOND IS ISSUED), AND ONLY UPON SUCH QUALIFIED INVESTOR DELIVERING TO THE CITY AN INVESTMENT LETTER IN THE FORM REQUIRED UNDER THE TWELFTH SUPPLEMENTAL ORDINANCE**

UNITED STATES OF AMERICA  
STATE OF SOUTH CAROLINA  
CITY OF GREER  
COMBINED UTILITY SYSTEM REFUNDING REVENUE BOND  
[TAXABLE] SERIES 20\_\_ \_\_

The City of Greer, South Carolina (the "City"), is justly indebted and, for value received, hereby promises to pay to \_\_\_\_\_, in \_\_\_\_\_, \_\_\_\_\_ (the "Purchaser"), its successors or registered assigns, but solely from the Net Revenues hereinafter mentioned and not otherwise, the principal amount of \$ \_\_\_\_\_ together with interest, but solely from such Net Revenues and not otherwise, on the outstanding principal balance hereof at the rate of \_\_\_\_\_% per annum (the "Interest Rate") until this Bond matures. This Bond is payable in annual installments on September 1 in each of the years and in the principal amounts as follows:

[Insert principal repayment schedule]

Interest on the unpaid principal balance of this Bond is payable on \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, and [semi]annually thereafter [on March 1 and] September 1 of each year. Interest on this Bond shall be calculated on the basis of a 360-day year comprised of twelve 30-day months.

THIS BOND HAS BEEN ISSUED UNDER THE PROVISIONS OF TITLE 6, CHAPTER 17, CODE OF LAWS OF SOUTH CAROLINA 1976, AS AMENDED, AND DOES NOT CONSTITUTE AN INDEBTEDNESS OF THE CITY WITHIN THE MEANING OF ANY STATE CONSTITUTIONAL PROVISION (OTHER THAN ARTICLE X, SECTION 14, PARAGRAPH 10 OF THE SOUTH CAROLINA CONSTITUTION AUTHORIZING OBLIGATIONS PAYABLE SOLELY FROM SPECIAL SOURCES NOT INVOLVING REVENUES FROM ANY TAX OR LICENSE) OR STATUTORY LIMITATION. THIS BOND SHALL NOT BE A DEBT OF THE CITY, NOR A CHARGE, LIEN OR ENCUMBRANCE, LEGAL OR EQUITABLE, UPON ANY PROPERTY OF THE CITY OR UPON ANY INCOME, RECEIPTS OR REVENUES THEREOF, OTHER THAN THE AFORESAID NET REVENUES OF THE SYSTEM PLEDGED THERETO. NO RECOURSE SHALL BE HAD FOR THE PAYMENT OF THIS BOND OR THE INTEREST THEREON AGAINST THE GENERAL FUND OF THE CITY, NOR SHALL THE CREDIT OR TAXING POWER OF THE CITY BE DEEMED TO BE PLEDGED THERETO. THE FULL FAITH, CREDIT AND TAXING POWERS OF THE CITY ARE NOT PLEDGED TO THE PAYMENT OF THE PRINCIPAL OF OR INTEREST ON THIS BOND.

Both the principal of and interest on this Bond are payable at the principal office of Branch Banking and Trust Company, in Wilson, North Carolina, without presentation and surrender of this Bond, in any coin or currency of the United States of America which is, at the time of payment, legal tender for public and private debts.

This Bond shall not be entitled to any benefit under the Bond Ordinance (hereinafter defined), nor become valid or obligatory for any purpose, until the certificate of authentication hereon shall have been duly executed by the Registrar.

This Bond is issued by the City for the purpose of refunding the Bond of 2009 (as defined in the Twelfth Supplemental Ordinance, set forth below) of the City and paying costs of issuance. This Bond is issued under, pursuant to and in full compliance with the Constitution and statutes of the State of South Carolina, including particularly Article X, Section 14(10) of the South Carolina Constitution and Title 6, Chapter 17, of the Code of Laws of South Carolina 1976, as amended (collectively, the "Act"). This Bond is issued under and pursuant to a General Bond Ordinance (the "General Bond Ordinance") of the City Council of the City duly enacted on July 22, 1997, as amended, and as supplemented by Twelfth Supplemental Ordinance No. \_\_\_\_ of the Council enacted on \_\_\_\_\_, 2017, (the "Twelfth Supplemental Ordinance," and together with the General Bond Ordinance, the "Bond Ordinance"), under the Act which Bond Ordinance has been duly codified and indexed as prescribed by law.

This Bond and the interest thereon is a special obligation of the City and are secured by and payable solely from, and secured equally and ratably by a pledge of and lien upon, the Net Revenues (as defined in the General Bond Ordinance) derived from the System on a parity with any pledge of and lien upon Net Revenues securing the Parity Bonds (as defined in the Twelfth Supplemental Ordinance), the [other Series 2017 Bonds previously issued, if any] and any Series of Bonds hereafter issued under the General Bond Ordinance payable from such Net Revenues on a parity and equally and ratably secured therewith.

The principal amounts of this Bond [are subject to prepayment and redemption, in whole or in part, at any time at the principal amount thereof to be redeemed, and interest accrued on such principal amount to be redeemed, to the date fixed for redemption, without payment of any premium or penalty.] In the event this Bond is called for redemption, the Registrar shall give notice of redemption hereof by first-class mail, postage prepaid, to the Holder hereof as shown on the Books of Registry of the City not less than five (5) Business Days prior to the date fixed for the redemption thereof.

The Bond Ordinance contains provisions defining terms, including the properties comprising the System; sets forth the revenues pledged for the payment of the principal of and interest on this Bond and the Bonds of other series which have heretofore or may hereafter be issued on a parity herewith under the Bond Ordinance; sets forth the nature, extent and manner of enforcement of the security of this Bond and of such pledge, and the rights and remedies of the holder hereof with respect thereto; sets forth the terms and conditions upon which and the extent to which the Bond Ordinance may be altered, modified and amended; sets forth the terms and conditions upon which have been issued or upon which other bonds may be hereinafter issued payable as to principal, premium, if any, and interest on a parity with this Bond and equally and ratably secured herewith; sets forth the rights, duties and obligations of the City thereunder; and sets forth the terms and conditions upon which the pledge made in the Bond Ordinance for the security of this Bond and upon which the covenants, agreements and other obligations of the City made therein may be discharged at or prior to the maturity or redemption of this Bond with provisions for the payment thereof in the manner set forth in the Bond Ordinance. The provisions of the General Bond Ordinance relating to Debt Service Reserve Funds have been amended by the Eighth Supplemental Ordinance and the Ninth Supplemental Ordinance. Further the provisions of the General Bond Ordinance relating to the definition of

Debt Service and Maximum Debt Service have been amended by the Tenth Supplemental Ordinance. Such amendment pursuant to the Tenth Supplemental Ordinance will not become effective until the earlier of: (1) all of the Parity Bonds shall cease to be Outstanding (as defined in the General Bond Ordinance); or (2) the Holders (as defined in the General Bond Ordinance) of 66 2/3% in principal amount of the Bonds then Outstanding assent to and authorize such amendment. Reference is hereby made to the Bond Ordinance to all of the provisions of which any holder of this Bond by the acceptance hereof thereby assents. The provisions of the Act and the Bond Ordinance shall be a contract with the holder of this Bond.

To the extent and in the manner permitted by the terms of the Bond Ordinance, the provisions of this Bond or of the Bond Ordinance, or any ordinance amendatory thereof or supplemental thereto, may be amended or modified by the City in certain cases, without the consent of any Bondholders (as defined in the General Bond Ordinance) and, in other cases, with the written consent of the holders of at least sixty-six and two-thirds percent (66-2/3%) in principal amount of the Bonds of the series of which this Bond is one then outstanding under the Bond Ordinance (including the Bonds of the series of which this Bond is one); provided, that no such amendment or modification shall (i) extend the time of payment of principal of or the interest on any Bond (as defined in the General Bond Ordinance), or reduce the principal amount thereof or the rate of interest thereon or the premium payable upon the redemption thereof, or (ii) give to any Bond or Bonds (as defined in the General Bond Ordinance) any preference over any other Bond or Bonds, or (iii) authorize the creation of any pledge prior to, or except as provided herein for the issuance of Series of Bonds (as defined in the General Bond Ordinance), on a parity with the pledge afforded by the Bond Ordinance, or (iv) reduce the percentage in principal amount of the Bonds (as defined in the General Bond Ordinance) required to assent to or authorize any such modification to the Bond Ordinance.

Under the laws of the State of South Carolina, this Bond and the interest hereon are exempt from all State, county, municipal, school district and all other taxes or assessments, except estate or other transfer taxes, direct or indirect, general or special, whether imposed for the purpose of general revenue or otherwise.

It is hereby certified, recited and declared that all acts, conditions and things required by the Constitution and statutes of the State of South Carolina to exist, to happen and to be performed precedent to and in the issuance of this Bond, do exist, have happened and have been performed in due time, form and manner as required by law; that the series of which this Bond is a part does not exceed any constitutional or statutory limitation of indebtedness; and that provision has been made for the payment of the principal of and interest on this Bond and the series of which it is a part, as provided in the Bond Ordinance.

IN WITNESS WHEREOF, the City of Greer, South Carolina, has caused this bond to be executed in its name by the manual signature of the Mayor of the City and attested by the manual signature of the Municipal Clerk of the City under the seal of the City impressed, imprinted or reproduced hereon.

CITY OF GREER, SOUTH CAROLINA

(SEAL)

By: \_\_\_\_\_  
Richard W. Danner, Mayor

ATTEST:

\_\_\_\_\_  
Tammela V. Duncan, Municipal Clerk

(FORM OF REGISTRAR'S CERTIFICATE OF AUTHENTICATION)

This bond is the bond described in the within-mentioned Ordinance of City of Greer, South Carolina.

Branch Banking and Trust Company,  
Registrar

Dated: \_\_\_\_\_

By: \_\_\_\_\_  
Authorized Officer

**Category Number: X.**  
**Item Number: A.**



**AGENDA**  
**GREER CITY COUNCIL**  
**3/28/2017**

**Bid Summary - Dugout Covers for Century Park**

**Summary:**

Bid results will be presented for the Dugout Covers at Century Park. Approval is requested to award the bid. (Action Required)

Ann Cunningham, Director of Parks and Recreation.

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
▣ Bid Summary	3/16/2017	Backup Material

**CITY OF GREER – Dugout Covers at Century Park  
Opening at 10:00A.M., March 15, 2017**

<b>Bid No.</b>	<b>Contractor Name</b>	<b>Paperwork y/n</b>	<b>Bid Bond y/n</b>	<b>Business License y/n</b>	<b>Liability Insurance</b>	<b>Bid Amount</b>
<b>1</b>	Greer Awning & Siding, Inc.	Y	N/A	Y	Y	\$13,200.00
<b>2</b>						
<b>3</b>						
<b>4</b>						
<b>5</b>						
<b>6</b>						
<b>7</b>						
<b>8</b>						
<b>9</b>						
<b>10</b>						

**Category Number: X.**  
**Item Number: C.**



**AGENDA**  
**GREER CITY COUNCIL**  
**3/28/2017**

**First and Final Reading of Resolution Number 2-2017**

**Summary:**

ALLOCATION OF GREENVILLE COUNTY CDBG AND HOME FUNDS FOR PROGRAM YEAR  
2017 (Action Required)  
Mike Sell, Assistant City Administrator

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
☐ Resolution Number 2-2017	3/21/2017	Resolution
☐ 2017-2018 Subreciepent Applications received	3/21/2017	Backup Material
☐ Annual Action Plan	3/21/2017	Backup Material

## **RESOLUTION NUMBER 2-2017**

### **ALLOCATION OF GREENVILLE COUNTY CDBG AND HOME FUNDS FOR PROGRAM YEAR 2017**

**STATE OF SOUTH CAROLINA  
COUNTY OF GREENVILLE**

**CITY OF GREER**

**WHEREAS**, the City of Greer participates in the Greenville County Urban County Program; and

**WHEREAS**, the funds received by Greenville County available for allocation by the City of Greer are as follows:

	<u>CDBG</u>	<u>HOME</u>
County Allocation	<b>\$265,031</b>	<b>\$85,753</b>
Program Income	<b>\$ 70,000</b>	<b>\$180,000</b>
Total	<b>\$335,031</b>	<b>\$265,753</b>

**WHEREAS**, the HOME funds may only be used to increase the supply of decent affordable housing for modest income persons, and CDBG funds may only be used to assist low and moderate income persons, reduce or eliminate slum and community blight, or meet an urgent community need where no other funding is available; and

**WHEREAS**, a public hearing was held at **6:30 PM on March 14, 2017** at Greer City Hall to provide opportunity for the public and the Mayor and Council of the City of Greer to review, discuss, and propose projects and activities for which these funds should be allocated by Greenville County;

**NOW, THEREFORE, IT IS HEREBY RESOLVED** that the City of Greer accepts the allocation of funds as set forth above and budgets use of the funds as follows:

HOME funds – the amount of **\$265,753** or such other amount as may be received in HOME funds in the **2017** program year to be used for new home construction and owner-occupied rehabilitation activities for eligible low and moderate income applicants in the City of Greer;

CDBG funds – the amount of **\$335,031** or such other amount as may be received in CDBG funds in the **2017** program year to be used for the following activities; **\$50,000** for acquisition of properties for redevelopment of affordable housing units, **\$25,000** for eligible owner-occupied housing rehabilitation, **\$20,000** for emergency home repairs and rehabilitation, **\$109,031** for infrastructure improvements and public works projects, **\$70,000** for facility improvements, **\$41,000** in sub-recipient funding for public services/special projects, and **\$20,000** for expenses associated with demolition of slums and blighted property in the City of Greer.

ANY CHANGE in CDBG and HOME funding allocations, increase or decrease in funding, will be distributed on a pro rata basis to all activities.

**PASSED, ADOPTED AND APPROVED, by the Council of the City of Greer on this 28<sup>th</sup> day of March 2017.**

**CITY OF GREER, SOUTH CAROLINA**

---

Richard W. Danner, Mayor

**Attest:**

---

Tammela Duncan, Municipal Clerk

**Reviewed:**

---

Ed Driggers, City Administrator



# GCRA

Greenville County Redevelopment Authority

March 14, 2017

Ed Driggers  
City Administrator  
City of Greer  
301 E. Poinsett Street  
Greer, SC 29651-3708

**Re: Subrecipient applications received for services in the City of Greer**

Dear Ed:

The Redevelopment Authority staff has reviewed the six applications submitted by organizations interested in providing community service in the City of Greer. This year GCRA received requests for funding in excess of available funds. These organizations are applying for \$41,000 in subrecipient funds which represents fifteen percent of your **proposed** Community Development Block Grant (CDBG) funds for Program Year 2017. GCRA staff is making the following funding recommendations to the City of Greer:

1. **City of Greer Parks and Recreation – Needmore Summer Camp**

The application request was for \$23,063.64 in operational costs, specifically for salaries for counselors of the Needmore Community Summer Program, supplies, and activities.

**Recommendation:** \$7,000 for operational costs including supplies and activities.

2. **City of Greer Parks and Recreation – Cannon Senior Center Program**

This new application is for \$10,560 to provide computer services, programs, for seniors.

**Recommendation:** Staff recommends \$1,000 in funding for computer services and lessons.

3. **Creative Advancement Centers**

The application is for \$10,000 to operate an afterschool program. The request is for personnel and operational costs including supplies and materials.

**Recommendation:** \$10,000 for administration, supplies and materials.

4. **Greer Community Ministries, Inc.**

The application submission is for \$20,000 toward the purchase of food for Greer Community Ministries' mobile meals, senior dining, and food pantry programs as well as equipment.

**Recommendation:** \$15,000 toward purchase of food for mobile meals, senior dining, and food pantry programs.



5. **Greer Relief and Resources Agency, Inc.**

The application is for \$15,600 for client financial assistance towards mortgage/rent payments and client utilities as well as case management and Charity Tracker services.

**Recommendation:** \$7,000 for case management and Charity Tracker services.

6. **Helping Hands of Greer, Inc.**

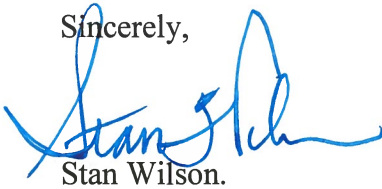
This application is for \$2,000 for a Care Fair Gifts in kind and Food Program.

**Recommendation:** Staff recommends funding \$1,000 for gifts in kind and food program and care fair support.

GCRA staff reviewed and scored each application to determine if applications met GCRA requirements for application completeness, eligibility, experience, administration of funds, and project design. Staff also reviewed the number of persons served, any significant increase in service, and the other funding sources in the project. Enclosed you will find a short description of the activities and request, along with the scoring sheet, and expenses to date.

As always the Greenville County Redevelopment Authority Board and staff appreciates the great working relationship with the City of Greer. If you have any questions or need additional information, please let me know. I can be reached at 242-9801, extension 114.

Sincerely,



Stan Wilson.  
Executive Director

ENCLOSURES

**GCRA CDBG SUBRECIPIENT FUNDING REQUESTS FY 2017 – 2018**  
**CITY OF GREER**

*Total Amount Recommended for Funding: \$41,000*

AGENCY NAME	PROGRAM DESCRIPTION/ REQUEST INFORMATION	CDBG FUNDING AMOUNT REQUEST	DETAILS FOR THE ACTIVITY/ PROGRAM OF REQUEST	GCRA FUNDING			STAFF RECOMMENDATION
				16-17	15-16	YEARS	
Greer Parks and Recreation (Needmore Center – Youth Summer Camp)	Provides summer camp that will operate 6/2017 – 8/2017 will enjoy field trips, cultural activities and lunch.	Requested \$23,063.64  Total Project \$23,063.64	\$15986.54 for salaries; \$5,075.10 for supplies; \$2,002 for activities.  Expected to serve 50 children (FY15-16 Annual served 50 Children).	\$7,000	\$7,000	05-06 06-07 08-09 09-10 10-11 11-12 12-13 13-14 14-15	Total funding: \$7,000 for supplies and activities
Greer Parks and Recreation (Cannon Center – Senior)	Provides computer functions / computer programs; teach them how to access health information, social media, etc.	Requested \$10,560  Total Project \$10,560	\$10560 for computer lessons for 80 persons x 6 classes X \$22 / class fee  Expected to serve 80 Seniors (FY 16-17 Bi-annual report served 0)	\$1000	\$3000	13-14 14-15	Total funding: \$1,000 for computer lessons for seniors

# GCRA CDBG SUBRECIPIENT FUNDING REQUESTS FY 2017 – 2018

## CITY OF GREER

AGENCY NAME	PROGRAM DESCRIPTION/ REQUEST INFORMATION	CDBG FUNDING AMOUNT REQUEST	DETAILS FOR THE ACTIVITY/ PROGRAM OF REQUEST	GCRA FUNDING			STAFF RECOMMENDATION
				16-17	15-16	YEARS	
Creative Advancement Centers	Provides afterschool program for disadvantaged children at risk.	Requested \$10,000  Total Project \$150,000	\$6,000 for administration \$4,000 for supplies and materials.  Expected to serve 100 children (FY16-17 Biannual served 78 Children).	\$9,000	\$8,000	10-11 11-12 12-13 13-14 14-15	Total funding: \$10,000 for administration, supplies, and materials.
Greer Community Ministries	To run meals on wheels program	Requested \$20,000  Total Project \$133,551	\$20,000 for food  Expected to serve 369 individuals (FY16-17 Bi-Annual served 307 individuals).	\$15,000	\$14,000	00-01 01-02 02-03 03-04 04-05 05-06 06-07 07-08 08-09 09-10 10-11 11-12 12-13 13-14 14-15	Total funding: \$15,000 for food

**GCRA CDBG SUBRECIPIENT FUNDING REQUESTS FY 2017 – 2018**  
**CITY OF GREER**

AGENCY NAME	PROGRAM DESCRIPTION/ REQUEST INFORMATION	CDBG FUNDING AMOUNT REQUEST	DETAILS FOR THE ACTIVITY/ PROGRAM OF REQUEST	GCRA FUNDING			STAFF RECOMMENDATION
				16-17	15-16	YEARS	
Greer Relief & Resources Agency, Inc.	Provides emergency assistance to Greater Greer community in Greenville county for financial assistance with rent or mortgages, utilities, and prescriptions as well as new RENEW program and Charity Tracker database.	Requested \$15,600	\$10,000 for financial assistance for low income/ elderly/disabled; \$2,000 case management \$600 for Charity Tracker \$3000 for Renew Program	\$6,000	\$6,000	05-06 06-07 09-10 10-11 11-12 12-13 13-14 14-15	Total funding: \$7,000 to be divided as seen fit by organization among activities
		Total Project \$1,087,000 and dispersing \$103,000 in financial assistance	Expected to serve 66 - 132 people (FY16–17 Bi-Annual 30 people served).				

**GCRA CDBG SUBRECIPIENT FUNDING REQUESTS FY 2017 – 2018**  
**CITY OF GREER**

AGENCY NAME	PROGRAM DESCRIPTION/ REQUEST INFORMATION	CDBG FUNDING AMOUNT REQUEST	DETAILS FOR THE ACTIVITY/ PROGRAM OF REQUEST	GCRA FUNDING			STAFF RECOMMENDATION
				16-17	15-16	YEARS	
Helping Hands of Greer, Inc.	Provides diapers, food, toiletries, Care Fair for low income areas of Greer	Requested \$2,000	\$800 for Care Fair \$600 gifts in kind program \$600 for food	\$2,000	\$2,000	12-13 13-14 14-15	Total funding: \$1,000 to be divided among activities as seen fit
		Total Project \$2,000	Expected to serve 0 (not filled in) individuals (FY15-16 Bi-Annual served 2365 individuals).				

## TOTALS FOR GREER SCORING SHEETS

<u>AGENCY</u>	<u>APPLICATION (40)</u>	<u>ELIGIBILITY (100)</u>	<u>EXPERIENCE (60)</u>	<u>ADMINISTRATION (80)</u>	<u>PROJECT (120)</u>	<u>GRAND TOTAL (400)</u>
Parks & Recreation Cannon Center	40	98	60	71	118	387
Parks & Recreation Needmore Center	40	98	60	60	118	376
Creative Advancement	40	98	60	76	118	392
Greer Community Ministries	40	100	60	80	120	400
Greer Relief & Resources Agency	40	100	74	78	120	412
Helping Hands of Greer, Inc.	25	88	57	70	120	360

## SUBRECIPIENT PERFORMANCE REPORT

*Contract Period 07/01/16 - 6/30/17*

Contract	Subrecipient	Account #	Contract Amount	Expenditures	Balance to Spend	Percent Expended
	Creative Advancement	8403-520-1016	9,000.00	5,187.76	3,812.24	57.64%
	Greer Community Ministries	8021-520-1016	15,000.00	15,000.00	-	100.00%
	Greer Parks & Recreation (Cannon)	8010-520-1016	1,000.00	-	1,000.00	0.00%
	Greer Parks & Recreation (Needmore)	8031-520-1016	7,000.00	-	7,000.00	0.00%
	Greer Relief and Resources Agency	8401-520-1016	6,000.00	6,000.00	-	100.00%
	Helping Hands Ministry	8011-520-1016	2,000.00	600.00	1,400.00	30.00%
	<b>Total Greer Subrecipients:</b>		<b>40,000.00</b>	<b>26,787.76</b>	<b>13,212.24</b>	<b>66.97%</b>

# FY 2017

## Annual Action Plan

### City of Greer

**Program Year 2017**  
**Prepared by**  
**Greenville County Redevelopment Authority**

**Public Hearing March 14, 2017**



# **FY 2017 Annual Action Plan**

- The Annual Action Plan is Greenville County's Application to the Federal Government (US Department of Housing and Urban Development) proposing the use of Community Development Block Grant (CDBG), HOME and Emergency Solutions Grant (ESG).
- FY 2017 funds is for the period beginning July 1, 2017 to June 30, 2018.
- This funding period also marks the 3rd year allocation of funds and activities for the current Greenville County 2015-2019 Consolidated Plan

# City of Greer

## FY 2017 Proposed Allocation

### FY 2017 City of Greer - Allocation

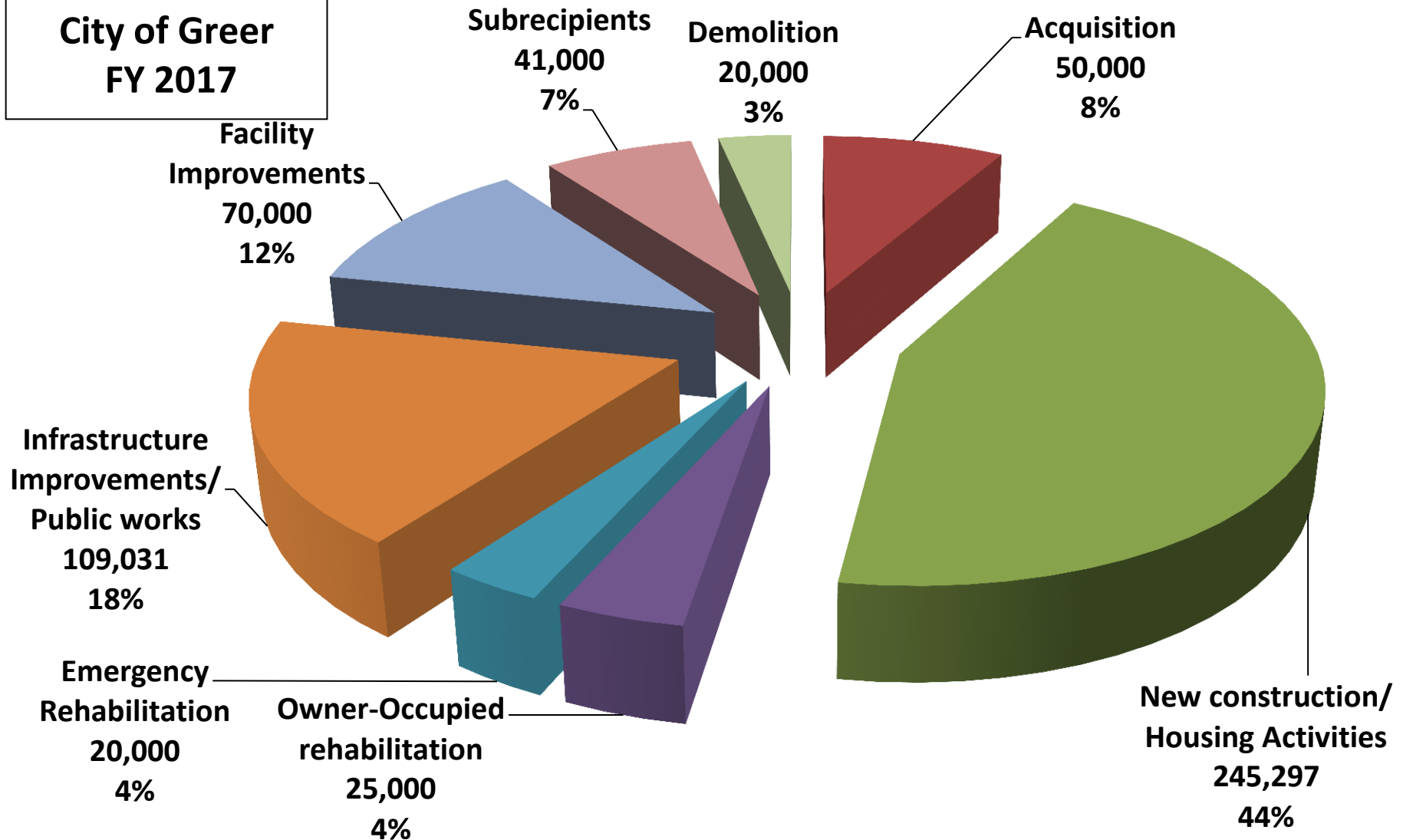
PROJECT / ACTIVITY	CDBG	CDBG-PI	HOME	HOME-PI	TOTAL	Percent
Planning	0				0	0
Acquisition	50,000				50,000	8
New construction/Housing Activities			85,753	180,000	265,753	44
Owner-occupied rehabilitation	25,000	0			25,000	4
Emergency Rehabilitation	20,000	0			20,000	3
Infrastructure/facility Improvements	109,031	0			109,031	18
Facility Improvements		70,000			70,000	12
Subrecipients	41,000				41,000	7
Demolition	20,000				20,000	3
<b>TOTAL ALL FUNDING SOURCES</b>	<b>265,031</b>	<b>70,000</b>	<b>85,753</b>	<b>180,000</b>	<b>600,784</b>	<b>100</b>

PI-represents Program Income and is generated by housing loans

*All projects must be CDBG or HOME eligible, as appropriate.*

**City of Greer - Council District 18**  
**Program Year 2017**  
**Annual Action Plan Proposed Allocations: \$600,784**

**City of Greer**  
**FY 2017**



**July 1, 2017 – June 30, 2018**

# City of Greer FY 2017 Proposed Subrecipients Allocations

	<b>Name of Public Service Agency</b>	<b>Proposed Use CDBG fund</b>	<b>Recommended Allocation</b>
1	Greer Parks and Recreation – Needmore Youth Summer Program	Summer Program Requested \$23,064	\$7,000
2	Greer Parks and Recreation – Needmore Senior Program	Computer classes Requested \$10,560	\$1,000
3	Creative Advancement Center	Afterschool Program Requested \$10,000	\$10,000

# City of Greer FY 2017 Proposed Subrecipients Allocations

	<b>Name of Public Service Agency</b>	<b>Proposed Use CDBG fund</b>	<b>Recommended Allocation</b>
4	Greer Community Ministries	Meals on Wheels Program Requested \$20,000	\$15,000
5	Greer Relief & Resources	Emergency, Medical & Financial assistance Requested \$15,600	\$7,000
6	Helping Hands of Greer, Inc.	Essential services – Food and Care Fair Program. Requested \$2,000	\$1,000
	Total	Public Service – Greer CDBG	\$41,000

**City of Greer**  
**FY 2017 Proposed Housing Partner**  
**Allocations**

Name of Agency	Proposed Use of HOME Funds	Recommended Allocation
Nehemiah CDC	<p data-bbox="639 561 1238 1068">New construction of 2 single family detached housing units - Lease Purchase housing opportunity in the Needmore Community on Mckissick Street.</p> <p data-bbox="639 1168 1193 1225">Requested: \$150,000</p>	<p data-bbox="1335 561 1818 689">2 <u>homeownership</u> units.</p> <p data-bbox="1335 711 1798 839">Recommended amount: \$80,000.</p> <p data-bbox="1335 939 1837 1296">If unable to sell within 9 months after completion to be converted to rental units.</p>

Needmore Revitalization  
Implementation Strategies

➤ **Completed** - Canteen and Tremont Avenue – GLDTC & CDBG (Approx. Cost \$900,000)

➤ **In process** -

➤ Spring Street – 2 housing units development – In progress

➤ Spring Street Improvement

➤ Neighborhood meeting October 25<sup>th</sup>.

➤ Estimated Cost: \$1.15million.

GLDTC total award: **\$572,500**

\$90,000 - Eng & ROW Acq.

\$482,500 – Construction

CDBG fund – match: **\$572,500 +**

Cost over-run: CDBG fund

Study Area Boundary

# Municipal Activity: Greer



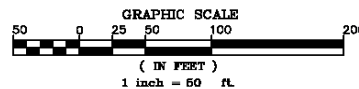
# Creekside Phases

**Phase 1A: 8 homeownership units completed and 2 under construction**

**PHASE 1B**

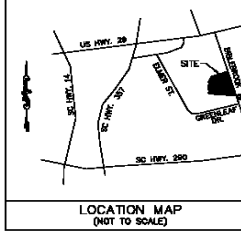
**Phase 1B- UHC 36 senior units completed**

**PHASE 2**



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THE UNIVERSITY PROJECT, INC.  
A DIVISION OF THE UNIVERSITY OF TEXAS AT AUSTIN  
PALMETTO UTILITY LOCATION SERVICES  
FOR THE UNIVERSITY OF TEXAS AT AUSTIN



# Municipal Activity

## Greer Creekside





# Façade Improvement Program





After



before

***Building better futures ...***

**Greenville County Redevelopment Authority  
301 University Ridge, Suite 2500  
Greenville, SC 29601  
Phone: 864-242-9801  
Website: [www.gcra-sc.org](http://www.gcra-sc.org)**



Category Number: X.  
Item Number: E.



**AGENDA**  
**GREER CITY COUNCIL**  
**3/28/2017**

**First and Final Reading of Resolution Number 4-2017**

**Summary:**

A RESOLUTION ADOPTING THE CITY OF GREER ANNUAL SAFETY STATEMENT (Action Required)  
Dorian Flowers, Fire Chief

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
□ Resolution Number 4-2017	3/24/2017	Resolution

**RESOLUTION NUMBER 4-2017**

**A RESOLUTION ADOPTING THE CITY OF  
GREER ANNUAL SAFETY STATEMENT**

**WHEREAS**, the Mayor and City Council recognize that the prevention of accidental losses affecting employees, property, and the public will enhance the operating efficiency of City government; and

**WHEREAS**, a pro-active loss control posture requires that sound loss prevention measures are of primary consideration and take precedence over expediency in all operations.

**NOW, THEREFORE, BE IT RESOLVED** that the City will endeavor to provide a work environment free of recognized hazards through the establishment and implementation of loss control policies and procedures, and their subsequent amendments and additions, designed to provide protection to City employees, public and private property, and members of the public.

**BE IT FURTHER RESOLVED** that the City will support compliance with all Federal and State safety regulations; provide and require the use of personal protective equipment by all employees; and insure that all employees are advised of and understand their loss control responsibilities in the performance of their work.

This resolution shall be effective upon approval by the Council of the City of Greer.

**CITY OF GREER, SOUTH CAROLINA**

\_\_\_\_\_  
Richard W. Danner, Mayor

**Attest:**

\_\_\_\_\_  
Tammela Duncan, Municipal Clerk

Approval Date: \_\_\_\_\_

**Category Number: X.**  
**Item Number: F.**



**AGENDA**  
**GREER CITY COUNCIL**  
**3/28/2017**

**First and Final Reading of Resolution Number 5-2017**

**Summary:**

A RESOLUTION TO UPDATE THE CITY OF GREER BLOOD BORNE PATHOGEN STANDARD TO COMPLY WITH OCCUPATIONAL SAFETY AND HEALTH ADMINISTRATION REQUIREMENTS  
(Action Required)  
Dorian Flowers, Fire Chief

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
☐ Resolution Number 5-2017	3/24/2017	Resolution

## **RESOLUTION 5-2017**

### **A RESOLUTION TO UPDATE THE CITY OF GREER BLOOD BORNE PATHOGEN STANDARD TO COMPLY WITH OCCUPATIONAL SAFETY AND HEALTH ADMINISTRATION REQUIREMENTS**

**WHEREAS,** The City of Greer Safety Committee has reviewed the City's Blood Borne Pathogen Standard for compliance with Occupational Safety and Health Administration requirements; and

**WHEREAS,** the Safety Committee finds that the Blood Borne Pathogen Standard is in compliance with OSHA requirements;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the City of Greer in Council duly assembled that;

- a) No revisions were made to the plan.
1. Each department head is hereby directed to attach a copy of this resolution and attachment to the Personnel Policies and Procedures Manual on file in his/her department and post where employees can have access to this information twenty-four hours a day.

**CITY OF GREER, SOUTH CAROLINA**

\_\_\_\_\_  
Richard W. Danner, Mayor

**Attest:**

\_\_\_\_\_  
Tammela Duncan, Municipal Clerk

Approval Date: \_\_\_\_\_

**Exposure Control Plan**  
**For the City of Greer**

***Occupational Safety & Health Administration***

***Blood Borne Pathogen Standard***

***29 C.F.R. 1910.1030***

## **Statement of Policy**

Hepatitis B Virus (HBV) has long been recognized as a pathogen capable of causing serious illness and death. The virus is transmitted through blood and certain body fluids. Personnel who handle blood and other potentially infectious materials as part of their jobs have an increased risk of contraction HBV. The Human Immunodeficiency Virus (HIV), the virus that cause Acquired Immune Deficiency Syndrome (AIDS). Because the transmission of HIV is considerably less efficient than HBV, the risk of HIV infection to employees who must handle blood or other potentially infectious material is less than for HBV. The consequences of HIV infection are grave however because HIV causes the fatal disease AIDS. Accordingly, the following policy is established to further our efforts to provide a City-wide environment for an employee which is free from recognized hazards that cause or are likely to cause serious physical harm or death.

The policy of universal precautions is hereby established. Universal precautions are a system of infectious disease control which assumes that every direct contact with body fluids is considered infectious and requires that every employee exposed to direct contact with body fluids be protected as though such body fluids were HBV or HIV infected. Body fluids which have been directly linked to the transmission of HBV or HIV and to which universal precautions apply include ***blood, semen, blood products, vaginal secretions, cerebrospinal fluid, pericardial fluid, amniotic fluid, and concentrated HIV or HBV virus***. Universal precautions are intended to prevent firefighters, jailors, law enforcement personnel and others from exposures to blood borne pathogens.

Occupational exposure may occur in many ways including needle sticks and cut injuries. City employees employed in certain occupations are assumed to be at high risk for blood borne infections due to their routinely increased exposure to body fluids from potentially infected sources. These high risk occupations include but are not limited to Firefighters, Law Enforcement, Jailors, and Sanitation workers. Employees in any occupation where they are directly exposed to body fluids are considered to be at substantial risk of exposure to HIV or HBV. Neither HIV nor HBV is transmitted by casual contact in the workplace.

Personal protective equipment, including personal protective equipment for eyes, face, head and extremities, protective clothing and protective shields and barriers, shall be provided used and maintained in sanitary and reliable condition whenever it is necessary by reason of the processes or environment to protect against contamination by blood or body fluids. This equipment or clothing must be provided by the department concerned and available in the work area at all times.

The use of gloves will vary according to the procedure involved. The use of disposable gloves is required where body fluids are handled and is particularly important if the employee has cuts, abraded skin, chapped hands, dermatitis or the like.

Gloves must be of appropriate material and quality for the procedures to be performed, and of appropriate size for each worker. Surgical and examination gloves must be disposed of after use and may not be washed or disinfected. General purpose utility (rubber) gloves worn by maintenance, housekeeping and other non-medical personnel may be decontaminated and reused. No gloves shall be used if they are peeling, cracked, or discolored or if they have punctures, tears, or other evidence of deterioration.

Gowns, aprons, lab coats, or similar garment must be worn when splashes to skin or clothing with body fluid are likely to occur. Gowns, including surgical gowns shall be made of, or lined with, impervious material and shall protect all areas of exposed skin.

Masks and protective eye wear and/or face shields are required when contamination of eyes, mouth or nose is likely to occur due to splashes or aerosolized materials.

Pocket masks, resuscitation bags (BVM), or other ventilation devices shall be provided in strategic locations and to key personnel where the need for resuscitation is likely to occur to eliminate the need for emergency mouth to mouth resuscitation.

When an employee's skin or mucous membrane may come in contact with body fluids; gowns (or like), mask, and eye protection shall be worn.

Persons performing or assisting in postmortem procedures are required to wear personal protective clothing to avoid exposure to blood or body fluids.

Housekeeping and environmental services operations involving substantial risk or direct exposure to body fluids shall take into account the proper precautions while cleaning rooms and blood spills. Cleaning schedules shall be frequent as is necessary depending upon the area to be cleaned, the type of surface to be cleaned and the amount and type of contaminant present. Chemical germicides that are approved for use as hospital disinfectant and the tuberculocidal when used as recommended shall be used to decontaminate spills and other fluids. A solution of 5.25 percent sodium hypochlorite (household bleach) diluted 1:10 with water or other suitable disinfectant shall be used for disinfections.

All specimens of body fluids shall be put in a well constructed container with a secure lid to prevent leaking during transport and shall be disposed of in an approved manner.

All persons at substantial risk of directly contacting blood or body fluids are offered Hepatitis B Vaccinations in the amounts and at the times prescribed by standard practice.

All laundry operations involving direct exposure to body fluids shall be identified by bagging in red bio hazard bags which prevent leakage in the area where it was removed and transported to be laundered.

Hands and other skin surfaces shall be washed thoroughly after removing gloves and immediately after contact with body or body fluids.

If a City of Greer employee has a percutaneous (needle stick or laceration) or mucous membrane (splash to eye, nasal mucosa, or mouth) exposure to body fluid or has a cutaneous exposure to blood when the worker's skin is chapped, abraded, or otherwise non-intact, the source person shall be informed of the incident and tested for HIV and HBV infections after consents obtained. If source person's consent is refused, follow **Blood/Body Fluid Exposure Management for GMH ER's** (attached to all policies). The city employee shall be evaluated clinically by HIV antibody testing and advised to report and seek medical evaluation of any acute febrile illness that occurs within 12 weeks after exposure. The testing will be performed by the City's designated Physician.

HIV serum-negative workers shall be retested 6 weeks after exposure and on a periodic basis thereafter (2 weeks and 6 months after exposure). Follow-up procedures shall be taken for and employee potentially exposed to HBV. The types of follow-up depend on the immunization status of the employee and the HBV serologic status of the source person of the source person. If an employee refused to submit to the foregoing procedures when such procedures are medically indicated no adverse action can be taken on that ground alone since the procedures are designed for the benefit of the exposed employee.

All high risk employees shall receive education on precautionary measures, epidemiology, and modes of transmission and prevention of HIV/HBV. This education shall be provided by Spartanburg Regionals' designated person to explain possible and future risks. In addition, such high risk employees must receive training regarding the location, availability and proper use of personal protective equipment. They shall review with their supervisor, medical control officer, or designated person concerning proper work practices and shall understand the concept of universal precaution as it applies to their work practices. They shall be trained and by their supervisor, medical control officer, or designated person about the meaning of color coding, the biological and infectious waste. Additionally, workers shall receive training about procedures to be used if they are exposed to needle sticks or body fluids.

All employees who may reasonably anticipated skin, eye, mucous membrane, or parietal contact with blood or other potentially infectious materials in the performance of their duties must participate in a training program at the time of initial employment and **before being assigned work or permitted to enter the work area.** The material must be appropriated in content and vocabulary to the educational level, literacy, and language background of the participants. The training program must contain the following elements...

1. A copy of the OSHA Blood borne pathogen Standard and an explanation of its contents
2. A general explanation of the epidemiology and symptoms of bloodborne diseases.
3. An explanation of the modes of transmission of bloodborne pathogens.
4. An explanation of the City of Greer Bloodborne Pathogenic Control Policy
5. An explanation of appropriate methods for recognizing tasks and other potentially infectious materials.
6. An explanation of the use and limitations of practices that will prevent or reduce exposure including appropriate engineering controls, work practices and personal protective equipment.

7. Information on the type, proper use, location, removal handling and/or disposal of personal protective equipment
8. An explanation of the basis for the selection of personal protective equipment
9. Information on the availability of Hepatitis B Vaccine including information on its efficiency, safety and benefits of being vaccinated
10. Information on the appropriate actions to take and persons to contact in an emergency
11. An explanation of the procedure to follow if an exposure occurs including the method of reporting the incident and the medical follow-up that will be made available, including medical counseling which will be provided to exposure individuals.
12. An explanation of signs, labels and/or color coding

## **Exposure Determinations**

Within this plan blood: is defined as human blood, human blood components and products made from human blood. The following body fluids are defined as “other potentially infectious material” : human semen, vaginal secretions, cerebrospinal fluid, synovial fluid, pleural fluid, pericardial fluid, peritoneal fluid, amniotic fluid, saliva in dental procedures, any body fluid that that is visibly contaminated with blood, and all body fluids in situations where it is difficult or impossible to differentiated between body fluids; any unfixed tissues or organ (other than intact skin) from a human (living or dead); and HIV-containing culture medium or other solutions, and blood organs or other tissue from experimental animals infected with HIV or HBV.

All employees in the following job classifications are considered to have occupational exposure to bloodborne pathogen:

### **Fire Department**

Chief  
Fire Marshal  
Training Officer  
Captain  
Lieutenant  
Senior Engineer  
Firefighter/Engineer  
Firefighter  
Fire Volunteers

### **Police Department**

Chief  
Captain  
Lieutenant  
Sergeant  
Corporal  
Patrol Officer  
Detention Officers  
Field Training Officers  
Resources Officer  
Detective division

### **Other job titles**

Animal Control  
Recreation Program Director  
Nuisance Abatement Officer  
City Engineer  
Storm Water Engineer  
Storm Water Inspector

This list is not absolute and may be updated (added to or deleted from at the discursion of department head, city administrator, or medical coordinator.

## **Method of Implementation for Eliminating or Minimizing Employee Exposure to Blood and Other Potentially Infectious Materials**

The personnel manager and safety committee chairman shall be responsible for evaluating the need for and implementing the following requirements of the OSHA Bloodborne pathogen Standard. All controls must be reviewed and updated and least annually.

### **Universal Precautions:**

The City of Greer has adopted the practice of Universal Precautions to prevent contact with blood and other potentially infectious materials. Under circumstances where differentiation between body fluid types is difficult or impossible, all body fluids shall be considered potentially infectious materials.

### **Engineering Controls:**

Evidence such as sharps (needles) and other potentially infectious materials shall be stored and maintained in containers in accordance with this policy. Where occupational exposure remains after these controls, personal protective equipment (PPE) must be used.

### **Work Practice Controls:**

The following controls are applicable to City of Greer employees who may reasonably anticipate skin, eye, mucous membrane, or potential contact with blood or other potentially infectious materials in the performance of their duties.

1. Hand washing facilities are generally readily accessible. When hand washing facilities are not feasible, the employee's department shall provide an appropriate antiseptic hand cleaner in conjunction with clean cloth/paper towels or antiseptic towelettes. When antiseptic hand cleaners or antiseptic towelettes are used hand shall be washed with soap and running water as soon as possible in accordance to BBP training.
2. Employees shall wash their hands immediately after removal of gloves or other protective equipment.
3. Employees shall wash hands and any other skin with soap and running water immediately after contact with blood or other potentially infectious material
4. Bending or shearing of contaminated needles is prohibited. Recapping of needles by two handed technique is prohibited. No pipetting or suctioning by mouth.
5. Contaminated sharps (needles) shall be placed in appropriate containers until properly disposed. Containers must be puncture resistance, labeled with the biohazard warning label, leak proof on the sides and bottom and packaged in such a manner that employees are not required to reach by hand into the container. Located near services rendered if possible. Dispose of container when needed by container manufacture instruction. Daily inspections to ensure no overfilling.
6. Eating, drinking, smoking, use of smokeless tobacco, applying cosmetics or lip balm and handling contact lenses are prohibited in work areas where there is a likelihood of occupational exposure.
7. Food and drink shall not be kept in refrigerators, freezers, shelves, cabinets, counter top or desk tops where blood or other potentially infectious materials are present.

8. All procedures involving blood or other potentially infectious materials shall be performed in manner to minimize splashing, spraying, spattering or the generation of droplets.
9. Blood or other potentially infectious material shall be placed in containers which prevent leakage during collections, handling, storage, transport, or shipping
10. Internal container for storage, transport or shipping shall be color coded **RED** and marked with biohazard symbol.
11. The high risk occupation employee's department shall provide, at no cost to the employee, access to appropriate personal protective equipment such as gloves, gowns, lab coats, face shields, masks, eye protections (with side shields), mouth pieces, resuscitation bags, pocket masks and other such personal protection as required to protect the employee from exposure.
12. The employee's department shall provide protective clothing and equipment in appropriate sizes which are readily available or are issued to employees. Hypoallergenic gloves, glove liners, powerless gloves must be readily available for employees who are allergic to gloves normally provided.
13. The employee's department shall clean, launder and dispose of personal protective clothing and equipment at no cost to the employee. Disposable protective clothing and equipment provided by the department is an acceptable alternative to cleaning and laundering.
14. All personal protective clothing and equipment shall be removed prior to leaving a contaminated work area and place in appropriately designated container for storage, cleaning or disposal.
15. Gloves and other personal protective clothing and equipment shall be worn when the possibility of contamination exists.
16. Employees shall immediately report to management any exposure or potential exposure to contamination and immediate action shall be taken initiate the Control Plan.

### **HBV Vaccination and Post Exposure Evaluation and Follow-Up**

#### **Hepatitis B Vaccination**

Hepatitis B Vaccination is offered at no cost to the employee through the City of Greer designated physician with 10 working days of the initial assignment to a position where occupational exposure to bloodborne pathogen is possible and at anytime thereafter that the employee chooses to receive the vaccine. Refusal to receive the vaccine will be in writing utilizing the statement found in appendix A to Section 1910.1010 of the OSHA Standards. This form may be obtained at the City of Greer personnel office.

#### **Procedures after exposure report**

Following a report of an exposure incident the employee receives a confidential medical evaluation and follow-up including documentation of routes of exposure and the circumstances and documentation of the source individual unless that identification is infeasible or prohibited by state or local law. Post exposure prophylaxis when medically indicated will be provided

along with counseling and evaluation of reported illness. All blood samples will be held for ninety (90) days.

## **Record keeping**

### **Medical Records**

The City of Greer personnel department shall establish an accurate record for each employee with occupational exposure, in accordance with 29 CFR 1910.20

1. This record shall include:
  - a. The name and social security number of the employee
  - b. A copy of the employee's hepatitis B vaccinations and any medical record relative to the employee's ability to receive vaccination
  - c. A copy of the employee's declination letter of the hepatitis B vaccination is declined
  - d. A copy of all results of examinations, medical testing and follow-up procedures.
  - e. The employer's copy of the health care professional's written opinion, when one is consulted after and employee exposure to blood or other potentially infectious material.
  - f. A copy of the information provided to the healthcare professional who is responsible for evaluating an employee after an exposure incident.
2. The employer shall ensure that employee medical records are...
  - a. **Kept confidential**
  - b. **Are not disclosed or reported with out the employee's express written consent to any person within or outside the work place except as required by this section or as may be required by law. The employer shall maintain the records require for at least the duration of employment , plus 30 years in accordance with 29 CFR 1910.20**

**Training Records:** Training records shall include the following information

1. The dates of the training session(s)
2. The contents or a summary of the training sessions including documentation of employee's receipt of OSHA standard 1910.20
3. The names and qualification of person(s) conducting the training
4. The names and job titles of all persons attending the training session
5. Training records shall be maintained for three (3) years from the date on which the training occurred.
6. Records of any subsequent yearly training

### **Waiver of Hepatitis B Vaccination**

I understand that due to my occupational exposure to blood or other potentially infectious material I may be at risk of acquiring the hepatitis B virus (HBV) infection. I have been given the opportunity to be vaccinated with hepatitis B vaccination at this time. I understand that by declining this vaccine, I continue to be at risk of acquiring Hepatitis B, a serious disease. If in the future I continue to have occupational exposure to blood or other potentially infectious material and I want to be vaccinated with the hepatitis B vaccine, I can receive the vaccination series at no charge to me.

Date\_\_\_\_\_ Employee Signature\_\_\_\_\_

Date\_\_\_\_\_ Witness Signature\_\_\_\_\_