



AGENDA
GREER RECREATION ASSOCIATION
Public Hearing and Business Meeting
April 13, 2017 @ 6:15 PM
Greer City Hall Hall A

I. CALL TO ORDER

A. CALL TO ORDER Shelley Brown, Chairman

II. PLEDGE OF ALLEGIANCE

A. PLEDGE OF ALLEGIANCE Charles Ryan, Trustee

III. INVOCATION

A. INVOCATION Wayne Yount, Trustee

IV. PUBLIC FORUM

A. PUBLIC FORUM

V. APPROVAL OF MINUTES

A. Approval of January 19, 2017 Minutes Shelley Brown, Chairman

VI. COMMITTEE REPORTS

A. COMMITTEE REPORTS Recreation Association Representatives

VII. DEPARTMENT UPDATE

A. CENTURY PARK CONSTRUCTION PROJECT UPDATE Red Watson, Assistant Director Parks and Recreation

B. DIVISION REPORTS Parks and Recreation Department Staff

C. December 2016 Monthly Report

D. January 2017 Monthly Report

E. February 2017 Monthly Report

VIII. FINANCIAL REPORTS

A. FINANCIAL REPORTS Red Watson, Assistant Director Parks and Recreation

IX. DIRECTOR'S REPORT

A. DIRECTOR'S REPORT Ann Cunningham, Director Parks and Recreation

X. OLD BUSINESS

A. 2017 Meeting Dates Ann Cunningham, Director Parks and Recreation

XI. NEW BUSINESS

A. 2017 Events Ann Cunningham, Director Parks and Recreation

B. 2016/2017 Projects Ann Cunningham, Director Parks and Recreation

XII. ADJOURNMENT

A. ADJOURNMENT Shelley Brown, Chairman

Anyone who requires an auxiliary aid or service for effective communication or a modification of policies or procedures to participate in a program, service, activity or public meeting of the City of Greer should contact Ruthie Helms, ADA Coordinator at (864) 848-5397 as soon as possible, but no later than 48 hours prior to the scheduled event.

Category Number: V.
Item Number: A.



AGENDA
GREER RECREATION ASSOCIATION
4/13/2017

Approval of January 19, 2017 Minutes

Applicant:

Shelley Brown, Chairman

ATTACHMENTS:

Description	Upload Date	Type
□ January 2017 Minutes	4/11/2017	Cover Memo

**Greer Recreation Association Board Meeting Minutes
January 19, 2017**

**Location: City of Greer Operations Center, 446 Pennsylvania Avenue
Greer, SC 29650**

I. Call to Order

Amanda Somers (Vice-Chairman) called to order the regular meeting of the Greer Recreation Association Board at 6:20pm on January 19, 2017 in the Conference Room at the City of Greer Operations Center.

The following members of the Board of Trustees were in attendance:
Amanda Somers (Vice-Chairman), Wayne Yount, Charles Ryan and Marc Metcalf. Shelley Brown (Chairman) arrived at 6:45pm.

Others Present: Ann Cunningham (Director), Cory Holtzclaw (Athletic Supervisor), Ashlyn Stone (Events Supervisor), Bruce Viehman (Grounds Superintendent), Red Watson (Assistant Director), Sally Wise (Administrative Assistant)), Marie Paris (Cheerleading Adhoc Representative) and Alan Clark (Disabled American Veterans).

II. Pledge of Allegiance

Amanda Somers

III. Invocation

Amanda Somers

IV. Public Forum –

No one was present to speak.

V. Approval of Minutes from Last Meeting

Action:

Charles Ryan made a motion to approve the April 14, 2016 minutes.

The motion was seconded by Wayne Yount.

Vote:

Motion carried unanimously.

Action:

Charles Ryan made a motion to approve the July 21, 2016 minutes.

The motion was seconded by Wayne Yount.

The minutes were approved as submitted.

Vote:

Motion carried unanimously.

Action:

Charles Ryan made a motion to approve the November 1, 2016 minutes.

The motion was seconded by Wayne Yount.

Vote:

Motion carried unanimously.

VI. Committee Reports

- a) **DAV** – Alan Clark, Adjutant, gave an update on adding names to the Veterans Memorial. The recommendation from the DAV is to use pavers in front of the existing columns. This would allow for names to be added as the requests are received and approved rather than waiting for numerous names to be collected and then added. Ann Cunningham explained past practice was to wait and collect several names, which could take a year or more, and then add several names at one time due to the expense incurred to etch the names. Alan gave a hand out of the DAV Chapter 39 activities since November 2016 forward. (Attached)
- b) No other Adhoc Committee reports were presented.

VII. Departmental Questions/Discussions

- a) **Century Park Construction Project** – Red Watson, Assistant Director
A final walk through is scheduled on January 27, 2017. New bleachers have been installed and shade structures have been ordered. Before Opening Day on April 1, new scoreboards, dugout covers and a new entry gate at the lower entry to the fields, trash receptacles and picnic tables will be installed. Slides of the architectural conceptual drawings and the actual final facility after the construction was completed was shown to the board. Amanda Somers commended all involved on how great the new facility looks. Marc Metcalf inquired about the drainage problems and Red Watson said the work done has withstood some substantial rains.
- b) **South Suber Road Park Master Plan** – Ann Cunningham, Director
The South Suber Road Master Plan Project Steering Committee met 3 times and developed recommendations to be submitted to Greer City Council at a later date. Alta Planning + Design in Greenville will be submitting a proposal including growth projections. No timeframe for completion of this project has been established. Ann will share the recommendations with the board once council has approved it. Amanda Somers and Marc Metcalf inquired about a traffic light at the entrance and shifting the entrances across from Suber Mill Road. The traffic light would not be considered through DOT until after the renovation is completed and additional traffic studies are completed. The entrance will be shifted to across from Suber Mill Road with 2 additional exits. A turn lane is also being planned to enter the facility.
- c) **Athletics Division** – Cory Holtzclaw, Athletics Supervisor
Tournaments were held during the 2015/2016 fiscal year and were fairly large and some were weeklong tournaments which gave a boost to the revenue for baseball. The tournaments are held during the summer months when other sports are finished. During the winter, youth basketball has been added for ages 6-12 and the teams interleague with the City of Mauldin. Wrestling has continued to grow as a result of the partnership with Riverside High School use of their wrestling room. Zach Salvato and Brian Levinson are the coaches and have arranged for the youth to wrestle during the high school meets. A new sport, adult knocker ball, is in the planning stages.

- d) **Cultural Arts Division** – Sara Odom, Cultural Arts Assistant
Four performances were held during 2016. The production of “Wonderland High” was profiled by Music Theatre International on their website and the writers and composer visited a performance and toured the City of Greer. Camp ARK (Arts Reaching Kids) was a huge success again. Little Free Libraries were decorated and placed at Victor Park and the Needmore Recreation Center. The Center for the Arts opened with 6 artists currently in residence.
- e) **Events Division** – Ashlyn Stone, Events Supervisor
The division facilitated 683 events with over 128,000 people and generated more than \$168,000 in revenue. A relatively new event, Food Truck Rollout, will be held on January 20 from 5pm-8pm at Greer City Park. There are over 1,000 people interested in this event sponsored by Greer CPW. A Bridal Showcase will be held on February 18 at Greer City Hall with local vendors, rental companies and florists showcasing their products and services to brides-to-be. Moonlight Movies will be back starting June 1 on Thursday evenings in Greer City Park with a great movie lineup.
- f) **Grounds Division** – Bruce Viehman, Grounds Superintendent
Leathers and Associates conducted an assessment of Century Park Kids Planet which was constructed 18 years ago. A masterplan will be developed to determine the option to retrofit the existing structures or replace with new units. Century Park infields were rebuilt and thick brush was cleaned out on the disc golf course. The hiring of goats to rid the area of kudzu is under consideration. A slot drain was installed at City Stadium adjacent to the stadium wall and a new scoreboard was placed in the south end zone. Two landscape beds were created on Randall Street with funding provided by the City of Greer and Partnership for Tomorrow. A partnership with the American Legion provided tarps and weights for the pitching mound and home plate at Stevens Field. Amanda Somers requested a report of rainfall; 33.39 inches of rain over 56 days.
- g) **Recreation Division** – Red Watson, Assistant Director
The Needmore Recreation Center After School received the LiveWell Greenville Healthy Out-of-School Time Silver Award. Pickleball continued to increase in popularity. The Children’s Nature Zone at Kids Planet and the Needmore After School Garden Club were two new programs offered to the Greer community. The MLK event was sold out again this year with 300 participants. Sammy Dotson and Chad Richardson were the recipients of the Samaritan Award. The Walk with Your Elected Official will take place in downtown Greer on January 21. There will be 3 more walks throughout the year. The Eggstastic Easter will be held on April 8 at Century Park, and summer camp registration for City of Greer residents will begin on March 13, non-residents on March 20.

VII. Financial Reports – Program Funds – Red Watson

- a) All recreation program fund accounts are on budget. Breakfast with Santa is funded in part through sponsorships. Spring sports registration began the first week of January for residents and the second week for non-residents.

Pickleball lines will be installed at the tennis courts during February. A batting cage will be installed at H.R. Turner Park utilizing Recreation Program Funds. Century Park pedestrian bridge will be installed using a PARD (Park and Recreation Development) grant. A GCRA (Greenville County Redevelopment Authority) grant is utilized for the Needmore Summer Camp and Senior Computer Classes.

IX. Director's Report – Ann Cunningham, Director

- b) Each trustee received a printed copy of the Parks and Recreation Department's Annual Report. (Attached) Ann reviewed the Administration portion of the report. The City of Greer Strategic Plan Components 2016 Action Improvement Items were reviewed. Over \$500,000 was spent in construction renovations and facility upgrades. Charles Ryan inquired about the Walking and Bicycle Plan. Ann gave a brief update on the sidewalks at Brushy Creek Road all the way to Hwy. 14 to make connections to the downtown area. Bicycle racks are in the process of being installed, 5 have been completed and 12 more with a fixit station will be installed later this year. Walking and biking corridor down Trade Street to the Center for the Arts is in the first phase of the plans. The Council Retreat in March will encompass discussions on plans. Ann also highlighted the 2017 department projects. In addition to the annual report presented to City Council, each department will also be highlighting one of their monthly activity reports at the second council meeting of the month. Red Watson will be presenting the Parks and Recreation Department 's report at the July 25, 2017 Greer City Council meeting.

X. Old Business

- a) **2017 Meeting Dates** – Ann Cunningham, Director

No decision was made to set the meeting dates for the rest of 2017. Ann brought to the Boards attention that there was not a quorum for the last 3 meetings. Amanda Somers thought the frequent reminders sent was a great help in keeping the date for the meeting fresh in their minds. A suggestion was made to possibly utilize doodle calendar for the meetings.

April 20, 2017

Grnvl Cnty School Spring Break

4/10/17 – 4/14/17

Sptbg Cnty District 5 Spring Break

4/3/17 – 4/7/17

July 20, 2017

October 19, 2017

b) **Nomination of Adhoc Representative**

Ann Cunningham presented Paul Shanks name to be appointed as the DAV Adhoc Representative.

Action:

Charles Ryan made a motion to appoint Paul Shanks as the DAV Adhoc Representative.

The motion was seconded by Wayne Yount.

Vote:

Motion carried unanimously.

XI. New Business

a) **Nomination of Adhoc Representative**

Cory Holtzclaw presented Rodney Purvis name to be appointed as the Football Adhoc Representative.

Action:

Wayne Yount made a motion to appoint Rodney Purvis as the Football Adhoc Representative.

The motion was seconded by Marc Metcalf.

Vote:

Motion carried unanimously.

Cory Holtzclaw presented Marie Paris name to be appointed as the Cheerleading Adhoc Representative.

Action:

Charles Ryan made a motion to appoint Marie Paris as the Cheerleading Adhoc Representative.

The motion was seconded by Wayne Yount.

Vote:

Motion carried unanimously.

b) **Nomination of Adhoc Representative**

Sara Odom presented Barbara Bohley name to be appointed as the Cultural Arts Adhoc Representative.

Action:

Charles Ryan made a motion to appoint Barbara Bohley as the Cultural Arts Adhoc Representative.

The motion was seconded by Wayne Yount.

Vote:

Motion carried unanimously.

c) **2017 Events** – Ann Cunningham

A list of upcoming events is attached.

d) **2016/2017 Projects** – Ann Cunningham

A list of highlighted projects is attached.

Amanda Somers inquired why the Cannon Centre bathrooms were being renovated when the building was renovated in 2012. Ann explained that the 2012 renovation project did not include the restrooms.

XII. Adjournment

Amanda Somers, Vice-Chairman, adjourned the meeting at 7:30pm.

Next Meeting: **Tentative** Thursday, April 20, 2017 at 6:15pm
Greer City Hall, Hall A
301 E. Poinsett St.

Minutes submitted by: Sally Wise, Parks and Recreation Department Administrative Assistant

Category Number: VII.
Item Number: C.



AGENDA
GREER RECREATION ASSOCIATION
4/13/2017

December 2016 Monthly Report

ATTACHMENTS:

Description	Upload Date	Type
▣ December 2016 Monthly Report	4/11/2017	Cover Memo

City of Greer Parks & Recreation Department

Monthly Report for

December 2016



Christmas Tree Lighting at Greer City Park

The City of Greer Parks and Recreation Department is committed to fulfilling our mission of providing quality recreational experiences while administering the values of community image, human development, preservation of environmental resources, health and wellness, economic development and cultural unity.

Department Projects

- ◆ Replacement of Pedestrian Bridge at Century Park:

With Mr. Driggers' approval, PARD funds in the upcoming cycle will be utilized, to replace the bridge at Century Park. Originally, \$45,000 was requested (for a 45-ft. bridge) in the current budget year, through hospitality funds, for this project. This number was obtained through comparing similar projects that the Greenville County Recreation Department has done in the past, recommending \$1,000 per lineal foot.

Payments have been made to Sinclair Associates to provide a topographical survey (\$1,350), S&ME to provide soil borings (\$3,700), and Palmetto Structural Engineering to make a recommendation for the bridge moving forward (\$4,500). These costs total \$9,550, leaving \$35,450 remaining in hospitality for this project.

Ryan Summey, Structural Engineer with Palmetto Structural Engineering, suggests that a 70-ft. bridge will now be needed, based on data from a topographical survey and soil borings. The estimated total cost of a 70-ft. bridge is \$63,500 (including \$3,000 for architectural fees).

There is \$49,910.33 available in PARD funding for this cycle (\$5,251.24 recurring funds from 2016, \$6,437.08 recurring funds from 2017, \$38,222.01 one-time money). Using these funds requires the City to provide a 20% match, which would total \$12,477.58 (\$1,312.81 recurring funds from 2016, \$1,609.27 recurring funds from 2017, \$9,555.50 one-time money). We will use these funds for the bridge project, and pay for the match through our budgeted hospitality funds for this project.

The remaining \$9,382.75 in budgeted hospitality funds for this project could be used for project contingency and/or applied to the Kid's Planet Master Plan.

- ◆ Giant Tube Dude was installed on December 12, at Greer City Hall, and Scott Gerber, the artist, was given a tour of the City of Greer and our facilities. A list of recommended locations was determined for the 8 smaller tube dudes that have been commissioned for the city. Designs for each piece will be discussed and finalized in the early part of next year.

- ◆ The Suber Road Master Plan meeting was held on December 15 in the OC Conference Room. Members were presented with conceptual plans for the project and made suggestions for final changes.
- ◆ Red Watson and Ann Cunningham met on December 6 to finalize the grant application for Parks and Recreation Development Funds. The application was submitted on December 16.

Department Trainings

- ◆ Several staff attended a software demonstration for work orders and inventory provided by BS&A on December 7 at Greer City Hall.
- ◆ Justin Miller instructed and certified Cory Holtzclaw, David Holtzclaw and Meredith Anzur in CPR, First Aid and AED use on December 21.
- ◆ Members of the Parks and Recreation Department staff completed MASC online training.

Department Participation

- ◆ On December 1, several staff attended a meeting with Mr. Driggers to discuss potential FLSA upcoming changes.
- ◆ The City of Greer Christmas weekend kicked off, on December 2, with the Annual Christmas Tree Lighting at Greer City Park where hundreds of guests being entertained by young dance companies, enjoyed the Chandler Creek Chorus and the Foothills Trumpet Ensemble, participated in Christmas crafts and welcomed Santa to the stage to read a Christmas story.
- ◆ A meeting was held on December 8, at Greer City Hall, with Parks and Recreation Directors and Management Staff from the Cities of Greenville, Mauldin, Simpsonville and Greenville County. Issues discussed included the allocation and distribution of PARD funds by the Greenville County Legislative Delegation, LiveWell Greenville's 2017 Park Hop and the final report of the Greenville County Recreation and Needs Assessment and Strategic Recommendations from Dr. Bob Brookover, Clemson University.

Department Highlights

- ◆ The Grounds Division:
 - Re-floored and painted the equipment trailer.
 - Repaired light fixtures at the Tryon Recreation Center and Victor Gym.
 - Winterized restrooms at Stevens Field and South Suber Road Park.
 - Assembled and delivered picnic tables to Country Club Road Park and South Suber Road Park.
 - Assembled new bleachers for Century Park.
 - Cleared Kudzu and brush from along the creek and fence at Century Park.
 - Removed basketball goals at BP Edwards Park, new goals will be installed in the near future.
 - Athletic fields were prepared for practices and fall season games.
 - Winter pruning of trees and shrubs continued at several facilities.
 - Mulch mowing of all facilities continued on a rotational schedule.
- ◆ The Parks and Recreation and Public Services Departments held their annual Christmas luncheon in the warehouse of the Operations Center on December 14. Texas Roadhouse catered the meal for our employees.
- ◆ The youth wrestling practice was facilitated every Tuesday and Thursday night at the Riverside High School wrestling room. Youth wrestlers are training to compete in weekend tournaments at various high schools around the state as well as weekday/weekend duals at Victor Gym.
- ◆ The Athletics Division visited with local elementary schools, on December 1, to promote athletic programming and a healthy lifestyle.
- ◆ Board meetings were held at the Operations Center for baseball (December 7) and soccer (December 19) to prepare for the upcoming seasons.
- ◆ Youth basketball practice was facilitated every Tuesday and Thursday night at Victor Gym. Through a partnership with other municipalities, participants ages 7-12 will compete with other municipal leagues. League games begin the first week in January.
- ◆ All athletic fields are now closed for the winter.

- ◆ On December 5, 7, 12 and 14, the Greer Children's Theater held auditions and parent meetings, at the Center for the Arts, for their spring production of Madagascar.
- ◆ The first Open Studio was held on December 8 at the Center for the Arts. Five Artists in Resident along with 5 guest artists were available for the community to meet and purchase their artwork.
- ◆ Two additional artists have rented space at the Center for the Arts with all 6 studios now occupied with resident artists.
- ◆ The Recreation Division hosted 2 separate Piano Recitals performed by the Piano Performers program participants on December 11-12 at the Cannon Centre. Over 150 people attended the event with approximately 50 students performing various Christmas selections.
- ◆ The Recreation Division:
 - Continued to facilitate Senior Action (50 participants daily) at the Needmore Recreation Center every Monday – Friday.
 - Piano Performers (36 participants weekly) utilized the Cannon Centre every Monday.
 - Never Alone (20 participants weekly) met every Tuesday evening at the Tryon Recreation Center.
 - The Cutlery Club (20 participants monthly) met on December 6 at the Tryon Recreation Center.
 - The Pickleball Program (30 participants each session) continued on Mondays and Wednesday at 6:00pm at Victor Gym.
 - The Needmore Recreation Center and the Creative Advancement Afterschool programs continued to meet at the Needmore Recreation Center and the Victor Gym respectively Mondays – Fridays.
 - The Ham Radio Beginner and Amateur Classes are currently being planned to begin in January.
 - The newest program, Whole Fitness, a free community workout continued every Saturday morning at the Victor Gym with an average of 7 participants. A new program, "Weigh Less to Feed More", will begin in January on Monday nights at 7:00pm at the Victor Gym. This new program will be a nutrition, fitness and spiritual study that meets weekly for 6 weeks.
- ◆ The Needmore Afterschool Garden Club was established, in partnership with Greer's Primrose Garden Club, during the first semester of the 2016/2017 school year. A plant day was held in August to plant fall plants and members of the Primrose Garden Club met and continue to meet with the Needmore Garden Club students once a month to teach a lesson about the garden and plants. Proper water, growing, weeding and harvesting are all fundamentals the students are learning. The students are incorporating their harvest into their healthy afterschool snacks and meals. This new program has been a great success!
- ◆ On December 2, Arbor Day, the Needmore Afterschool Garden Club partnered with the Greer Council of Garden Clubs to plant a Nellie Stevens Holly tree. The Garden Council started in the classrooms and taught the students a lesson on the importance of trees and why we need them in our environment. The club members and students then moved outdoors where the students were taught how to properly plant, water and care for the new tree.
- ◆ S.O.A.R. (Seniors Out and ARound):
 - Attended the Holiday Air at the TD Convention Center on December 2. The group enjoyed Christmas shopping for handmade gifts.
 - On December 6, seniors met for Lunch Bunch at Fatz Café in Greer with 8 in attendance.
 - December 8, the group of 8 seniors attended a painting class at LVV & Co. of Greer where they painted a wooden Christmas cutout to take home and decorate their front door.
 - Bingo was held on December 1 and 15 at the Victor Gym with 18 seniors in attendance at each session.
 - The Annual Christmas Potluck and gift exchange was held on December 20 with 28 members attending.
 - Two line dancing classes were held on December 14 and 28 at the Tryon Recreation Center with 15 seniors in attendance at each session.
 - The average attendance for the month was 15.
- ◆ The Events Division hosted 40 events at which over 6,694 guests visited the City of Greer Events Center. The division continues to maintain over 350 rental clients while also planning upcoming events.
- ◆ Three sessions filled with nearly 200 people per session occupied the Cannon Centre from 8:00am – 12:00pm on December 3 for the annual Breakfast with Santa event.

Upcoming Events

- ◆ Spring Sports Registrations (Residents, January 2; Non-Residents, January 9) throughout January
- ◆ Martin Luther King Day, January 16
- ◆ Food Truck Rollout, January 20
- ◆ Walk with Your Elected Officials, January 21
- ◆ Foothills Philharmonic, February 3
- ◆ Black History Essay Contest, February 17
- ◆ Bridal Showcase, February 17
- ◆ Madagascar Performances, February 24 – 26 and March 3 – 5
- ◆ Summer Camp Registrations (Residents, March 13; Non-Residents, March 20 until capacity is reached)
- ◆ 2017 Juried Art Show Reception, March 24
- ◆ Baseball Opening Day, April 1
- ◆ Eggtastic Easter, April 8
- ◆ International Festival, April 22
- ◆ Vintage Market in the Park, April 29
- ◆ Greer Family Fest, May 5 – 6
- ◆ Food Truck Rollout, May 26
- ◆ Moonlight Movies, Thursdays June 1 – July 27
- ◆ Tall Tale Tuesday, June 17 – July 17
- ◆ Summer Camps, June 5 – August 4
- ◆ Freedom Blast, June 24
- ◆ National Night Out, August 1
- ◆ Food Truck Rollout, August 4
- ◆ Friends of Lake Robinson, September 24
- ◆ Railfest, September 30
- ◆ Food Truck Rollout, October 19
- ◆ Christmas in Greer Tree Lighting, December 1
- ◆ Breakfast with Santa, December 2

Highlighted Projects

- ◆ Century Park Construction (LWCF) – Concession, Pressbox and Restrooms – Waiting Final Walkthrough
- ◆ Victor Park Batting Cage Installation – Concrete Pad Completed
- ◆ South Suber Road Park Master Plan – Recommendations Are in Process
- ◆ Bicycle Racks for the Downtown Area of Greer – 5 Installed; 12 Racks and 1 Fix-It Station Remaining
- ◆ Top Dressing Sand – City Park & Suber FY 16/17; Infield Clays at Century Park Completed
- ◆ Playground Equipment (Neighborhood Parks)
- ◆ Trash Containment Area (City Park)
- ◆ Scoreboard Installation – (Century Park) Removed Old Scoreboard Installation of New 3/2017
- ◆ Kids Planet Renovations & Woodworking
- ◆ Country Club Maintenance Area Windscreen
- ◆ Batting Cage Nets and Portable Mounds – To Be Ordered by 3/2017
- ◆ Removable Bollards Victor Park
- ◆ Pedestrian Bridge
- ◆ Hard Surface Dugout Covers – Century Park
- ◆ Shade Covers – Ordered to Be Installed 2/2017
- ◆ BP Edwards Park Basketball Goals – Old Goals Removed
- ◆ Cannon Centre Bathroom Renovations – Advertised for Bid 1/2017
- ◆ City Hall Event Hall Chairs
- ◆ Century Park Public Address System – Advertised for Bid 1/2017
- ◆ South Suber Road Park Drainage
- ◆ Century Park Gate Painted

"Creating Community through People, Parks and Programs"

Category Number: VII.
Item Number: D.



AGENDA
GREER RECREATION ASSOCIATION
4/13/2017

January 2017 Monthly Report

ATTACHMENTS:

Description	Upload Date	Type
▣ January 217 Monthly Report	4/11/2017	Cover Memo

City of Greer Parks & Recreation Department

Monthly Report for

January 2017



Youth Wrestling



Youth Basketball

The City of Greer Parks and Recreation Department is committed to fulfilling our mission of providing quality recreational experiences while administering the values of community image, human development, preservation of environmental resources, health and wellness, economic development and cultural unity.

Bids

- ◆ A pre-bid meeting for the Cannon Centre Bathroom Renovation project was held at the Cannon Centre on January 20. Bids were advertised and opened on January 30 and the job was awarded to Regional Builders Construction, Taylors, SC.

Department Projects

- ◆ A final walkthrough was held with city staff and Melloul Blamey Construction at Century Park on January 27. Sign installation for the park began on January 28.
- ◆ Morgan Paint Contractors, Greer, SC was selected to paint the permanent Pickleball lines on the lower tennis courts at the Tryon Recreation Center. The project should begin and finish the weekend of February 4.
- ◆ Department staff collected information and submitted it to "Parks Metrics", a website that inventories Parks and Recreation Department data nationwide.

Department Trainings

- ◆ Robin Byouk attended the Junior Theater Festival in Atlanta, GA on January 13-15.
- ◆ Red Watson and Justin Miller attended the Greenville County Redevelopment Authority (GCRA) mandatory training for agencies held at County Square in Greenville, SC on January 18. The training was in preparation for the Community Development Block Grant (CDBG) application to assist with funding for the Senior Computer Classes and the Needmore Summer Camps.
- ◆ Ashlyn Stone and Robbie Davis attended the South Carolina Festival and Events Association (SCFEA) Conference in Greenville, SC on January 29-30. The highlights of the conference were subjects on improved sponsorship techniques, event insurance needs and keeping yourself healthy while working in the event world.
- ◆ Several staff members attended the Active Shooter training on January 31 at the Operations Center.

Department Participation

- ◆ The 15th Annual MLK Celebration Luncheon was held at Greer City Hall on January 16. Sammy Dotson and Phyllis Wheatley Dwight Woods Repertory Theatre along with Rick Brown and Talaya Rice provided the entertainment. The guest speaker was Rev. Curtis Johnson, Pastor, Valley Brook Outreach Baptist Church and Radio Host, 107.3 Jamz. Sammy Dotson and Chad Richardson were honored with the Samaritan Award. Several members of the Parks and Recreation Department assisted Councilman Wayne Griffin in the planning and presentation.
- ◆ Ann Cunningham participated in the interview, on January 19, of potential candidates for Clemson University's Parks, Recreation and Tourism Management Department Head position.
- ◆ The City of Greer partnered with the Mary Black Foundation in a grant called Healthy Community 50 where 50 counties in the nation are selected to participate. City of Greer and 6 other locations in Spartanburg County will host quarterly walks titled, "Walk with your Local Elected Official". The campaign was kicked off on January 21 at Greer City Hall where Mayor Danner and Councilwoman Albert joined a group of over 20 walkers to walk through downtown Greer. The next walk is scheduled for March 25, hope to see everyone there!
- ◆ On January 25, Ann Cunningham attended the Planning Advisory Committee (PAC) meeting at Greer City Hall.
- ◆ Ann Cunningham attended the LiveWell Greenville Leadership Team meeting at Greer City Hall on January 25.
- ◆ Justin Miller and David Holtzclaw attended the Wellness Committee's Bowling Day, on January 28, at Peach Bowl Lanes in Greer, SC. There were 22 employees and family members that participated in the event.
- ◆ Robin Byouk is participating in the Greater Greer Chamber of Commerce Leadership Greer professional development program.

Department Highlights

- ◆ The Recreation Department's Annual Report was presented by Ann Cunningham to Greer City Council on January 10. The department's annual inspection was on January 11. Mike Sell performed an inspection of the department's vehicles.
- ◆ The Parks and Recreation Department held their first quarterly Recreation Association Board Meeting of 2017 on January 19 in the Operations Center Conference Room.
- ◆ The Grounds Division:
 - Removed Christmas decorations throughout the City of Greer and City Park.
 - Installed new basketball goals at B.P. Edwards Park.
 - Installed sleeves for new scoreboards at Century Park.
 - Relocated Disc Golf basket #2 at Century Park.
 - Installed car stops in parking area of ball fields at Century Park.
 - Replaced steering box on John Deere mower and radiator on Toro mower.
 - Pre-treated and removed snow from sidewalks at City Park, Police and Courts facilities and all recreation facilities.
 - Prepared soccer field at City Stadium for games and soccer fields at South Suber Road Park for practices.
 - Winter pruning of trees and shrubs continued at several facilities.
 - Mulch mowing of all facilities continued on a rotational schedule.
- ◆ Spring sports registration opened for city residents on January 2 and non-residents on January 9. Participants registered in office or online for the season.
- ◆ Youth wrestling was facilitated at Riverside High School on Tuesday/Thursday nights. The wrestlers participated in 2 local tournaments and hosted a dual meet at Victor Gym on January 14. The season will conclude the first week in March with the South Carolina Youth Wrestling Association (SCYWA) State Championships.
- ◆ Youth basketball (8U, 10U, 12U) practices were facilitated at the Victor Gym on Tuesday/Thursday nights. Games were played at the Mauldin Sport Center. The regular season will conclude in February with a post season tournament for all teams.

- ◆ Foothills Soccer Club of Greer (FSCG) academy soccer practices and games were facilitated at City Stadium and South Suber Road Park. These teams will participate in statewide league play with the South Carolina Youth Soccer Association (SCYSA). The regular season will run through April and end with the State Cup in early May.
- ◆ A preseason coaches meeting was held for all spring baseball and softball coaches on January 4 at the Cannon Centre. Attendees discussed the upcoming spring season along with rule changes and league draft information.
- ◆ The Greer Baseball Club (GBC) board met on January 18 in preparation for player evaluations and to discuss post season all-star team information and upcoming post season Dixie Youth tournaments.
- ◆ The Recreation Division:
 - Continued to facilitate Senior Action (50 participants daily) at the Needmore Recreation Center every Monday – Friday.
 - Piano Performers (36 participants weekly) utilized the Cannon Centre every Monday.
 - Never Alone (20 participants weekly) met every Tuesday evening at the Tryon Recreation Center.
 - The Cutlery Club (20 participants monthly) and the Artifacts Club (15 participants) met on one Monday/Tuesday of each month at the Tryon Recreation Center. The Artifacts Club held their annual banquet at the Tryon Recreation Center on January 16.
 - The Pickleball Program (30 participants each session) continued on Mondays and Wednesday at 6:00pm at Victor Gym.
 - The Needmore Recreation Center (21 participants) and the Creative Advancement (61 participants) afterschool programs continued to meet at the Needmore Recreation Center and the Victor Gym respectively Mondays – Fridays.
 - The Ham Radio Beginner and Amateur Classes began on January 11 and January 24 respectively at the Victor Gym.
 - Whole Fitness, a free community workout, continued every Saturday morning at the Victor Gym with an average of 7 participants. The newest program, “Weigh Less to Feed More”, began on January 16 and will meet every Monday night for 8 weeks at 7:00pm at the Victor Gym. This new program will be a nutrition, fitness and spiritual study.
 - The first Piano Guild of 2017 was held at the Needmore Recreation Center on January 21.
- ◆ S.O.A.R. (Seniors Out and ARound):
 - Bingo was held on January 5 and 19 with 17 seniors in attendance at each session.
 - Two line dancing classes were held on January 11 and 25 with 10 seniors in attendance at each session.
 - A Question and Answer Session with Pharmacist Travis Oliver from McLeskey Todd Pharmacy was held on January 12.
 - The monthly Potluck had a “Comfort Food” theme and was held on January 17 at Greer City Hall with 20 members attending. The seniors brought their favorite comfort food to share with other SOAR members.
 - Movie Day was held on January 23 at Greer City Hall with 8 seniors viewing “Florence Foster Jenkins”.
 - On January 27, a group of 12 ladies enjoyed a trip to Chili’s and Hamricks in Greenville, SC with shopping and a time of fellowship.
 - The average attendance for the month was 12.
- ◆ The Events Division hosted 38 events at which over 2,905 guests visited the City of Greer Events Center.
- ◆ On January 20, the Events Division held its first Food Truck Rollout of 2017. The 2017 season of 4 rollouts is sponsored by Greer CPW and will include multiple food trucks, outdoor games and live entertainment. The January event brought over 500 guests to the park. The next Food Truck Rollout will be held on May 26.

Upcoming Events

- ◆ Madagascar Performances, February 24 – 26 and March 3 – 5
- ◆ Summer Camp Registrations (Residents, March 13; Non-Residents, March 20 until capacity is reached)
- ◆ 2017 Juried Art Show Reception, March 24
- ◆ Baseball Opening Day, April 1
- ◆ Egg-tastic Easter, April 8
- ◆ International Festival, April 22
- ◆ Vintage Market in the Park, April 29
- ◆ Greer Family Fest, May 5 – 6
- ◆ Food Truck Rollout, May 26

- ◆ Moonlight Movies, Thursdays June 1 – July 27
- ◆ Tunes in the Park, Fridays June 9 – July 21
- ◆ Tall Tale Tuesday, June 17 – July 17
- ◆ Summer Camps, June 5 – August 4
- ◆ Freedom Blast, June 24
- ◆ National Night Out, August 1
- ◆ Food Truck Rollout, August 4
- ◆ Friends of Lake Robinson, September 24
- ◆ Railfest, September 30
- ◆ Food Truck Rollout, October 19
- ◆ Christmas in Greer Tree Lighting, December 1
- ◆ Breakfast with Santa, December 2

Highlighted Projects

- ◆ Victor Park Batting Cage Installation – Concrete Pad Completed
- ◆ South Suber Road Park Master Plan – Recommendations Are in Process
- ◆ Bicycle Racks for the Downtown Area of Greer – 5 Installed; 12 Racks and 1 Fix-It Station Remaining
- ◆ Top Dressing Sand – City Park & Suber FY 16/17; Infield Clays at Century Park Completed
- ◆ Playground Equipment (Neighborhood Parks)
- ◆ Trash Containment Area (City Park)
- ◆ Scoreboard Installation – (Century Park) Removed Old Scoreboard Installation of New 3/2017
- ◆ Kids Planet Renovations & Woodworking
- ◆ Country Club Maintenance Area Windscreen
- ◆ Batting Cage Nets and Portable Mounds – To Be Ordered by 3/2017
- ◆ Removable Bollards Victor Park
- ◆ Pedestrian Bridge
- ◆ Hard Surface Dugout Covers – Century Park
- ◆ Shade Covers – Ordered to Be Installed 2/2017
- ◆ BP Edwards Park Basketball Goals – Old Goals Removed
- ◆ Cannon Centre Bathroom Renovations – Advertised for Bid 1/2017
- ◆ City Hall Event Hall Chairs
- ◆ Century Park Public Address System – Advertised for Bid 1/2017
- ◆ South Suber Road Park Drainage
- ◆ Century Park Gate Painted

"Creating Community through People, Parks and Programs"

Category Number: VII.
Item Number: E.



AGENDA
GREER RECREATION ASSOCIATION
4/13/2017

February 2017 Monthly Report

ATTACHMENTS:

Description	Upload Date	Type
▣ February 2017 Monthly Report	4/11/2017	Cover Memo

City of Greer Parks & Recreation Department

Monthly Report for

February 2017



Madagascar Cast

The City of Greer Parks and Recreation Department is committed to fulfilling our mission of providing quality recreational experiences while administering the values of community image, human development, preservation of environmental resources, health and wellness, economic development and cultural unity.

Bids

- ◆ Bids were opened on February 10 for the Century Park PA System. Unified AV Systems, Marietta, GA was awarded the job and will begin installation on March 27.

Department Projects

- ◆ The restroom facilities at the Cannon Centre were renovated during the month. Renovations include updating the tile and replacing the countertops, faucets, sinks and mirrors in each restroom. Regional Builders Construction, Taylors, SC began the renovations on February 6 and completed them on February 28.
- ◆ The Cultural Arts Division began preparations for their move to the Center for the Arts with office furniture being installed on February 22.
- ◆ New trash cans for Century Park, Veterans Park and the Center for the Arts were received.
- ◆ The Parks and Recreation Department received confirmation from the South Carolina Department of Parks, Recreation and Tourism (SCPRT) of the PARD Grant available for the Century Park Pedestrian Bridge Project.

Department Trainings

- ◆ Ashlyn Stone and Robbie Davis attended the Southeast Festival and Events Association Conference in Lexington, KY on February 19-22. The conference highlighted subjects on improved sponsorship techniques, event insurance needs and keeping yourself healthy while working in the event world.
- ◆ Justin Miller attended the 2017 Programming Summit in Myrtle Beach, SC from February 22-24. Programming staff from around the state attended this conference and sessions on different programs from the Parks and Recreation field.
- ◆ Parks and Recreation department staff completed Blood Borne Pathogen training and all received TB shots.

Department Participation

- ◆ Ann Cunningham and Red Watson attended the South Carolina Recreation and Parks Association (SCRPA) Trends Conference in Columbia, SC on February 2-3.
- ◆ Justin Miller led the Wellness Committee in hosting a dodgeball event for employees on February 20 at Victor Gym.
- ◆ Ann Cunningham attended the LiveWell Greenville Leadership Team meeting at the YMCA Metro Office in Greenville, SC on February 22.
- ◆ Robin Byouk was named Chairperson of the Leadership Greer XXXVII Construction Committee. The group project is the revitalization of the playground and recreation areas at the Greer Housing Authority located at 220 Biblebrook Drive, Greer, SC.

Department Highlights

- ◆ Applications were submitted for the Community Development Block Grant (CDBG) Sub-Recipient Funds to support the Needmore Summer Camp and the Senior Computer Classes.
- ◆ The Grounds Division:
 - Installed scoreboard posts and power pedestals at Century Park.
 - Installed LED brake lights on equipment trailer.
 - Repaired restrooms at Stevens Field, the Needmore Recreation Center and the Operations Center.
 - Repaired freeze damaged water line to ice machine at the Tryon Tennis Center.
 - Completed annual pond cleaning at Greer City Park.
 - Applied infield clays to home plate and rebuilt mound at Stevens Field.
 - New top surface of poured in place fall safety material was installed at Greer City Park.
 - Prepared athletic fields for practice and games.
 - Winter pruning of trees and shrubs continued at several facilities.
 - Mulch mowing of all facilities continued as needed.
- ◆ Spring sports registration for Greer Baseball Club, girls' softball and Foothills Soccer Club of Greer were completed. All spring sports are at capacity for the season.
- ◆ Youth wrestling was facilitated at Riverside High School on Tuesday/Thursday nights. The wrestling season will conclude the first week in March with state championships.
- ◆ Youth basketball (8U, 10U, 12U) practices were facilitated at the Victor Gym on Tuesday/Thursday nights. Games were played at the Mauldin Sport Center. The teams have completed their regular season and tournament play for the season.
- ◆ Foothills Soccer Club of Greer (FSCG) academy soccer practices and games were facilitated at City Stadium and South Suber Road Park. These teams will participate in statewide league play with the South Carolina Youth Soccer Association (SCYSA). The regular season will run through April and end with the State Cup in early May.
- ◆ Recreational soccer practices were facilitated at South Suber Road Park for U6, U8, U10 and U12 divisions. The teams will begin games in late March.
- ◆ Greer Baseball Club held evaluations at Century Park on February 21 for A & AA divisions and February 23 at Country Club Road Park for Minors and Ozone divisions. Each player was graded on fielding, catching and hitting.
- ◆ Foothills Soccer Club of Greer and Greer Baseball Club conducted draft nights for all teams. Coaches selected players for their teams, discussed rules and schedules for the upcoming season. Participants were rostered for the upcoming camps. This program is a partnership between Greer High School and the Parks and Recreation Department. Both high school football and cheerleading coaches will work alongside a youth coach during the camps.

- ◆ The Recreation Division:
 - Continued to facilitate Senior Action (50 participants daily) at the Needmore Recreation Center every Monday – Friday.
 - Piano Performers (36 participants weekly) utilized the Cannon Centre every Monday.
 - Never Alone (20 participants weekly) met every Tuesday evening at the Tryon Recreation Center.
 - The Cutlery Club (20 participants monthly) and the Artifacts Club (37 participants) met on one Monday/Tuesday of each month at the Tryon Recreation Center.
 - The Pickleball Program (30 participants each session) continued on Mondays and Wednesday at 6:00pm at Victor Gym.
 - The Needmore Recreation Center (21 participants) and the Creative Advancement (61 participants) afterschool programs continued to meet at the Needmore Recreation Center and the Victor Gym respectively Mondays – Fridays.
 - The Ham Radio Beginner and Amateur Classes continued during the month of February at the Victor Gym.
 - Whole Fitness, a free community workout, continued every Saturday morning at the Victor Gym with an average of 7 participants. The newest program, “Weigh Less to Feed More”, continued through February. This new program is a nutrition, fitness and spiritual study.
 - The second and third Piano Guilds of 2017 were held at the Needmore Recreation Center on February 4 and 25. There will be 5 Piano Guilds hosted this winter and spring.
 - The Needmore Afterschool Garden Club held a winter plant day on February 3. The club planted Cilantro, Broccoli and two types of peas. They will now focus on the winter plants and continue to monitor the garden with watering, weeding and harvesting the crops.

- ◆ S.O.A.R. (Seniors Out and ARound):
 - Bingo was held on February 2 with 21 seniors in attendance and February 16 with 15 seniors in attendance.
 - Seven seniors attended the monthly Volunteer Day on February 7 at the Ronald McDonald House in Greenville. They baked cookies for the families who are residing there while their children are in the hospital.
 - Two line dancing classes were held on February 8 with 16 seniors in attendance and February 22 with 20 seniors in attendance.
 - The SOAR 2nd Annual Valentine’s Day Party was held on February 10. Lunch was catered from Laurenda’s Restaurant, a Line Dancing Performance from the students in the monthly class and a Line Dancing Lesson was enjoyed by the 63 seniors in attendance.
 - Movie Day was held on February 13 with the showing of Sully with 18 seniors attending.
 - The monthly Potluck took place on February 21 with special guest speaker, Steve Luck, from the Silver Haired Legislature. Mr. Luck shared information with 28 seniors as to how they can become involved with the laws for seniors passed in this state.
 - On February 25, thirteen of the ladies attended a Senior Citizen Pageant presented by the IB Program from Greer High School. The group enjoyed watching seniors from the Greer community display their formal wear and talents during the competition.
 - On February 28 a group of 10 Lunch Bunch participants enjoyed a trip to Dish Out Café in Greenville, SC.
 - The average attendance for the month was 21.

- ◆ The Foothills Philharmonic performed at the Cannon Centre on February 4. There were approximately 300 people in attendance.

- ◆ Greer Cultural Arts Council held a fundraiser on February 11, Princesses and Pancakes, at Fatz Café netting \$1,000 profit.

- ◆ The Greer Children’s Theater cast of Madagascar appeared on Studio 62 on February 20. The production opened on February 24 with performances on February 24-26 and March 3-5. Ticket sales were light for the February performances but the March performances saw approximately 300 per performance.

- ◆ The Events Division hosted 30 events at which over 1,565 guests visited the City of Greer Events Center.

- ◆ On February 18, the Events Division hosted its first Greater Greer Bridal Showcase at Greer City Hall. Upstate brides were able to visit with local wedding vendors while the Events Division showcased both City Hall and the Cannon Centre as prime wedding venues.

Upcoming Events

- ◆ Summer Camp Registrations (Residents, March 13; Non-Residents, March 20 until capacity is reached)
- ◆ 2017 Juried Art Show Reception, March 24
- ◆ Baseball Opening Day, April 1
- ◆ Eggtastic Easter, April 8
- ◆ Youth Football Camp on April 9, 15 and 23
- ◆ International Festival, April 22
- ◆ Vintage Market in the Park, April 29
- ◆ Greer Family Fest, May 5 – 6
- ◆ Food Truck Rollout, May 26
- ◆ Moonlight Movies, Thursdays June 1 – July 27
- ◆ Frohawk Creek Scramble Tournament on June 3-4
- ◆ Tunes in the Park, Fridays June 9 – July 21
- ◆ Summer Camps, June 5 – August 4
- ◆ Greer Upper State Tournament on June 10-11
- ◆ Tall Tale Tuesday, June 17 – July 17
- ◆ Dixie Girls District Tournament on June 22-24
- ◆ Freedom Blast, June 24
- ◆ Camp ARK on June 26-30, July 10-14 and July 17-28
- ◆ National Night Out, August 1
- ◆ Food Truck Rollout, August 4
- ◆ Friends of Lake Robinson, September 24
- ◆ Railfest, September 30
- ◆ Vintage Market at Greer City Park, October 14
- ◆ Food Truck Rollout, October 19
- ◆ Halloween Hoopla, October 27
- ◆ Breakfast with Santa Tickets on Sale, November 4
- ◆ Christmas in Greer Tree Lighting, December 1
- ◆ Breakfast with Santa, December 2
- ◆ Greer Christmas Parade, December 3

Highlighted Projects

- ◆ Victor Park Batting Cage Installation – Concrete Pad Completed, Quote Being Obtained for Retaining Wall
- ◆ South Suber Road Park Master Plan – Recommendations Are in Process
- ◆ Bicycle Racks for the Downtown Area of Greer – 5 Installed; 12 Racks and 1 Fix-It Station Remaining
- ◆ Top Dressing Sand – City Park & Suber FY 16/17; Infield Clays at Century Park Completed
- ◆ Playground Equipment (Neighborhood Parks)
- ◆ Trash Containment Area (City Park)
- ◆ Scoreboard Installation – (Century Park) Removed Old Scoreboard Installation of New 3/2017
- ◆ Kids Planet Renovations & Woodworking
- ◆ Country Club Maintenance Area Windscreen
- ◆ Removable Bollards Victor Park Received – Installation to be Scheduled
- ◆ Pedestrian Bridge
- ◆ Hard Surface Dugout Covers – Century Park Installation 3/2017
- ◆ Shade Covers – Installation 3/2017
- ◆ City Hall Event Hall Chairs
- ◆ Century Park Public Address System – Installation 3/2017
- ◆ South Suber Road Park Drainage

"Creating Community through People, Parks and Programs"

Category Number: X.
Item Number: A.



AGENDA
GREER RECREATION ASSOCIATION
4/13/2017

2017 Meeting Dates

Applicant:

Ann Cunningham, Director Parks and Recreation

ATTACHMENTS:

Description	Upload Date	Type
□ 2017 Meeting Dates	4/11/2017	Cover Memo

GREER RECREATION ASSOCIATION

2017 MEETING DATES

July 20, 2017

October 19, 2017



AGENDA
GREER RECREATION ASSOCIATION
4/13/2017

2017 Events

Applicant:

Ann Cunningham, Director Parks and Recreation

ATTACHMENTS:

Description	Upload Date	Type
□ 2017 Events	4/11/2017	Cover Memo

Parks and Recreation Department 2017 Upcoming Program Events:

Summer Camp Registrations on 3/13/17 for Residents and 3/20/17 for Non-Residents

Youth Football Camp on 4/9/17, 4/15/17 and 4/23/17

International Festival on 4/22/17

Vintage Market in the Park on 4/29/17

Greer Family Fest on 5/5-6/17

Food Truck Rollout on 5/26/17

Moonlight Movies on Thursdays 6/1/17 – 7/27/17

Frohawk Creek Scramble Tournament on 6/3-4/17

Summer Camps on 6/5/17 – 8/4/17

Greer Upper State Tournament on 6/10-11/17

Tall Tale Tuesday on Tuesdays 6/17 – 7/17

Dixie Girls District Tournament on 6/22-24/17

Freedom Blast on 6/24/17

CAMP ARK on 6/26-30/17, 7/10-14/17 and 7/17-28/17

National Night Out on 8/1/17

Food Truck Rollout on 8/4/17

Friends of Lake Robinson on 9/24/17

Railfest on 9/30/17

Vintage Market at the Park on 10/14/17

Food Truck Rollout on 10/19/17

Halloween Hoopla on 10/27/17

Breakfast with Santa Tickets on Sale on 11/4/17

Christmas in Greer Tree Lighting on 12/1/17

Breakfast with Santa on 12/2/17

Greer Christmas Parade on 12/3/17

Category Number: XI.
Item Number: B.



AGENDA
GREER RECREATION ASSOCIATION
4/13/2017

2016/2017 Projects

Applicant:

Ann Cunningham, Director Parks and Recreation

ATTACHMENTS:

Description	Upload Date	Type
□ 2016/2017 Projects	4/11/2017	Cover Memo

Parks and Recreation Department 2016/2017 Highlighted Projects

Upcoming:

Victor Park Batting Cage Installation – Concrete Pad Completed/ Quotes Being Obtained for Retaining Wall (Fund 11 Renovations)

Century Park Shelter Ceiling Fan

South Suber Road Park Master Plan – City Council Presentation 7/11/17

Bicycle Racks for the Downtown Area of Greer – (5 Installed; 12 Remaining plus a Fix It Station)

Top Dressing Sand – City Park (Mid April) and Suber (End of May) – Infield Clays at Century Completed

Playground Equipment (Neighborhood Parks)

Kids Planet Renovations & Custom Woodwork – Carry Over to FY 16/17

Trash Containment Area (City Park) Carry Over to FY 16/17

Country Club Maintenance Area Windscreen (Ordered 4/2017)

Removable Bollards Victor Park Received to be Installed 4/2017

Pedestrian Bridge

Hard Surface Dugout Covers – Century Park Ordered 4/2017)

South Suber Road Park Drainage – Advertise for Bids 4/2017

City Hall Event Hall Chairs – 4/2017 Maybe Carried Forward to FY 17/18

Center for the Arts Blinds – Advertising for Bids 4/16/17

Playground Mulch – Advertising for Bids 4/16/17

Completed:

Country Club French Drain

Victor Gym Ceiling Tile

OC HVAC Cleaning

City Auditorium – Phase I Completed

Kids Planet Assessment – Leather's Assessment

Picnic Tables Installed (Country Club and South Suber Road)

Century Park Gate Painted

BP Edwards Park Basketball Goals – Installed

Cannon Centre Bathroom Renovations

Scoreboard Installation – City Stadium

Century Park Construction (LWCF) – Concession, Parking and Pedestrian Bridge

- Ice Machine and Freezer – PO Issued for Ice Machine – Installed
- Drinking Fountain – PO Issued – Installed
- Hand Dryers – PO Issued – Installed
- Baby Changing Station – Installed
- Stainless Steel Tables – Installed
- Interior Ceiling Fan – Installed
- 3 Compartment Sink – Installed
- Fence Painting – Completed
- 4 Row Bleachers – Installed
- Facility Improvements – Installed
- Trash Cans – Installed
- Gate – Installation 3/2017
- Public Address Equipment - Installed
- Shade Structure Installed
- Scoreboard Install – Installed
- Batting Cage Nets – Installed
- Portable Mounds – Completed
- Dugout Benches – Completed
- Landscaping for Sign – Completed