



**AGENDA**  
**GREER RECREATION ASSOCIATION**  
Public Hearing and Business Meeting  
**August 24, 2017 @ 6:15 PM**  
Greer City Hall Hall A

**I. CALL TO ORDER**

A. CALL TO ORDER Shelley Brown, Chairman

**II. PLEDGE OF ALLEGIANCE**

A. PLEDGE OF ALLEGIANCE Marc Metcalf, Trustee

**III. INVOCATION**

A. INVOCATION Amanda Somers, Vice-Chairman

**IV. PUBLIC FORUM**

A. PUBLIC FORUM

**V. APPROVAL OF MINUTES**

A. Approval of April 13, 2017 Minutes Shelley Brown, Chairman

**VI. COMMITTEE REPORTS**

A. COMMITTEE REPORTS Recreation Association Representatives

**VII. DEPARTMENT UPDATE**

A. DIVISION REPORTS Parks and Recreation Department Staff

B. March 2017 Monthly Report

C. April 2017 Monthly Report

D. May 2017 Monthly Report

E. June 2017 Monthly Report

F. July 2017 Monthly Report

**VIII. FINANCIAL REPORTS**

A. FINANCIAL REPORTS Red Watson, Assistant Director Parks and Recreation

**IX. DIRECTOR'S REPORT**

A. DIRECTOR'S REPORT Ann Cunningham, Director Parks and Recreation

**X. OLD BUSINESS**

A. Meeting Date Ann Cunningham, Director Parks and Recreation

**XI. NEW BUSINESS**

A. 2017 Events Ann Cunningham, Director Parks and Recreation

B. 2017/2018 Projects Ann Cunningham, Director Parks and Recreation

**XII. ADJOURNMENT**

A. ADJOURNMENT Shelley Brown, Chairman

Anyone who requires an auxiliary aid or service for effective communication or a modification of policies or procedures to participate in a program, service, activity or public meeting of the City of Greer should contact Ruthie Helms, ADA Coordinator at (864) 848-5397 as soon as possible, but no later than 48 hours prior to the scheduled event.

Category Number: V.  
Item Number: A.



**AGENDA**  
**GREER RECREATION ASSOCIATION**  
**8/24/2017**

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**Approval of April 13, 2017 Minutes**

**Applicant:**

Shelley Brown, Chairman

**ATTACHMENTS:**

Description	Upload Date	Type
□ April 2017 Minutes	7/19/2017	Cover Memo

**Greer Recreation Association Board Meeting Minutes**  
**April 13, 2017**

**Location: City of Greer Operations Center, 446 Pennsylvania Avenue**  
**Greer, SC 29650**

**I. Call to Order**

Shelley Brown (Chairman) called to order the regular meeting of the Greer Recreation Association Board at 6:25pm on April 13, 2017 at Greer City Hall, Hall A.

The following members of the Board of Trustees attended:  
Shelley Brown (Chairman), Wayne Yount, Charles Ryan and Marc Metcalf.  
Amanda Somers (Vice-Chairman) arrived at 6:30pm.

Others Present: Ann Cunningham (Director), Cory Holtzclaw (Athletic Supervisor), Ashlyn Stone (Events Supervisor), Travis Durham (Grounds Superintendent), Red Watson (Assistant Director), Justin Miller (Recreation Supervisor) Sara Odom (Cultural Arts Assistant) Sally Wise (Administrative Assistant), Barbara Bohley (Cultural Arts Adhoc Representative), Alan Clark (Disabled American Veterans, DAV), Robert Robinson (Disabled American Veterans) and Andy Burley (Disabled American Veterans).

**II. Pledge of Allegiance**

Charles Ryan

**III. Invocation**

Wayne Yount

**IV. Public Forum –**

No one was present to speak.

**V. Approval of Minutes from Last Meeting**

Action:

Charles Ryan made a motion to approve the January 19, 2017 minutes.

Wayne Yount seconded the motion.

Vote:

Motion carried unanimously. The minutes were approved as submitted.

**VI. Committee Reports**

a) **DAV** – Alan Clark, Adjutant, introduced Andy Burleigh a member of DAV, Chapter 39, Greer. Andy contacted Celebrate Freedom, an organization that restores aircraft, to assist in getting the Cobra Helicopter at Veterans Park refurbished. Alan gave a hand out of the DAV Chapter 39 activities since January 2017 forward. (Attached) Alan will be in contact with Bruce Clayton regarding the samples he is making for the memorials to be placed at Veterans Park.

b) **Tennis** – Red Watson referred the board to the tennis website [www.patrickwoodtennis.com](http://www.patrickwoodtennis.com) for a listing of new programs.

- c) **GCAC** – Barbara Bohley gave an update on Greer Children’s Theatre production of “Madagascar” on February 24-26 and March 3-5, 2017 with a cast of 37. There was a large attendance at all shows with 80% being first time attendees. A fundraiser, Princesses & Pancakes, was held at Fatz Café on February 11. GCAC had 21 volunteers doing face painting at the Eggstastic event and there were extremely long lines for this popular program. GCAC will staff the craft area at the International Festival. Tunes in the Park will be held June 9-July 21 with a variety of genres. Camp Ark this year will offer two basic art camps “Lions, Tigers & Bears, Oh My” June 26-30 and Mermaids & Pirates, Ahoy” July 10-14. The Advance Camp will be held for two weeks, July 17-28, and will be based on the Magic Tree House “Pirates Past Noon” and “Dinosaurs before Dark”. The free performances will be held August 11-13 and August 18-20 at the Cannon Centre.
- d) No other Adhoc Committee reports were presented.

## **VII. Departmental Questions/Discussions**

- a) **Century Park Construction Project** – Red Watson, Assistant Director  
A final walk through was completed in February. New bleachers and shade structures were installed and the fencing was painted. New park signage, a new PA system, new picnic tables and scoreboards were also installed. Dugout covers will be installed in the next couple of weeks.
- b) **Athletics Division** – Cory Holtzclaw, Athletics Supervisor  
Baseball and Softball Opening Day was held at Century Park on April 1 with the rededication of the new facility with approximately 1,500 to 2,000 people in attendance. Soccer Opening Day was held on March 25 at South Suber Road Park. Wrestling, partnered with Riverside High School, finished as well as the first season of basketball with a team in all 3-age categories. Football and Cheerleading camps will begin in May in partnership with Greer High School. Softball District tournaments will be hosted at Century Park for 6U, 8U, 10U and 12U this summer along with several regional tournaments. During spring break, a soccer camp is being held at City Stadium. February through late April South Carolina high school teams including Greer Middle College utilize Stevens Field for games.
- c) **Cultural Arts Division** – Sara Odom, Cultural Arts Assistant  
Robin Byouk and Sara Odom moved into their new office at the Center for the Arts facility. The third Open Studios was held on March 16 with even more visitors than the last event. The City of Greer Juried Arts Show was held on March 24 with 17 winners in two different categories; Greer Goes Global and Greer: An Upstate Destination. The winning artwork is on display in the Events Hall Lobby at City Hall. Cultural Arts will have strolling entertainment at the International Festival on April 22. Dance classes continued to be held on Tuesdays at the Center for the Arts through May 30 and Tall Tale Tuesdays will be held on June 6-27 and July 11-18 at the Center for the Arts.

d) **Events Division** – Ashlyn Stone, Events Supervisor

The Cannon Centre restroom renovation was completed in February. The International Festival will be held on April 22. A partnership with Community In Schools, a non-profit after school program, will be bringing approximately 200 children again this year to the festival as a learning educational tool for their program. There are approximately 24 country tents and over 50 countries represented through displays, food, music, sports and entertainment. The Vintage Market will be held at Greer City Park on April 29 with 100 vendors.

e) **Grounds Division** – Travis Durham, Grounds Supervisor

Ann introduced Travis as the Grounds Supervisor and informed the board of Bruce Viehman's retirement after 10 years with the City of Greer. The scoreboards at Century Park were completed and soccer is being hosted at City Stadium through April. New batting cage nets were installed prior to Opening Day at Century Park. Field preparation continues daily at all fields for practices and games through May. Beginning April 17 landscaping mulch will be installed at City Park, Trade Street and the municipal parking lot. Hope Week, a ministry driven service, in partnership with Freedom Baptist Church began on April 12 for the 2<sup>nd</sup> year. Over 400 people completed 78 projects including the installation of landscaping mulch at Veterans Park, Needmore Recreation Center and Victor Park and planting of 260 petunias in 45 minutes at City Park. The rainfall for 2017 is about a ½ inch below average with January – April accumulation of 13.67 inches. Travis reported "Keep the Wheels Turning" is their goal.

f) **Recreation Division** – Justin Miller, Recreation Supervisor

Summer camp registrations began March 13 and Camp Greer at Victor Gym (75 children) was filled in 5 ½ days. The Needmore Summer Camp (50 children) has approximately 19-20 spots remaining. The Senior Computer program begins on April 14 with 40 seniors participating over a 6 week timespan. The Eggastic event was held on April 8 at the new Century Park facility with over 2,000 children in attendance. The Recreation Division staffed the Sports Zone at the International Festival.

**VII. Financial Reports – Program Funds – Red Watson**

- a) All recreation program fund accounts are on budget. The Victor Park batting cage project is near completion requiring a retaining wall to be constructed for the uneven ground area. The Turner Field batting cage project is scheduled to be completed over the next few months. The Greenville County Redevelopment Authority (GCRA) awarded \$1,000 for the senior computer project and \$7,000 to assist with the Needmore Summer Camp. The Parks and Recreation Development Funds (PARF) were awarded in the amount of \$49,000 (80% state share) for the Century Park Bridge project. Finalization of the Land and Water Conservation Fund for Century Park is underway.

**IX. Director's Report – Ann Cunningham, Director**

- a) Bridge at Century Park – All specs and drawings are in the process of being finalized; the Engineering and Building Codes Department have already reviewed the plans. The new bridge will look identical to the bridge over to the Pressbox. Advertising for bids will be in the next couple of weeks for this project. The \$49,000 from PARD and the 20% matching from the City of Greer will total approximately \$63,000 for the project.

Sidewalk Brushy Creek Road – The City of Greer Engineering Department is managing the project. The new development on Brushy Creek Road is required to install sidewalks; this span in front of Kids Planet Century Park will extend from the new development, cross over Brushy Creek Road at West James Avenue, and continue the sidewalk that was recently renovated to connect the downtown area.

Andy Burleigh inquired about a third traffic lane for Century Park. Ann Cunningham explained the sidewalk is part of the Bicycling and Walking Plan to start the connectivity with the downtown area. Ann explained the Department of Transportation requires additional traffic studies before a plan is developed for additional lanes.

- b) Center for the Arts – Meetings are in process with several architectural firms to hire a firm for Phase II (Design Phase) of the project.
- c) The department staff is in the process of working on the Fiscal Year 17/18 budgets.
- d) Mandatory Work Days – Ann commended the staff on all the hard work and dedication to the events. Many events, such as Opening Day, Eggastic Easter, International Festival and Freedom Blast are considered mandatory work days for the staff and they are required to put in extra hours.

## **X. Old Business**

- a) **2017 Meeting Dates** – Ann Cunningham, Director

Action:

Charles Ryan made a motion to set the dates of July 20, 2017 and October 19, 2017 as meeting dates for the Recreation Association for the remainder of 2017.

The motion was seconded by Wayne Yount.

Vote:

Motion carried unanimously.

## **XI. New Business**

- a) **Nomination of Adhoc Representative**

Alan Clark introduced Reverend Robert Robinson as the new DAV, Chapter 39, Greer Commander.

Action:

Charles Ryan made a motion to appoint Reverend Robert Robinson as the DAV Adhoc Representative to replace Paul Shanks who is unable to attend the Recreation Association Board meetings.

Wayne Yount seconded the motion.

Vote:

Motion carried unanimously.

- b) **2017 Events** – Ann Cunningham  
A list of upcoming events is attached.
- c) **2016/2017 Projects** – Ann Cunningham  
A list of highlighted projects is attached.
- d) **Computer Hacking** – Andy Burleigh (DAV Member)  
Wanted to make the community aware of increases in computer hacking and to heighten your security on your devices.

**XII. Adjournment**

Shelley Brown, Chairman, adjourned the meeting at 6:58pm.

**Next Meeting:** Thursday, July 20, 2017 at 6:15pm  
Greer City Hall, Hall A  
301 E. Poinsett St.

Minutes submitted by: Sally Wise, Parks and Recreation Department Administrative Assistant



Category Number: VII.  
Item Number: B.



**AGENDA**  
**GREER RECREATION ASSOCIATION**  
**8/24/2017**

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**March 2017 Monthly Report**

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
<input type="checkbox"/> March 2017 Monthly Report	7/19/2017	Cover Memo

# City of Greer Parks & Recreation Department

## *Monthly Report for*

*March 2017*



Youth Basketball

*The City of Greer Parks and Recreation Department is committed to fulfilling our mission of providing quality recreational experiences while administering the values of community image, human development, preservation of environmental resources, health and wellness, economic development and cultural unity.*

## Bids

- ♦ Bids were advertised and opened for the Century Park Dugout Covers. Ann Cunningham presented the Dugout Covers Bid Summary for Century Park to Greer City Council on March 28. Approval was requested to award the bid to Greer Awning and Siding, Greer SC. City Council approved the bid and installation will begin in April.
- ♦ Bids were advertised and opened, on March 3, for Concessions Vendor at Athletic Events. The contract was awarded to Knuckies Dog House, Taylors, SC.

## Department Projects

- ♦ On March 28, Ann Cunningham introduced Dr. Thomas McAbee, who presented to Greer City Council, the Bankhead Highway Roadside Marker to be in the sidewalk adjacent to the landscaped bed at the corner of East Poinsett Street and Depot Street. The marker will recognize the historical significance of East Poinsett Street and Depot Street, once part of the Bankhead Highway – the first “all weather” transcontinental highway in the United States. City Council approved the placement of the marker.
- ♦ The Grounds Division staff painted portions of the fence lining the entry ways into Century Park.
- ♦ Staff began compiling information requested for the ICMA Analytic Survey.
- ♦ Work began on the budget requests for the Fiscal Year 2017/2018.
- ♦ An application was submitted for the City of Greer Accommodations Tax Grant, requesting funds to assist with the purchase and installation of blinds for the Center for the Arts.

## Department Trainings

- ♦ On March 2, Red Watson and Sally Wise attended training for software which processes FOIA requests.
- ♦ Brian Wilson and Lamar Whitman attended a Stress Management Workshop at Greenville County Square on March 14.
- ♦ All staff completed MASC quarterly training.
- ♦ Parks and Recreation Department staff attended training for Substance Abuse Awareness Training.

## Department Participation

- ◆ David Holtzclaw attended the South Carolina Youth Soccer Association President's and Registrar's meeting in Columbia, SC. The annual meeting was held at the Embassy Suites on March 4. The meeting was held to discuss the 2017-2018 season including rule changes, fee changes, tournament dates and officer elections. David serves as the President and Registrar of our Foothill Soccer Club of Greer.
- ◆ Ann Cunningham, Justin Miller and Sally Wise attended the 1<sup>st</sup> Annual LiveWell Greenville Duathlon to promote events and programs within the department. The duathlon was held on March 11 at the Donaldson Center in Greenville.
- ◆ Justin Miller attended 2 At Play Workgroup Meetings on March 10 and March 30 for LiveWell Greenville in preparations for the Park Hop program kicking off on May 19.
- ◆ On March 16, Ann Cunningham and Red Watson met with Eddie Weeks from Knuckie's Dog House to review the concessions at the athletic facilities.
- ◆ Justin Miller attended the Wellness Committee meeting on March 16 to discuss past and upcoming events and program changes.
- ◆ Ashlyn Stone, Robbie Davis, Ann Cunningham and Justin Miller met with Cammy Lee from Texas Roadhouse, on March 22, regarding the 2017-2018 sponsorships.
- ◆ Parks and Recreation Department staff members attended the Wellness Breakfast at Greer City Hall on March 23. Wellness Nurse, Ashley Summers spoke on the topic of Family Physicians.
- ◆ The City of Greer partnered with the Mary Black Foundation in a grant called Healthy Community 50 where 50 counties in the nation are selected to participate. City of Greer and 6 other locations in Spartanburg County are hosting quarterly walks titled, "Walk with your Local Elected Official". The 2<sup>nd</sup> walk was held at Greer City Park on March 25. Councilwoman Albert and 5 residents attended and walked a 1.5-mile loop through downtown Greer. The next walk is tentatively scheduled for the evening of July 11, hope to see everyone there!
- ◆ Ann Cunningham attended the Bike and Pedestrian Focus Group Meeting on March 28 at Greenville County Square in Greenville.
- ◆ Members of the Grounds Division provided Parks and Recreation Department equipment and participated in the Touch a Truck on Trade Street on March 28.

## Department Highlights

- ◆ Unified AV Solutions, Marietta, GA installed a new PA System at Century Park the week of March 27.
- ◆ New shade structures were installed at Century Park.
- ◆ The Grounds Division:
  - Rebuilt picnic table tops at Tryon Recreation Center tennis area.
  - Applied pre-emerge weed preventative to all facility flower beds.
  - Installed new trash receptacles at Century Park.
  - Hung new field signs at Century Park.
  - Moved ADA wheelchair lift from the American Legion to the Operations Center. The lift was donated by the American Legion.
  - Moved black panels for art display from Tryon Recreation Center to Greer City Hall.
  - Prepared athletic fields for Opening Day on April 1.
  - Mowing of all facilities and fields continued on an as needed basis.
- ◆ Youth basketball (8U, 10U and 12U) was completed for the winter season. The teams completed 8 regular season games and a post season tournament at the Mauldin Sports complex.
- ◆ Youth baseball and girls' softball practices were facilitated at Century Park, Country Club Road Park, Victor Park, Riverside Middle School and Little Turner Field. Opening Day is scheduled for April 1.

- ♦ Academy soccer practices and games were facilitated at City Stadium and South Suber Road Park. These teams participate in statewide league play with the South Carolina Youth Soccer Association. The regular season will run through April and end with the State Cup in early May.
- ♦ Recreational soccer practices and games were facilitated at South Suber Road Park for U6, U8, U10 and U12 divisions. Opening Day for the spring season was on March 25 and the season will be completed in late May.
- ♦ The football and cheerleading boards held a meeting on March 8 to discuss the upcoming football and cheerleading camp. The Greer High School coaches, players and cheerleaders will assist in offering 3 free football and cheerleading camps, to promote the upcoming season, that will be held in April at Greer City Stadium.
- ♦ The Recreation Division:
  - Continued to facilitate Senior Action (50 participants daily) at the Needmore Recreation Center every Monday – Friday.
  - Piano Performers (36 participants weekly) utilized the Cannon Centre every Monday.
  - Never Alone (20 participants weekly) met every Tuesday evening at the Tryon Recreation Center.
  - The Cutlery Club (20 participants monthly) and the Artifacts Club (37 participants) met on one Monday/Tuesday of each month at the Tryon Recreation Center.
  - The Pickleball Program (30 participants each session) continued on Mondays and Wednesday at 6:00pm at Victor Gym.
  - The Needmore Recreation Center (21 participants) and the Creative Advancement (61 participants) afterschool programs continued to meet at the Needmore Recreation Center and the Victor Gym respectively Mondays – Fridays.
  - The Ham Radio Beginner and Amateur Classes continued during the month of March at the Victor Gym.
  - The newest program, “Weigh Less to Feed More”, concluded in March.
  - The 4<sup>th</sup> and 5<sup>th</sup> Piano Guilds of 2017 were held at the Needmore Recreation Center on March 4 and March 25.
- ♦ S.O.A.R. (Seniors Out and ARound):
  - Bingo was held on March 2 with 20 seniors in attendance.
  - On March 8 and March 22, the monthly Line Dancing Classes were held at the Tryon Recreation Center. Twenty seniors attended the 1<sup>st</sup> class and 12 attended the 2<sup>nd</sup> class.
  - On March 10, eight SOAR members started the day with lunch at Tommy’s Country Ham House. After lunch, they visited the Upcountry Museum in Greenville where they enjoyed exhibits including the Art of Dr. Seuss and photographs from Ansel Adams.
  - Twenty-six seniors attended a special St. Patrick’s Day Bingo at the Victor Gym on March 16. The attendees all wore green to celebrate the occasion and enjoyed lots of sweet treats.
  - On March 17, eight seniors attended a Hearing Seminar, where they learned about the effects of hearing loss on your body.
  - The Monthly Potluck was held on March 21 with special guest speaker, Sharon Martin, from Spartanburg Rehabilitation Institute. Ms. Martin provided all the desserts for the luncheon and spoke to 16 attendees about the fantastic facility at the institute.
  - The month ended with a Brunch Bunch trip to Eggs Up Grill in Greer. Fourteen SOAR members enjoyed a delicious breakfast and time with their SOAR friends.
  - The average attendance for the month was 15.
- ♦ The Recreation Division began interviews for 10 Summer Camp Counselors for the Needmore Summer Camp and the Summer Camp at Victor Gym.
- ♦ Cultural Arts Division, with the assistance of the Ground Division, moved their offices to the Center for the Arts on March 2.
- ♦ The Greer Children’s Theater concluded their performance of Madagascar on March 5. Six shows were held at the J. Harley Bonds Career Center on February 24-26 and March 3-5. Approximately 80% of the ticket sales came from new customers.
- ♦ The 3rd Open Studio was held on March 16 at the Center for the Arts. Four Resident Artists along with 3 guest artists were available for the community to meet and purchase their artwork.

- ◆ The City of Greer 2017 Juried Art Show was judged on March 20 at the Center for the Arts.
- ◆ The 2017 Juried Art Show reception was held on March 24 at Greer City Hall. Mayor Danner announced the winners. Greer CPW, the Partnership for Tomorrow, Laurenda's Catering, Stomping Grounds and Bin 112 sponsored the event. Entertainment was provided by Kay Young's Piano Performers, Mary Margaret St. John (Violinist), Diana Moscoso (Printmaker) and Bakkia Jeyaraman (Painter).
- ◆ Dance classes were held at the Center for the Arts on Tuesdays during March.
- ◆ The Events Division hosted 60 events at which over 3,565 guests visited the City of Greer Events Center.

## Upcoming Events

- ◆ Needmore Summer Camp Registrations (until capacity is reached)
- ◆ Vintage Market in the Park, April 29
- ◆ Greer Family Fest, May 5 – 6
- ◆ Food Truck Rollout, May 26
- ◆ Moonlight Movies, Thursdays June 1 – July 27
- ◆ Senior Show Choir, June 2
- ◆ Frohawk Creek Scramble Tournament on June 3-4
- ◆ Tunes in the Park, Fridays June 9 – July 21
- ◆ Summer Camps, June 5 – August 4
- ◆ Greer Upper State Tournament on June 10-11
- ◆ Tall Tale Tuesday, June 17 – July 17
- ◆ Dixie Girls District Tournament on June 22-24
- ◆ Freedom Blast, June 24
- ◆ Camp ARK on June 26-30, July 10-14 and July 17-28
- ◆ National Night Out, August 1
- ◆ Food Truck Rollout, August 4
- ◆ Friends of Lake Robinson, September 24
- ◆ Railfest, September 30
- ◆ Vintage Market at Greer City Park, October 14
- ◆ Food Truck Rollout, October 19
- ◆ Halloween Hoopla, October 27
- ◆ Breakfast with Santa Tickets on Sale, November 4
- ◆ Christmas in Greer Tree Lighting, December 1
- ◆ Breakfast with Santa, December 2
- ◆ Greer Christmas Parade, December 3

## Highlighted Projects

- ◆ Victor Park Batting Cage Installation – Concrete Pad Completed, Quote Being Obtained for Retaining Wall
- ◆ South Suber Road Park Master Plan
- ◆ Bicycle Racks for the Downtown Area of Greer – 5 Installed; 12 Racks and 1 Fix-It Station Remaining
- ◆ Top Dressing Sand – City Park & Suber FY 16/17; Infield Clays at Century Park Completed
- ◆ Playground Equipment (Neighborhood Parks)
- ◆ Trash Containment Area (City Park)
- ◆ Kids Planet Renovations & Woodworking
- ◆ Country Club Maintenance Area Windscreen – Ordered 4/2017
- ◆ Removable Bollards Victor Park Received – Installation 4/2017
- ◆ Pedestrian Bridge
- ◆ Hard Surface Dugout Covers – Century Park Ordered 4/2017
- ◆ City Hall Event Hall Chairs – 4/2017 Maybe Carried Forward to FY 17/18
- ◆ South Suber Road Park Drainage
- ◆ Center for the Arts Blinds – Advertising for Bids 4/2017
- ◆ Playground Mulch – Advertising for Bids 4/2017

***"Creating Community through People, Parks and Programs"***

Category Number: VII.  
Item Number: C.



**AGENDA**  
**GREER RECREATION ASSOCIATION**  
8/24/2017

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**April 2017 Monthly Report**

**ATTACHMENTS:**

Description	Upload Date	Type
□ April 2017 Monthly Report	7/19/2017	Cover Memo

# City of Greer Parks & Recreation Department

## *Monthly Report for*

*April 2017*



*International Festival*

*The City of Greer Parks and Recreation Department is committed to fulfilling our mission of providing quality recreational experiences while administering the values of community image, human development, preservation of environmental resources, health and wellness, economic development and cultural unity.*

## Department Projects

- ◆ Budget preparations continued for Fiscal Year 2017/2018. Division Supervisors and Coordinators have been involved in preparing the budgets for Funds 11 (General Operations), 09 (Recreation Programs), 10 (Capital Equipment), 18 (Hospitality Taxes) and 50 (Facilities).
- ◆ The sign on Highway 101 at Stevens Ball Field will be altered to include the American Legion sign. There are currently two different signs within this small space and by combining the two signs, it will become a monument that includes landscaping, lighting and an American flag.
- ◆ Ann Cunningham, Red Watson and Steve Owens met on April 24 to determine Tube Dude locations in parks and throughout downtown Greer.
- ◆ Ann Cunningham and Red Watson met with representatives from local architectural firms to solicit qualifications for the Center for the Arts Renovation Project.
- ◆ Staff began compiling information requested for the ICMA Analytic Survey.

## Department Trainings

- ◆ Red Watson attended a mandatory workshop for the Greenville Health System Healthy Greenville 2036 Grant on April 27.

## Department Participation

- ◆ On April 12, Justin Miller and Cory Holtzclaw attended a USC Upstate College Job Fair to distribute the Parks and Recreation Department's program materials and to scout for potential summer camp counselors.
- ◆ The second quarter Greer Recreation Association Board meeting was held on April 13 at Greer City Hall.
- ◆ Parks and Recreation Department staff attended a Greer Family Fest planning meeting on April 18 at the Operations Center.



- ◆ Justin Miller attended the Wellness Committee meeting on April 20.
- ◆ Justin Miller attended the At Play Workgroup Meeting on April 25 for LiveWell Greenville in preparations for the Park Hop program kicking off on May 19.
- ◆ Red Watson spoke about the Parks and Recreation Department's upcoming programs, projects and events at the Lions Club Lunch Meeting, held on April 25 at Mutts BBQ in Greer.

## Department Highlights

- ◆ Ann Cunningham and Red Watson conducted interviews for the Grounds Superintendent position. Travis Durham, Grounds Supervisor, was selected for the Grounds Superintendent position.
- ◆ The Eggstastic Easter Event was held on April 8 from 11:00am – 1:00pm at Century Park. An estimated 1,500 people attended and enjoyed the free egg hunts, inflatables, crafts, face painting, games and a magic show.
- ◆ The 2017 Hope Week took place April 10-15 with the Parks and Recreation Department benefiting from this wonderful community effort. This year brought together 105 volunteers and over 380 hours of community service. The projects involving the department were basketball camp at Victor Gym and the Needmore Recreation Center, mulching and planting at Greer City Park, Victor Gym, the Needmore Recreation Center and Veterans Park.
- ◆ On April 17, the Senior Games Disc Golf Event was held at the Disc Golf Course at Century Park in partnership with Greenville County Parks and Recreation. Fifteen seniors competed and had a great time.
- ◆ The Parks and Recreation Department hosted the 4<sup>th</sup> Annual International Festival on April 22 at Greer City Park. The Recreation Division oversaw the Sports Zone. Jamarcus Gaston from Channel 7 was the emcee at the outside amphitheater stage. There were four roaming entertainers, Gypsy Magicians, Son of Scotland, Balloon Twister and JJ's Magic. Entertainment took place every 30 minutes inside Greer City Hall and 45 minutes outside on the grounds. Greer Cultural Arts Council provided 24 volunteers to work the 8 craft booths and also the beer for the Biergarten. The Knights of Columbus organization worked selling the beer. This year was the biggest and most exciting yet with over 4,000 people in attendance.
- ◆ Justin Miller and Red Watson interviewed candidates for the ten Summer Camp counselor positions available this summer between Camp Greer and Camp Needmore.
- ◆ The Grounds Division:
  - Purchased materials for Hope Week to plant annuals at Greer City Park and mulching of Victor Gym, Veterans Park and the Needmore Recreation Center front sign.
  - Set up and removal of the stage for Rides Rolling for Warriors on Trade Street.
  - Installed new trash receptacles at Century Park.
  - Moved black panels for art display from Greer City Hall to Tryon Recreation Center.
  - Prepared athletic fields for games and practices.
  - Mowing of all facilities and fields continued on a regular basis.
  - Planted new summer annuals at Barnett Bridge and converted the irrigation system from spray heads to a drip irrigation system.
- ◆ Youth baseball, girls' softball practices/games were facilitated at Century Park, Country Club Road Park, Victor Park, Riverside Middle School and Little Turner Field. The seasons will be completed in late May.
- ◆ Academy soccer practices and games were facilitated at City Stadium and South Suber Road Park. These teams participate in statewide league play with the South Carolina Youth Soccer Association. The season will be completed in early May. The U14 Boys team qualified for the SCYSA State Cup in Greenville, SC on April 29.
- ◆ Recreational soccer practices and games were facilitated at South Suber Road Park for U6, U8, U10 and U12 divisions on Monday and Thursday nights.
- ◆ A spring break soccer camp at Greer City Stadium for ages 6-13 was hosted on April 8-11. Speedy Solomon, Academy Soccer Director, conducted the camp that concentrated on ball skills, defensive skills and proper passing techniques.



- ♦ The football and cheerleading board held a meeting on April 5 to finalize plans for a football and cheer camp. The board created six stations for the football players and three stations for the cheerleaders. The free youth football and cheerleading clinics were held on April 9, 15 and 23 at Greer City Stadium. Greer High School football coaches, players and cheerleaders assisted with the clinics. The first football clinic concentrated on offensive drills and the second clinic concentrated on defensive drills. Over 275 kids attended the free clinics.
- ♦ Greer Baseball Club participants and parents attended GBC Night at Fluor Field on April 22 with 475 players and parents enjoying a night of baseball and fellowship.
- ♦ The Recreation Division:
  - Continued to facilitate Senior Action (50 participants daily) at the Needmore Recreation Center every Monday – Friday.
  - Piano Performers (36 participants weekly) utilized the Cannon Centre every Monday.
  - Never Alone (20 participants weekly) met every Tuesday evening at the Tryon Recreation Center.
  - The Cutlery Club (20 participants monthly) and the Artifacts Club (37 participants) met on one Monday/Tuesday of each month at the Tryon Recreation Center.
  - The Pickleball Program (30 participants each session) continued on Mondays and Wednesday at 6:00pm at Victor Gym.
  - The Needmore Recreation Center (21 participants) and the Creative Advancement (61 participants) afterschool programs continued to meet at the Needmore Recreation Center and the Victor Gym respectively Mondays – Fridays.
  - The Ham Radio Beginner and Amateur Classes continued during the month of April at the Victor Gym.
  - Whole Fitness, a free community workout, continued every Saturday at the Victor Gym and this program has made plans starting in May with an advanced class at 8:15am and a beginner class at 9:00am every Saturday.
- ♦ S.O.A.R. (Seniors Out and ARound):
  - Seventeen seniors participated in 2 Open Gym Days at Victor Gym on April 4 & 11. The seniors had the opportunity to walk, play card games or just sit and chat with their friends.
  - Bingo was held on April 6 and 20 with 23 seniors in attendance.
  - On April 12 and 26, the monthly Line Dancing Classes were held at the Tryon Recreation Center with 20 seniors in attendance.
  - Six seniors enjoyed Lunch Bunch at Cateran's on April 14.
  - The Monthly Potluck was held on April 18 with 15 seniors in attendance.
  - On April 25, Senior Action and SOAR teamed up for a volunteer project. Rose Woelker with the Ronald McDonald House taught 30 seniors how to make Pop Tab Bracelets. The bracelets were made from the tabs SOAR has been collecting for the past few months. Extra tabs were donated for the Ronald McDonald House's recycling project.
  - SOAR finished the month with a trip to Saluda, NC on April 28. Thirty seniors enjoyed lunch at the Purple Onion and shopping in downtown Saluda.
  - The average attendance for the month was 20.
- ♦ Robin Byouk taught two age group art classes on Tuesdays at the Tryon Recreation Center.
- ♦ Robin Byouk, Sara Odom and Artists from the Center for the Arts staffed two booths at the Greer Farmer's Market every Thursday to promote the Center for the Arts and the Parks and Recreation Department activities.
- ♦ Dance classes, tap, ballet, jazz and beginner tap, were held at the Center for the Arts on Tuesdays during April. Greer Cultural Arts Council's dance floor is set up on the stage to assist with the classes.
- ♦ Robin Byouk, Sara Odom and 2 volunteers worked approximately 25 hours cleaning the costume closet. Four truckloads of clothes were delivered to Greer Community Ministries.
- ♦ The Events Division hosted 63 events at which nearly 8,000 guests visited the City of Greer Events Center.
- ♦ The Events Division is in the process of planning for the following events:
  - Food Truck Rollout on May 26 at Greer City Park
  - Moonlight Movies every Thursday evening June 1 through July 27 at Greer City Park
  - Freedom Blast on June 24

## Upcoming Events

- ◆ Food Truck Rollout, May 26
- ◆ Moonlight Movies, Thursdays June 1 – July 27
- ◆ Senior Show Choir, June 2
- ◆ Frohawk Creek Scramble Tournament on June 3-4
- ◆ Tunes in the Park, Fridays June 9 – July 21
- ◆ Summer Camps, June 5 – August 4
- ◆ Greer Upper State Tournament on June 10-11
- ◆ Tall Tale Tuesday, June 17 – July 17
- ◆ Dixie Girls District Tournament on June 22-24
- ◆ Freedom Blast, June 24
- ◆ Camp ARK on June 26-30, July 10-14 and July 17-28
- ◆ National Night Out, August 1
- ◆ Food Truck Rollout, August 4
- ◆ Friends of Lake Robinson, September 24
- ◆ Railfest, September 30
- ◆ Vintage Market at Greer City Park, October 14
- ◆ Food Truck Rollout, October 19
- ◆ Halloween Hoopla, October 27
- ◆ Breakfast with Santa Tickets on Sale, November 4
- ◆ Christmas in Greer Tree Lighting, December 1
- ◆ Breakfast with Santa, December 2
- ◆ Greer Christmas Parade, December 3

## Highlighted Projects

- ◆ Victor Park Batting Cage Installation – Concrete Pad Completed, Quote Being Obtained for Retaining Wall
- ◆ South Suber Road Park Master Plan
- ◆ Bicycle Racks for the Downtown Area of Greer – 5 Installed; 12 Racks and 1 Fix-It Station Remaining
- ◆ Top Dressing Sand – City Park & Suber FY 16/17; Infield Clays at Century Park Completed
- ◆ Playground Equipment (Neighborhood Parks)
- ◆ Trash Containment Area (City Park)
- ◆ Kids Planet Renovations & Woodworking
- ◆ Country Club Maintenance Area Windscreen – Ordered 4/2017
- ◆ Removable Bollards Victor Park Received – Installation 4/2017
- ◆ Pedestrian Bridge
- ◆ Hard Surface Dugout Covers – Century Park Ordered 4/2017
- ◆ City Hall Event Hall Chairs – 4/2017 Maybe Carried Forward to FY 17/18
- ◆ South Suber Road Park Drainage
- ◆ Center for the Arts Blinds – Advertising for Bids 4/2017
- ◆ Playground Mulch – Advertising for Bids 4/2017

*“Creating Community through People, Parks and Programs”*

Category Number: VII.  
Item Number: D.



**AGENDA**  
**GREER RECREATION ASSOCIATION**  
**8/24/2017**

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**May 2017 Monthly Report**

**ATTACHMENTS:**

Description	Upload Date	Type
May 2017 Monthly Report	7/19/2017	Cover Memo

# City of Greer Parks & Recreation Department

## *Monthly Report for*

*May 2017*



*Baseball 10U Champions*



*Soccer 8U Champions*

*The City of Greer Parks and Recreation Department is committed to fulfilling our mission of providing quality recreational experiences while administering the values of community image, human development, preservation of environmental resources, health and wellness, economic development and cultural unity.*

## Bids

- ◆ Bids were advertised and opened for the Playground Mulch for (8) Eight Structure locations. Ann Cunningham presented the Playground Mulch Bid Summary to Greer City Council on May 9. Approval was requested to award the bid to Bliss Products & Services, Lithia Springs, GA. City Council approved the bid and work began May 29.
- ◆ Bids were advertised and opened for the South Suber Road Park Drainage System. Ann Cunningham presented the Park Drainage Bid Summary to Greer City Council on May 30. Approval was requested to award the bid to Wilson & Associates, Lexington, SC. City Council approved the bid and work will begin in June.

## Department Projects

- ◆ Quotes were obtained for the Turner Field Batting Cage Slab project. Inside Out Concrete, Taylors, SC was selected and the pad was poured on May 31.
- ◆ A Pre-Bid Meeting was held on May 2 at Century Park for the Pedestrian Bridge project.
- ◆ On May 10, Ann Cunningham and Red Watson met with representatives from Alta Planning + Design and Taylors Town Square to collaborate on a letter of intent for the Healthy Greenville 2036 Grant provided by the Greenville Health System. The proposed project is a trail system connecting downtown Greer, Greer Memorial Hospital and Taylors.
- ◆ Ann Cunningham, Red Watson and Robin Byouk reviewed potential architects for the Center for Arts Phase 2 Renovation project. SGA Architecture, Greenville, SC was selected for the project to begin in June.

## Department Trainings

- ◆ On May 5, Department staff attended a demonstration for Civic Rec, a software that provides an array of parks and recreation services.
- ◆ Justin Miller attended the Greenville County Schools Food and Nutrition Services Summer Feeding orientation and training on May 16. Greenville County will once again provide lunches to our summer camp participants.
- ◆ Robin Byouk completed Leadership Greer on May 18.

- ♦ The parent orientation for the Camp Greer Summer Camp at Victor Gym was held on May 30 at the gym. Guidelines, procedures and schedules were discussed for this year's summer of fun.

## Department Participation

- ♦ The Greater Greer Chamber Greer Family Fest was held on May 5-6 with many staff members assisting with the event. Department staff provided an information tent highlighting programs offered by the department. The Greer Cultural Arts Council provided princesses to interact with the children during the festival.
- ♦ Justin Miller attended the Wellness Committee meeting on May 18.

## Department Highlights

- ♦ Interviews were conducted for the Grounds Supervisor position.
- ♦ On May 18, Ann Cunningham gave a tour of the Parks and Recreation facilities and the City of Greer to Mary Steinbach, the new City of Greenville Parks and Recreation Director.
- ♦ A Quality of Life presentation for Leadership Greer was presented on May 2 by department staff. The presentation included a tour of City Park and Century Park.
- ♦ Justin Miller and Red Watson interviewed candidates for 10 summer camp counselor positions for Camp Greer and Camp Needmore.
- ♦ The Grounds Division:
  - Prepared Century Park and Country Club Road Park for season ending tournaments.
  - Practice and game preparation resumed at Century Park, Country Club Road Park, Sevens Field, Victor Park and South Suber Road Park.
  - Removal of Family Fest banners in downtown area and replaced with Greer Station banners.
  - Set up of the stage at Cannon Centre for piano recital and Leadership Greer graduation.
  - Installed new mailbox and post at the Center for the Arts.
  - Facilitated the wood sealing and fall safety material installation at Century Park Kids Planet.
  - Prepared sleeves for concrete pad installation at Turner Field batting cage.
  - Graffiti removed and covered up on City Stadium interior wall.
  - Aerified and top-dressed City Stadium and soccer field #2 at South Suber Road Park.
  - Mowing and trimming of parks and facilities continued on a rotational basis.
  - Trimmed shrubs at Veterans Park in preparation for the American Legion Memorial Day Event May 29.
- ♦ Youth baseball, girls' softball practices/games were facilitated at Century Park, Country Club Road Park, Victor Park, Riverside Middle School and Little Turner Field. The spring season concluded in late May for baseball and girls softball with a regular season tournament.
- ♦ Baseball (coaches pitch, minors, OZONE) and softball (8U, 10U) all-stars practices were facilitated at Country Club Road Park and Century Park. The all-star teams will participate in district tournaments throughout the upstate in late June. The girls softball district tournaments for 8U, 10U and 12U will be played at Century Park on June 22-24.
- ♦ On May 10, Cory Holtzclaw and David Holtzclaw attended the Dixie Youth District 1 baseball meeting in Belton, SC. Information was provided about upcoming district baseball tournaments, locations for coaches pitch, minors and OZONE tournaments were selected.
- ♦ Academy soccer practices and games were facilitated at City Stadium and South Suber Road Park. These teams participate in statewide league play with the South Carolina Youth Soccer Association. The season was completed in mid-May.
- ♦ Recreational soccer practices and games were facilitated at South Suber Road Park for U6, U8, U10 and U12 divisions on Monday and Thursday nights. The spring season was completed on May 22.
- ♦ The Foothills Soccer Club of Greer (FSCG) held a board meeting on May 31 at the Parks and Recreation Operations Center. Topics included spring season wrap-up, age divisions for 2017-2018 seasons, academy program and fall recreational league dates.

- ♦ The Recreation Division:
  - Continued to facilitate Senior Action (50 participants daily) at the Needmore Recreation Center every Monday – Friday.
  - Piano Performers (36 participants weekly) utilized the Cannon Centre every Monday. The Spring Recital was held on May 21-22 at the Cannon Centre. Over 50 students performed to an estimated 2-day crowd of 225.
  - Never Alone (20 participants weekly) met every Tuesday evening at the Tryon Recreation Center.
  - The Cutlery Club (20 participants monthly) met on May 2 at the Tryon Recreation Center. The club held their annual Cutlery Knife Show on May 5-6. An estimated 250 people attended the show with folks coming from several states as vendors and show goers.
  - The Artifacts Club (37 participants) met on May 22 at the Tryon Recreation Center.
  - The Pickleball Program (30 participants each session) continued on Mondays and Wednesday at 6:00pm at Victor Gym.
  - The Needmore Recreation Center (21 participants) and the Creative Advancement (61 participants) afterschool programs continued to meet at the Needmore Recreation Center and the Victor Gym respectively Mondays – Fridays.
  - The Ham Radio Beginner and Amateur Classes continued during the month of May at the Victor Gym.
  - Whole Fitness, a free community workout, continued every Saturday at the Victor Gym and this program started an advanced class at 8:15am and a beginner class at 9:00am every Saturday.
  - The Senior Computer Classes concluded on May 19. The 2-hour classes were held for 3 weeks at City Hall with 40 seniors attending. Post class surveys revealed that the participants enjoyed the classes and found them to be very beneficial for them. The request to offer additional classes for continued learning was high on their comments. These classes were offered through a GCRA Grant.
- ♦ S.O.A.R. (Seniors Out and ARound):
  - The Line Dancing Classes have become so popular they were offered on May 3, 10, 17, 24 and 31 with an attendance each week between 12 and 18 seniors.
  - Bingo was held on May 4 and 18 with between 15 and 18 seniors in attendance.
  - The Monthly Potluck was held on May 16 with 20 seniors in attendance.
  - The highlight of the month was the annual trip to Strawberry Hill. Thirty seniors enjoyed a wonderful breakfast at the Strawberry Hill Café followed by a visit to The Shed to purchase strawberries and other goodies.
  - The average attendance for the month was 17.
- ♦ The Cultural Arts Division submitted two final reports to the Metropolitan Arts Council to receive \$3500 in grants.
- ♦ Robin Byouk, Sara Odom and 2 volunteers continued cleaning and sorting costumes. Four additional truckloads of clothing donations were delivered to Greer Community Ministries.
- ♦ Robin Byouk, Sara Odom and Artists from the Center for the Arts continued to staff a booth at the Greer Farmer's Market every Thursday to promote the Center for the Arts and the Parks and Recreation Department activities.
- ♦ Dance classes, tap, ballet, jazz and beginner tap, continued at the Center for the Arts on Tuesdays during May.
- ♦ The Events Division hosted 60 events at which 15,885 guests visited the City of Greer Events Center.
- ♦ The Events Division hosted the Food Truck Rollout on May 26 at Greer City Park. Approximately 700 people enjoyed the evening with great food and Darby Wilcox live entertainment.
- ♦ The Events Division is in the process of planning for the following events:
  - Moonlight Movies every Thursday evening June 1 - July 27 at Greer City Park
  - Tunes in the Park every Friday evening June 9 - July 21 (excluding June 23)
  - Freedom Blast on June 24



## Upcoming Events

- ◆ Moonlight Movies, Thursdays June 1 – July 27
- ◆ Senior Show Choir, June 2
- ◆ Frohawk Creek Scramble Tournament on June 3-4
- ◆ Tunes in the Park, Fridays June 9 – July 21
- ◆ Summer Camps, June 5 – August 4
- ◆ Greer Upper State Tournament on June 10-11
- ◆ Tall Tale Tuesday, June 17 – July 17
- ◆ Dixie Girls District Tournament on June 22-24
- ◆ Freedom Blast, June 24
- ◆ Camp ARK on June 26-30, July 10-14 and July 17-28
- ◆ National Night Out, August 1
- ◆ Food Truck Rollout, August 4
- ◆ Friends of Lake Robinson, September 24
- ◆ Railfest, September 30
- ◆ Vintage Market at Greer City Park, October 14
- ◆ Food Truck Rollout, October 19
- ◆ Halloween Hoopla, October 27
- ◆ Breakfast with Santa Tickets on Sale, November 4
- ◆ Christmas in Greer Tree Lighting, December 1
- ◆ Breakfast with Santa, December 2
- ◆ Greer Christmas Parade, December 3

## Highlighted Projects

- ◆ Victor Park Batting Cage Installation – Concrete Pad Completed, Quote Being Obtained for Retaining Wall
- ◆ South Suber Road Park Master Plan
- ◆ Bicycle Racks for the Downtown Area of Greer – 5 Installed; 12 Racks and 1 Fix-It Station Remaining
- ◆ Top Dressing Sand – City Park & Suber FY 16/17; Infield Clays at Century Park Completed
- ◆ Playground Equipment (Neighborhood Parks)
- ◆ Trash Containment Area (City Park)
- ◆ Kids Planet Renovations & Woodworking
- ◆ Country Club Maintenance Area Windscreen – Ordered 4/2017
- ◆ Removable Bollards Victor Park Received – Installation 4/2017
- ◆ Pedestrian Bridge
- ◆ Hard Surface Dugout Covers – Century Park Ordered 4/2017
- ◆ City Hall Event Hall Chairs – 4/2017 Maybe Carried Forward to FY 17/18
- ◆ South Suber Road Park Drainage – Bids Obtained and Projected Awarded
- ◆ Center for the Arts Blinds – Advertising for Bids 4/2017
- ◆ Playground Mulch – Project Awarded

***"Creating Community through People, Parks and Programs"***

Category Number: VII.  
Item Number: E.



**AGENDA**  
**GREER RECREATION ASSOCIATION**  
**8/24/2017**

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**June 2017 Monthly Report**

**ATTACHMENTS:**

Description	Upload Date	Type
☐ June 2017 Monthly Report	8/18/2017	Cover Memo



# City of Greer Parks & Recreation Department

## *Monthly Report for*

*June 2017*



*Freedom Blast 2017*

*The City of Greer Parks and Recreation Department is committed to fulfilling our mission of providing quality recreational experiences while administering the values of community image, human development, preservation of environmental resources, health and wellness, economic development and cultural unity.*

## Department Projects

- ♦ On June 12 and 13, the concession stands at Country Club Road Park and City Stadium were deep cleaned.
- ♦ The City of Greer entered into an agreement with SGA Architecture to provide design and construction drawings for the Center for Arts Phase 2 Renovation project. The Center for the Arts Neighborhood Community Input Session, with SGA Architecture, was held on June 21. Approximately 25 people participated in this session and gave feedback on the facility and potential programs for the renovation of the facility and park.
- ♦ The department worked on projects such as installation of playground mulch, Century Park Bridge, Christmas decorations, Center for the Arts Phase 2 Renovations, review and approval of final 8 Tube Dude statues, landscaping at City Park, tree removal at Century Park, South Suber Road Park subterranean drainage system installment preparations, finalizing the installment of the monument at Stevens Ball Field (shared with American Legion), and an Accommodations Tax Extension Request to the Committee for 2016 funds awarded.
- ♦ Contracted Andrew Long, Plant and Tree Solutions, to perform a tree health assessment for the downtown trees in preparation for the Streetscapes Project.

## Department Trainings

- ♦ On June 1, Justin Miller held CPR/First Aid/AED training for all summer camp counselors needing certification or re-certification. Counselors also received staff orientation, bus orientation and facility training as well as active shooter training by Greer SRO Steve Anderson.
- ♦ Staff completed the 2017 second quarter MASC on-line training.

## Department Participation

- ♦ Ann Cunningham and Red Watson attended the Annual Appreciation Luncheon for the Creative Advancement Learning Centers at the Cannon Centre on June 1.
- ♦ Justin Miller attended the Wellness Committee meeting on June 16.

- ◆ Several staff attended the Wellness Lunch & Learn with a speaker from EAP on June 22.
- ◆ On June 28, Ann Cunningham participated in the South Carolina Parks, Recreation & Tourism State Trails Advisory Committee Meeting in Cayce, SC. Policies and procedures were reviewed by the committee and approved for the next 2 years. The next grant cycle will be announced in the fall.
- ◆ On June 29, Ann Cunningham participated in the Leadership Greer Class presentation of funds to the Creative Advancement Learning Centers at Victor Gym. Dan Dudley was present to receive the award.
- ◆ Department staff attended planning meetings for upcoming events: Freedom Blast, National Night Out and the Great American Eclipse.

## Department Highlights

- ◆ Interviews were conducted for the Grounds Keeper II position in the Grounds Maintenance Division.
- ◆ Bristol, VA Senior Showchoir performed at the Cannon Centre. Approximately 300 people throughout the community paid a small fee to be a part of this very special show featuring songs from various decades and genres.
- ◆ The Grounds Division:
  - Practice preparation resumed at Century Park and Country Club Road Park on Mondays, Tuesdays and Thursdays and preparation was completed of fields at Century Park for the Frohawk Creek Scramble and Upper State baseball tournaments.
  - Transported excess topdressing sand from City Stadium to Country Club Road Park and Victor Park.
  - Aerified and top-dressed City Stadium, soccer field #2 at South Suber Road Park and soccer field #1 at Country Club Road Park.
  - Completed the installation of the playground mulch and the installation of the retaining wall for the batting cage at Victor Park.
  - Installed 65' baselines on Century Park field #3.
  - Repaired main water break in irrigation at City Park.
  - Repairs were made to the fountain at City Park.
- ◆ Fall 2017 registration for youth baseball, youth softball, youth soccer and adult baseball opened on June 5 for city residents and June 12 for non-residents. Summer tournament team practices for baseball and girls softball were facilitated at Century Park and Country Club Road Park.
- ◆ On June 3-4, the Frohawk Creek Scramble baseball tournament was facilitated at Century Park for 8U, 10U and 12U. Approximately 40 teams from Greenville, Spartanburg, and Pickens counties competed in the summer tournament series.
- ◆ The Dixie Youth Girls Softball District 5 check off tournament meeting was hosted at the Operations Center on June 8. Representatives from Byrnes, Woodruff, Union County, Boilings Springs, Inman and Greer were in attendance to turn in tournament player books, discuss tournament rules and tournament brackets were selected.
- ◆ Youth football and cheerleading day of practice was held at Country Club Road Park on June 12.
- ◆ On June 20, Cory Holtzclaw met with Chad Hart, League Commissioner for adult baseball. Tryouts and free agents days were hosted at Stevens Ball Field. The first season of adult baseball at Stevens Field will begin August 4. Teams are currently registering.
- ◆ Cory Holtzclaw and David Holtzclaw attended the Dixie Youth District 1 Baseball Tournament meeting on June 21 in Belton, SC to discuss tournament rules, turn in tournament player books for approval and select tournament brackets and times. The Greer Baseball Club 8U team won the District Championship in Seneca, SC and will now play in the State tournament in Lexington, SC in July. The 10U team lost in the championship game in Belton, SC. The 12U team won their Sub-District Championship and advanced to the State Tournament in Hartsville, SC in July.
- ◆ The Dixie Girls District 5 Softball Tournament for 6U, 8U, 10U and 12U was facilitated at Century Park on June 22-25. The tournament included 18 teams and the District winners in each age division qualified for the State Tournament in Dillon, SC. The Greer 10U Angels finished as runner-up in their division.

- ♦ The Recreation Division:
  - Continued to facilitate the following programs:
    - Senior Action
    - Piano Performers
    - Never Alone
    - Cutlery Club
    - Artifacts Club
    - Pickleball
    - Ham Radio
    - Whole Fitness
- ♦ Summer Camps began at Victor Gym and the Needmore Recreation Center. The 8 week camps will accommodate a combined 140 children from June 5 – August 4.
- ♦ The Recreation Division staffed the Kids Zone crafts area and assisted with the wristband booth and guest relations tent for Freedom Blast.
- ♦ S.O.A.R. (Seniors Out and ARound):
  - A total of 245 seniors attended the Bristol, VA Showchoir event on June 2.
  - The Line Dancing Classes were offered on June 7, 14, 21, and 28 with an attendance each week of 13 seniors.
  - Bingo was held on June 1 and 15 with between 13 and 15 seniors in attendance.
  - The SOAR Annual Picnic was held on June 8 with 20 seniors enjoying the outdoors and great food.
  - The movie “La La Land” was shown on June 12 and 13 seniors attended the event at City Hall.
  - The Monthly Potluck was held on June 20 with 32 seniors in attendance. The group was joined by special guest speakers Taylor Graham and Brian Collin from the Greer Fire Department. The seniors enjoyed getting an up close look at the equipment and sitting in the fire truck.
  - Volunteer Day took place on June 22 at the Greer Soup Kitchen. There were 11 seniors who participated in prepping and serving a meal to those less fortunate.
  - The highlight of the month was a visit to Strip Club 104 in downtown Greer for lunch on June 30 with 14 seniors attending. They enjoyed a great meal and fellowship with other SOAR members.
  - The average attendance for the month was 34.
- ♦ Tunes in the Park began on June 9 with the Carolina Coast Band. A blue grass band, Telico, played on June 16 and the evening completed early due to weather. On June 30, the band, Sonbacha, was scheduled to perform but the weather caused the event to be cancelled. They will be returning on July 28.
- ♦ Open Studios was held on June 13 at the Center for the Arts. Artists are available in their studios for the public to browse and purchase artwork.
- ♦ GCAC was the beverage provider for Freedom Blast. The Knights of Columbus sold the beer and wine. Sales were down due to the weather.
- ♦ Tall Tale Tuesdays had their first evening on June 6 at the Center for the Arts. The first 2 weeks attendance was light but the following 2 weeks saw a good attendance.
- ♦ The Cultural Arts Division Camp Ark was held at the Tryon Recreation Center June 26-30. The first week, “Lions Tigers and Bears...oh My!” was full at 36 campers with 4 scholarship student from the Needmore Summer Camp participating.
- ♦ The Events Division hosted 57 events at which 17,170 guests visited the City of Greer Events Center.
- ♦ The City of Greer hosted it's 9<sup>th</sup> Freedom Blast at Greer City Park on June 24. Even with rainy weather at the start of the event, there was a great turn out with thousands of friends and family in the park to honor our military and veterans.
- ♦ The Events Division is in the process of planning for the following Fall events:
  - Food Truck Rollout on August 4
  - The Great American Eclipse on August 21
  - Railfest on September 30

## Upcoming Events

- ♦ Moonlight Movies, Thursdays June 1 – July 27
- ♦ Tunes in the Park, Fridays June 9 – July 28
- ♦ Summer Camps, June 5 – August 4
- ♦ Tall Tale Tuesday, June 17 – July 17
- ♦ Camp ARK on July 10-14 and July 17-28
- ♦ National Night Out, August 1
- ♦ Food Truck Rollout, August 4
- ♦ Opening Day @ Stevens Field Adult Baseball, August 4
- ♦ Camp Ark Performances, August 11-13 and August 18-20
- ♦ Great American Eclipse, August 21
- ♦ GCAC Auditions for Elf Jr., August 21-22
- ♦ Police Softball Fundraiser Tournament @ Century Park, August 26-27
- ♦ Friends of Lake Robinson, September 24
- ♦ Railfest, September 30
- ♦ Food Truck Rollout, October 19
- ♦ Halloween Hoopla, October 27
- ♦ Giving Thanks Student Art Show Reception, November 2
- ♦ Breakfast with Santa Tickets on Sale, November 4
- ♦ Elf Jr. Performances, November 10-12 and November 17-19
- ♦ Christmas in Greer Tree Lighting, December 1
- ♦ Breakfast with Santa, December 2
- ♦ Greer Christmas Parade, December 3
- ♦ The Girl with the Golden Locks Performance, February 23-25 and March 3-5

## Highlighted Projects

- ♦ Victor Park Batting Cage Installation – Concrete Pad & Retaining Wall Completed
- ♦ South Suber Road Park Master Plan – Approved by City Council
- ♦ Bicycle Racks for the Downtown Area of Greer – 5 Installed; 12 Racks and 1 Fix-It Station Remaining
- ♦ Top Dressing Sand – City Park
- ♦ Playground Equipment (Neighborhood Parks)
- ♦ Kids Planet Renovations & Woodworking
- ♦ Country Club Maintenance Area Windscreen
- ♦ Pedestrian Bridge
- ♦ City Hall Event Hall Chairs – Ordered 7/17
- ♦ South Suber Road Park Drainage – In Progress
- ♦ Concrete Sidewalk – Century Park
- ♦ Center for the Arts Renovation – Phase 2
- ♦ Master Plan for Kids Planet
- ♦ South Suber Road House

***"Creating Community through People, Parks and Programs"***

Category Number: VII.  
Item Number: F.



**AGENDA**  
**GREER RECREATION ASSOCIATION**  
**8/24/2017**

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**July 2017 Monthly Report**

**ATTACHMENTS:**

Description	Upload Date	Type
□ July 2017 Monthly Report	8/22/2017	Cover Memo

# City of Greer Parks & Recreation Department

## *Monthly Report for*

*July 2017*



*Walk with your Local Elected Official*

*The City of Greer Parks and Recreation Department is committed to fulfilling our mission of providing quality recreational experiences while administering the values of community image, human development, preservation of environmental resources, health and wellness, economic development and cultural unity.*

## Department Projects

- ♦ The week of July 3-7, the sidewalk leading from the building to the parking lot crosswalk was installed at Victor Park and Ball Field. Bollards were also placed in the parking lot bordering the crosswalk for patron safety.
- ♦ Ann Cunningham met with Alesha Cushman, Grants Coordinator with the Department of South Carolina Parks, Recreation and Tourism (SCPRT), on July 5, to review Land and Water Conservation Fund (LWCF) projects at Victor Park and City Park. Both inspections went well and new signage will be added at both properties reflecting grant funding was used for development.
- ♦ Ann Cunningham presented the South Suber Road Park Master Plan to City Council on July 11. City Council unanimously voted to adopt the plan into the Parks and Recreation Department's Master Plan.
- ♦ In preparation for installation of the pedestrian bridge at Century Park, concrete pieces that remained from the former bridge have been removed from the property and approximately 9 trees have been cut down to clear the area.
- ♦ Final paperwork was submitted to the Department of South Carolina Parks, Recreation & Tourism (SCPRT) for reimbursement of funds from the Land and Water Conservation Fund construction project at Century Park.
- ♦ SGA Architecture has compiled and analyzed information from the community meeting held at the Center for the Arts in June. Staff met with SGA throughout the month of July to begin planning the new designs for the park and building.
- ♦ Wilson and Associates installed the sub surface drainage system at the South Suber Road Park. Sod is scheduled to be installed August 1.
- ♦ Department staff submitted annual reports for the Community Development Block Grant Program Funds to Greenville County Redevelopment Association.

## Department Participation

- ◆ Meredith Anzur attended the At Play Work Group Meeting in Greenville, on July 19, to discuss play dates and the upcoming Park Hop Closing Ceremony.
- ◆ Justin Miller attended the Wellness Committee meeting on July 20.
- ◆ Department staff met with Marshall Preston from the Logos Theater in Taylors to discuss future potential partnerships.
- ◆ Ann Cunningham and Red Watson participated in “Walk with Your Local Elected Official” on July 11, prior to the City Council meeting. Approximately twenty (20) people joined Mr. Driggers, Mayor Danner, and members of City Council on a 1.6 mile walk from City Hall to the Center for the Arts and back to City Hall.
- ◆ Ann Cunningham participated in the Trade Street Neighborhood Community Meeting on July 20 at Victor Gym. Topics that were presented from the Parks and Recreation Department included an update on progress made in completing Phase 1 of the City of Greer’s Walking and Bicycling Master Plan, the proposed installation of the pedestrian bridge at Century Park and upcoming department events.

## Department Highlights

- ◆ Interviews were conducted for the Groundkeeper II position in the Grounds Maintenance Division.
- ◆ The Grounds Division:
  - Prepared fields at Century Park and Country Club Road Park for practices on Mondays, Tuesdays and Thursdays and preparation was completed of fields at Century Park for the Frohawk Creek Scramble and Upper State baseball tournaments.
  - Transported excess topdressing sand from City Stadium to Country Club Road Park and Victor Park.
  - Aerified and top-dressed City Stadium, soccer field #2 at South Suber Road Park and soccer field #1 at Country Club Road Park.
  - Completed the installation of the playground mulch and the installation of the retaining wall for the batting cage at Victor Park.
  - Installed 65’ baselines on Century Park field #3.
  - Repaired main water break in irrigation at City Park.
  - Repaired the fountain at City Park.
- ◆ Youth all-star baseball practices were facilitated at Century Park and Country Club Road Park. The Greer Baseball Club 8U and 12U teams won their district tournaments and represented Greer in the Dixie Youth Baseball State Tournaments. The 8U tournament was held in Lexington and the 12U tournament was in Hartsville.
- ◆ Fall 2017 registration for youth baseball, youth softball and youth soccer was completed. Greer Baseball Club held the baseball drafts for the upcoming fall season on July 24. Teams were selected for all age divisions and practices began on July 31. Games are scheduled to begin in September with each team playing 10 games and a post-season tournament.
- ◆ Practices for the new Adult Wooden Bat Baseball League were facilitated at Stevens Field on Tuesday – Friday nights. The four teams will play a 10-game regular season schedule and a post-season tournament. On July 31, the coaches met at Stevens Field to discuss game schedules, rules and the Opening Night festivities to be held on August 4.
- ◆ Foothills Soccer Club of Greer academy summer workouts were facilitated at Country Club Road Park on Tuesday and Thursday nights and Wednesday mornings. Over 100 kids participated in the workouts in preparation for the upcoming South Carolina Youth Soccer Association Academy Leagues beginning in August.
- ◆ Youth football and cheerleading practices were held at Country Club Road Park and City Stadium. Opening Day Jamboree is scheduled for August 19 at Mauldin High School. Teams from Mauldin, Fountain Inn, Simpsonville and Greer will compete in our league.
- ◆ Athletic staff attended a NUWAY coordinators meeting on July 21 to discuss the upcoming youth wrestling season beginning in October.



- ♦ The Recreation Division continued to facilitate the following programs:
  - Senior Action – Needmore Recreation Center (200 participants monthly)
  - Piano Performers – Cannon Centre (144 participants monthly)
  - Never Alone – Tryon Recreation Center (80 participants monthly)
  - Cutlery Club – Tryon Recreation Center (20 participants monthly)
  - Artifacts Club – Tryon Recreation Center (148 participants monthly)
  - Pickleball – Victor Gym & Tryon Tennis Courts (240 participants monthly)
  - Whole Fitness – Victor Gym (60 participants monthly)
- ♦ Summer Camps continued at Victor Gym (80 participants) and the Needmore Recreation Center (50 participants).
- ♦ On July 13, a Park Hop Play Date was held at Century Park. The Parks and Recreation Department provided games, Mobi Rec from the City of Greenville was on hand and photo ops were available with Cinderella during the event. The summer long scavenger hunt program in parks around Greenville County has been a great success this year. The Closing Ceremony will be held on August 10 at the Mauldin Cultural Center Park.
- ♦ S.O.A.R. (Seniors Out and ARound):
  - Bingo was held on July 6 and 20 with between 15 and 20 seniors in attendance.
  - The Line Dancing Classes were offered on July 12, 19, and 26 with an attendance each week of 15 seniors.
  - An Ice Cream Social was held at Greer City Hall on July 13. This fun event had 34 seniors who enjoyed building their own ice cream sundaes.
  - Soar's Monthly Potluck Lunch was held on July 18 with 20 in attendance.
  - The movie "The Shack" was shown on July 24 and 19 seniors attended the event at City Hall.
  - On July 28, the Lunch Bunch met at the Bleu Porch in Greer with 16 seniors attending. They enjoyed great food and fellowship with other SOAR members.
  - The average attendance for the month was 19.
- ♦ On July 7, Tunes in the Park hosted the Mighty Kicks, a Motown band with a large crowd. The New River Bluegrass band performed on July 14 to a large crowd. The evening ended abruptly after 1-hour due to a thunder and lightning storm. On July 21, Soulution played to a light crowd due in part to 98° weather. The rain date for Sonbacha was July 28. Approximately 300 people came and danced the evening away. Salsa Greenville taught salsa lessons to the crowd.
- ♦ The summer camp, "Mermaids and Pirates Ahoy!" was held the week of July 10-14. The advanced camp production of the Magic Tree House, "Pirates past Noon and "Dinosaurs before Dark", was held the weeks of July 17-28. The performances will be held at the Cannon Centre August 11-13 and 18-20. The attendance was increased from 33 to 45 campers this year to accommodate all children who applied to the camp. BMW and the Greenville Health System – Greer Memorial Hospital were the sponsors for the advanced camp.
- ♦ Tall Tale Tuesdays was held on July 11 and 18 in the lobby of the Center for the Arts. Approximately 50 people attended each session.
- ♦ CPW welcomed the 811 Hot Air Balloon into City Park on July 13. Parks and Recreation staff members helped coordinate this event and many people in the community came to see it throughout the day.
- ♦ The Events Division hosted 45 events at which 7,077 guests visited the City of Greer Events Center.
- ♦ The City of Greer completed its 9<sup>th</sup> season of the Moonlight Movies in the Greer City Park Amphitheater. The 9-week movie series now hosts approximately 1,000 guests each Thursday night as it continues to grow in popularity.
- ♦ The Events Division is in the process of planning for the following Fall events:
  - The Great American Eclipse on August 21
  - Railfest on September 30



## Upcoming Events

- ◆ Camp Ark Performances, August 11-13 and August 18-20
- ◆ Great American Eclipse, August 21
- ◆ GCAC Auditions for Elf Jr., August 21-22
- ◆ Police Softball Fundraiser Tournament @ Century Park, August 26-27
- ◆ Friends of Lake Robinson, September 24
- ◆ Railfest, September 30
- ◆ The Artisan Makers Market, October 14
- ◆ Food Truck Rollout, October 19
- ◆ Halloween Hoopla, October 27
- ◆ Giving Thanks Student Art Show Reception, November 2
- ◆ Breakfast with Santa Tickets on Sale, November 4
- ◆ Elf Jr. Performances, November 10-12 and November 17-19
- ◆ Christmas in Greer Tree Lighting, December 1
- ◆ Breakfast with Santa, December 2
- ◆ Greer Christmas Parade, December 3
- ◆ The Girl with the Golden Locks Performance, February 23-25 and March 3-5

## Highlighted Projects

- ◆ Victor Park Batting Cage Installation – Concrete Pad & Retaining Wall Completed
- ◆ South Suber Road Park Master Plan – Approved by City Council
- ◆ Bicycle Racks for the Downtown Area of Greer – 5 Installed; 12 Racks and 1 Fix-It Station Remaining
- ◆ Aera-vate and Top-Dressing Sand – City Park (Week of August 21)
- ◆ Playground Equipment (Neighborhood Parks)
- ◆ Kids Planet Renovations & Woodworking
- ◆ Country Club Maintenance Area Windscreen
- ◆ Century Park Pedestrian Bridge – Approved by City Council
- ◆ City Hall Event Hall Chairs – Ordered 7/17
- ◆ Concrete Sidewalk – Century Park
- ◆ Center for the Arts Renovation – Phase 2
- ◆ Master Plan for Kids Planet
- ◆ South Suber Road House

*"Creating Community through People, Parks and Programs"*



**AGENDA**  
**GREER RECREATION ASSOCIATION**  
8/24/2017

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**Meeting Date**

**Applicant:**

Ann Cunningham, Director Parks and Recreation

**ATTACHMENTS:**

Description	Upload Date	Type
☐ Meeting Date	8/22/2017	Cover Memo

**GREER RECREATION ASSOCIATION**

**2017 MEETING DATES**

**October 19, 2017**

Category Number: XI.  
Item Number: A.



**AGENDA**  
**GREER RECREATION ASSOCIATION**  
8/24/2017

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**2017 Events**

**Applicant:**

Ann Cunningham, Director Parks and Recreation

**ATTACHMENTS:**

Description	Upload Date	Type
□ 2017 Events	8/18/2017	Cover Memo

## **Parks and Recreation Department 2017/2018 Upcoming Program Events:**

### **Upcoming:**

Police Softball Fundraiser Tournament @ Century Park on 8/26-27/17

Friends of Lake Robinson on 9/24/17

Railfest on 9/30/17

Artisan Makers Market on 10/14/17

Food Truck Rollout on 10/19/17

Halloween Hoopla on 10/27/17

Giving Thanks Student Art Show Reception on 11/2/17

Breakfast with Santa Tickets on Sale on 11/4/17

Elf Jr. Performances on 11/10-12/17 and 11/17-19/17

Christmas in Greer Tree Lighting on 12/1/17

Breakfast with Santa on 12/2/17

Greer Christmas Parade on 12/3/17

Center for the Arts Open Studios on 12/9/17 (Tentative)

The Girl with the Golden Locks Performance on 2/23-25/18 and 3/3-5/18

**Category Number: XI.**  
**Item Number: B.**



**AGENDA**  
**GREER RECREATION ASSOCIATION**  
**8/24/2017**

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**2017/2018 Projects**

**Applicant:**

Ann Cunningham, Director Parks and Recreation

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
□ 2017/2018 Projects	8/18/2017	Cover Memo

## **Parks and Recreation Department 2017/2018 Highlighted Projects**

### **Upcoming:**

Victor Park Batting Cage Installation – Concrete Pad & Retaining Wall Completed

South Suber Road Park Master Plan – City Council Approved 7/11/17

Bicycle Racks for the Downtown Area of Greer – (5 Installed; 12 Remaining plus a Fix It Station)

Aera-vate and Top Dressing Sand – City Park (Week of August 21)

Playground Equipment (Neighborhood Parks)

Kids Planet Renovations & Custom Woodwork – Carry Over to FY 17/18

Country Club Maintenance Area Windscreen (Ordered 4/2017)

Century Park Pedestrian Bridge

City Hall Event Hall Chairs – Ordered 7/2017 – Tentative Delivery 9/2017

Picnic Shelter – Scheduled to be Painted w/o 8/21/17

Kids Planet Picnic Shelter Repairs – Late Fall

Concrete Sidewalk – Century Park

South Suber Road House

Installation of New Drive Gate

Center for the Arts Renovation – Phase 2

➤ Center for the Arts Blinds – Phase 2 Renovation

Master Plan for Kids Planet