



**AGENDA  
GREER CITY COUNCIL**

**January 14, 2020**

**MEETING LOCATION: Greer City Hall, 301 East Poinsett Street, Greer, SC 29651**

**6:30 PM**

**COUNCIL REGULAR MEETING**

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**I. CALL TO ORDER OF REGULAR MEETING**

**II. PLEDGE OF ALLEGIANCE**

**III. INVOCATION**

**A. Councilmember Lee Dumas**

**IV. SWEARING IN CEREMONY**

**A. Oath of Office**

**Council Districts 1, 3, 5, Mayor and Commissioner of Public Works.**

**V. PUBLIC FORUM**

**VI. MINUTES OF COUNCIL MEETING**

**A. December 10, 2019**

**(Action Required)**

**VII. DEPARTMENTAL REPORTS**

**A. Building and Development Standards Activity Report - November 2019**

**B. Financial Activity Report - November 2019**

**[Link to Detail Financial Reports](#)**

**C. Fire Department Activity Report - November 2019**

**D. Municipal Court Activity Report - November 2019**

**E. Parks and Recreation Activity Report - November 2019**

**F. Police Department Activity Report - November 2019**

**G. Public Services Activity Report - November 2019**

**H. Website Activity Report - November 2019**

## **VIIIADMINISTRATOR'S REPORT**

**A. Ed Driggers, City Administrator**

## **IX. APPOINTMENTS TO BOARDS AND COMMISSIONS**

**A. Planning Commission**

**District 3 Mark Hopper has tendered his resignation effective 12/31/2019 his term expires 6/30/2021. (Action Required)**

## **X. NEW BUSINESS**

**A. Election of Mayor Pro Tempore**

**SECTION 5-7-190. Mayor pro tempore elected from council membership. Immediately after any general election for the municipal council, the council shall elect from its membership a mayor pro tempore for a term of not more than two years. The mayor pro tempore shall act as mayor during the absence or disability of the mayor. If a vacancy occurs in the office of mayor, the mayor pro tempore shall serve as mayor until a successor is elected. (Action Required)**

**B. First and Final Reading of Resolution Number 1-2020**

**A RESOLUTION CERTIFYING DECLARING THE CITY'S INTENT TO REIMBURSE ITSELF FOR CERTAIN EXPENDITURES MADE PRIOR TO THE CITY'S CONSUMMATION OF A FEDERALLY TAX-EXEMPT FINANCING. (Action Required)**

**Ed Driggers, City Administrator**

**C. Road Improvement Program**

**Staff plans to partner with a consulting firm ,KCI Technologies, to evaluate West Phillips Road, Westmoreland Road and Brookshire Road. The project will evaluate traffic volume, road geometry, cross slope, accident data, available Right of Way, pavement & marking conditions, intersection function, vehicle type & distribution, utilities, hydraulics and signage. Cost for this project is \$64,400 and is funded from the budget.(Action Required)**  
**Steve Grant, City Engineer**

**D. Pavement Condition Evaluation Project**

**Greenville County is preparing for a new pavement evaluation in 2020 and City staff desires to contract with their consultant as well to take advantage of their procurement process, unit pricing and also ensure re-surfacing program consistency with our neighboring County. Their consultant is Infrastructure**

**Management Services (IMS) based in Illinois.**

**The estimated cost for this project is \$55,700 and is funded from the budget.**

**Staff requests approval to enter into this agreement with IMS. (Action Required).**

**Steve Grant, City Engineer**

## **XI. EXECUTIVE SESSION**

**Council may take action on matters discussed in executive session.**

## **XII. ADJOURNMENT**

**Anyone who requires an auxiliary aid or service for effective communication or a modification of policies or procedures to participate in a program, service, activity or public meeting of the City of Greer should contact Ruthie Helms, ADA Coordinator at (864) 848-5397 as soon as possible, but no later than 48 hours prior to the scheduled event.**



**Greer City Council  
2020 Invocation Schedule**

January 14, 2020	Councilmember Lee Dumas
January 28, 2020	Councilmember Wryley Bettis
February 11, 2020	Councilmember Judy Albert
February 25, 2020	Mayor Rick Danner
March 10, 2020	Councilmember Jay Arrowood
March 24, 2020	Councilmember Wayne Griffin
April 14, 2020	Councilmember Mark Hopper
April 28, 2020	Councilmember Lee Dumas
May 12, 2020	Councilmember Wryley Bettis
May 26, 2020	Councilmember Judy Albert
June 9, 2020	Mayor Rick Danner
June 23, 2020	Councilmember Jay Arrowood
July 14, 2020	Councilmember Wayne Griffin
July 28, 2020	Councilmember Mark Hopper
August 11, 2020	Councilmember Lee Dumas
August 25, 2020	Councilmember Wryley Bettis
September 8, 2020	Councilmember Judy Albert
September 22, 2020	Mayor Rick Danner
October 13, 2020	Councilmember Jay Arrowood
October 27, 2020	Councilmember Wayne Griffin
November 10, 2020	Councilmember Mark Hopper
November 24, 2020	Councilmember Lee Dumas
December 8, 2020	Councilmember Wryley Bettis

Category Number: VI.  
Item Number: A.



**AGENDA**  
**GREER CITY COUNCIL**  
**1/14/2020**

**December 10, 2019**

**Summary:**

(Action Required)

**ATTACHMENTS:**

Description	Upload Date	Type
▣ Council Meeting Minutes December 10, 2019	12/18/2019	Backup Material

# **CITY OF GREER, SOUTH CAROLINA**

## **MINUTES of the FORMAL MEETING of GREER CITY COUNCIL December 10, 2019**

**MEETING LOCATION:** Greer City Hall, 301 East Poinsett Street, Greer, SC 29651

### **I. CALL TO ORDER OF THE REGULAR MEETING**

Mayor Rick Danner – 6:35 P.M.

The following members of Council were in attendance:  
Jay Arrowood, Kimberly Bookert, Lee Dumas, Wryley Bettis, and Judy Albert.

Councilmember Wayne Griffin was absent.

Others present: Ed Driggers, City Administrator, Mike Sell, Assistant City Administrator, Tammela Duncan, Municipal Clerk, Steve Owens, Communications Manager, Police Officer Joel Galli and various other staff and media.

### **II. PLEDGE OF ALLEGIANCE**

Councilmember Kimberly Bookert

### **III. INVOCATION**

Councilmember Kimberly Bookert

### **IV. PUBLIC FORUM**

**Joe Garraux**, 202 Crestwood Drive spoke in opposition to Ordinance Number 13-2019.

**Sandra Leigh**, 201 Crestwood Drive spoke in opposition to Ordinance Number 13-2019.

**Roy Merin**, 100 Timberlane Road spoke in opposition to Ordinance Number 13-2019.

**Curtis C. Hipp**, 165 Victor Avenue Ext. spoke in opposition to Ordinance Number 13-2019.

**Reno Deaton**, 111 South Main Street spoke in favor of Ordinance Number 13-2019.

### **V. MINUTES OF THE COUNCIL MEETING**

November 26, 2019

**ACTION** – Councilmember Wryley Bettis made a motion that the minutes of November 26, 2019 be received as written. Councilmember Judy Albert seconded the motion.

**VOTE** - Motion carried unanimously.

### **VI. SPECIAL RECOGNITION**

- A.** Mayor Rick Danner presented Councilmember Kimberly Bookert with a Key to the City in recognition of her dedicated service to the citizens of Greer for nine (9) years as a

councilmember.

## **VII. PETITIONERS**

- A.** Miss Greater Greer Teen Kelsey Pranke spoke on her platform of Mental Health and Miss Greater Greer Jada Samuels spoke regarding her platform of I Shape Me, Empowering Girls to Lead.

## **VIII. PRESENTATIONS**

### **A. Neighborhood Services Program**

John Doehler presented information regarding the Neighborhood Services Program. (attachment)

### **B. Audit**

Larry Finney with Greene Finney Accounting Firm provided information regarding the Financial Audit for Year Ending June 30, 2019. Mr. Finney stated the opinion is reasonable assurance that financial statements are materially correct. (attachment)

- C. David Seifert, Chief Financial Officer** presented highlight from the October 2019 Financial Activity Report. (attachment)

## **IX. ADMINISTRATOR'S REPORT**

Ed Driggers, City Administrator presented the following:

### **Calendar:**

**Employee Appreciation Breakfast** will be held this Friday, December 13<sup>th</sup> at City Hall starting at 7:30 am.

**Christmas Gathering - Mr. and Mrs. Driggers** will host a gathering at their house Tuesday, December 17<sup>th</sup> at 6:30 p.m.

**Councilmember Kimberly Bookert** - Mr. Driggers expressed to Councilmember Bookert his appreciation and the appreciation of the two hundred and sixty employees of the City for her support of our staff and our team. We sincerely appreciated that support over the years. You have represented your district well and have always taken care of our team and for that we wanted to publicly say Thank you and Best Wishes!

## **X. APPOINTMENTS TO BOARD AND COMMISSIONS**

### **A. Planning Commission**

District 3 Mark Hopper has tendered his resignation effective 12/31/2019 his term expires 6/30/2021.

No action was taken.

## **XI. OLD BUSINESS**

### **A. First Reading of Ordinance Number 13-2019**

#### **AN ORDINANCE AUTHORIZING THE CLOSURE AND CONVEYANCE OF A PORTION OF A CITY OWNED STREET**

Dave Edwards, President/CEO Greenville Spartanburg International Airport spoke to Council regarding the request. John Barker, Commercial Real Estate Developer with Red Rock Development spoke, and Gaye Sprague, Principal at Sprague & Sprague Consulting Engineers spoke regarding the traffic study.

**ACTION** – Councilmember Kimberly Bookert made a motion to approve First Reading of Ordinance Number 13-2019. No second was made.

**VOTE** – Motion failed.

### **B. Second and Final Reading of Ordinance Number 41-2019**

#### **AN ORDINANCE TO PROVIDE FOR THE ANNEXATION OF PROPERTY OWNED BY KENN FIN, LLC LOCATED AT 114 CHANDLER ROAD BY ONE HUNDRED PERCENT PETITION; AND TO ESTABLISH A ZONING CLASSIFICATION OF R-M2 (RESIDENTIAL MULTI-FAMILY DISTRICT) FOR SAID PROPERTY.**

Ashley Kaade, Planner stated the Planning Commission held a Public Hearing November 18, 2019 and recommended approval.

**ACTION** – Councilmember Jay Arrowood made a motion to approve Second and Final Reading of Ordinance Number 41-2019. Councilmember Wryley Bettis seconded the motion.

**VOTE** – Motion carried unanimously.

### **C. Second and Final Reading of Ordinance Number 45-2019**

#### **AN ORDINANCE TO CHANGE THE ZONING CLASSIFICATION OF PROPERTY OWNED BY QUADSONS, LLC. LOCATED AT 211 SCHOOL STREET FROM I-1 (INDUSTRIAL DISTRICT) TO S-1 (SERVICE DISTRICT).**

Ashley Kaade, Planner stated there was no new information.

**ACTION** – Councilmember Jay Arrowood made a motion to approve Second and Final Reading of Ordinance Number 45-2019. Councilmember Judy Albert seconded the motion.

**VOTE** – Motion carried unanimously.

### **D. Second and Final Reading of Ordinance Number 46-2019**

#### **AN ORDINANCE TO CHANGE THE ZONING CLASSIFICATION OF PROPERTY OWNED BY CARLOS AND MEGAN CORONA LOCATED AT 500 WEST POINSETT**

**STREET FROM R-12 (SINGLE FAMILY RESIDENTIAL DISTRICT) TO C-2 (COMMERCIAL DISTRICT).**

Ashley Kaade, Planner stated there was no new information.

**ACTION** – Councilmember Wryley Bettis made a motion to approve Second and Final Reading of Ordinance Number 46-2019. Councilmember Judy Albert seconded the motion.

**VOTE** – Motion carried unanimously.

**E. Second and Final Reading of Ordinance Number 47-2019  
AN ORDINANCE AMENDING THE BUSINESS LICENSE ORDINANCE OF THE CITY OF GREER**

David Seifert, Chief Financial Officer stated there was no new information.

**ACTION** – Councilmember Kimberly Bookert made a motion to approve Second and Final Reading of Ordinance Number 47-2019. Councilmember Judy Albert seconded the motion.

**VOTE** – Motion carried unanimously.

**F. Second and Final Reading of Ordinance Number 48-2019  
AN ORDINANCE AMENDING CHAPTER 22 CITY-OWNED CEMETERIES, SECTION 22-2 THROUGH SECTION 22-16 OF THE CITY CODE OF ORDINANCE TO CLARIFY, STRENGTHEN AND EXPRESSLY STATE CERTAIN RULES AND REGULATIONS.**

David Seifert, Chief Financial Officer requested Council amend the current ordinance to expressly allow for the placement of flags. Section 22-16 shows the amended verbiage for periodic placement of arrangements and flags

**ACTION** – Councilmember Jay Arrowood made a motion to approve Second and Final Reading of Ordinance Number 48-2019 as amended. Councilmember Judy Albert seconded the motion.

Brief discussion held.

**VOTE** – Motion carried unanimously.

**G. Project Carl**

Item was held over until after Executive Session.

**XII. NEW BUSINESS**

**A. First and Final Reading of Resolution Number 19-2019  
A RESOLUTION PERTAINING TO THE CITY OF GREER 2020 CENSUS PARTNERSHIP WITH THE U.S. CENSUS BUREAU**

Madeleine Bolick, GIS Coordinator presented the request.

**ACTION** – Councilmember Kimberly Bookert made a motion to approve First and Final Reading of Resolution Number 19-2019. Councilmember Jay Arrowood seconded the motion.

Brief discussion held.

**VOTE** – Motion carried unanimously.

**B. Neighborhood Services Program**

Ed Driggers, City Administrator presented the request.

**ACTION** – Councilmember Kimberly Bookert made a motion to approve the Neighborhood Services Program as presented. Councilmember Judy Albert seconded the motion.

**VOTE** – Motion carried unanimously.

**XIII. EXECUTIVE SESSION**

**ACTION** – In (8:39 p.m.)

**(A) Contractual Matter – Project Carl**

**ACTION** - Councilmember Lee Dumas made a motion to enter into Executive Session to discuss a Contractual Matter pertaining to Project Carl; as allowed by State Statute Section 30-4-70(a)(2). Councilmember Judy Albert seconded the motion. Motion carried unanimously.

Mayor Danner stated during Executive Session they considered the above matter and no action was taken.

**ACTION** - Out (9:16 p.m.) – Councilmember Wryley Bettis made a motion to come out of Executive Session. Councilmember Lee Dumas seconded the motion. Motion carried unanimously.

**Action After Executive Session**

**XI. OLD BUSINESS**

**G. Project Carl**

**ACTION** – Councilmember Lee Dumas made a motion to authorize the Mayor or the City Administrator to execute a purchase and operations agreement for the acquisition of all

property and assets of the Greer Golf and Country Club. Councilmember Wryley Bettis seconded the motion.

**VOTE** – Motion carried 5-1 with Councilmember Jay Arrowood voting in opposition.

#### **XIV. ADJOURNMENT**

9:18 P.M.

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Richard W. Danner, Mayor

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Tammela Duncan, Municipal Clerk

Notifications: Agenda posted in City Hall and email notifications sent to The Greenville News, The Greer Citizen, GreerToday.com and the Spartanburg Herald Journal Thursday, December 5, 2019.

Category Number: VII.  
Item Number: A.



**AGENDA**  
**GREER CITY COUNCIL**  
**1/14/2020**

**Building and Development Standards Activity Report - November 2019**

**ATTACHMENTS:**

Description	Upload Date	Type
▣ Building and Development Standards Activity Report - November 2019	12/11/2019	Backup Material

# Building and Development Standards

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MONTHLY REPORT: NOVEMBER 2019

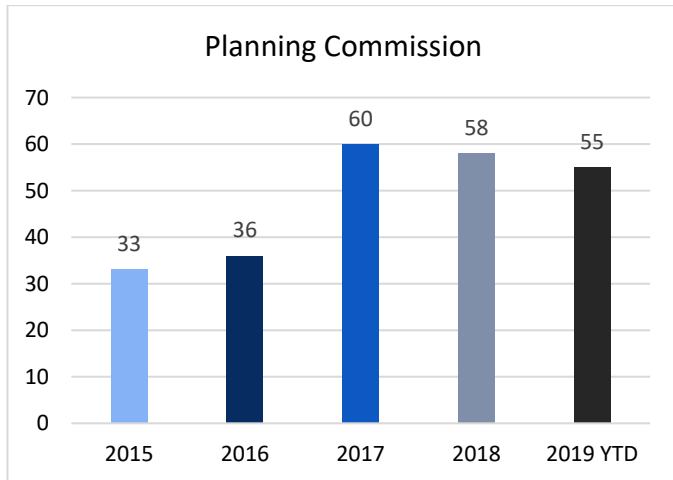


This is the monthly activity report of the Building and Development Standards department. It tracks the activities of: Planning & Zoning, Building Inspections and Code Enforcement, and GIS. More information about each of these divisions is located on the City of Greer's website at [www.cityofgreer.org](http://www.cityofgreer.org).

# Planning & Zoning

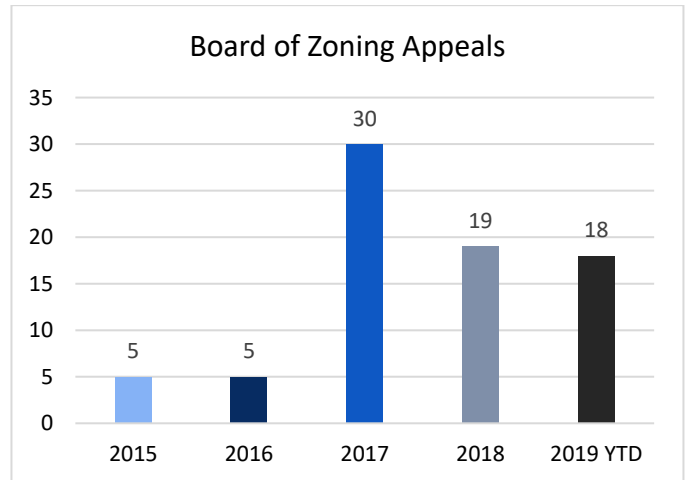
## Planning Commission

The Planning Commission reviewed **four** cases in November.



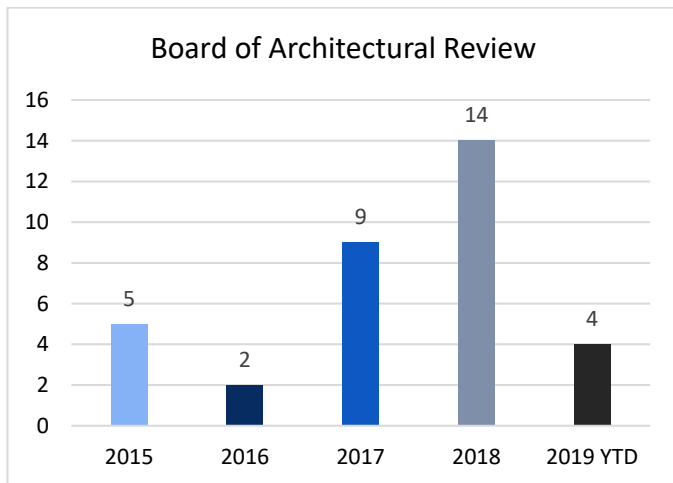
## Board of Zoning Appeals

The Board of Zoning Appeals reviewed **no** cases in November.



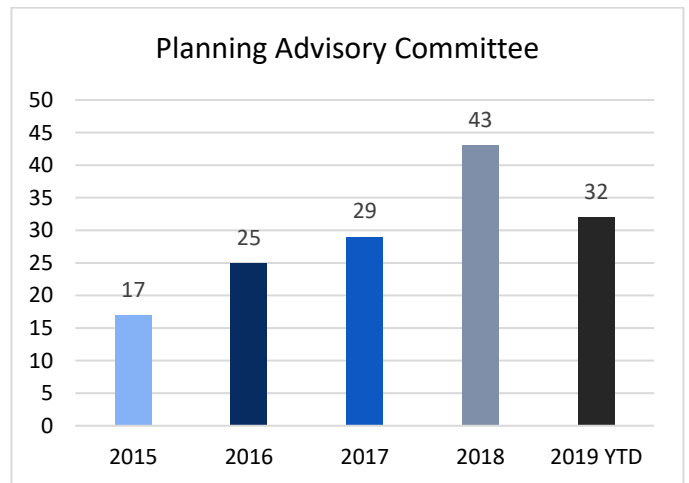
## Board of Architectural Review

The Board of Architectural Review reviewed **no** cases in November.

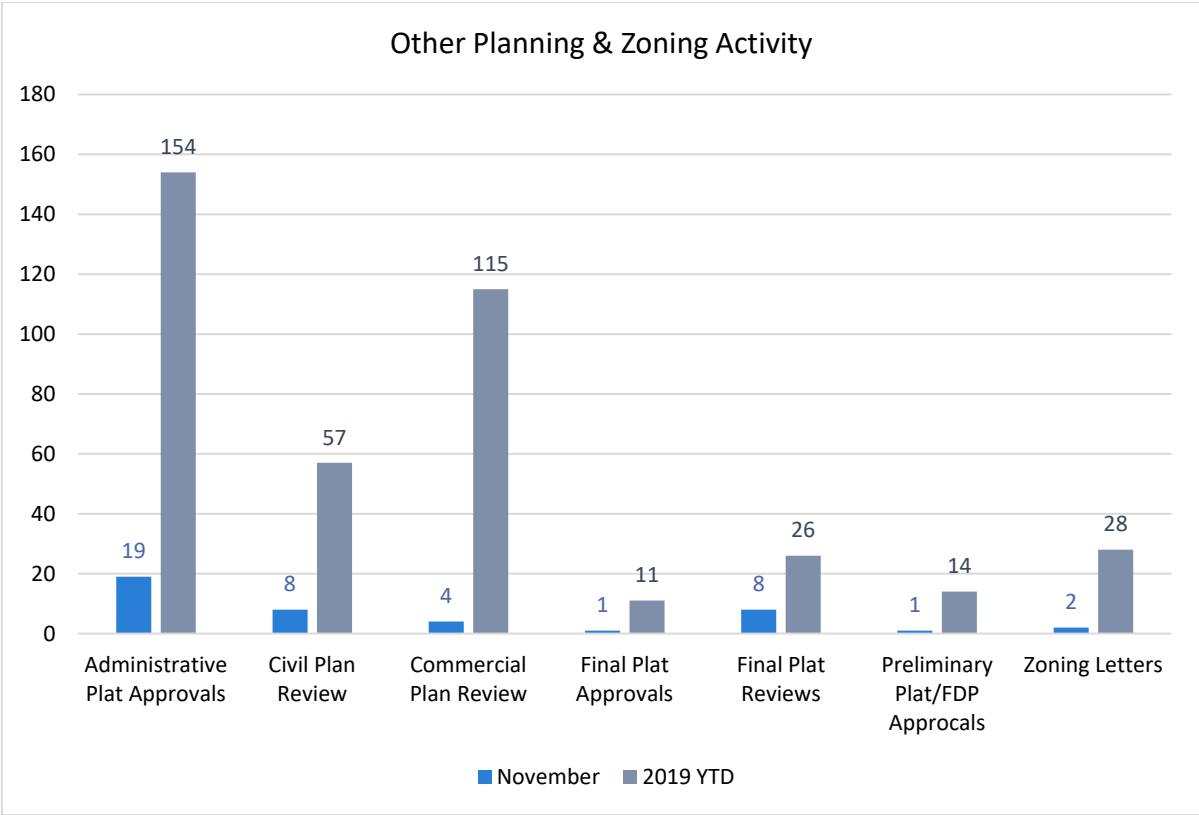
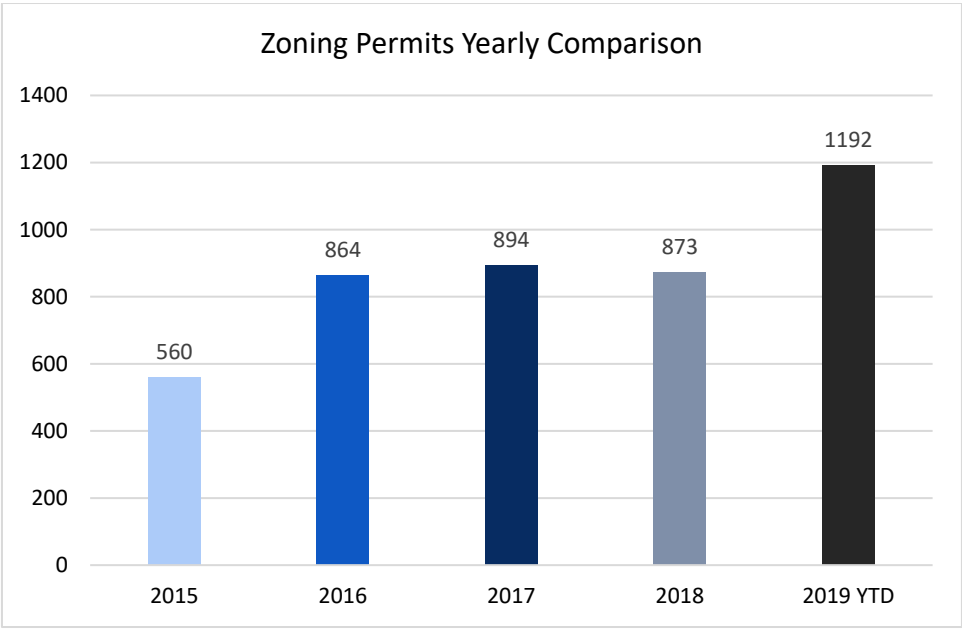


## Planning Advisory Committee

The Planning Advisory Committee reviewed **three** cases in November.



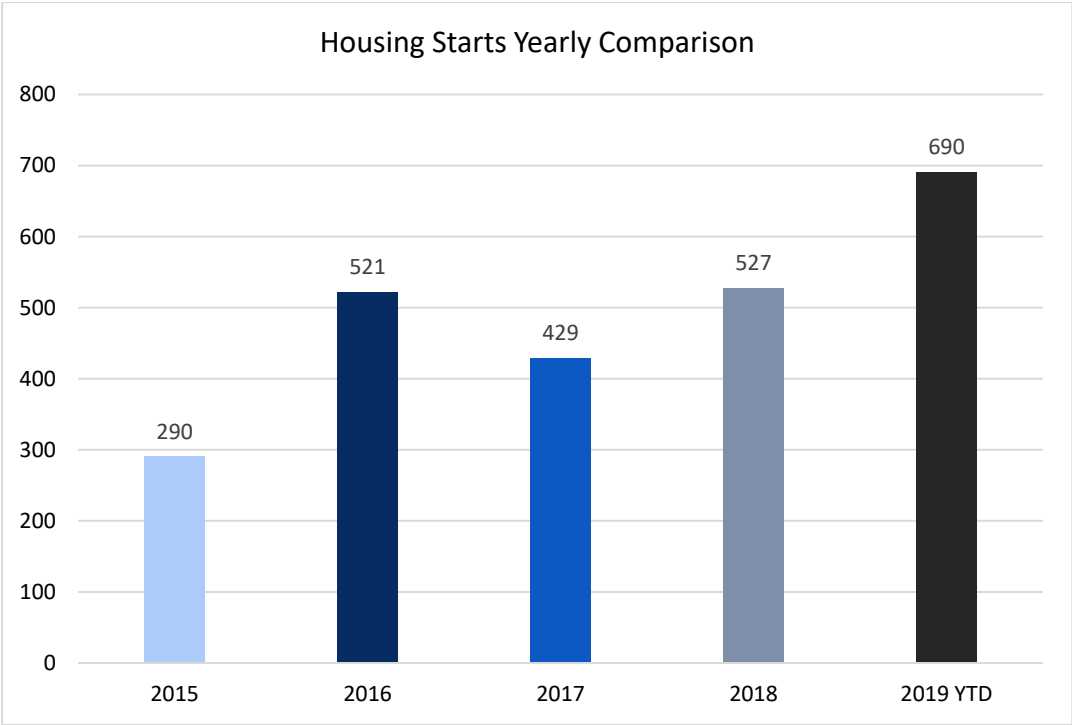
For more information about these cases, please visit the Planning and Zoning division's webpage at: <http://www.cityofgreer.org> or visit the GIS division's webpage to see an interactive Development Dashboard.



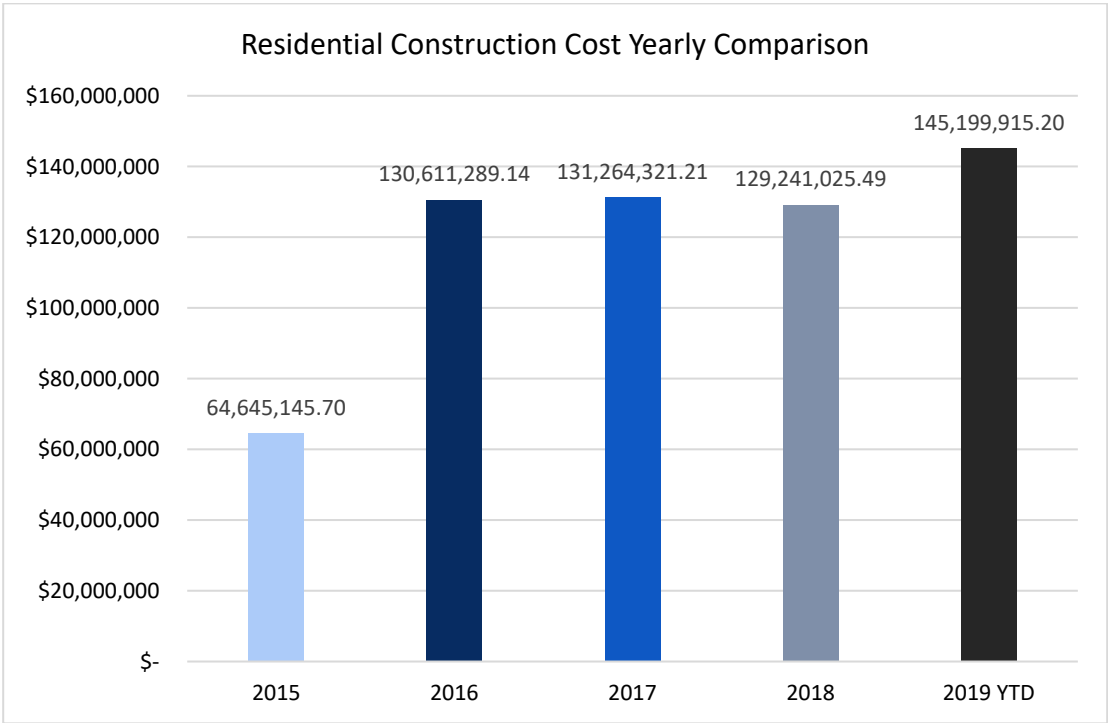
## **Building Inspections & Code Enforcement**

<b>Commercial Plan Review</b>	<b>Address</b>
Chick-fil-a Revisions	1379 W Wade Hampton
Hampton Inn Revisions	112 N Main Street
Mausoleums	14050 E Wade Hampton
Little Me Academy	106 Wicker Park
Branchwood Townhomes	3 - 9 Gray Oak Trail
Branchwood Townhomes	11 - 19 Gray Oak Trail
Langston Black	400 Memorial Drive Suite 200
South Main Townes	22 - 28 Country Dale Lane
Langston Black Revisions	400 Memorial Drive Suite 200
Aldi Revisions	1050 W Wade Hampton
Haven Ridge	25 Noble Street
Hampton Inn Revisions	112 N Main Street
Langston Black Revisions	400 Memorial Drive Suite 200
Holiday Inn Express	1315 W Wade Hampton
Century Park Butterfly	3605 Brushy Creek Road
Redcroft Retaining Wall	918 Rockmore
Redcroft Retaining Wall	931 Rockmore
Redcroft Retaining Wall	818 Cranewell
Shine On - Retaining Wall	14011 E Wade Hampton

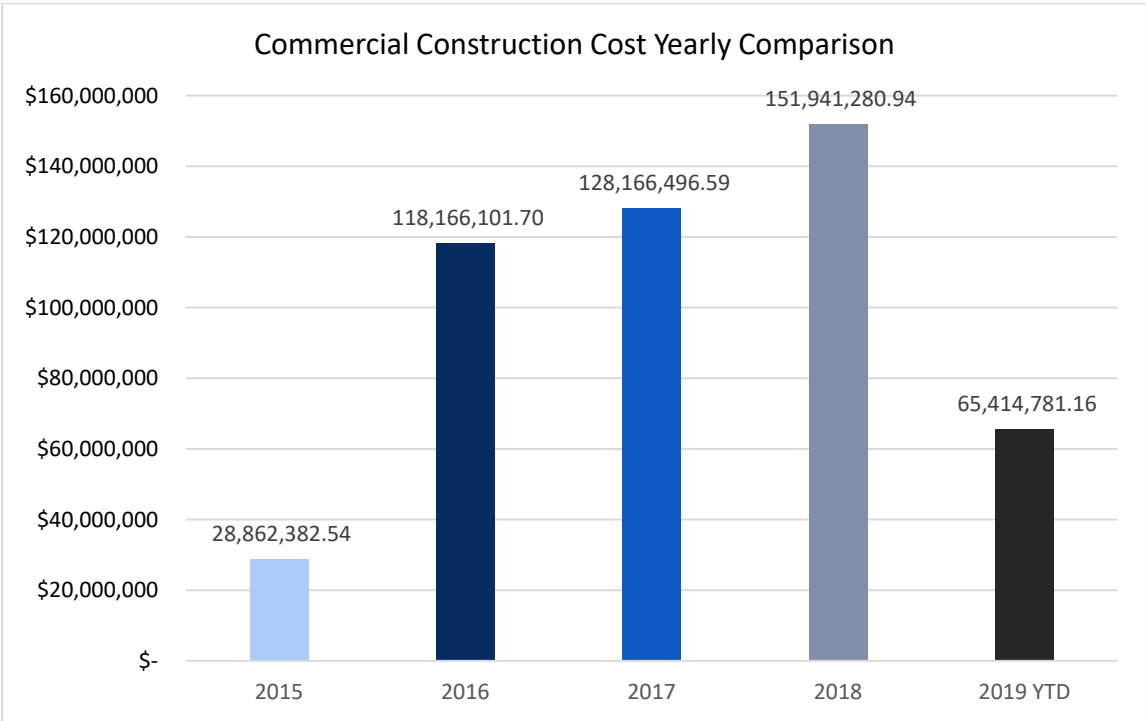
## Housing Starts



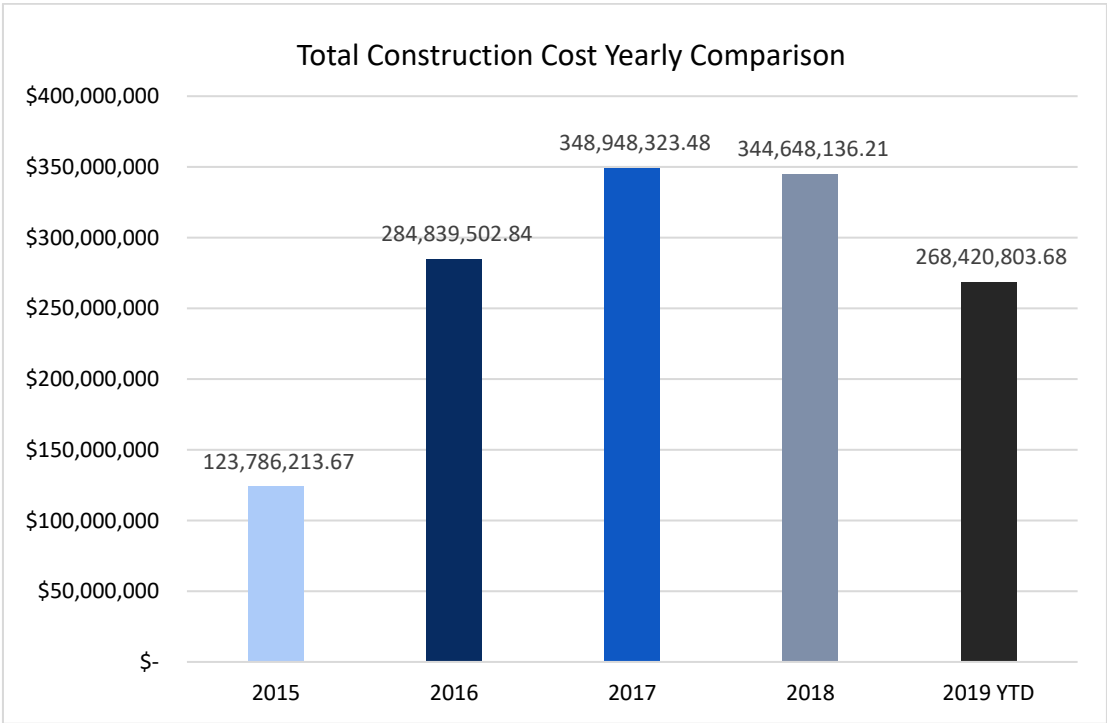
## Residential Construction Costs



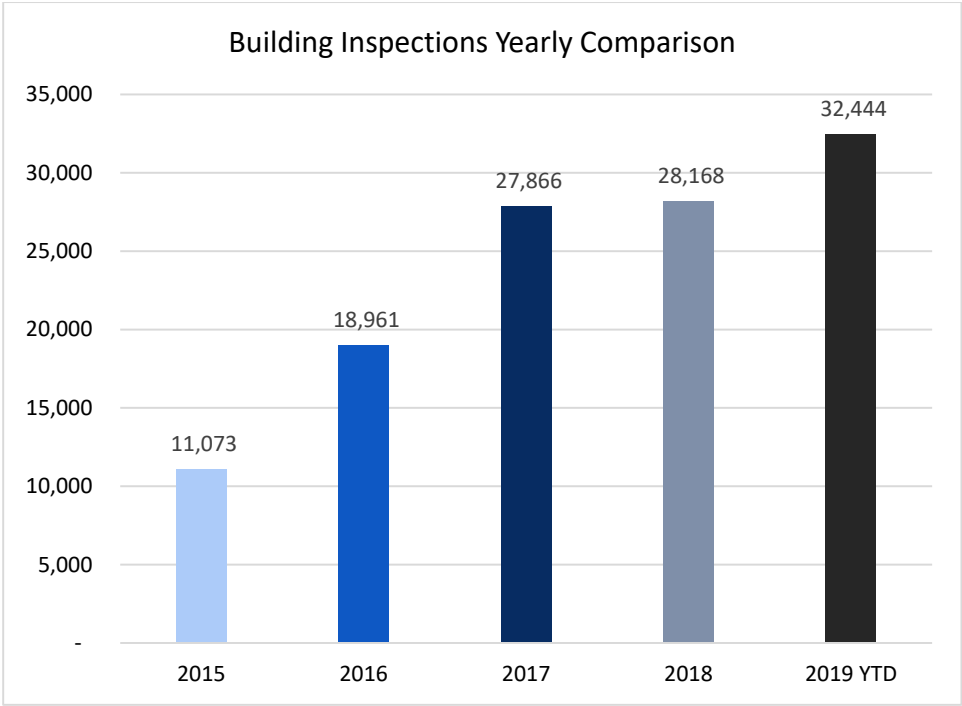
Commercial Construction Costs



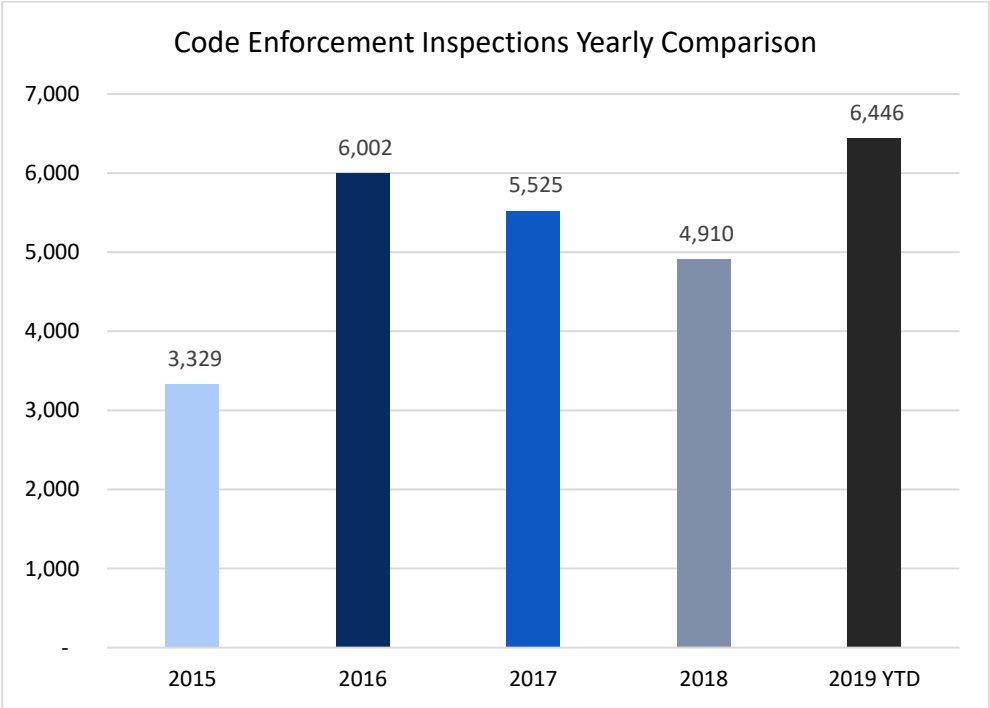
Total Construction Costs



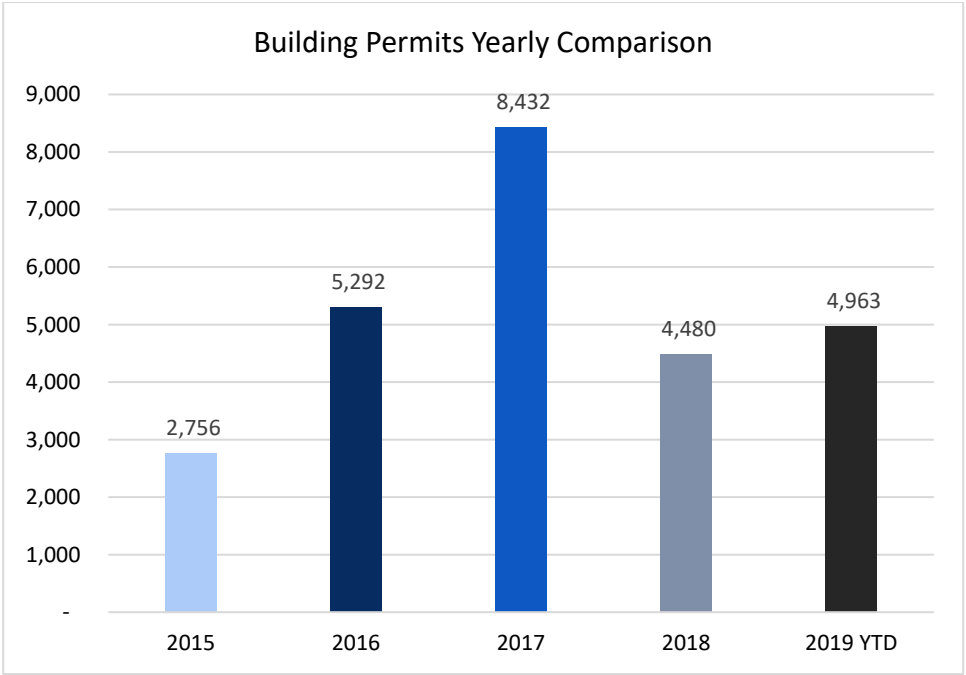
Building Inspections



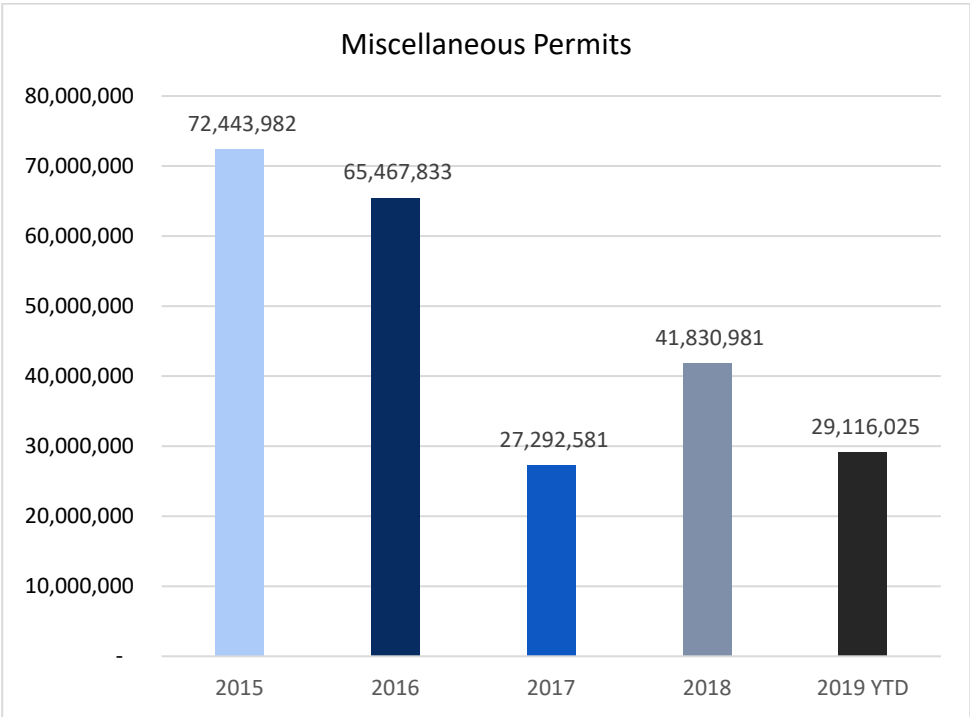
Code Enforcement Inspections



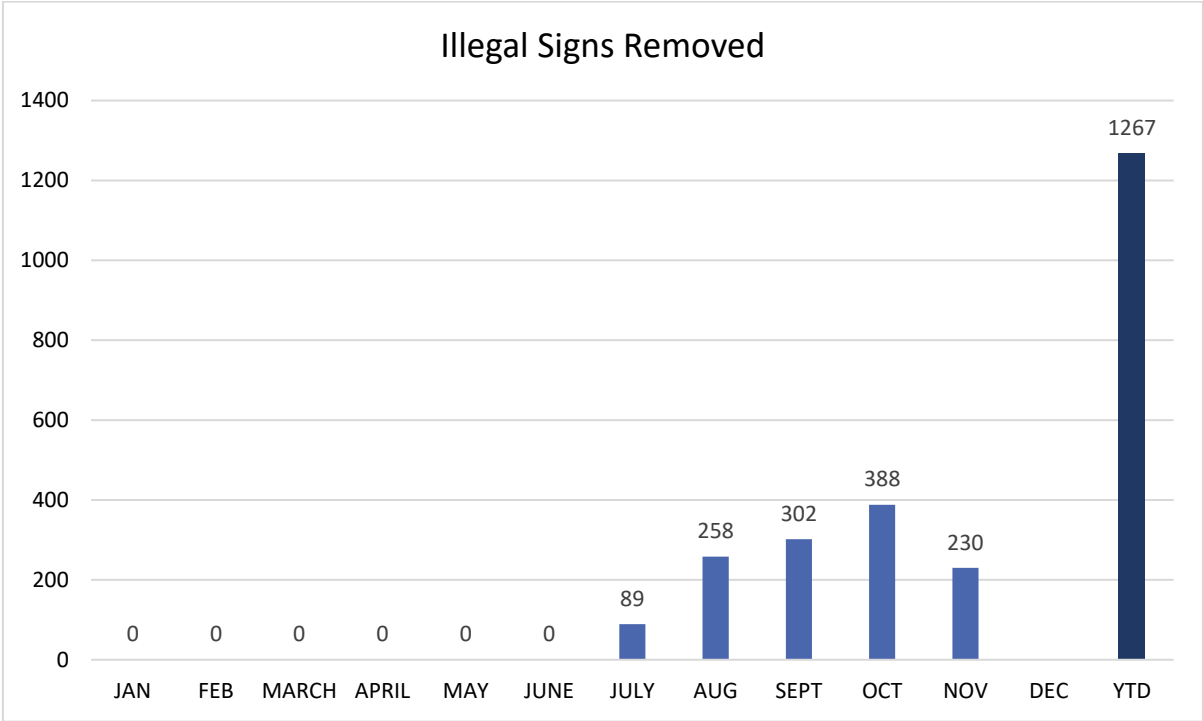
Building Permits



Miscellaneous Permits



Illegal Signs



*We began collecting this data in July 2019*

**Category Number: VII.**  
**Item Number: B.**



**AGENDA**  
**GREER CITY COUNCIL**  
**1/14/2020**

**Financial Activity Report - November 2019**

**Summary:**

[Link to Detail Financial Reports](#)

**ATTACHMENTS:**

Description	Upload Date	Type
▣ November 2019 Summary Financial Report	1/9/2020	Backup Material



November 2019 Summary Financial Report



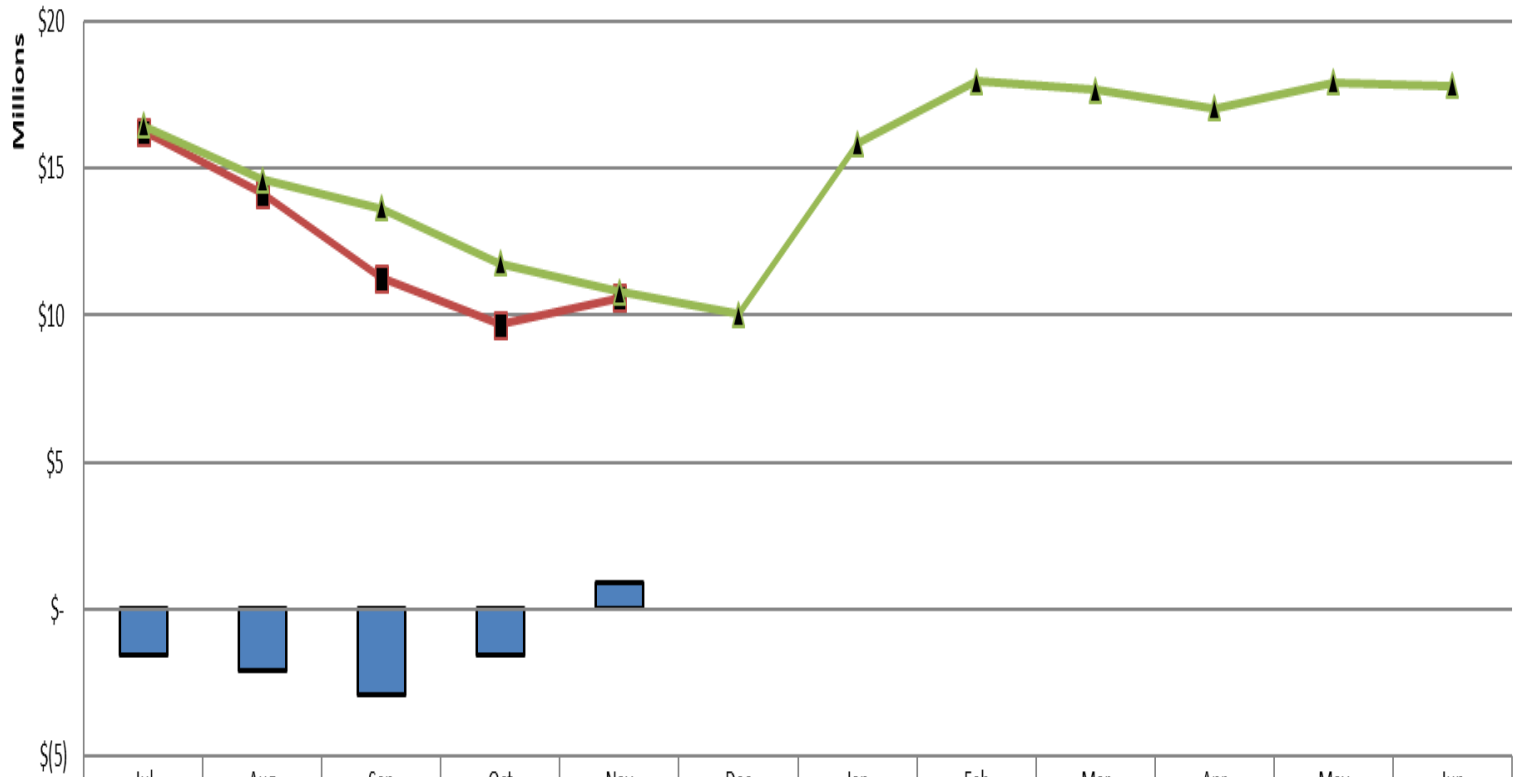
# Financial Performance Summary

As of Month End November, 2019

<b>Quick Look Indicators</b>	<b>This Month</b>	<b>This Year</b>	<b>Balance</b>
General Fund Cash Balance	↑	↓	\$ 10,601,351
General Fund Revenue	↓	↑	\$ 3,362,419
General Fund Expenditures	↑	↑	\$ 12,237,544
Budget Percentage (Over) / Under	↓	↓	(1%)
Revenue Benchmark Variance	↓	↓	\$ (692,566.00)
Expenditure Benchmark Variance	↓	↓	\$ (1,782,138)
Overall Benchmark Variance	↓	↓	\$ (2,474,704)
Hospitality Fund Cash Balance	↓	↑	\$ 1,781,376
Hospitality Fund Revenue	↓	↑	\$ 1,042,235
Hospitality Fund Expenditures	↑	↑	\$ 480,071
Storm Water Fund Cash Balance	↓	↑	\$ 1,368,554
Storm Water Fund Revenue	↓	↑	\$ 32,654
Storm Water Fund Expenditures	↑	↑	\$ 312,297

# Cash Balance - General Fund

Fiscal Year 2019/20

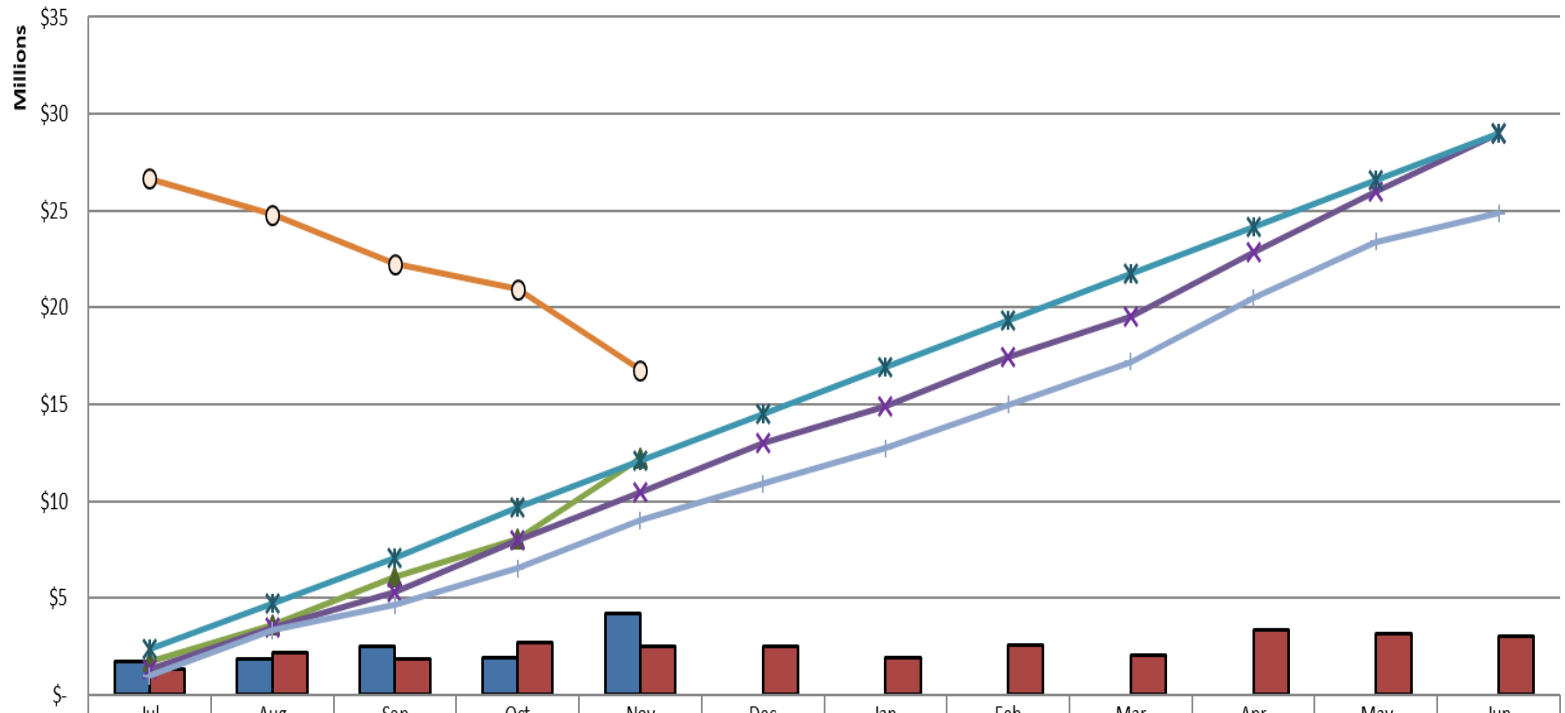


	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Net Monthly Cash	(1,562,204)	(2,096,628)	(2,881,770)	(1,563,870)	904,327							
Current Fiscal YTD Balance	16,239,290	14,142,663	11,260,893	9,697,023	10,601,351							
Prior Fiscal YTD Balance	16,447,561	14,610,600	13,647,899	11,775,045	10,813,048	10,038,250	15,847,255	17,958,398	17,658,036	17,032,164	17,911,648	17,795,970



## Expenditures - General Fund

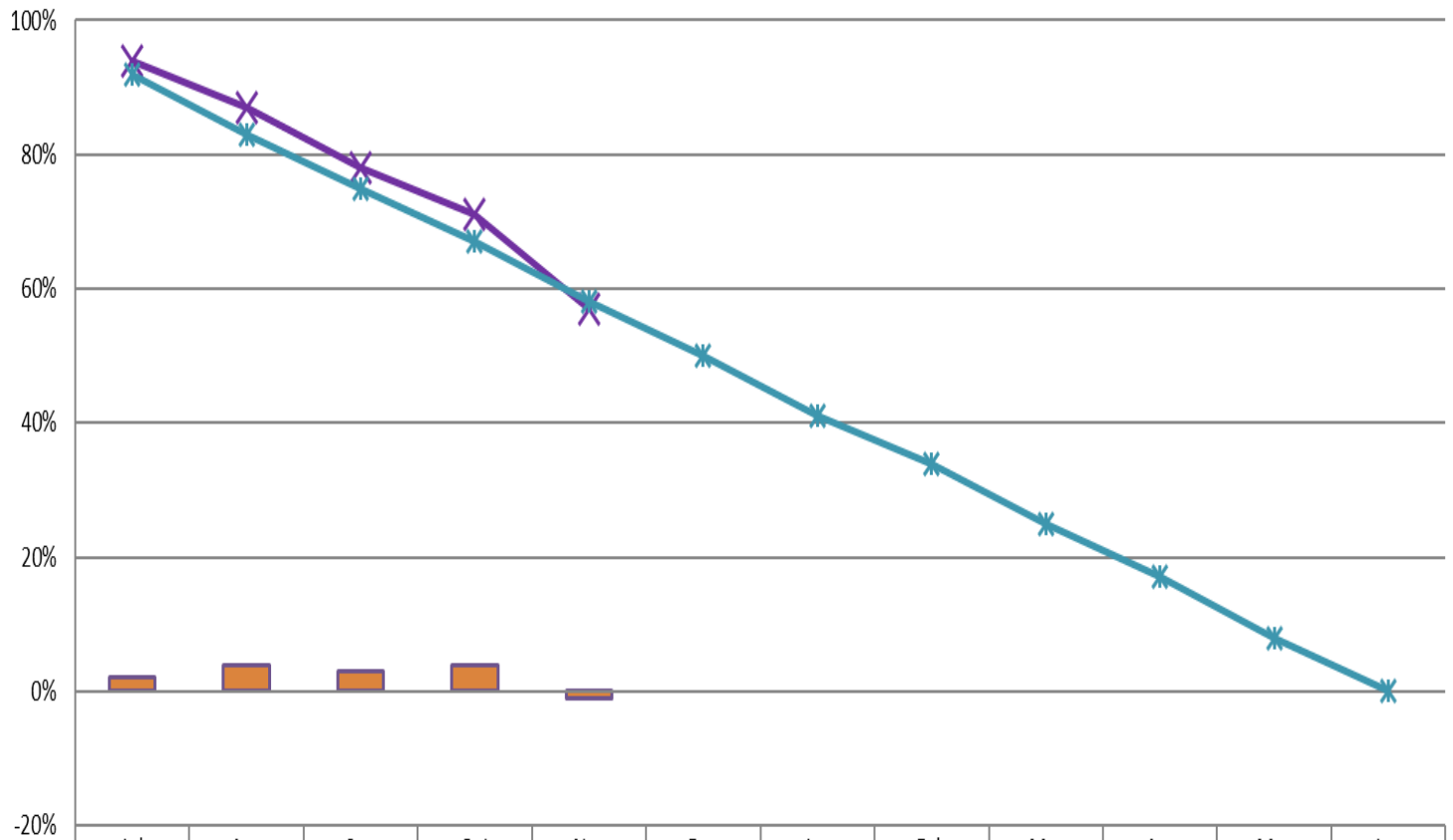
Fiscal Year 2019/20



Monthly Actual	1,719,924	1,869,667	2,523,435	1,936,790	4,187,728							
Monthly Benchmark	1,292,761	2,184,312	1,845,049	2,666,061	2,467,223	2,531,005	1,892,128	2,561,568	2,060,201	3,355,186	3,120,272	3,022,873
YTD Actual	1,719,924	3,589,591	6,113,026	8,049,816	12,237,544							
YTD Benchmark	1,292,761	3,477,073	5,322,122	7,988,183	10,455,406	12,986,411	14,878,539	17,440,107	19,500,308	22,855,494	25,975,766	28,998,639
YTD Prorated Budget	2,364,952	4,729,905	7,094,857	9,666,213	12,082,766	14,499,320	16,915,873	19,332,426	21,748,979	24,165,533	26,582,086	28,998,639
Prior YTD Actual	983,298	3,336,632	4,634,014	6,542,191	9,016,652	10,905,169	12,720,294	14,972,039	17,187,886	20,487,515	23,385,711	24,871,117
Balance to Expend	26,659,503	24,789,836	22,266,401	20,948,823	16,761,095							

## Budget Percent Remaining - General Fund

### Fiscal Year 2019/20



<span style="display: inline-block; width: 15px; height: 10px; background-color: #f4a460; border: 1px solid #000;"></span> (Over) Under Budget	2	4	3	4	-1							
<span style="color: purple;">✕</span> Actual Percent Remaining	94	87	78	71	57							
<span style="color: teal;">✱</span> Prorated Percent Remaining	92	83	75	67	58	50	41	34	25	17	8	0

## Revenues

### Revenue

Total Revenue  
Taxes  
Franchises & Licenses  
Misc. Revenues  
Permits and Fees  
Intergovernmental Revenue  
Fire Fees  
Fines and Forfeitures  
Grants  
Fund Balance  
Refunds  
Operating Transfers

# 2019-20 Financials

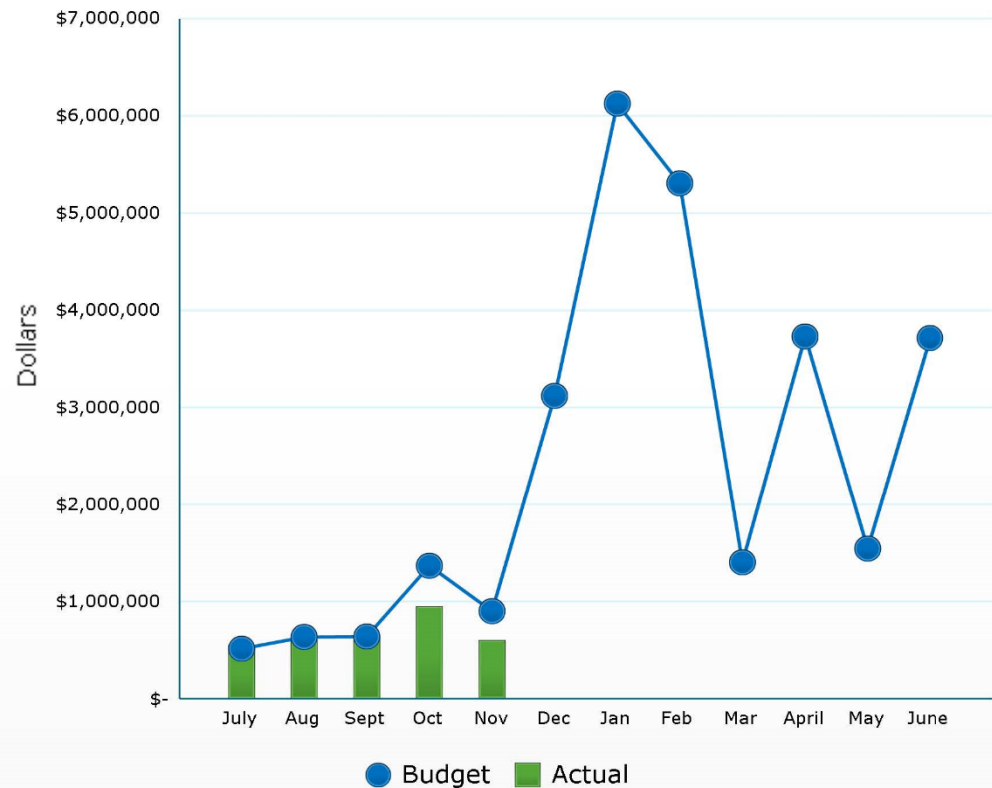
☒ Revenues ☐ Expenditures



YTD Actual	YTD Budget	Difference
<b>\$3,362,419</b>	<b>\$4,054,985</b>	<b>\$692,566</b>

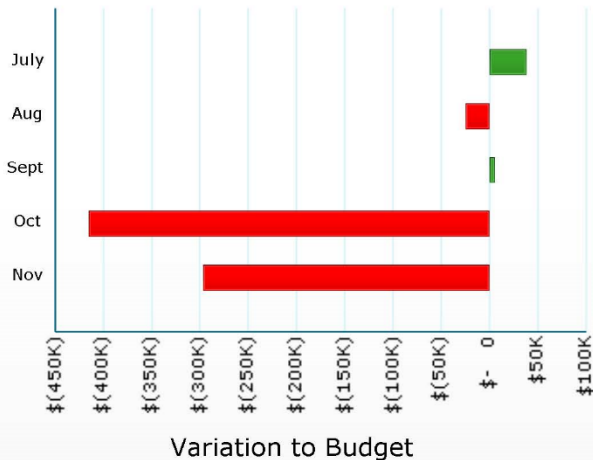
## City of Greer Revenues

Fiscal Year 2019-20



## Actual vs Budget

Fiscal Year 2019-20



## Expenditures

Total Expenditures

Total City Expenditures

YTD Personnel

YTD Operations

Mayor & Council

Administration

Municipal Court

General Government

Fire

Police

Public Services

Recreation

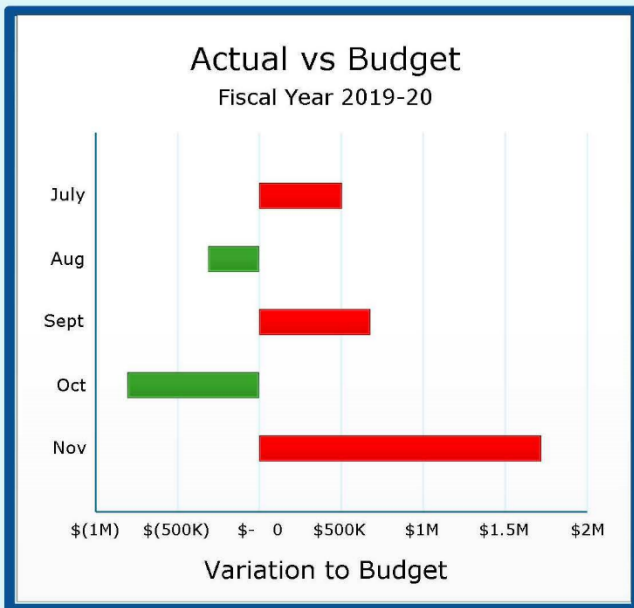
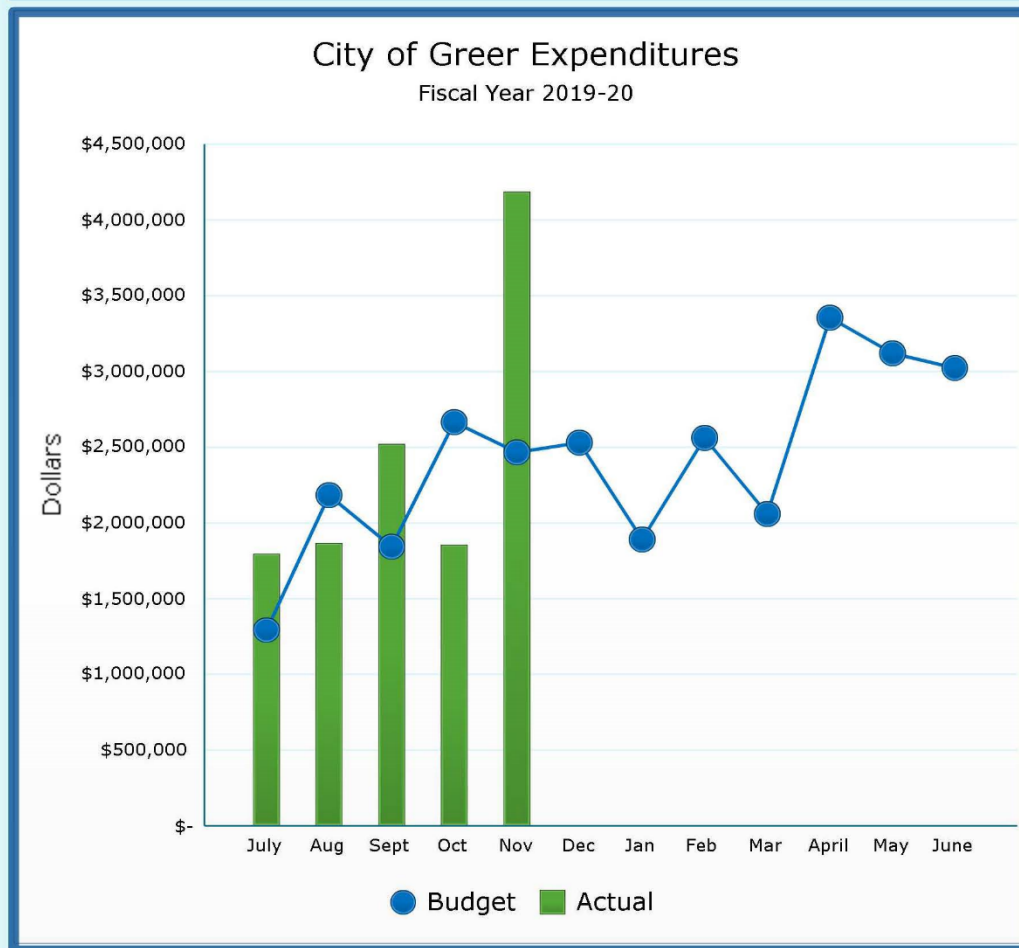
Building Standards

# 2019-20 Financials

☐ Revenues
 ☒ Expenditures



YTD Actual	YTD Budget	Difference
\$12,237,544	\$10,455,406	\$1,782,138

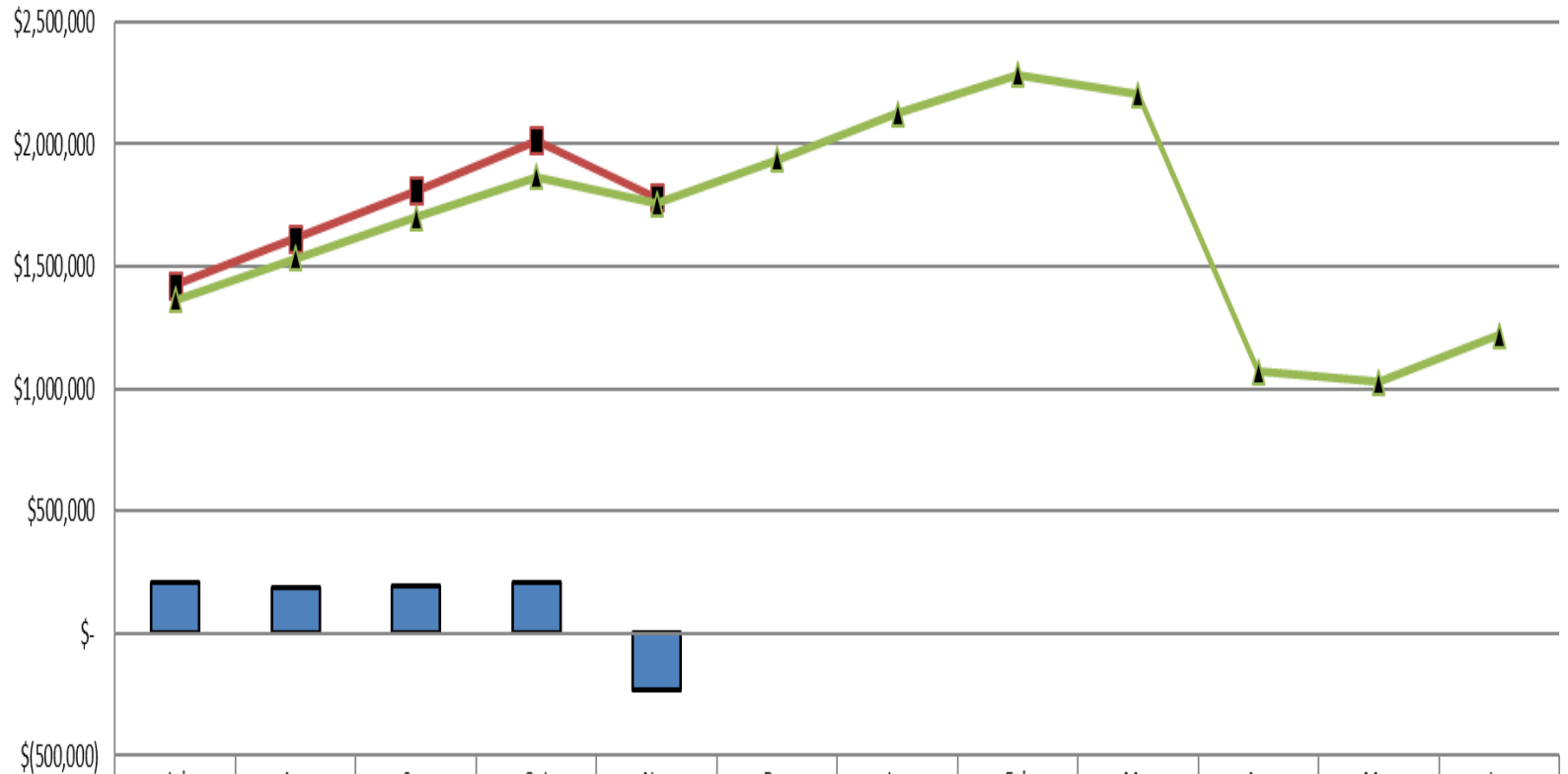




Hospitality Taxes Fund

## Cash Balance - Hospitality Taxes Fund

### Fiscal Year 2019/20

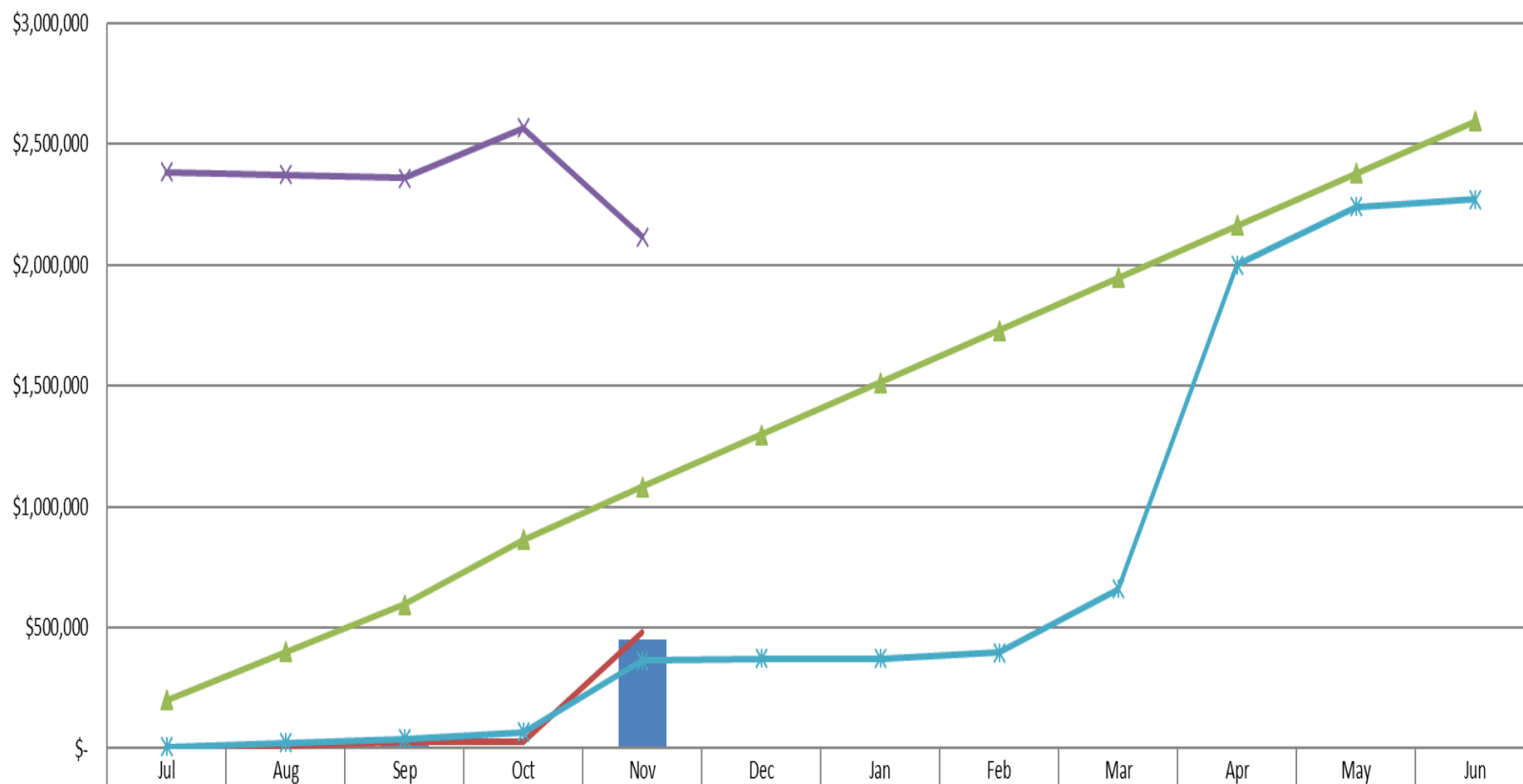


Net Monthly Cash	205,554	189,490	195,526	205,390	(233,835)							
Current Fiscal YTD Balance	1,424,805	1,614,295	1,809,821	2,015,211	1,781,376							
Prior Fiscal YTD Balance	1,363,510	1,533,389	1,699,771	1,867,180	1,755,569	1,937,348	2,124,032	2,286,545	2,202,323	1,072,014	1,028,259	1,219,251



## Expenditures - Hospitality Taxes Fund

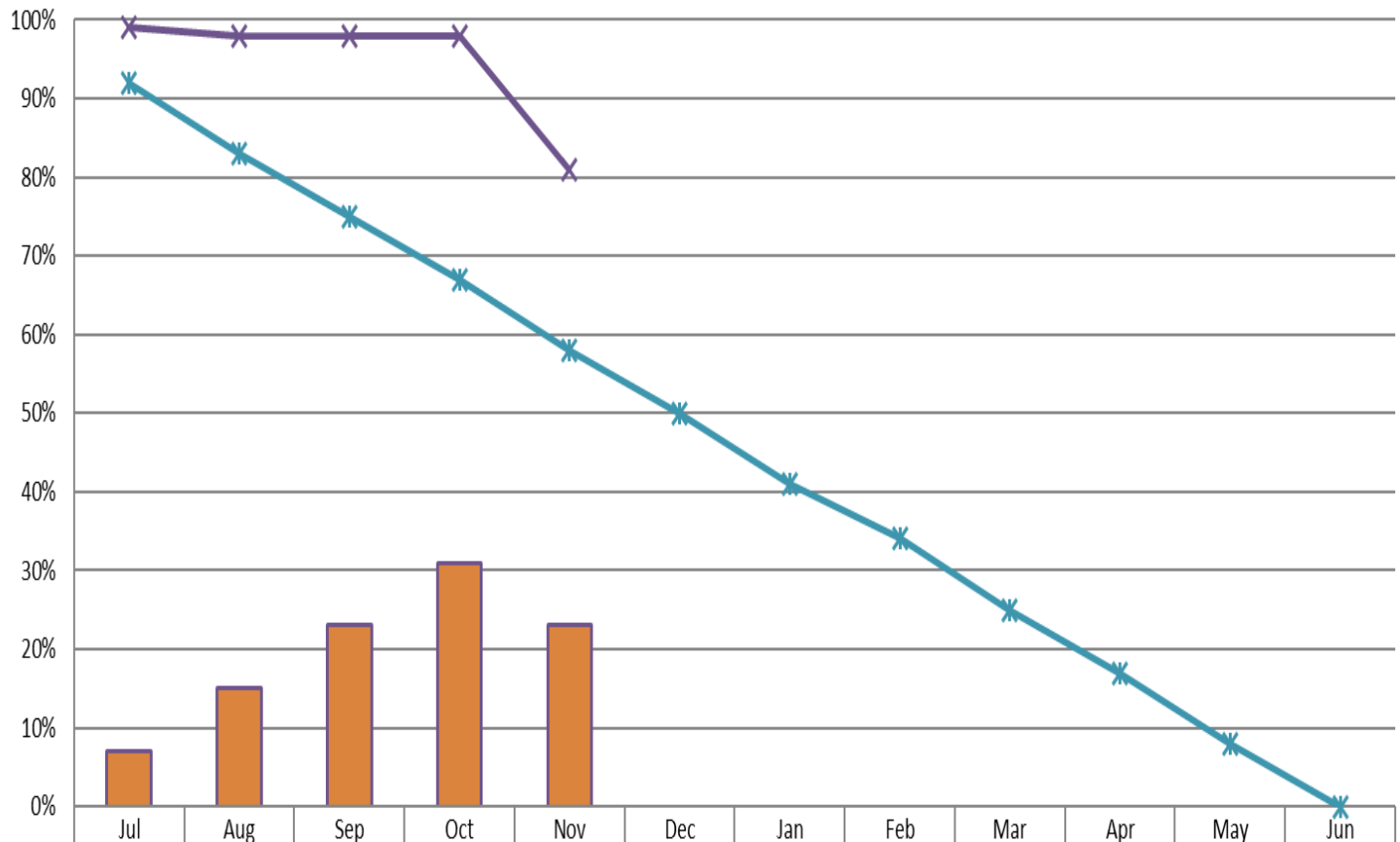
### Fiscal Year 2019/20



Monthly Actual	3,725	9,025	14,423	2,329	450,569							
YTD Actual	3,725	12,750	27,173	29,502	480,071							
YTD Prorated Budget	198,830	397,660	596,490	864,729	1,080,911	1,297,093	1,513,275	1,729,457	1,945,640	2,161,822	2,378,004	2,594,186
Prior YTD Actual	5,230	23,118	39,011	67,334	361,983	370,385	372,617	395,819	658,490	1,998,719	2,241,126	2,270,671
Balance to Expend	2,382,234	2,373,209	2,358,786	2,564,684	2,114,115							

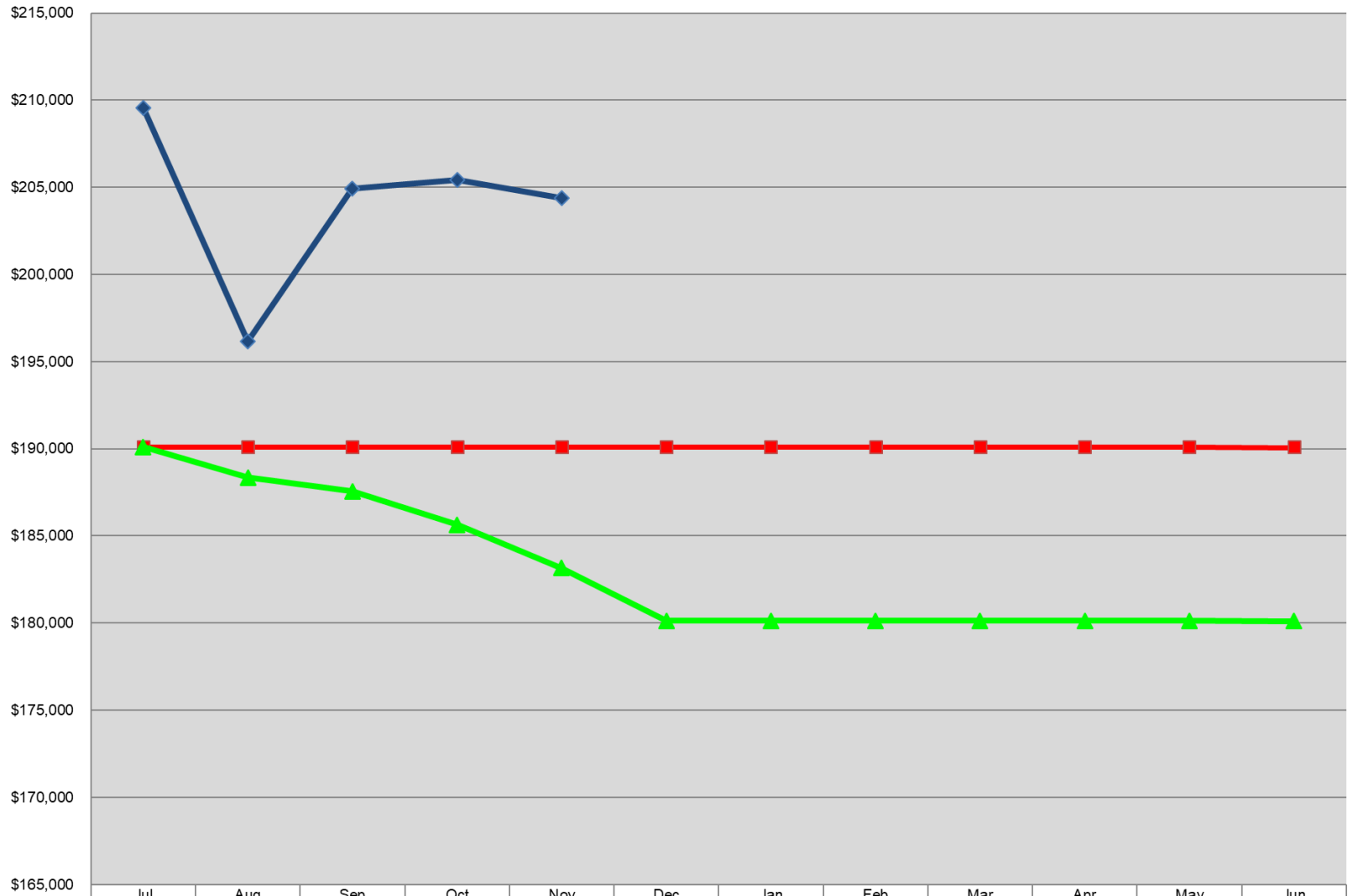
## Budget Percent Remaining - Hospitality Taxes Fund

### Fiscal Year 2019/20



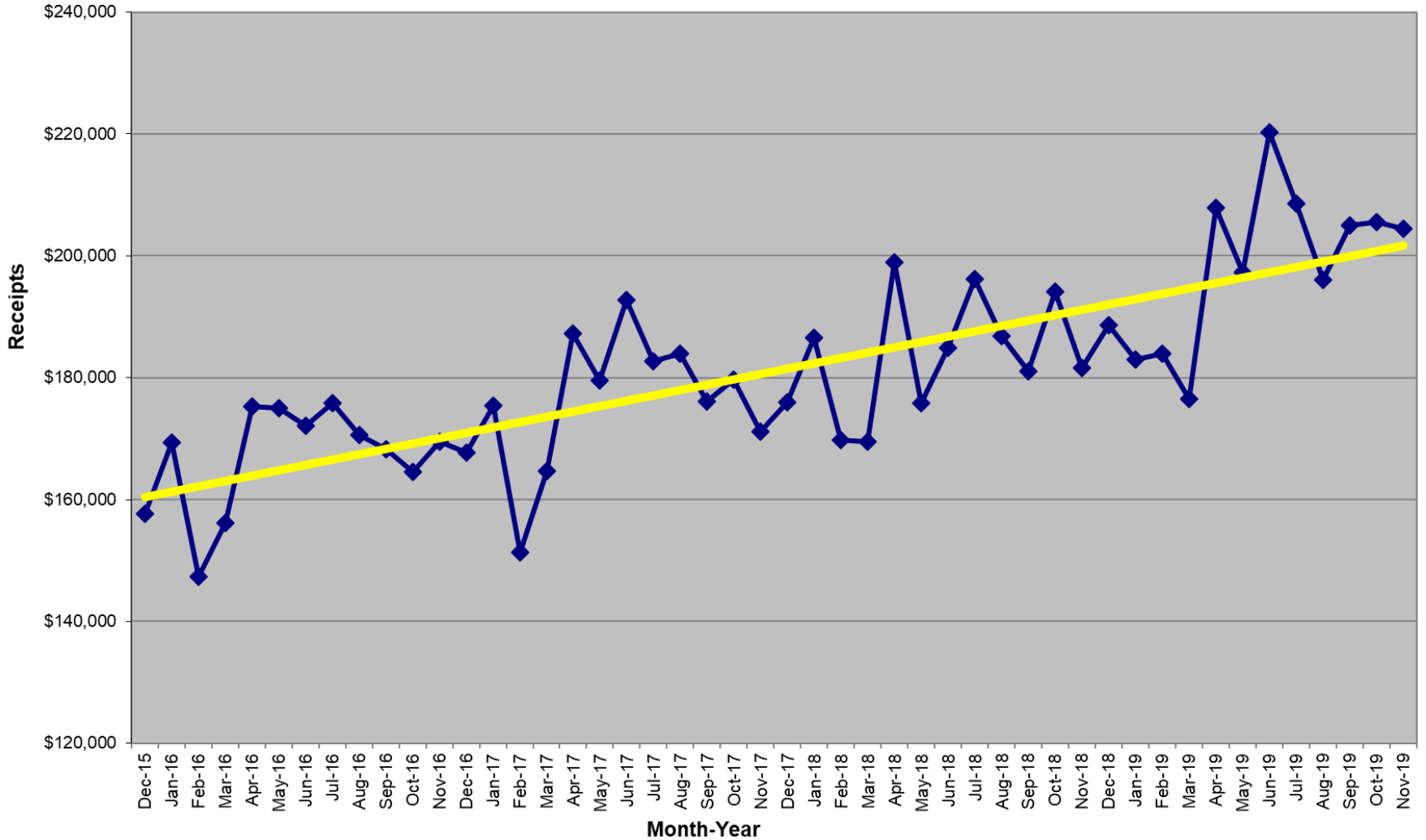
(Over) Under Budget	7	15	23	31	23							
Actual Percent Remaining	99	98	98	98	81							
Prorated Percent Remaining	92	83	75	67	58	50	41	34	25	17	8	0

## Hospitality Taxes Fiscal Year 2019/20

[illegible]

# Hospitality Tax

4 - Year Trending

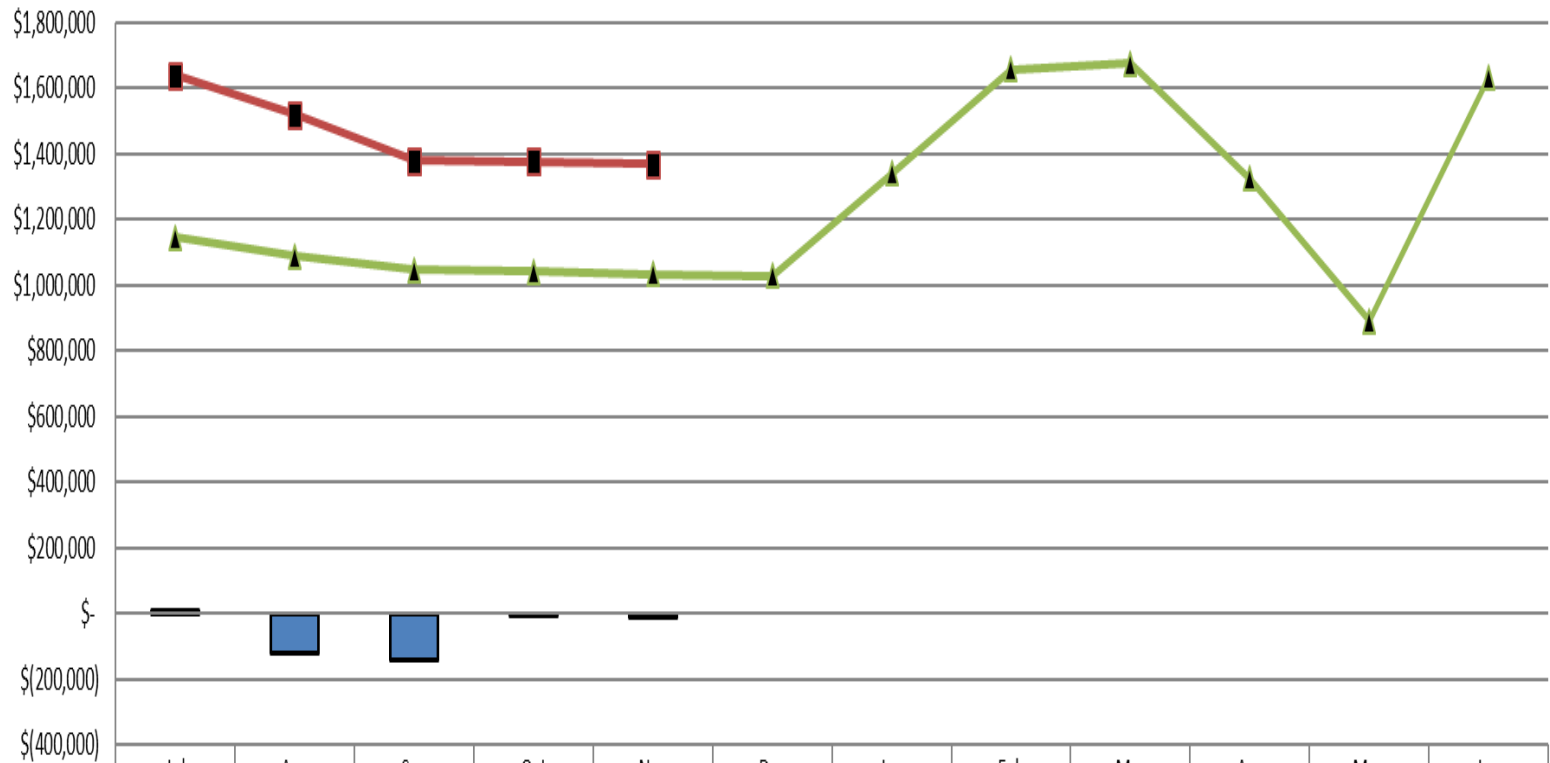




Storm Water Fund

## Cash Balance - Storm Water Fund

Fiscal Year 2019/20



Net Monthly Cash

7,390

(120,644)

(140,433)

(796)

(9,046)

Current Fiscal YTD Balance

1,639,474

1,518,829

1,378,396

1,377,601

1,368,554

Prior Fiscal YTD Balance

1,144,843

1,088,069

1,045,930

1,041,166

1,033,513

1,028,806

1,339,366

1,656,908

1,673,866

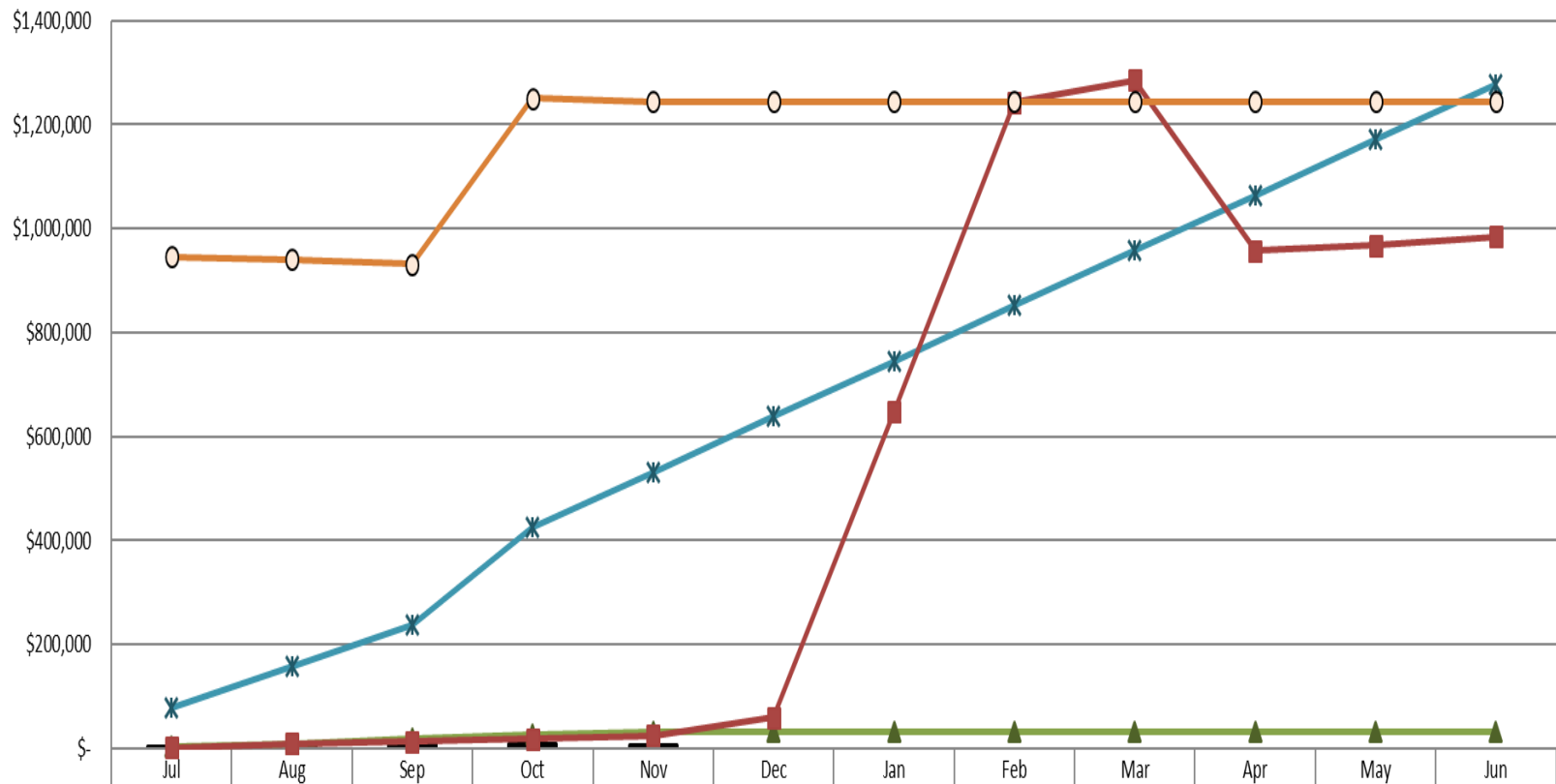
1,325,350

890,089

1,632,084

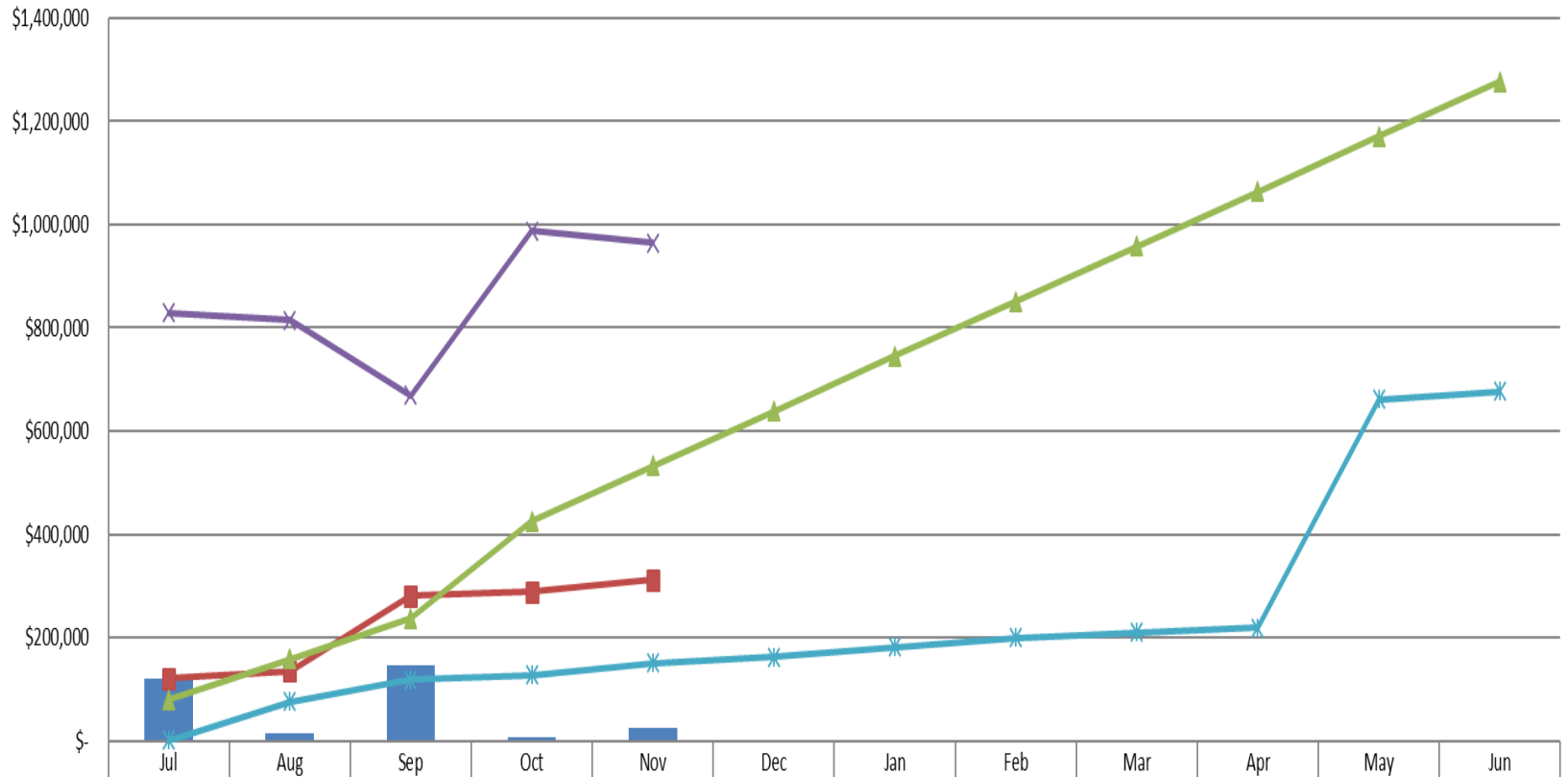
## Revenue - Storm Water Taxes Fund

### Fiscal Year 2019/20

[illegible]

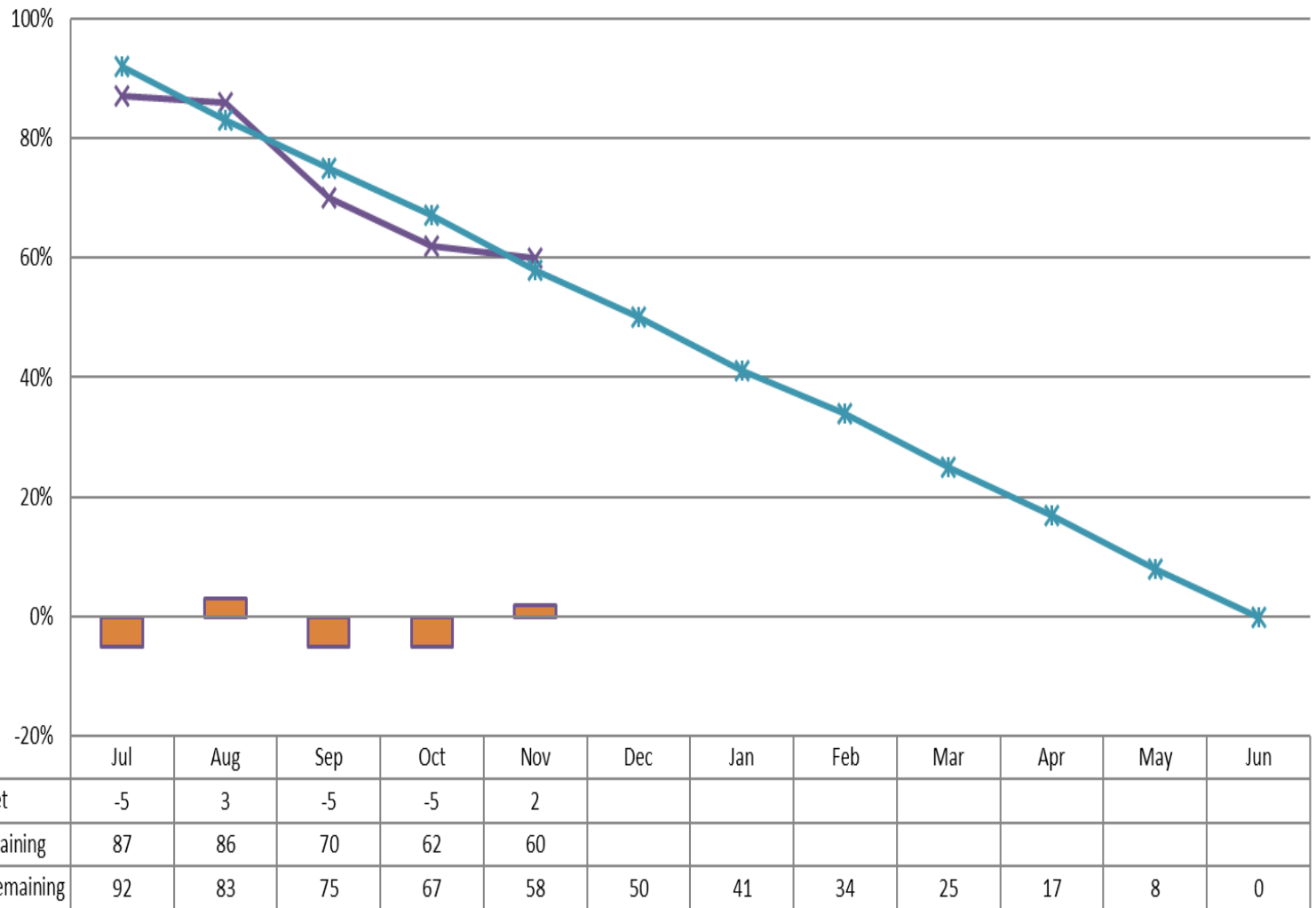
## Expenditures - Storm Water Fund

### Fiscal Year 2019/20



Monthly Actual	120,599	14,549	146,153	7,560	23,436							
YTD Actual	120,599	135,148	281,301	288,860	312,297							
YTD Prorated Budget	79,167	158,333	237,500	425,692	532,115	638,538	744,960	851,383	957,806	1,064,229	1,170,652	1,277,075
Prior YTD Actual	269	75,100	117,864	127,171	150,525	162,554	180,811	198,815	210,066	218,653	660,808	676,345
Balance to Expend	829,401	814,852	668,699	988,215	964,778							

## Budget Percent Remaining - Storm Water Fund Fiscal Year 2019/20



**Category Number: VII.**  
**Item Number: C.**



**AGENDA**  
**GREER CITY COUNCIL**  
**1/14/2020**

**Fire Department Activity Report - November 2019**

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
▣ Fire Department Activity Report - November 2019	12/11/2019	Backup Material

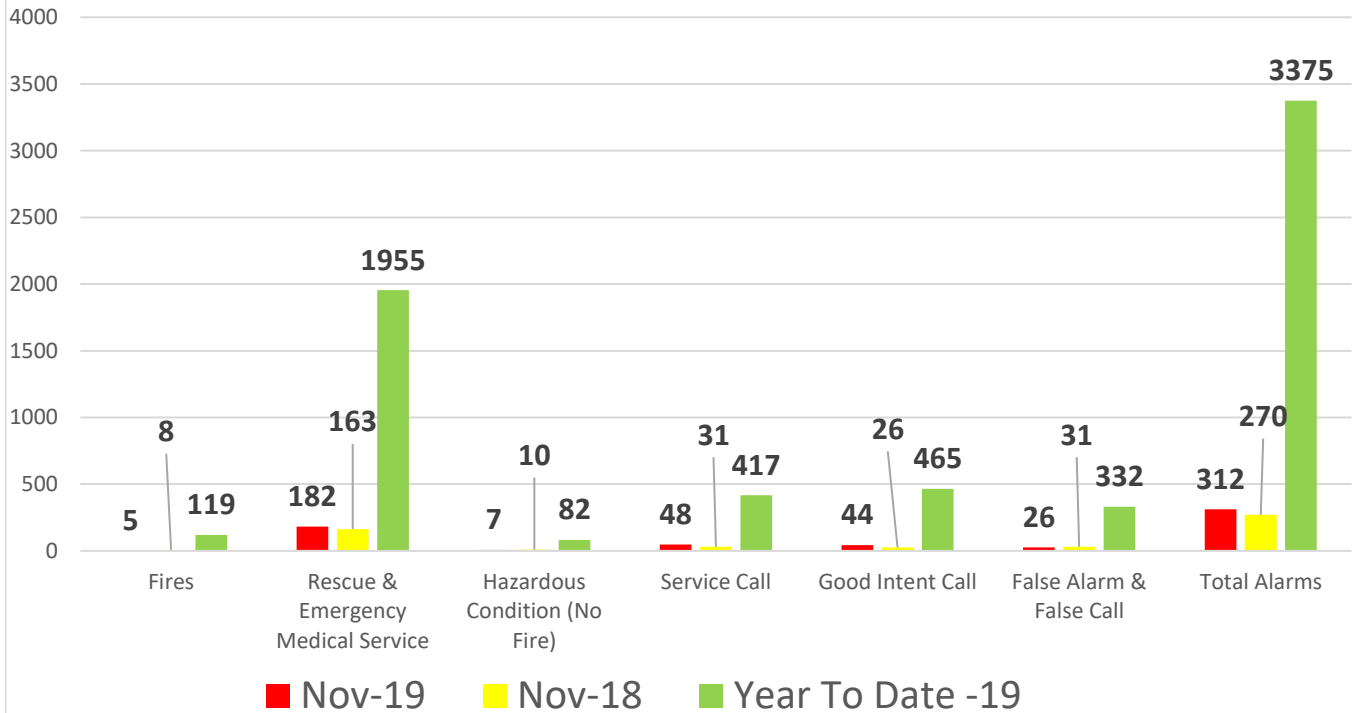


# City of Greer Fire Department

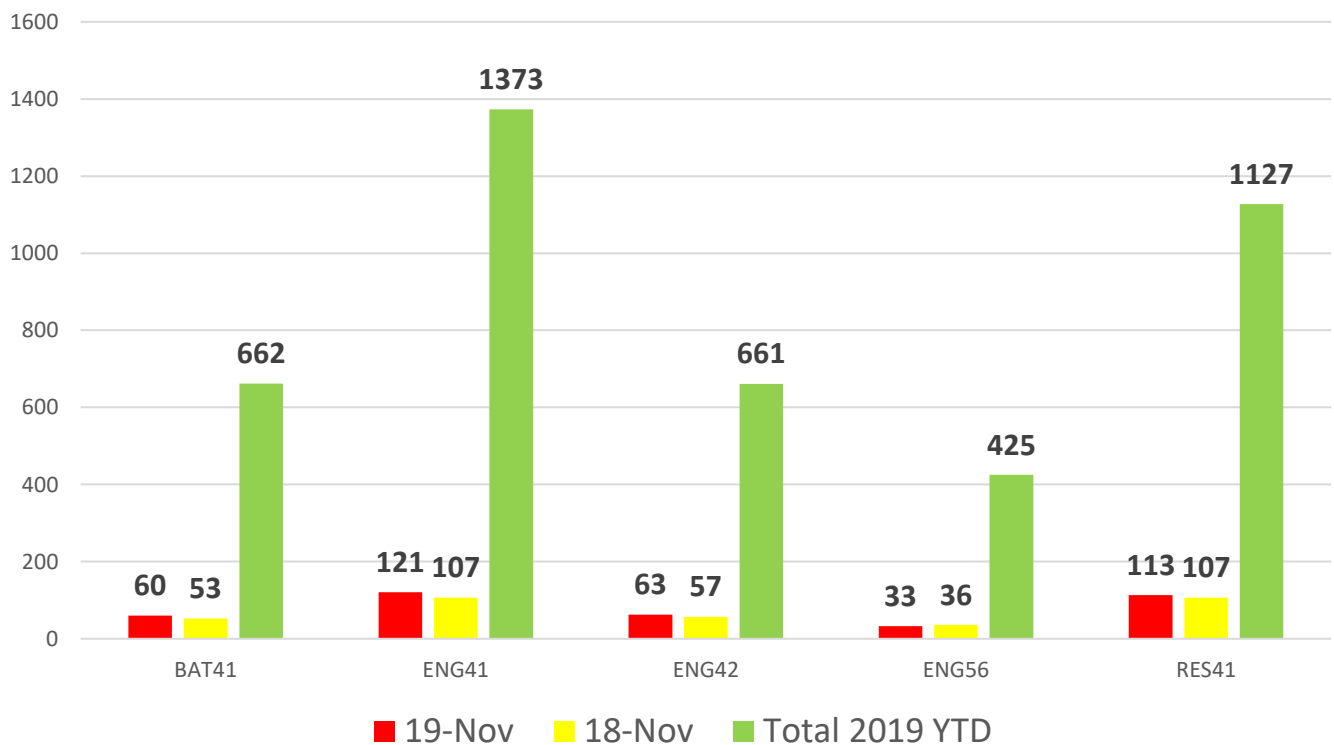
## Monthly Report

### November 2019

#### MAJOR INCIDENT TYPES



#### APPARATUS RESPONSE





# City of Greer Fire Department

## Monthly Report

### November 2019

<b>NFPA REPORT</b> FIRES IN STRUCTURES BY FIXED PROPERTY USE (OCCUPANCY)		NUMBER OF INCIDENTS	DEATHS	INJURIES	EST. PROP. DAMAGE
1	Private Dwellings (1 or 2 family), including mobile homes (FPU 419)	45	0	1	\$442,100.00
2	Apartments (3 or more families) (FPU 429)	8	0	0	\$27,700.00
3	Hotels and Motels (FPU 449)	3	0	0	\$0.00
4	All Other Residential (dormitories, boarding houses, tents, etc.) (FPU 400, 439, 459-499)	1	0	0	\$0.00
5	<b>TOTAL RESIDENTIAL FIRES (Sum of lines 1 through 4)</b>	<b>57</b>	<b>0</b>	<b>1</b>	<b>\$469,800.00</b>
6	Public Assembly (church, restaurant, clubs, etc.) (FPU 100-199)	3	0	0	\$0.00
7	Schools and Colleges (FPU 200-299)	0	0	0	\$0.00
8	Health Care and Penal Institutions (hospitals, nursing homes, prisons, etc.) (FPU 300-399)	1		0	\$0.00
9	Stores and Offices (FPU 500-599)	2	0	0	\$7,150.00
10	Industry, Utility, Defense, Laboratories, Manufacturing (FPU 600-799)	3	0	0	\$2,000,000.00
11	Storage in Structures (barns, vehicle storage garages, general storage, etc.) (FPU 800-899)	0	0	0	\$0.00
12	Other Structures (outbuildings, bridges, etc.) (FPU 900-999)	2	0	0	\$500.00
13	<b>TOTAL FOR STRUCTURE FIRES (Sum of lines 5 through 12)</b>	<b>68</b>	<b>0</b>	<b>1</b>	<b>\$2,477,450.00</b>
14a	Fires in Highway Vehicles (autos, trucks, buses, etc.) (IT 131-132, 136-137)	14	0	1	\$80,600.00
14b	Fires in Other Vehicles (planes, trains, ships, construction or farm vehicles, etc.) (IT 130, 133-135, 138)	0	0	0	\$0.00
15	Fires outside of Structures with Value Involved, but Not Vehicles (outside storage, crops, timber, etc.) (IT 140, 141, 161, 162, 164, 170-173)	14	0	0	\$6,090.00
16	Fires in Brush, Grass, Wildland (excluding crops and timber), with no value involved (IT 142-143)	5	0	0	\$0.00
17	Fires in Rubbish, Including Dumpsters (outside of structures), with no value involved (IT 150-155)	9	0	0	\$0.00
18	All Other Fires (IT 100, 160, 163)	5	0	0	\$200.00
19	<b>TOTAL FOR FIRES (Sum of lines 13 through 18)</b>	<b>115</b>	<b>0</b>	<b>0</b>	<b>\$2,564,340.00</b>
20	Rescue, Emergency Medical Responses (ambulances, EMS, rescue) (IT 300-381)	1955	0	0	\$25,500.00
21	False Alarm Responses (malicious or unintentional false calls, malfunctions, bomb scares) (IT 700-746)	332	0	0	\$0.00
22	Mutual Aid Responses Given	15	0	0	\$0.00
23a	Hazards Materials Responses (spills, leaks, etc.) (IT 410-431)	41	0	0	\$0.00
23b	Other Hazardous Responses (arcing wires, bomb removal, power line down, etc.) (IT 440-482, 400)	41	0	0	\$100.00
24	All Other Responses (smoke scares, lock-outs, animal rescues, etc.) (IT 200-251, 500-699, 800-911)	887	0	0	\$15,000.00
25	<b>TOTAL FOR ALL INCIDENTS (Sum of lines 19 through 24)</b>	<b>3386</b>	<b>0</b>	<b>2</b>	<b>\$2,604,940.00</b>

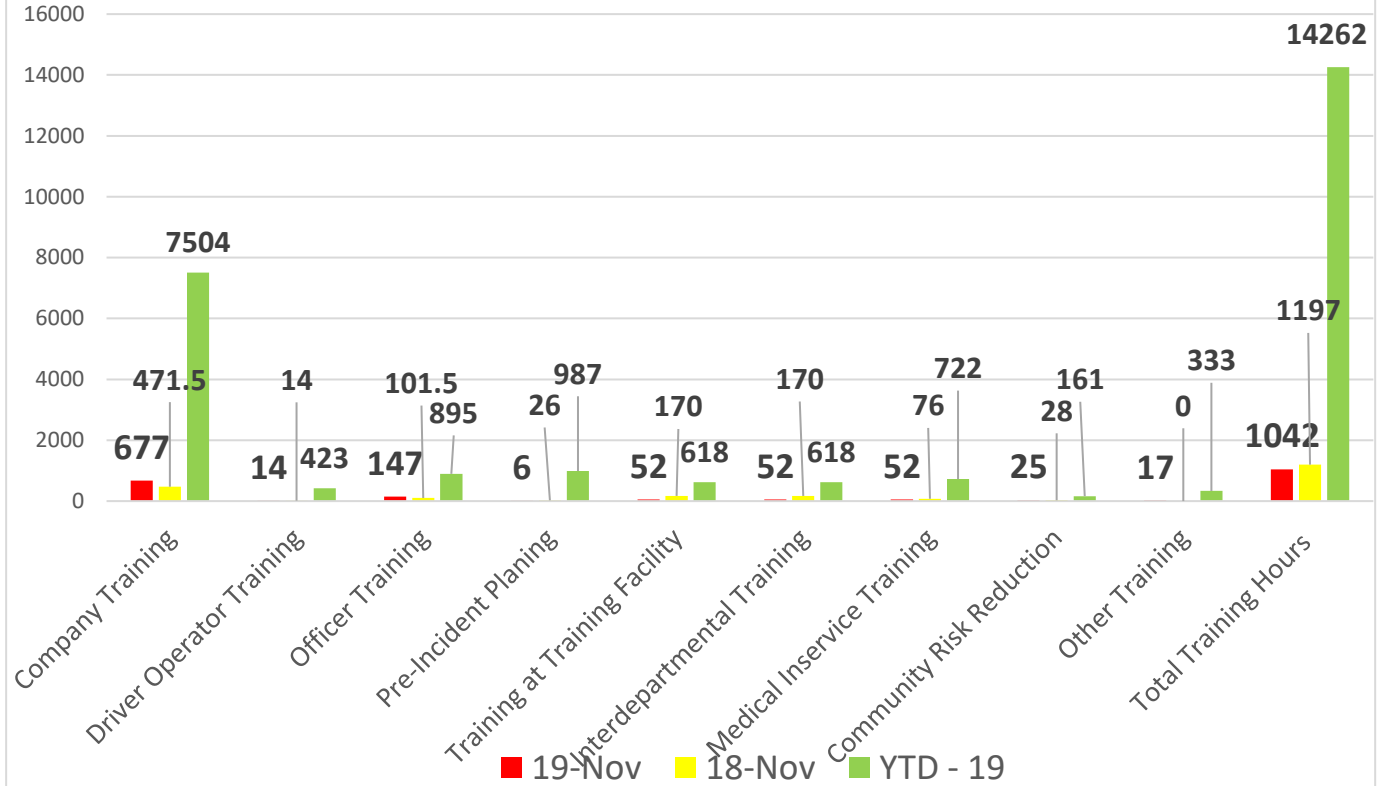


# City of Greer Fire Department

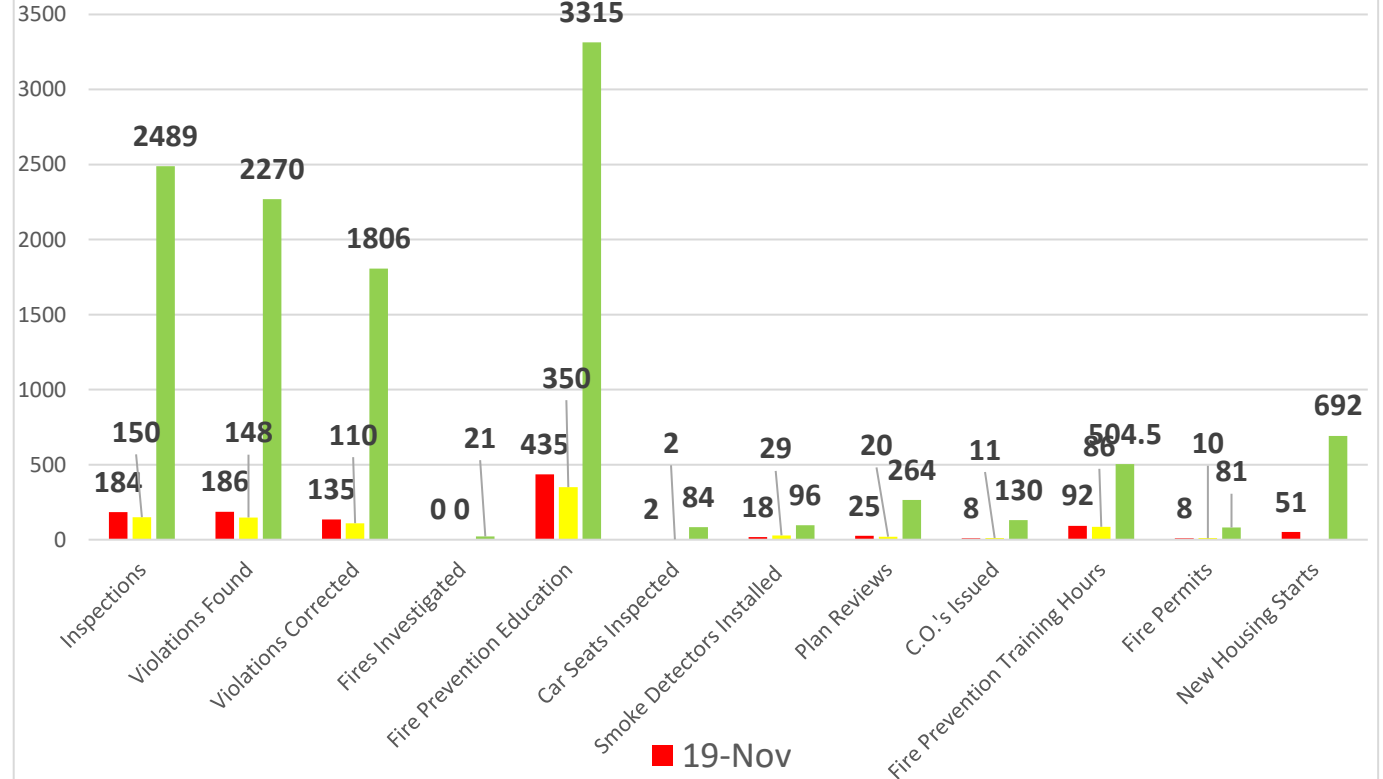
## Monthly Report

### November 2019

#### DEPARTMENT TRAINING



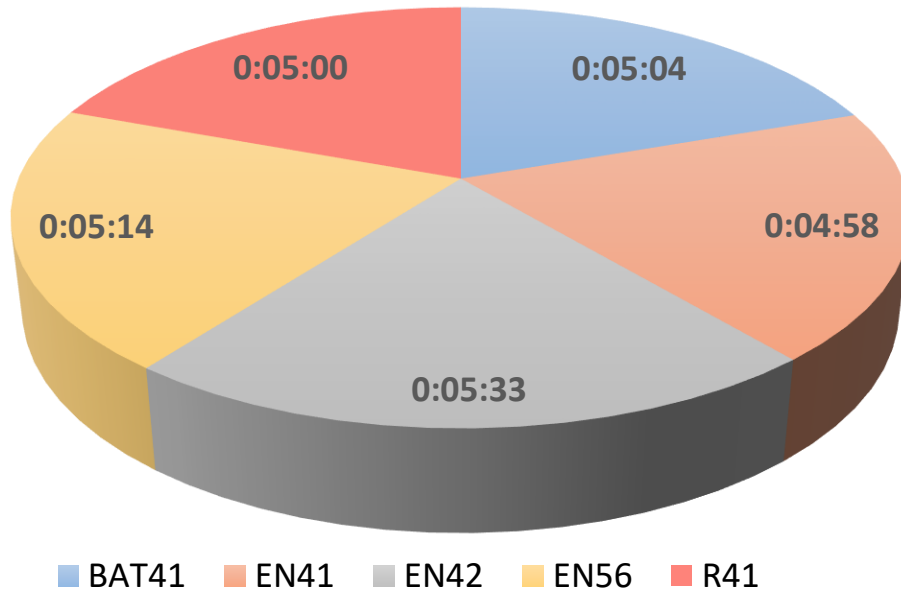
#### OFFICE OF THE FIRE MARSHAL



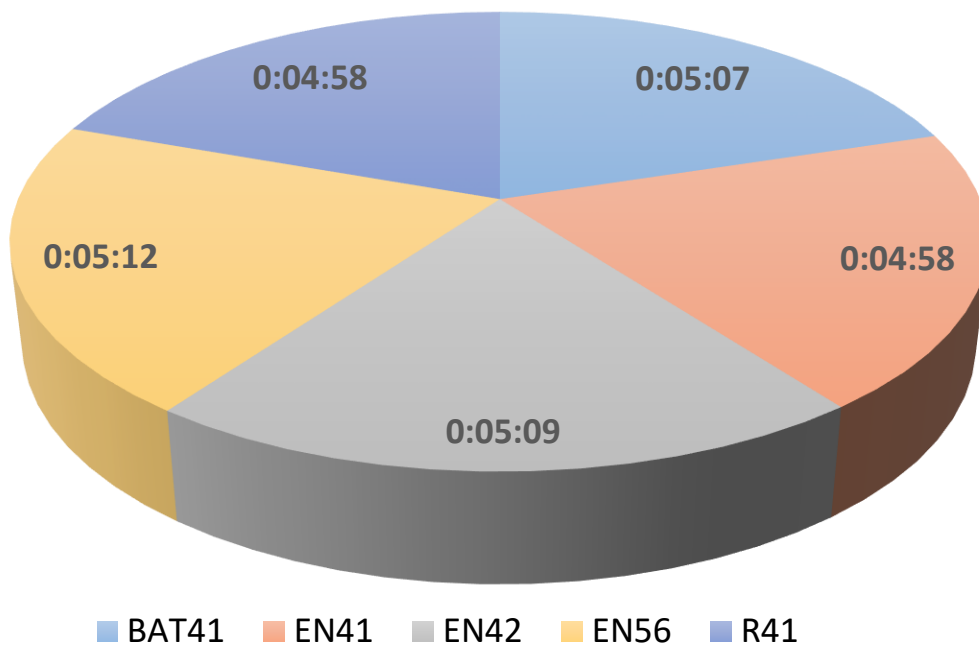


# City of Greer Fire Department Monthly Report November 2019

**AVERAGE RESPONSE TIME, minutes  
(Dispatch to Arrived)**



**AVERAGE RESPONSE TIME, minutes  
(Dispatch to Arrived)**



**Category Number: VII.**  
**Item Number: D.**



**AGENDA**  
**GREER CITY COUNCIL**  
**1/14/2020**

**Municipal Court Activity Report - November 2019**

**ATTACHMENTS:**

Description	Upload Date	Type
▣ Municipal Court Monthly Report November 2019	12/20/2019	Backup Material

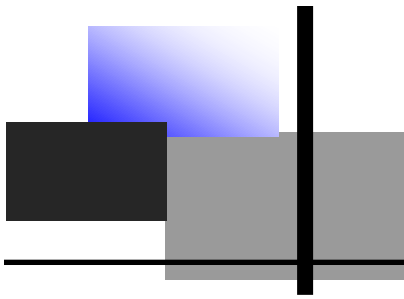


# GREER MUNICIPAL COURT

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MONTHLY REPORT NOVEMBER 2019



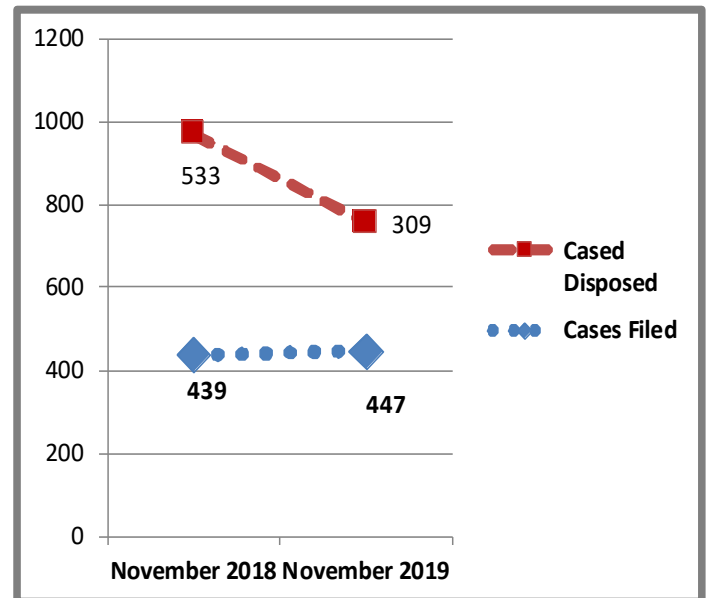
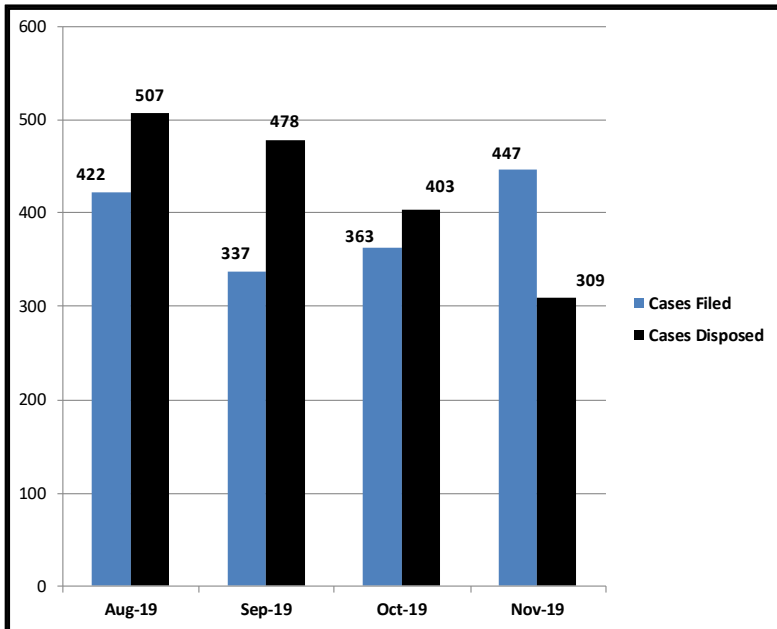


# CASE LOAD

## *Traffic, Criminal and City Ordinances*

*Total Cases disposed/processed: 309*

*Total cases filed by officers: 447*



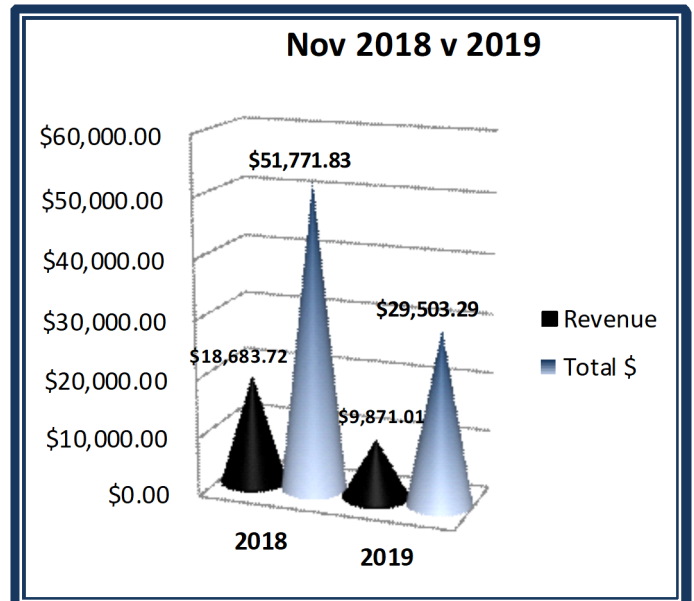
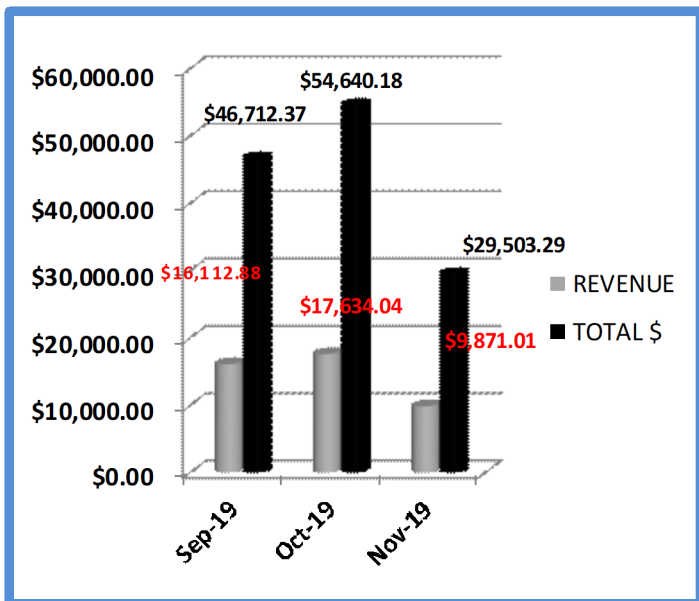
## *Arrest Warrants, Bench Warrants & Search Warrants*

Arrest Warrants issued	104
Arraignments – # of defendants	120
Arraignments – # of charges	199
Bench Warrants issued	3
Bench Warrants served/processed	8
Search Warrants issued	22

# FINANCIALS

## Revenue

Total Revenue	\$ 9,871.01
Sent to State Treasurer	\$13,171.12
Victim Assistance Funds	\$ 1,531.91
Total \$ Collected	\$29,503.29



# ACTIVITY

- ♦ Traffic Court was held on November 6, 13 and 20th.
- ♦ General Sessions Preliminary Hearings were held on November 1st.
- ♦ Judge Mims, Judge Pitts and K Pressley attended a judges meeting in Columbia on November 6th.
- ♦ DV Court was held on the 14th.
- ♦ Judy Lorchman started work on November 18th as our new Jury Trial Coordinator.



**AGENDA**  
**GREER CITY COUNCIL**  
**1/14/2020**

**Parks and Recreation Activity Report - November 2019**

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
▣ Parks and Recreation Activity Report - November 2019	1/9/2020	Backup Material

# City of Greer Parks & Recreation Department

## *Monthly Report for November 2019*



*The Greer Children's Theatre performed Disney's Beauty and the Beast November 8-10 and 15-17.*

***"Creating Community through People, Parks and Programs"***

### Department Projects

- ◆ Kids Planet:
  - A construction camera was installed by our staff with assistance from Steve Owens at Kids Planet playground on November 1.
  - Ann Cunningham, Red Watson, Travis Durham, and Brian Wilson met with Innova Disc Golf on November 13 at Century Park to discuss the potential re-design of two holes on the disc golf course.
  - A pre-construction meeting with Wilma's Pump and Tank was held on site at Kids Planet on November 20 to prepare for demolition.
  - Bid specifications were finalized for the two grading and site work advertisements at Kids Planet.
- ◆ Sites were surveyed at Turner and Victor fields in preparation for the installation of outdoor restrooms. Bids were opened for these projects on November 15.
- ◆ The installation of a new HVAC system at Victor Gym began this month and is expected to be completed in December.
- ◆ As part of the on-going efforts to assure the safety and security of the City's parks, new security lights were installed at B.P. Edwards Park and trees were trimmed at all parks to provide better sight lines.
- ◆ Drain pipe gutter extensions were completed at Victor Gym.
- ◆ Staff began assisting the local chapter of the DAV on the sale of memorial bricks to be installed at Veterans Park.
- ◆ As part of a review of traffic concerns, Ann Cunningham met with Steve Grant and Sgt. Randle Ballenger on November 26 to discuss the installation of additional traffic signage on Snow Street.

### Department Trainings

- ◆ Justin Miller taught a CPR, First Aid, and AED certification class to department employees Cory Holtzclaw, David Holtzclaw, Meredith Anzur, and Sally Wise.
- ◆ On November 20, staff met with members of the Public Services Department and Fire Department to discuss OSHA training opportunities.

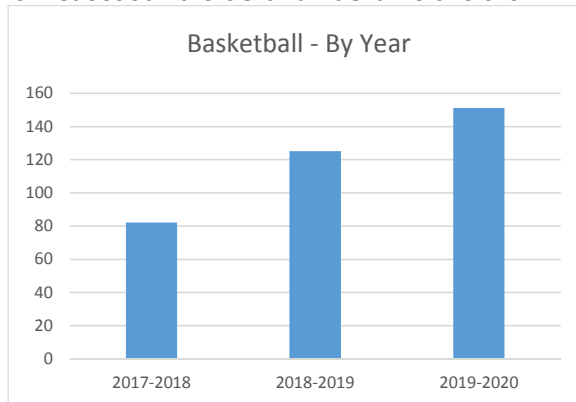
## Department Participation

- ◆ Justin Miller planned the Pumpkin Chunkin at Century Park on November 1. There were 15 participants at this annual Wellness event.
- ◆ On November 12, Ann Cunningham met with Major John Doehler to discuss his participation in the Veterans Local Government Management Fellowship and gave an overview of the Parks and Recreation Department operations.
- ◆ Staff completed questionnaires for the City-wide Class and Compensation Study, with many staff members attending follow-up interviews with representatives from Management Advisory Group.
- ◆ A meeting of the Recreation Board of Trustees was held on November 14 at Greer City Hall.
- ◆ The Parks and Recreation and Public Services Departments held their annual Thanksgiving Luncheon for staff members on November 21 in the Operations Center warehouse.

## Division Highlights

### Athletics:

- ◆ Athletics staff attended the South Carolina Athletic Programs meeting hosted by Pickens Recreation Department in regards to winter sports rulings and guidelines. Our district will be hosting the 2019-2020 South Carolina State Championships for every age group.
- ◆ Division staff facilitated:
  - Foothills Soccer Club of Greer academy fall soccer practices and games at South Suber Road Soccer Complex and Country Club Road Park on Mondays, Tuesdays, Thursdays, and Saturdays. These teams compete in the South Carolina Youth Soccer Association and travel throughout the state. The fall season will end following the South Carolina Youth Soccer Association State Cup tournament in December.
  - Youth basketball evaluations and uniform sizing sessions at Victor Gym on November 5. Players went through several drills to evaluate skill level. Evaluation is designed to help draft competitive teams. Volunteers from within the Athletics program helped complete all evaluations, while Athletics staff helped with check-in and sizing.
  - Youth basketball practices at Victor Gym on Mondays through Saturdays for 8U, 10U, and 12U age divisions. Games will begin in January for all three age divisions. The 8U and 10U teams will play all league games at Victor Gym, while the 12U division will travel to Mauldin SportsCenter for league games. This is the first season the 8U and 10U divisions are in-house.



- Tomahawk Youth Wrestling practices at Riverside High School on Tuesday and Thursday nights. The wrestlers will participate in matches throughout the Upstate and will host 3 duels at Victor Gym in January and February. The wrestling program is at maximum capacity for the season.
- Cheer For Greer prep for the ACC Championship event. Participants ages 11 and 12 years old are practicing for the halftime show routine at the 2019 ACC Clemson vs. UVA championship game. The game will be held at Bank of America Stadium in Charlotte on Saturday, December 7.

## Recreation:

- ♦ The Recreation Division continued to facilitate the following programs:
  - Senior Action – Needmore Recreation Center, Mondays-Fridays (200 participants monthly)
  - Never Alone – Tryon Recreation Center, Tuesdays (80 participants monthly)
  - Cutlery Club – Tryon Recreation Center (20 participants monthly)
  - Artifacts Club – Tryon Recreation Center (74 participants monthly)
  - Ham Radio Beginner and Intermediate Classes – Victor Gym (30 participants monthly)
  - Morse Code Classes – Victor Gym (5 participants monthly)
  - Pickleball – Victor Gym and Tryon Tennis Courts, Tuesdays and Thursdays (250 participants monthly)
- ♦ SOAR (Seniors Out and ARound)
  - The monthly Movie Day was held on November 4. This month's movie was the comedy, "The Hustle". There were 25 seniors in attendance to watch this hilarious movie.
  - There were 3 Line Dance Classes this month on November 6, 13, and 20 with an average of 29 seniors in attendance.
  - Bingo was held on November 7 and 21 with an average of 25 members in attendance.
  - The SOAR group collected toys for the Syl Syl Toy Drive that was held on November 10. The toys collected at the drive are donated to Greer Cops for Tots and Country Santa.
  - On November 14 the seniors took a trip to Wellborn Winery. The first stop was for lunch at the new Topsy Taco in Greer. After a delicious meal, the group traveled to Wellborn Winery to participate in a wine tasting. There were 25 members in attendance that day.
  - SOAR finished out the month with their annual Thanksgiving Potluck Luncheon. There were 30 seniors enjoying fellowship, good food, and a day of giving thanks.
  - The average attendance for the month was 27.
- ♦ Rentals for the month of November:
  - Recreation Centers: 11
  - Bus Rentals: 3

## Cultural Arts:

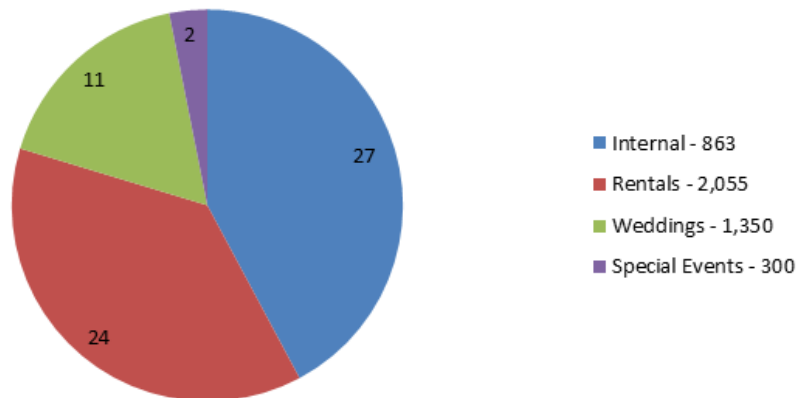
- ♦ The Greer Children's Theatre performed 6 shows of Disney's Beauty and the Beast November 8-10 and 15-17 at the J. Harley Bonds Career Center. There were 54 cast members and attendance averaged 250 per show. Several cast members appeared on Your Carolina on November 4 to promote the show.
- ♦ The Giving Thanks Student Art Show reception was held at Greer City Hall on November 12, with a record number of 50 entries. Winners were recognized at the City Council meeting that evening.
- ♦ Ballet classes and Adaptive Dance classes were held at the Center for the Arts on Tuesdays and Thursdays throughout the month.
- ♦ Greer Children's Theatre held auditions for Frozen on November 18 and 19. The cast was posted on November 25, with 52 children accepting their roles.
- ♦ The Center for the Arts held it first free Open House for ARTS classes on November 21. Classes offered included watercolor, drama, drawing, ceramics, and gingerbread house making.



## Events:

- ♦ The Events Division hosted 64 events, at which 4,568 guests visited the City of Greer Events Center.

### Rentals



- ♦ Breakfast with Santa tickets went on sale Saturday, November 2 at 8:00am. Ticket buyers started arriving and waiting in line at 5:00am despite the 30-degree weather. Within 25 minutes 175 tickets were sold for the 9:30am session, with the 8:00am and 11:30am sessions selling out the following Monday. Over 500 tickets were sold for this event, with all revenue raised going right back into the event.
- ♦ Google reviews posted in the month of November:

★★★★★ a month ago

Beautiful Park- 2 family Weddings there so far

👍 I like

★★★★★ 2 months ago

It is a lovely little park & very well maintained. Many different events are hosted in this park. Well worth checking out their schedule!

★★★★★ a month ago - 🇺🇸

Love seeing venues like this repurposed! Very simple, but great meeting/ event space. A/V equipment and small prep kitchen.

- ♦ Survey Monkey responses received during the month of November:

#### Q12

Overall, do you feel like you received a great value?

Yes

Comment:

We will definitely be back.

Is there anything that you'd like to share with us about your experience?

Staff the night it was spot on and very professional.

- ◆ Ambassador Program numbers for the month of November:

	<b>November Monthly Numbers</b>					
<b>Monthly totals</b>	<b>11am-2pm Total</b>	<b>6pm-9pm Total</b>	<b>Daily Total</b>	<b>1st Shift Avg</b>	<b>2nd Shift Avg</b>	<b>Daily Avg</b>
Tuesday	63	55	118	12.60	11.00	23.60
Wednesday	51	39	90	10.20	7.80	18.00
Thursday	53	67	120	13.25	16.75	24.00
Friday	92	196	288	18.40	39.20	57.60
Saturday	142	120	262	28.40	24.00	52.40
Sunday	30		30	6.00		6.00
Total	431	477	908	14.81	19.75	30.27

## Grounds Maintenance

- ◆ Division Staff:
  - Installed Christmas decorations throughout City Park, along Trade Street and Highway 29/Wade Hampton Boulevard, and throughout the Center for the Arts complex, as well as pole decorations throughout town.
  - Removed existing chain link fencing at Victor Gym to make way for new fence installation.
  - Installed new American, State, and POW flags at Veterans Park.
  - Assisted Cultural Arts with multiple projects, including transfer of black wall panels and moving of refrigerator.
  - Prepared Century Field #2 for Mungo Homes kickball tournament.
  - Prepared South Suber Road Soccer Complex field for South Carolina Youth Soccer Association state soccer game.

## Upcoming Events

- ◆ Food Truck Rollout – January 17 (City Park)
- ◆ Dr. Martin Luther King, Jr. Luncheon – January 20 (City Hall)
- ◆ Daddy Daughter Dance – February 8 (Center for the Arts)
- ◆ Foothills Philharmonic String Quartet Concert – February 29 (Center for the Arts)
- ◆ Frozen Jr. – March 1-3 & 8-10 (J. Harley Bonds Center)
- ◆ Foothills Philharmonic Woodwind Quintet – March 21 (Center for the Arts)
- ◆ CenterG Juried Art Show – March 27 (City Hall)
- ◆ Eggstastic Easter Event – April 4 (Location TBD)
- ◆ International Festival – April 18 (City Park)
- ◆ Godspell Jr. – May 8-10 (Center for the Arts)
- ◆ Food Truck Rollout – May 15 (City Park)
- ◆ Kids Planet Dedication/Opening – (Date TBD)
- ◆ Freedom Blast – June 27 (City Park)
- ◆ Food Truck Rollout – August 21 (City Park)
- ◆ Railfest – September 26 (City Park)
- ◆ Food Truck Rollout – October 16 (City Park)
- ◆ Christmas Tree Lighting – December 4 (City Park)

## Current Projects

- ◆ Kids Planet Playground Renovation
- ◆ Streetscapes Ambassador Program
- ◆ Streetscapes Renovation Project
- ◆ South Suber Road Parking Area
- ◆ H. R. Turner Field and Victor Park Restroom Facilities
- ◆ H. R. Turner Field Accessible Parking Area
- ◆ Springwood Park ADA Renovation

*The City of Greer Parks and Recreation Department is committed to fulfilling our mission of providing quality recreational experiences while administering the values of community image, human development, preservation of environmental resources, health and wellness, economic development and cultural unity.*

**Category Number: VII.**  
**Item Number: F.**



**AGENDA**  
**GREER CITY COUNCIL**  
**1/14/2020**

**Police Department Activity Report - November 2019**

**ATTACHMENTS:**

Description	Upload Date	Type
☐ Police Department Activity Report - November 2019	1/10/2020	Backup Material

# GREER POLICE DEPARTMENT

November 2019 Monthly Report



## GREER POLICE DEPARTMENT

November 2019 Monthly Report

### Command Staff

Chief Hamby

Captain Pressley

Lt. Fortenberry-

Administrative Division

Lt. Blackwell-

Operations Division

Lt. Richardson-

Patrol Division

Lt. Varner-

Investigations Division

2019 Cops for Tots Golf  
Tournament at TopGolf  
Greenville



## Lt. Fortenberry- Administrative Division

### Staffing Report

2019 Greer Police Department Staffing Report				
Department	Total Allocated Position	Current Staffing Level	Emp. on Light Duty, FMLA, or Military Leave	Positions to Fill
Sworn Officers	62 FT / 1 PT	59 FT / 0 PT	2	3 FT / 1 PT
Communications	12 FT	10 FT	0	2 FT
Detention	7 FT	6 FT	0	1 FT
Administrative	7 FT / 1 PT	7 FT / 1 PT	0	0 FT
Animal Control	1 FT	1 FT	0	0
<b>Total</b>	<b>89 FT / 2 PT</b>	<b>83 FT/ 1 PT</b>	<b>2</b>	<b>6 FT / 1 PT</b>

### Volunteer Hours

Citizen's Academy Volunteer Hours		
Month	Monthly Total	Total YTD
January	185	185
February	97	282
March	167.25	449.25
April	158.5	607.75
May	143	750.75
June	172.5	923.25
July	203.5	1,126.75
August	171.45	1,298.2
September	179.5	1,477.7
October	56.5	1,534.2
November	146	1,680.2
December		

### Departmental Training Report

Month	Classes	# Of Students	# Of Class Hours	Total Training Time
Jan. 2019	6	157	14	364
Feb. 2019	5	142	11	304
Mar. 2019	6	215	36.5	1,309
Apr. 2019	7	149	15	356
May 2019	7	97	185.5	1,780
June 2019	6	154	108	1,597
July 2019	7	115	159	3,113
Aug. 2019	5	139	140	2,792
Sept. 2019	12	163	129	1,825
Oct. 2019	10	152	75	1,256
Nov. 2019	7	147	68	1,686
Dec. 2019				
<b>Total YTD</b>	<b>78</b>	<b>1,630</b>	<b>941</b>	<b>16,382</b>

## Lt. Fortenberry- Administrative Division

### Community Engagement

#### Cops for Tots Golf Tournament 2019



#### CPTED Study (Corner Mart #42)



## Lt. Blackwell- Operations Division

### Communications Center

Dispatch and Call Frequency	Oct-19	Nov-19	% Change From Previous Month	Year to Date 2018	Year to Date 2019	% Change from previous year
Number of 911 Calls	1,478	1,305	-11.7%	14,327	14,898	4.0%
Incoming 7-Digit Line Calls	5,363	5,086	-5.2%	55,854	58,467	4.7%
Police Calls for Service	2,615	2,741	4.8%	29,091	29,816	2.5%
Fire Calls for Service	855	775	-9.4%	5,197	8,652	66.5%
Total Dispatched Calls	3,470	3,516	1.3%	30,788	39,095	27.0%

### Detention Center

Inmate and Process Total	Oct-19	Nov-19	% Change From Previous Month	Year to Date 2018	Year to Date 2019	% Change from previous year
Number of Adults Processed	108	118	9.3%	1,458	1,225	-16.0%
Transported to Greenville	26	24	-7.7%	476	420	-11.8%
Transported to Spartanburg	34	44	29.4%	289	325	12.5%
Juveniles Processed	3	0	-100.0%	28	17	-39.3%
Hours Covered by Patrol	12	0	-100.0%	235	24	-89.8%

## Lt. Blackwell- Operations Division

### Animal Control Services

Animal Control Activity	October 2019	November 2019	% Change From Previous Month	Year to Date 2018	Year to Date 2019	% Change From Previous Year
Calls for Service	188	121	-35.6%	1,818	1,627	-10.5%
Live Dogs Picked Up	12	11	-8.3%	99	110	11.1%
Live Cats Picked Up	9	5	-44.4%	84	54	-35.7%
Traps Delivered	6	6	0.0%	57	57	0.0%
Follow Up Calls	17	10	-41.2%	145	134	-7.6%
Citations Issued	0	0	0.0%	10	10	0.0%

## Lt. Richardson- Patrol Division

Police Patrol Activity	November-18	November-19	% Change	Last YTD	YTD	% Change
Citations issued	333	378	13.51%	4,048	3,818	-5.68%
Arrests	112	122	8.93%	1,547	1,314	-15.06%
Incident Reports	287	250	-12.89%	3,678	2,931	-20.31%
Collision Reports	146	130	-10.96%	1,443	1,359	-5.82%
Warning Citations	288	503	74.65%	3,066	3,300	7.63%
Patrol Miles	30,694	30,716	0.07%	345,057	285,357	-17.30%
Warrants Served	112	59	-47.32%	1,254	894	-28.71%
Field Interviews	4	4	0.00%	68	68	0.00%

### November 2019 Collision Locations



**Patrol Community Engagement**



Officers in Community Partnership  
with Crestview Elementary

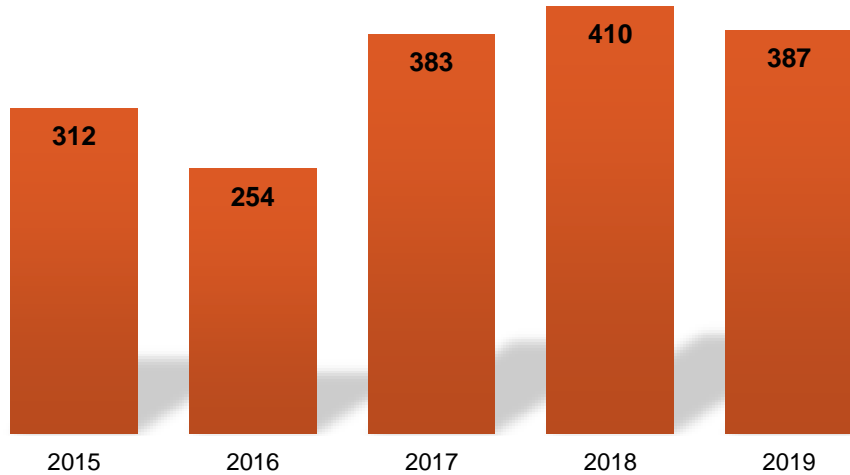
## Lt. Varner- Investigations Division

### Cases Assigned YTD

There were a total of 33 new cases assigned to CID in November 2019.

White collar crimes continue to be the most assigned cases.

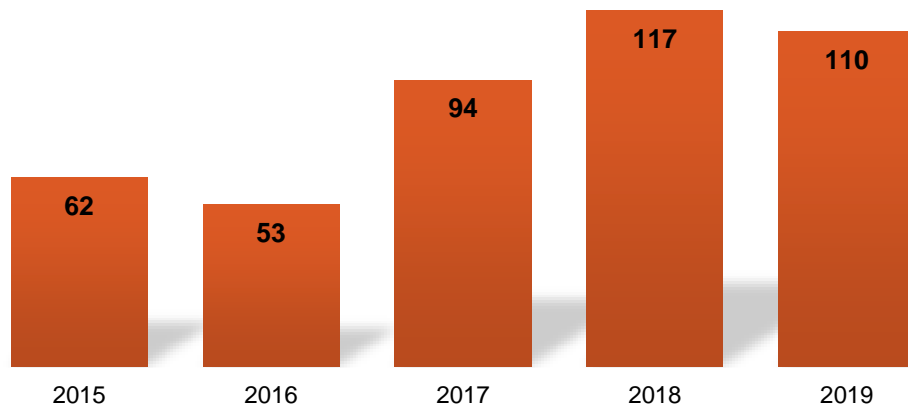
### CID Assigned Cases Year to Date - November 2019



### White Collar Crimes

This year is very competitive with last year's numbers and are on track to surpass them if this pattern continues.

### White Collar Cases Year to Date - November 2019

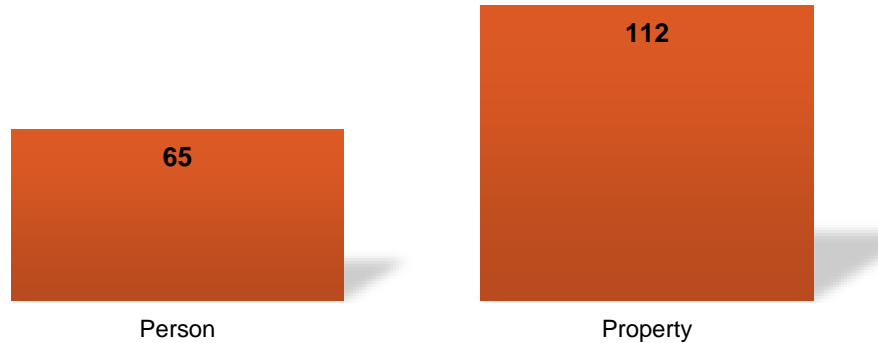


## Lt. Varner- Investigations Division

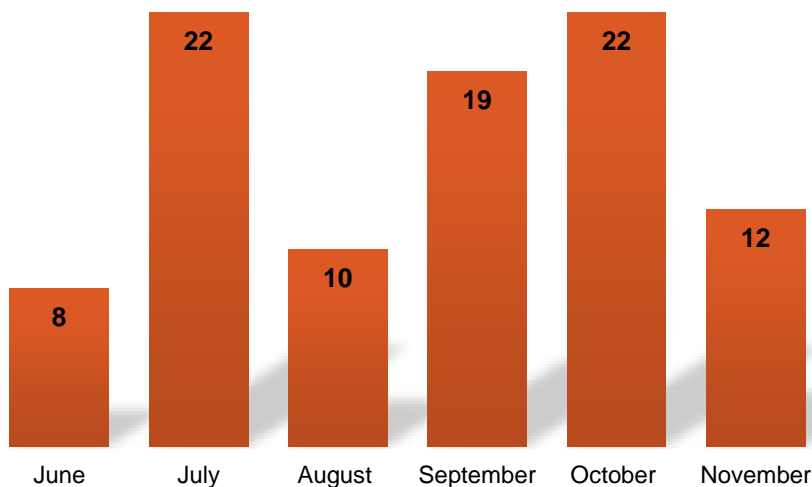
### CID Closed Cases

The chart represents the total number of closed CID cases thru November 2019- broken down by crimes against persons and property crimes.

### CID Closed Cases - Year to Date 2019 (Admin, Ex-Clear, No Status, Unfounded, Arrest)



### Crime Analysis - Cases Worked November 2019



### Crime Analyst Cases Worked

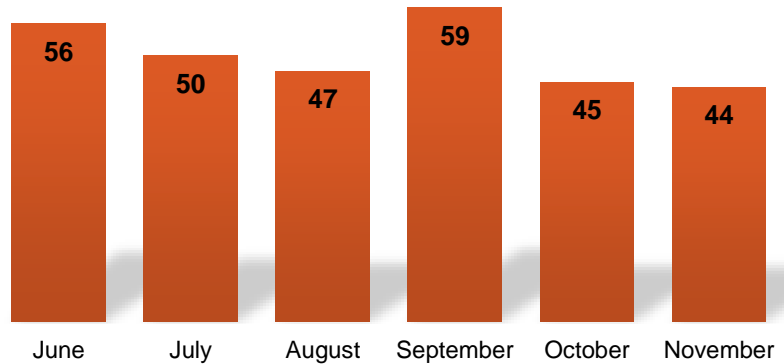
Crime Analyst Ellis worked 12 cases during the month of November, along with assisting officers with 8 analysis requests, and 5 bulletins created.

## Lt. Varner- Investigations Division

### New Victim Advocate Cases

There were 44 new cases assigned in November 2019. The average number of cases in the last six months are 50%. Victim Advocate Eison began her employment and will be a great addition to our team by assisting with caseloads, court attendance, and call-outs.

### New VA Cases November 2019



### CID TRAINING/OTHER

- CID personnel attended the Cops for Tots golf event at Top Golf.
- CID personnel attended training for the NIBIN van in Anderson County.
- Several weapons, casings, and projectiles were taken to Anderson to be entered into the NIBIN system.
- Officers attended Spartanburg Prelims every ¾ Thursdays for the department.
- Sgt. Forrester was the Key Note speaker at Abner Creek Academy's Veteran's Day program.
- Travis O'Neal Jones was arrested on unrelated charges in Greenville County, but is being held as a suspect for the 10/31/2019 Murder on Arlington Road.
- CID has assisted Community Outreach and Patrol with POP methods for the area of Arlington Rd. and E. Fairview.

**Category Number: VII.**  
**Item Number: G.**



**AGENDA**  
**GREER CITY COUNCIL**  
**1/14/2020**

**Public Services Activity Report - November 2019**

**ATTACHMENTS:**

Description	Upload Date	Type
☐ Public Services Activity Report - November 2019	12/11/2019	Backup Material



**TO:** ED DRIGGERS, CITY ADMINISTRATOR  
TAMMY DUNCAN, CITY CLERK

**FROM:** PUBLIC SERVICES DEPARTMENT

**SUBJECT:** ACTIVITY REPORT FOR November, 2019

**DATE:** December 5, 2019

### **PUBLIC SERVICE CREW**

- Replaced a 10' section of sidewalk in Hammett Grove
- Kicked off the 2019/2020 leaf season and running 2 crews
- Cleared leaves off of stormdrain grates throughout the City
- Both Greer Christmas trees were put up and decorated

### **CARTS DELIVERED**

NEW HOME CARTS: 54

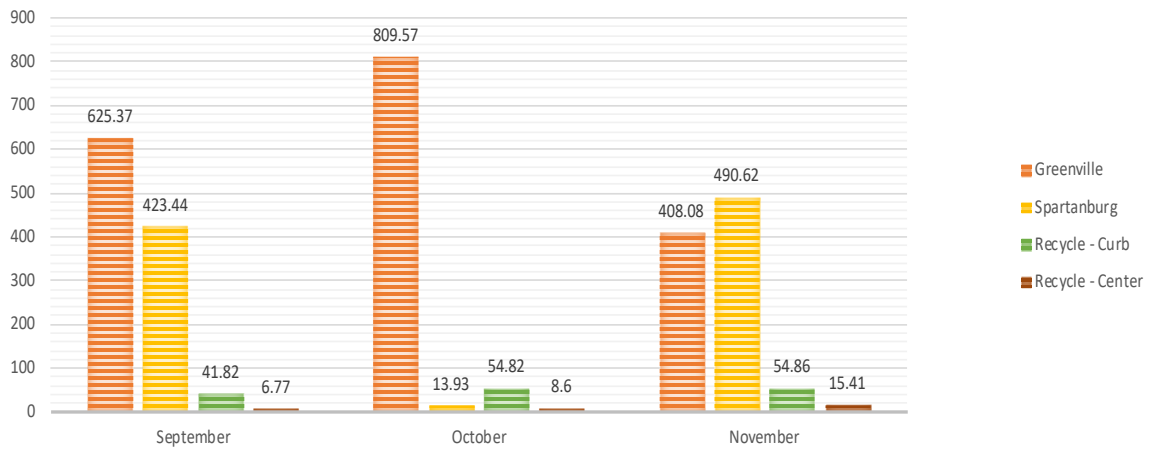
REPLACEMENT CARTS: 13

RECYCLE BINS: 59

CARTS REPAIRED: 10

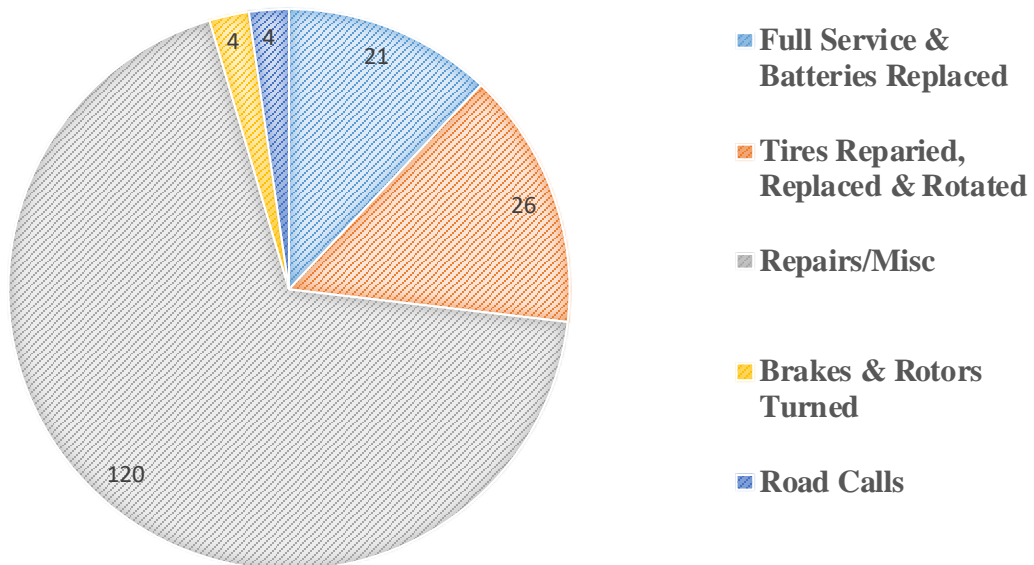
YARD WASTE CARTS: 1

## GARBAGE/RECYCLING COLLECTION



YTD Fiscal Year Totals: Greenville 3,733.71 + Spartanburg 1352.87 = **5,086.58 Tons**

## VEHICLE MAINTENANCE



## *STORM DRAINS & CATCH BASINS*

- Added an 18" section of pipe to the outfall on Brookshire Rd.
- Installed 3 sections of concrete pipe on Cotton Rd.



### *STREET SWEEPER*

- Street sweeper was run for 11 days on the city streets and curb lines.

### *POTHOLES*

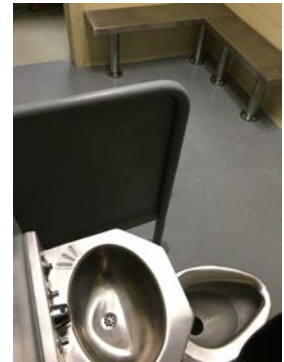
- Patched/repaired potholes on Westmoreland, Bent Creek Run, Spring Hill
- Shoulder of road repairs done on W. Phillips and Gary Armstrong

### *SIGNS REPAIRED/REPLACED*

- Repaired street sign on Cotton
- Yield sign replaced on McCall
- Speed Limit sign was replaced on Belshire Dr.
- Replaced Stop Sign on Lattigo, Treemont and Spring St.
- Street markers were done on Sunnyside Dr

### *CITY BUILDING, AND CUSTODIAL MAINTENANCE*

- Ductwork was connected to holding cells and restroom in the jail area
- Generator was repaired at City Hall
- Added new elect. outlets in records room at police department
- Replaced GFCI outlets in kitchen at Victor Gym
- Gun lockers were installed in jail foyer
- Installed new benches in holding cell



### *CITY ENGINEER*

#### **CITY ENGINEER –**

##### **Ongoing Engineering Projects:**

- Mt. Vernon Rd @ Poinsett right turn lane – prelim planning
- Faye Court drainage issue – evaluating options
- Road Improvement Program – consultant revising proposal
- Downtown Streetscape project – Site visits, inspections and coordination
- Trakit Project Management Software – On site training, testing (3-5 hrs/wk)

##### **Executive Dr. Sinkhole**



- Executive Drive Stormdrain failure – sinkhole repair complete
- US 29 Accel/Decel lanes – waiting on DOT for options
- 2019 Paving Program – coordinating with contractor – crack sealing underway
- Recycle Center Upgrade Phase 2 – on hold
- Lemon Creek speed humps – planning (on hold)
- CSX Railroad Bridge at Biblebrook Rd – Preliminary evaluation complete – on hold

#### **Public Works Projects & Activities:**

- Solid Waste program review
- Reviewing Street Cut Permit process
- Recycle Center Permit discussion with DHEC
- Recycle Center monthly inspection completed

**Subdivision/Development Projects** – Meetings with engineers and developer representatives discussing details with new subdivisions or commercial sites that are either in planning stages or under construction.

#### **Active projects:**

- Minghua – new project meeting
- Blue Ridge Plantation – bond discussion, site inspection
- Oakton – Plan review
- Oneal Village – alley issue

#### **Other:**

- PAC site reviews (3)
- Road complaints checked (2)
- Class & Comp meetings and job questionnaires
- Annual Review for RR and CK
- Pavement preservation seminar, Seneca SC
- Interviews for Mechanic position & Custodian
- Dept overview meeting with John Doehler
- OSHA/Safety discussion meeting with Dorian/Ann
- Victor Gym project issue with Dan

## STORMWATER MANAGER

### **STORMWATER MANAGER – (Robert Roux, Assistant City Engineer)**

**Construction/ Post-construction Program – Pre-submittal Meetings, Plan Reviews, Pre-construction meetings, As-built Review and Project Meetings** (*Construction and Post-construction Minimum Control Measures*) - Stormwater site plan reviews that incorporate consideration for water quality impacts and attempt to maintain pre-development runoff conditions are required by our SMS4 permit.

Pre-submittal Meetings		
Development Type	Project Name	# Lots/Units
Commercial	Springwood Park ADA	NA
Residential	Oakton	91
Commercial	ALDI Expansion	NA

Plan Reviews			
Development Type		Review Type	# Lots/Units
Commercial	Shine on Two 9	Follow up	NA
Commercial	Shine on Two 9	Follow up	NA
Commercial	Sudduth Farms Amenity Center	Follow up	NA
Commercial	Springwood Park ADA	Initial	NA
Residential	Oakton	Initial	91
Commercial	ALDI Expansion	Initial	NA

Pre-Construction Meetings		
Development Type	Project Name	# Lots/Units
Residential	Lismore Village Phase 2	31
Commercial	Foundations Early Learning Center	NA

2019 Stormwater Summary January 1 <sup>st</sup> through November 30 <sup>th</sup> , 2019		
Projects Submitted	Plan Reviews	Preconstruction Meetings
37	121	24

Historical Project Submittals	
Year	Projects Submitted
2019	37
2018	46
2017	37
2016	41
2015	35
2014	34

As-Built Reviews		
Development Type	Project Name	Review Type
Commercial	Benson CDJ-R	Initial
Commercial	Greer Center for the Arts	Follow up
Residential	Franklin Pointe	Follow up
Residential	Piedmont Pointe	Initial
Commercial	NTB Brannon Drive	Initial

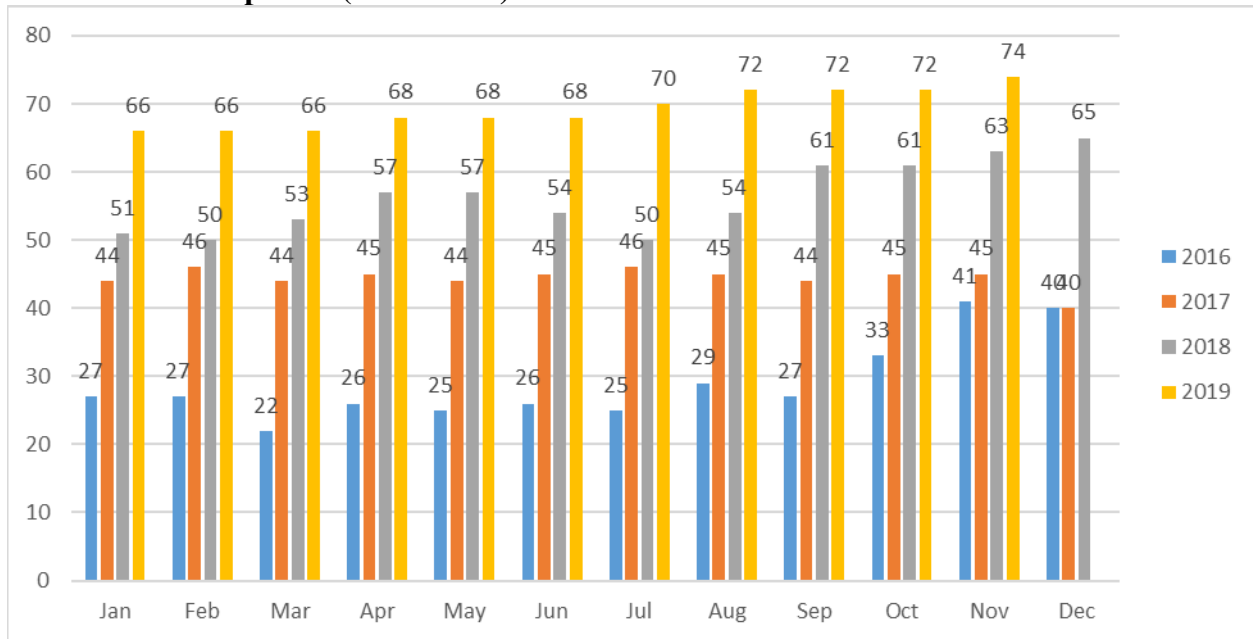
### **Miscellaneous – Stormwater and Engineering**

- 1) Completed the Job Analysis Questionnaire for the Compensation and Classification Study.
- 2) Final Plat Reviews for Redcroft Phase 3, Magnolia Green Phase 1, South Main Townes Phase 2, Pelham Glen, and O'Neal Village Phase 4 Section 2.
- 3) Attended the South Carolina Association of Stormwater Managers (SCASM) 4<sup>th</sup> Quarter Meeting.
- 4) Traveled to Charleston to take the Certified Floodplain Managers (CFM) Exam.
- 5) Met with representatives of the South Carolina Adopt-a-Stream program. I am planning to bring the program to the City; this will meet several requirements of the MS4 permit.
- 6) Attended the Public Services and Parks and Recreation department Thanksgiving Lunch.
- 7) Sent Notice of Terminations (project closeout) to DHEC for the Benson CDR+J and Greer Center for the Arts projects.
- 8) Completed the site plan Engineering Reviews for the Springwood Park ADA, Oakton subdivision, and ALDI Expansion projects.
- 9) Repair of the sinkhole and storm drain failure at Executive Drive. (pictures)

## STORMWATER INSPECTION

### STORMWATER INSPECTION: Anthony Copeland/Brian Hunter

#### 74 Active Site Inspected (Per Month)

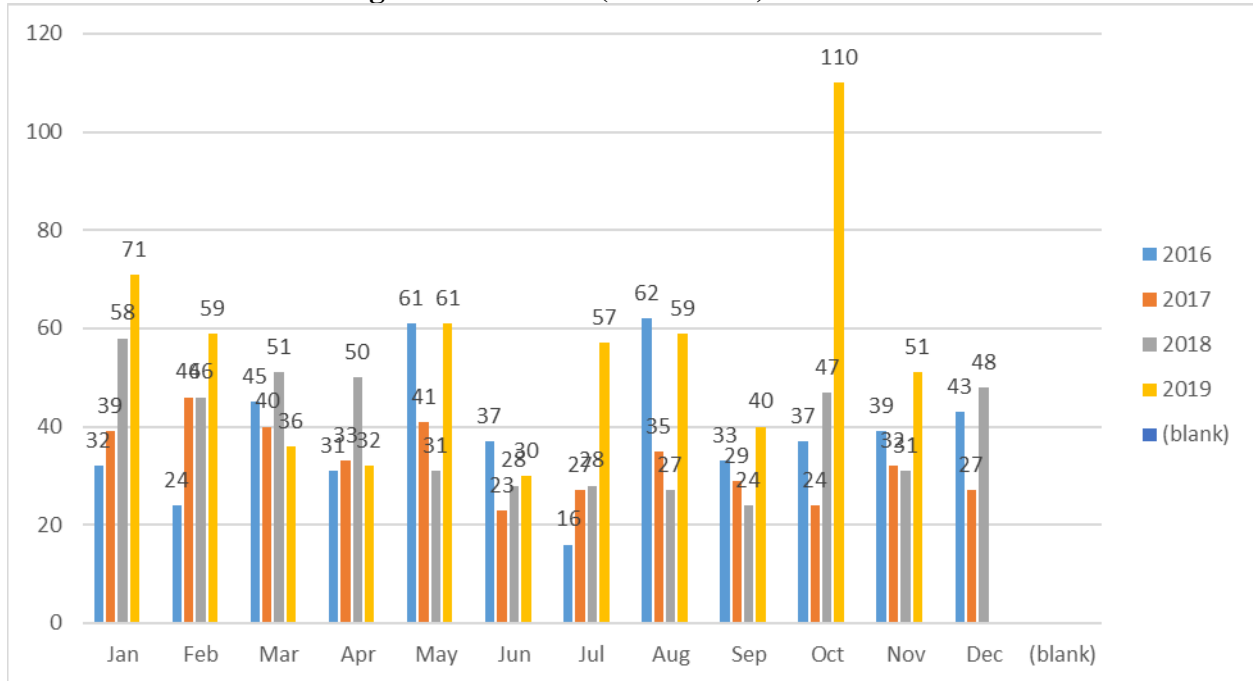


1. Jones Creek Gardens	2. Le Jardin Subd.	3. Crosswinds Subd.
4. Belshires Subd. Ph-2	5. Old Woodruff Rd. Ind. WH	6. API Box
7. Cranky Yankey Ph-2 WH	8. POM Storage	9. Cypress Landing Subd.
10. Franklin Point Subd.	11. Riverside Crossx OutParcel 3	12. Freeman Farms Subd.
13. Heatherfield Subd.	14. RV and Boat Storage Ph-III	15. Greer Library Reno
16. Manor At Abner Crk. Subd.	17. Braeburn Orchard Subd.	18. Gibbs Cancer Center
19. Mayfield Crossing Subd.	20. Pleasant Dr. Subd.	21. Pelham Glen Subd.
22. Oneal Village Subd. Ph-1	23. Global Commerce Park Ph-II	24. Reserves At Richglen Subd.
25. Oneal Village Subd. Ph-2	26. Darrien Properties Lot 3	27. New Hope Baptist Church
28. Oneal Village Subd. Ph-3	29. Briar Ridge	30. Echo Ridge
31. Oneal Village Subd. Ph-4	32. Redcroft Subd. Ph-1	33. Mayfair Station
34. Orchard Crest Subd. Ph-1	35. Redcroft Subd. Ph-2	36. South Main Towns
37. Town Pines	38. Pelham Medical Addition	39. Reserves at Redcroft
40. Views At Mt. Vernon	41. Hammett Bridge Town	42. Town City Retail
43. The Ledges	44. Hammett Bridge Res. Subd.	45. Creekside Manor
46. Brushy Creek Towns	47. Hartwood Lake Subd.	48. STI Phase II
49. Ozellas Ridge	50. Netzero	51. Pavilion Development
52. Piedmont Point Apt.	53. GHS GME Residence	54. O'Hare Project
55. O'Hare Project Utilities	56. Carolina Commerce	57. Magnolia Greens
58. Lear Corporation Addit.	59. Benson CDRJ	60. Whata A Wash Carwash
61. Brockman McClimon Rd.	62. Katherine's Garden	63. Branchwood Subd.
64. Sudduth Farms	65. Global Commerce	66. Greer High School Addition
67. NTB	68. Greer Express Carwash	69. Crescent Park Commons

70. Hampton Inn	71. Short Street	72. Nifty Lift
73. Affordable Suites	74. Abner Creek Elem. Addit.	

## STORMWATER INSPECTION: Anthony Copeland

### 51 Individual LOT Drainage Plan Reviews (Per Month)



## Addressed Citizen Complaints: Anthony Copeland

Issue	Complaint Date	Address	Resolution	Completed
None				

## Asphalt Activities Inspection: Anthony Copeland / Brian Hunter

Subd. / Project Name	Date	Operation
None		

**Category Number: VII.**  
**Item Number: H.**



**AGENDA**  
**GREER CITY COUNCIL**  
**1/14/2020**

**Website Activity Report - November 2019**

**ATTACHMENTS:**

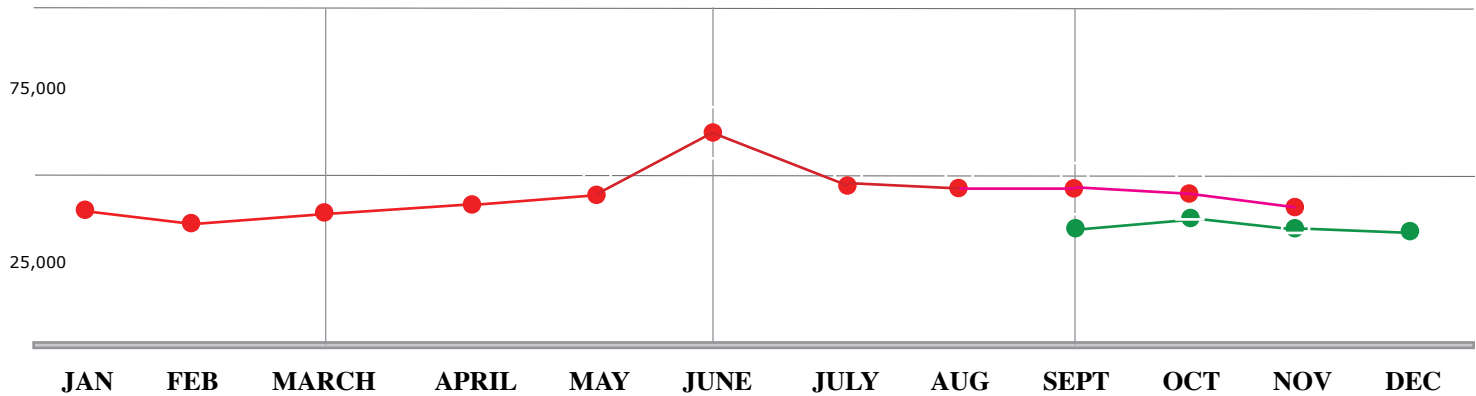
Description	Upload Date	Type
☐ Website Activity Report - November 2019	12/18/2019	Backup Material



# City of Greer Website

## November 2019 Monthly Report

### Total Page Views by Month



2018 2019

### Daily sessions at www.cityofgreer.org

November 1-30, 2019



### Visitors to www.cityofgreer.org

Total Users: 12,744 from 67 countries  
Desktop: 43.2 %  
Mobile: 53.0 %  
Tablet: 3.8 %

### Retention

Monthly Page Views: 36,984  
Avg Pages per Session: 2.28  
Average Time per Session: 1 minute, 27 seconds

### Traffic Sources

Search Engines 67.7 %  
Direct Traffic: 26.1 %  
Social/Other: 6.2 %

### Most Viewed Pages

1. Home
2. Police Department
3. City Departments
4. Events Center Rentals
5. Detention Center
6. Greer Children's Theatre
7. Job Openings
8. Planning & Zoning
9. Trash Collection
10. Youth Basketball
11. Christmas Events Calendar
12. Elections
13. GIS Division
14. Voting Districts
15. Parks and Recreation



**AGENDA**  
**GREER CITY COUNCIL**  
**1/14/2020**

**Planning Commission**

**Summary:**

District 3 Mark Hopper has tendered his resignation effective 12/31/2019 his term expires 6/30/2021. (Action Required)

**ATTACHMENTS:**

Description	Upload Date	Type
□ Planning Commission Members	12/11/2019	Backup Material
□ Hopper resignation	12/11/2019	Backup Material



## CITY OF GREER PLANNING COMMISSION

### Four Year Terms

			TERM EXPIRES	CERTIFICATION DATE
<b>DISTRICT 1</b>	<b>John Holland</b> 405 Oakwind Circle, Greer 29651 Cell 864-420-7175 E-mail <a href="mailto:jcholland79@gmail.com">jcholland79@gmail.com</a>	3/13/18	<b>June 30, 2020</b>	
<b>DISTRICT 2</b>	<b>Judy O. Jones</b> 305 Canteen Avenue, 29650 Residence 877-0440 Business 234-6310 E-mail <a href="mailto:jojones@mindspring.com">jojones@mindspring.com</a>	7/11/2017 6/25/13 7/14/09 7/12/05	<b>June 30, 2021</b> June 30, 2017 June 30, 2013 June 30, 2009	03/06/06 & 10/26/06(6 Hrs) 10/8/07 (3 Hours) 10/27/08 (3 Hours) 7/20/09 (1 Hour)
<b>DISTRICT 3</b>	<b>Mark Hopper</b> 172 Lemon Creek Drive Lyman 29365 Phone 901-0453 E-Mail <a href="mailto:mark.a.hopper@hotmail.com">mark.a.hopper@hotmail.com</a>	7/11/17 10/14/14	<b>June 30, 2021</b> June 30, 2017	
<b>DISTRICT 4</b>	<b>Walden Jones</b> 132 Burlwood Drive, Greer SC Home 864-360-1889 Office 864-582-0585 Email waldn_jones@hotmail.com	5/14/19 8/14/18	<b>June 30, 2023</b> June 30, 2019	
<b>DISTRICT 5</b>	<b>Michael Wright</b> 305 N. Miller Street, 29650 Res/Bus 866-751-5767 Mobile 864-630-1216 E-mail <a href="mailto:mike@flipwright.com">mike@flipwright.com</a>	6/11/19	<b>June 30, 2023</b>	
<b>DISTRICT 6</b>	<b>Brian Martin</b> 3 Meadow Breeze Ct. Greer, SC 29650 Residence 848-3385 Business 334-1986 Fax 334-1987 E-mail <a href="mailto:Brian@MartinandDavis.com">Brian@MartinandDavis.com</a>	6/27/17 6/25/13 6/9/09	<b>June 30, 2021</b> June 30, 2017 June 30, 2013	7/20/09 (1 Hour)
<b>AT LARGE</b>	<b>William Lavender</b> 102 Park Hill Drive Greer, SC 29651 Home 864-848-3262 Cell 864-723-1043 Business 864-334-6104 E-mail <a href="mailto:will@upstatesurveying.com">will@upstatesurveying.com</a>	11/28/17	<b>June 30, 2021</b>	

## Tammela Duncan

---

**From:** Brandon McMahan  
**Sent:** Wednesday, November 13, 2019 12:23 PM  
**To:** Tammela Duncan  
**Subject:** FW: Greer Planning Commission resignation

fyi

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**From:** Mark Hopper <mark.a.hopper@hotmail.com>  
**Sent:** Wednesday, November 13, 2019 12:12 PM  
**To:** Brandon McMahan <bmcman@cityofgreer.org>  
**Subject:** Greer Planning Commission resignation

Brandon,

Please consider this email as my official resignation from the City of Greer Planning Commission, effective December 31, 2019. I've greatly enjoyed this opportunity and learned a lot over the past 5 years. While it's bittersweet to resign from the Planning Commission, I look forward to the opportunity to continue to work together and to serve Greer as I move to council.

I'll look forward to seeing you soon.

Sincerely,

Mark Hopper  
864-901-0453



**AGENDA**  
**GREER CITY COUNCIL**  
**1/14/2020**

**Election of Mayor Pro Tempore**

**Summary:**

SECTION 5-7-190. Mayor pro tempore elected from council membership. Immediately after any general election for the municipal council, the council shall elect from its membership a mayor pro tempore for a term of not more than two years. The mayor pro tempore shall act as mayor during the absence or disability of the mayor. If a vacancy occurs in the office of mayor, the mayor pro tempore shall serve as mayor until a successor is elected. (Action Required)

**Category Number: X.**  
**Item Number: B.**



**AGENDA**  
**GREER CITY COUNCIL**  
**1/14/2020**

**First and Final Reading of Resolution Number 1-2020**

**Summary:**

A RESOLUTION CERTIFYING DECLARING THE CITY'S INTENT TO REIMBURSE ITSELF FOR CERTAIN EXPENDITURES MADE PRIOR TO THE CITY'S CONSUMMATION OF A FEDERALLY TAX-EXEMPT FINANCING. (Action Required)  
Ed Driggers, City Administrator

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
☐ Resolution Number 1-2020	1/8/2020	Resolution

**RESOLUTION NUMBER 1-2020**

**A RESOLUTION CERTIFYING  
DECLARING THE CITY'S INTENT TO REIMBURSE ITSELF FOR CERTAIN  
EXPENDITURES MADE PRIOR TO THE CITY'S CONSUMMATION OF A  
FEDERALLY TAX-EXEMPT FINANCING.**

WHEREAS, the Internal Revenue Service and U.S. Treasury Department have promulgated Treasury Regulation, Section 1.150-2 ("Regulation") that authorizes a political subdivision to reimburse itself for expenditures made with respect to projects prior to the issuance of tax-exempt obligations for the projects;

WHEREAS, the Regulation requires the governing body of the political subdivision declare its official intent to reimburse an expenditure prior to the incurrence of the expenditure;

WHEREAS, the City of Greer, South Carolina ("City"), anticipates incurring expenditures in an approximate amount of \$2,800,000.00 ("Expenditures") for designing, planning, acquiring, constructing, installing, and equipping a public golf course and related recreation structures, facilities, and equipment (collectively, "Project") prior to the City's consummation of a federally tax-exempt financing for that purpose.

**THE CITY COUNCIL OF THE CITY OF GREER, SOUTH CAROLINA, RESOLVES:**

The Council adopts this Resolution to declare the City's official intent to reimburse the City for Project-related expenditures, incurred and paid on and after the date occurring 60 days prior to the date of this Resolution's adoption, from the proceeds of federally tax-exempt obligations of the City.

The City understands that expenditures, for which the City may reimburse itself, are limited to expenditures, which are (a) properly chargeable to a capital account (or would be so chargeable with a proper election or with the application of the definition of "placed in service" under the Regulation) under general federal income tax principles; and (b) certain *de minimis* or preliminary expenditures satisfying the Regulation's requirements.

The City anticipates the source of funds for the pre-borrowing, Project-related expenditures to be the City's general fund.

To be eligible for reimbursement of the expenditures, the reimbursement allocation must be made not later than 18 months after the later of (a) the date on which the expenditures were paid, or (b) the date the Project was placed in service, but in no event more than three years after the City made the original expenditures.

This Resolution shall be in full force and effect from and after its adoption as provided by law. This Resolution shall be made available for inspection during normal business hours by the general public at the City's office.

**[ONE SIGNATURE PAGE FOLLOWS]  
[REMAINDER OF PAGE INTENTIONALLY BLANK]**

Adopted: January 14, 2020.

CITY OF GREER, SOUTH CAROLINA

---

Richard W. Danner, Mayor

(SEAL)

ATTEST:

---

Tammela Duncan, Municipal Clerk

Approved as to Form:

---

Michael E. Kozlarek, Esq.  
Kozlarek Law LLC

Category Number: X.  
Item Number: C.



**AGENDA**  
**GREER CITY COUNCIL**  
**1/14/2020**

**Road Improvement Program**

**Summary:**

Staff plans to partner with a consulting firm ,KCI Technologies, to evaluate West Phillips Road, Westmoreland Road and Brookshire Road. The project will evaluate traffic volume, road geometry, cross slope, accident data, available Right of Way, pavement & marking conditions, intersection function, vehicle type & distribution, utilities, hydraulics and signage. Cost for this project is \$64,400 and is funded from the budget.(Action Required)

Steve Grant, City Engineer

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
☐ Cover Memo	1/9/2020	Cover Memo
☐ Scope of Service	1/9/2020	Backup Material



MEMO

January 8, 2020

From: Steve Grant, P.E., CFM., City Engineer

To: Ed Driggers, City Administrator

RE: Road Improvement Program

The City of Greer has grown significantly over the last 10-15 years and is still growing rapidly with Commercial, Residential and Industrial growth in the City and in the neighboring counties. This regional and local growth has increased demands on our road infrastructure. Several roads in the City that were built many years ago as farm to market rural roads are now experiencing traffic volumes in both cars and commercial trucks that they were not designed to carry. These roads have limited width, shoulder space, right of way and in some cases, deficient geometry (horizontal and vertical curves). Drivers are experiencing tight passing in the opposite direction and in some cases are running off the shoulder to pass large trucks. These areas are becoming unsafe and a potential liability.

Staff plans to partner with a consulting firm ,KCI Technologies, to evaluate West Phillips Road, Westmoreland Road and Brookshire Road. The project will evaluate traffic volume, road geometry, cross slope, accident data, available Right of Way, pavement & marking conditions, intersection function, vehicle type & distribution, utilities, hydraulics and signage.

Project deliverables will be a comprehensive assessment of the roads and recommendations for potential improvements along with cost estimates.

Cost for this project is \$64,400 and is funded from the budget.



## ROADWAY IMPROVEMENT PLAN: BROOKSHIRE, WEST PHILLIPS AND WESTMORELAND ROADS SCOPE OF SERVICES – REVISION #4

Prepared for  
City of Greer

Prepared by  
KCI Technologies, Inc.

Date: July 12, 2019



**Category Number: X.**  
**Item Number: D.**



**AGENDA**  
**GREER CITY COUNCIL**  
**1/14/2020**

**Pavement Condition Evaluation Project**

**Summary:**

Greenville County is preparing for a new pavement evaluation in 2020 and City staff desires to contract with their consultant as well to take advantage of their procurement process, unit pricing and also ensure re-surfacing program consistency with our neighboring County. Their consultant is Infrastructure Management Services (IMS) based in Illinois.

The estimated cost for this project is \$55,700 and is funded from the budget. Staff requests approval to enter into this agreement with IMS. (Action Required).

Steve Grant, City Engineer

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
□ Cover Memo	1/9/2020	Cover Memo



January 8, 2020

MEMO

To: Ed Driggers, City Administrator

From: Steve Grant, P.E., City Engineer

Subject: Pavement Condition Evaluation Project – Infrastructure Management Services-  
(IMS)

In 2016 the City participated with Greenville County when they contracted for a pavement condition evaluation of all County roads. Their consultant also evaluated all Greer City roads along with the County roads and we have used those results to prioritize our paving program for the last 4 years.

The plan at that time was to have subsequent evaluations performed every 4 years to assess current pavement conditions and set paving priorities for the next 4 years.

Greenville County is preparing for a new pavement evaluation in 2020 and City staff desires to contract with their consultant as well to take advantage of their procurement process, unit pricing and also ensure re-surfacing program consistency with our neighboring County. Their consultant is Infrastructure Management Services (IMS) based in Illinois.

Custom built vans equipped with cameras, 2D and 3D lasers and GIS mapping equipment will ride city streets and collect **pavement condition** data as well as **sidewalk and ADA ramp inventory and condition data**.

Deliverables will be GIS based road distress data and a road condition score as well as GIS based sidewalk and ADA ramp condition scores that we can utilize to establish a location and condition database and for prioritizing improvements.

They plan to collect the street data in February of 2020 and we should expect completed data in May of 2020.

The estimated cost for this project is \$55,700 and is funded from the budget.

Staff requests approval to enter into this agreement with IMS.